

HEALTH SERVICES COMMITTEE

December 7, 2010

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Fizzell, and Fox

COMMITTEE MEMBERS ABSENT: Supervisor Johnson

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller; Craig Knutson, County Administrator; Randy Terronez, Assistant to County Administrator

OTHERS PRESENT: Kurt Berner, Vice President - The Samuel's Group

CALL TO ORDER/APPROVAL OF AGENDA - Chair Bussie called the meeting of the Rock County Health Services Committee to order at 2:10 p.m. in N-2 of the Rock County Courthouse with a quorum present. Supervisors Fizzell and Fox moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES - November 2, 2010 - Supervisor Fox moved to approve the minutes of November 2, 2010. Chair Bussie seconded the motion. Supervisor Fizzell noted an inaccuracy under "Adjournment." Supervisor Johnson was not at the meeting. The minutes were ADOPTED with the following correction: "Adjournment - Supervisors Fizzell and Fox moved to adjourn the meeting."

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - Chair Bussie announced that Fred Yoss has been recommended to replace Katie Kuznacic. If confirmed by the County Board on December 16, he would be appointed to the Health Services Committee.

BILLS - Supervisors Fizzell and Fox moved to pay the bills totaling \$34,468.67. ADOPTED.

BUDGET TRANSFERS - None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES - Chair Bussie and Supervisor Fox moved to approve the 2011 encumbrances totaling \$1,359,800. ADOPTED.

OLD BUSINESS - None

NEW BUSINESS

Contract - HealthDrive, Inc. - Dr. Sage, a long-time provider of podiatry services for Rock Haven, is unable to continue providing services and suggested contacting HealthDrive. Supervisors Fizzell and Fox moved the contract contingent on County Administrative review and approval. ADOPTED.

Awarding Contract for Waste Collection Services - Supervisors Fizzell and Fox moved to award the contract to Sherman Sanitation Services, LLC. ADOPTED.

Discussion - Owner's Representative - Kurt Berner, Vice President of The Samuels Group gave a brief description of the assistance his firm could offer on the Rock Haven project. Kevin Higgs from his firm is currently the owner's rep for the jail project. As soon as the jail project is done, Mr. Higgs would be assigned to the Rock Haven project. A resolution that Rock County contract with the Samuels Group for the Rock Haven project will be acted upon in this afternoon's Joint General Services and Health Services Committee meeting. If approved, the firm would oversee the project, be directly involved with all aspects of all future phases, and report to the General Services Committee.

Agreement - Wisconsin Hospital Emergency Preparedness Program - Brent Sutherland, Facilities Superintendent, has contacted the Wisconsin Hospital Emergency Preparedness Program (WHEPP) for assistance in preparing for emergency evacuation if needed. WHEPP would provide cots should it ever be necessary to evacuate Rock Haven residents to another facility.

Grant Application - To Purchase Selected Items for Emergency Preparedness - Mr. Sutherland has also applied for grant monies to purchase two more weather radios and some head lamps staff would wear to help with med pass during a power outage.

REPORTS

Census - The current census is 129 and anticipates the remaining bed will be filled shortly.

Activity Report - Senior Management continues to work on plans for the new facility and survey readiness.

Staff Education - Staff education for the month of December will include such topics as nurse aide documentation, vision changes in the elderly, and depression. Staff will also view the WAHSA-sponsored DVD, "Somebody Special," which honors nursing home residents and staff.

Resident Council - The next Resident Council meeting will be held on Tuesday, December 14, at 10:15 a.m. when the Senior Management Team will sponsor a Holiday Bingo for residents. Many other holiday events are planned for the residents and staff as well.

Conferences - There are no conferences scheduled for December.

Finance - Though there are always year end adjustments, Mr. Sudmeier anticipates the facility will come in at budget or slightly under due to an increase in the number of private pay residents. Expenditures are also within budgetary limits thus far.

NEXT MEETING DATE - The next regular Health Services Committee meeting is scheduled for Tuesday, January 4, at 3 p.m. in the Rock Haven Classroom.

ADJOURNMENT - Supervisors Fizzell and Fox moved to adjourn the meeting. ADOPTED. The meeting adjourned at 2:45 p.m.

Respectfully submitted,
Terri Fena

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE