



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, SEPTEMBER 9, 2013
PLANNING & DEVELOPMENT CONFERENCE ROOM
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

County Board Chair Russ Podzilni called the meeting to order at 8:50 A.M.

Roll Call of Members

Present: Mary Beaver and Anda O'Connell

Absent: Brian Christianson and Billy Bob Grahn

Staff Members Present: David Somppi (Community Development Mgr.) and Cheryl Martin (Recording Secretary)

Others Present: None

2. Adoption of Agenda

Commissioner Beaver moved to adopt the agenda; second by Commissioner O'Connell.

ADOPTED

3. Minutes of Meeting for August 5, 2013

Commissioner O'Connell moved the approval of the August 5, 2013 meeting minutes as presented; second by Commissioner Beaver. **APPROVED as presented.**

4. Citizen Participation, Communications and Announcements

None at this time.

5. Secretary's Report

Mr. Somppi reported that a Corrective Action Plan had been sent to the Dept. of Administration – Division of Housing as a response to the CDBG Program Monitoring and subsequent, continued program suspension.

Mr. Somppi passed out the proposed Housing Authority budget for 2014. A budget of \$2,750 was proposed. A total of 8 meetings were projected to be conducted in 2014. A total of \$228,000 was proposed for availability for HOME – Housing Authority projects for 2014.

Mr. Somppi stated that the Rock County, and all of Wisconsin, had not received HUD required guidance for developing the 2014 HOME Action Plan. He stated that the Housing Authority is still required to conduct its annual meeting to solicit input into the 2014 work plan and discuss actions from 2013. He stated that this meeting will be held in December.

Commissioner Grahn arrived at 9:00 am.

6. Information Item: HOME Consortium Program Income (Loan ID 006098D1) = \$2,289

Mr. Somppi reported that this project was being presented for informational purposes only as it was an emergency assistance request. An application was received for a home that had a damaged main water line from the street. This defect was causing water to leak into the basement. Staff inspected the home and found a severe health and safety hazard to be present. Due to the urgency of the matter and In accordance with the Housing Procedure Manual, the Planning & Development Director was informed and provided the administrative approval to perform the rehabilitation work. Community Development Staff will be working with the property owners to address additional work items required for the property to meet Housing Quality Standards.

7. Action Item: HOME Consortium Program Income (Loan ID 006099D1) = \$4,183

Com'r Grahn moved the approval of Loan 006100D1 in the amount of \$4,183; seconded by Com'r O'Connell. All in favor – **APPROVED** (Yes – 4, No – 0, Absent – 1)

8. Action Item: HOME Consortium Program Income (Loan ID 006100D1) = \$4,472

Com'r Grahn moved the approval of Loan 006100D1 in the amount of \$4,472; seconded by Com'r Beaver. All in favor – **APPROVED** (Yes – 4, No – 0, Absent – 1)

Adjournment

Commissioner Beaver moved to adjourn the committee at 9:30 a.m.; second by Commissioner O'Connell. **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY