



Rock County Human Services Department
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, July 28, 2021 – 4:30 p.m.
CALL: 1-312-626-6799
MEETING ID: 881 7639 6365 Passcode: 177537

TOPIC: Human Services Board Meeting
TIME: July 28, 2021 04:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365?pwd=MmRCNi9BY2dLQW5QREhxaY9PWnE0Zz09>

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If you are interested in providing public comments about items on this agenda, comments will take place under Citizen Participation. At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.

Join from a telephone:

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
 - Board members: Please identify yourself by name.
 - Please mute your phone when you are not speaking to minimize background noises.
 - We are new at holding virtual meetings, so please be patient.

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, July 28, 2021 – 4:30 p.m.
Virtual Meeting

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on July 14, 2021 *
4. Approval of Minutes of Human Services Board Public Hearing on July 14, 2021 *
5. Public Comment
6. Communications and Announcements from Staff and Board Members
7. Approval of Contracts and Transfers * – Ms. Mooren
8. Rock County HSD July Employee Impact Recognition Award – Ms. Luster
9. Resolutions and Committee Action
 - a. Resolution to Recognize Geri Heim – Ms. O'Connor
10. Foster Care Advisory Committee Update – Ms. Mayer
11. DWRC Display Case Policy Discussion – Ms. Luster
12. Reports and Updates
 - Update: COVID Related Departmental and Community Needs
 - Update: Dr. Daniel Hale Williams Rock County Resource Center
 - Update 2022 Budget
 - Report on CPS Vacancies
13. Committee Requests
14. **Next Meeting:** Wednesday, **August 11, 2021, Virtual Meeting** at 4:30 p.m.
15. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 14, 2021 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, July 14, 2021.

Committee Members Present: Brian Knudson, Supervisor; Shirley Williams, Supervisor; Angelina Reyes, Citizen Representative; J. Russell Podzilni, Supervisor; Kathy Schulz, Supervisor; Ashley Hoffman, Citizen Representative; Pam Bostwick, Supervisor; and Stephanie Aegerter, Supervisor.

Committee Members Absent: Sally Jean Weaver-Landers, Citizen Representative.

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Bette Trimble, Crisis Program Manager; Becky Huber, Coordinator of Prevention and Community Engagement; Brenda Endthoff, AODA Coordinator; Mark Stevens, Business Services Manager; Tricia Stilen, Sub Care Worker;

Others Present: Patrick Singer, I.T. Terri Carlson, Risk Manager. Jane Golberg, Janesville Mobilizing 4 Change. Debbie Fischer. Jen Braun.

Approval of Agenda: Supervisor Podzilni moved the agenda to the floor, seconded by Supervisor Williams. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 23, 2021: Supervisor Williams moved the minutes to the floor, seconded by Supervisor Podzilni. The minutes were unanimously approved. APPROVED.

Public Comment: None.

Communications and Announcements from Staff and Board Members: None.

Approval of Contracts and Transfers: Citizen Representative Reyes moved the contracts to the floor, seconded by Supervisor Williams. Ms. Mooren highlighted two contracts which were revenue contracts. Ms. Luster introduced Ms. Huber who provided details regarding the Epiphany contract which will focus on a county wide evaluation to inform prevention resources and strategies.

Review of Bills: Mr. Stevens responded to questions regarding the US Bank and PSG entries.

Resolutions and Committee Action:

- a. **Resolution to Recognize Janet Hemauer** – Supervisor Bostwick moved the resolution to the floor, seconded by Citizen Representative Hoffman. Ms. O'Connor presented the resolution and noted that Ms. Hemauer was not able to attend. Ms. Hemauer has served the citizens of Rock County over 30 years as a dedicated and valued employee of Rock County. She began her career in 1991 in Child Protective Services (CPS) Ongoing. She transitioned a few years later becoming one of the founding members of the Substitute Care Unit and remained until her retirement. Ms. Hemauer served many years as a foster parent trainer, ensuring that new foster families had the knowledge and resources they needed. She also had a strong passion for developing ongoing trainings working with biological children in foster homes. Her ability to be positive and cheery led to her being known as a “ray of sunshine.” The resolution was unanimously approved. APPROVED.

Review and Discussion of Preliminary HSD 2022 Budget Projections: Ms. Luster advised she presented the 2022 HSD pre-budget to the Joint Committees the evening before, which at this point are projections. She proceeded to provide highlights from that presentation which included:

- Vision and Mission
- Leadership and Organization
- Revenue
- Expenditures
- Expenditures by Program
- Budget Overview by Program
- 2022 Pre-budget estimates
- Personnel costs
- High cost areas trending down and areas that could trend over budget
- Personnel request
- State Budget updates
- 2022 Key Initiatives
- Ongoing Strategic Priorities
- Last year accomplishments
- Child Welfare System change
- Challenges and Opportunities

Reports and Updates:

- a. Semi-Annual Report – Ms. Luster advised there were a total of six individuals to report for the last six-month time period who attended trainings over \$1,000 and provided details.
- b. Update: COVID Related Departmental and Community Needs – All buildings are open to the public. Continuing to serve clients and customers as requested and needed. Staff are continuing to be accommodating and flexible.
- c. Update: Dr. Daniel Hale Williams Rock County Resource Center – Mr. Stevens advised the building project is on target with all anticipated work. Currently, working on safety and signage. The landscaping is completed. Furniture installation has started. The Ribbon Cutting is planned for August 26, 2021 at 1:00 p.m.
- d. Wisconsin County Human Service Association (WCHSA) Position Regarding Changes to the B-3 Program Evaluation Process –The State recently changes the criteria being utilized to audit and rate the performance of Birth-3 programs. This change was not clearly communicated to counties prior to implementation. Many Counties who have historically scored well have ended up with low ratings, which has contributed to

concern and questioning among stakeholders in those counties. This led to WCHSA asking DHS to stop all Birth-3 audits until there is collaboration and further communication. The Department of Health Services (DHS) has agreed to halt audits. Our provider, United Cerebral Palsy (UCP), is not scheduled until September for their audit. Ms. Luster will keep the Board members posted. She wanted to keep the Board members informed and will email the WCHSA letter to them.

Committee Requests:

- a. Review of Committee Requests to Date – Chair Knudson advised Ms. Luster to hold the agenda list until more changes can be done. He did change the HSD Board Agenda structure to mimic other committee agendas.
- b. Requests for Future Agenda Items or Information - Supervisor Schulz asked about how HSD is making referrals to Community Action and how can HSD stop people from losing their home. Ms. Luster verified the question to confirm what Supervisor Schulz was asking. Supervisor Schulz was asking for the eviction risk for HSD clients and is HSD making sure clients have awareness.

Supervisor Bostwick asked for the number of open CPS positions. She stated the answer can be emailed to all the HSD Board members.

Next Meeting: Wednesday, **July 28, 2021** at 4:30 p.m. – via Zoom

Adjournment: Chair Knudson motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 5:50 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

ROCK COUNTY HUMAN SERVICES DEPARTMENT
PUBLIC HEARING MINUTES
Wednesday, July 14, 2021 - 6:00 p.m.
Virtual - YouTube

Call to Order: Chair Knudson called the Public Hearing to order at 6:00 p.m. on July 14, 2021.

Present: Board members present: Chair Brian Knudson; Kathy Schulz, Supervisor; Shirley Williams, Supervisor; Angelina Reyes, Citizen Representative; Ashley Hoffman, Citizen Representative; Pam Bostwick, Supervisor; and J. Russell Podzilni, Supervisor.

Staff present: Kate Luster, Director; Jenna Singer, Comprehensive Community Services; Mark Stevens, Business Services Manager; Maria Delgado, Economic Support Division Manager and Lead Southern Consortium; Nancy Koene, CPS Division Manager; Julie Butz, Children's Long Term Support Program Manager and Birth-3 Program; Bette Trimble, Crisis Intervention Program Manager; Tera O'Connor, Deputy Director; Ryan Trautsch, Youth Justice and Youth Services Center Program Manager; Greg Winkler, Deputy Director; Kofi Abaidoo, Coordinator of Quality Improvement; Jennifer Thompson, ADRC/Adult Protective Services Division Manager; Amy Cottingham, Community Services Program; and Sara Mooren, Administrative Services Division Manager.

Chair Knudson welcomed everyone to the annual Public Hearing for the Rock County Human Services Department 2022 Budget. Ms. Luster the HSD Managers.

Chair Knudson introduced the speaker:

Speaker #1 – Jane Golberg, Director Janesville Mobilizing 4 Change – Ms. Golberg advised Janesville Mobilizing 4 Change is a Substance Abuse Prevention coalition and state certified prevention agency. She expressed how grateful they are for the County's support with the implementation of prevention services that they do throughout the county. Substance abuse prevention services are critical especially after the past sixteen months. The Covid19 pandemic has created a negative effect on mental health, increased substance abuse, and has created new barriers for individuals who are already struggling. A well rounded prevention program promotes the health and safety of individuals and communities by reducing the likelihood, delaying onset and slowing the progression of substance use disorders. The addition of the Coordinator for Prevention and Engagement has been extremely beneficial in our prevention efforts and we look forward to continuing our partnership with the County.

Chair Knudson suggested pausing the meeting until 6:15 p.m. to give others who may possibly want to join the meeting a chance to log in. The meeting resumed at 6:15 p.m. and there were no further requests to speak.

Adjourn: The meeting adjourned at 6:16 p.m.

Jodi Parson, Administrative Secretary

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RESOLUTION NO.

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Tera O'Connor
DRAFTED BY

Human Service Board
SUBMITTED BY

June 30, 2021
DATE DRAFTED

TO RECOGNIZE GERI HEIM

1 **WHEREAS**, Geri Heim has served the citizens of Rock County for twenty-five (25) years as a dedicated
2 and valued employee of Rock County; and,
3

4 **WHEREAS**, Ms. Heim began her career on August 12, 1996 with Rock County Human Services as a
5 CPS Ongoing Worker. She was also a Foster Parent and LTE for Rock County Human Services prior to
6 this time; and,
7

8 **WHEREAS**, Ms. Heim moved into a CPS Supervisory position in February 2008. She has been in this
9 role for the last 13 years; and,
10

11 **WHEREAS**, Ms. Heim worked diligently and consistently over those years where she engaged with
12 families in their homes, assessed for safety, and provided nurturing support and services to the families
13 of Rock County; and,
14

15 **WHEREAS**, Ms. Heim has provided oversight to CPS staff, prioritized the Functional Family Case
16 Management Model of engagement, encouraged staff to have an open mind, non-judgmental approach
17 assessment of families, and to meet families where they are at; and,
18

19 **WHEREAS**, Ms. Heim built many positive relationships with her CPS team members, HSD partners,
20 and community stakeholders; and,
21

22 **WHEREAS**, Ms. Heim prioritized and loved her participation in the County and HSD Diversity and
23 Inclusion Committees; and,
24

25 **WHEREAS**, Ms. Heim has been involved in the Foster Care Advisory Committee (FCAC) throughout
26 her career when it was operational; and,
27

28 **WHEREAS**, Ms. Heim has been a dedicated, kind, loving support to all who know her. She has brought
29 much knowledge to CPS practice and a strong commitment to the families of Rock County and has been
30 dedicated to keeping families connected and safe; and,
31

32 **WHEREAS**, Ms. Heim has decided to retire from Rock County after 25 years of dedicated service on
33 August 2, 2021 and we will miss her.
34

35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
36 assembled this _____ day of _____ does hereby recognize Geri Heim's years of service and
37 extend best wishes to her in her future endeavors.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

J. Russell Podzilni

Sally Jean Weaver-Landers, Vice-Chair

Angelina Reyes

Pam Bostwick

Kathy Schulz

Ashley Hoffman

Shirley Williams

Stephanie Aegerter

COUNTY BOARD STAFF COMMITTEE

Richard Bostwick, Chair

J. Russell Podzilni

Wes Davis, Vice Chair

Alan Sweeney

Tom Brien

Bob Yeomans

Kevin Leavy

Mary Beaver

Louis Peer