



**HEALTH SERVICES COMMITTEE**  
**Tuesday, May 3, 2011, 3:00 p.m.**  
**Rock Haven 4th Floor Classroom**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes - April 5, 2011 (Health Services Committee) and April 15, 2011 (Joint Finance, General Services and Health Services Committees)
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
  - a. Information Item: Rock Haven Project Time Line
8. New Business
9. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Senior Management Team - Design Development Phase of New Building, United Way Fundraisers, National Nursing Home Week (May 8-14).
    - 2) Staff Education for May, 2011
      - a) MRSA (Methicillin Resistant Staph Aureus) Inservice
      - b) Annual Mandatory Resident Rights Inservice
    - 3) Resident Council Meeting - Tuesday, May 10, at 10:15 a.m.
    - 4) Conferences - Sherry Gunderson will attend the following:
      - a) WAHSA Spring Conference (Appleton) - May 4-6
      - b) WAHSA Board Meeting (Appleton) - May 4
      - c) WACH Meeting (Appleton) - May 4

10. Finance - Dave Sudmeier
11. Next Meeting Date - To Be Determined
12. Adjournment

SRG/lf

**\*Note to Committee Members:** To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	3,000.00 0.0%	1,117.23	-1,117.20	2,999.97		
	P1100751-PO# 04/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		114.90	
			CLOSING BALANCE		2,885.07		114.90
3272607400-62171	AMBULANCE	1,300.00 4.4%	58.00	0.04	1,241.96		
	P1100565-PO# 03/31/11 -VN#039206			PARATECH AMBULANCE SERVICE INC		375.38	
			CLOSING BALANCE		866.58		375.38
3275007350-63109	OTHER SUPP/EXP	2,500.00 16.8%	520.94	-100.00	2,079.06		
	P1101856-PO# 04/27/11 -VN#025215			SULLIVAN, DAN		100.00	
			CLOSING BALANCE		1,979.06		100.00
3280008100-63100	OFC SUPP & EXP	5,000.00 30.1%	1,506.03	0.00	3,493.97		
	P1101741-PO# 04/27/11 -VN#030803			STAPLES		259.68	
			CLOSING BALANCE		3,234.29		259.68
3280008100-64000	MEDICAL SUPPLIES	101,652.00 78.8%	39,368.40	40,774.33	21,509.27		
	P1100542-PO# 04/27/11 -VN#018960			BOMGAARS AND ASSOCIATES INC		382.00	
	P1101972-PO# 04/27/11 -VN#044186			KCI USA		196.19	
			CLOSING BALANCE		20,931.08		578.19
3280008100-65331	EQUIP LEASE	8,000.00 0.0%	0.00	0.02	7,999.98		
	P1101972-PO# 04/27/11 -VN#044186			KCI USA		495.54	
			CLOSING BALANCE		7,504.44		495.54
3280008200-63109	OTHER SUPP/EXP	42,670.00 84.3%	12,683.45	23,316.58	6,669.97		
	P1100534-PO# 04/27/11 -VN#016117			SHOPKO INC #130		36.81	
			CLOSING BALANCE		6,633.16		36.81
3280008500-63109	OTHER SUPP/EXP	4,700.00 57.4%	902.04	1,797.96	2,000.00		
	P1100568-PO# 04/27/11 -VN#013780			KMART CORP #4255		61.46	
			CLOSING BALANCE		1,938.54		61.46
3280009100-62420	MACH & EQUIP RM	7,000.00 44.4%	2,527.27	587.40	3,885.33		
	P1100997-PO# 04/27/11 -VN#042252			METRO CASTER LLC		65.70	
	P1101681-PO# 03/31/11 -VN#028854			GENERAL PARTS LLC		310.45	
			CLOSING BALANCE		3,509.18		376.15
3280009300-63109	OTHER SUPP/EXP	3,000.00 49.5%	1,487.65	0.00	1,512.35		
	P1100548-PO# 04/27/11 -VN#023200			ED AND LARRYS FAST SERVICE		47.70	
	P1100568-PO# 04/27/11 -VN#013780			KMART CORP #4255		22.26	
	P1101861-PO# 04/27/11 -VN#050811			LABEL TAPE SYSTEMS		826.68	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					615.71		896.64
3280009300-64402	LINEN ROOM	450.00 0.0%	0.00	0.03	449.97		
	P1101861-PO# 04/27/11 -VN#050811			LABEL TAPE SYSTEMS		459.95	
	*** OVERDRAFT ***				-9.98		459.95
3280009500-63200	PUBL/SUBCR/DUES	10,000.00 66.1%	2,610.00	4,000.01	3,389.99		
	P1101857-PO# 04/27/11 -VN#013607			JANESVILLE GAZETTE INC		468.00	
					2,921.99		468.00
3280009700-62174	INTERNIST	91,000.00 74.7%	17,977.86	50,022.15	22,999.99		
	P1100571-PO# 03/31/11 -VN#036794			RAMSEY MD, H R		1,600.00	
					21,399.99		1,600.00
3290009910-65109	OTHER INS	40,000.00 105.0%	22,997.00	19,003.00	-2,000.00		
	P1101925-PO# 04/27/11 -VN#034947			DEPARTMENT OF HEALTH AND FAMIL		70.00	
	*** OVERDRAFT ***				-2,070.00		70.00
3290009940-61915	CERT/LIC/OTHER	2,000.00 8.6%	172.00	0.00	1,828.00		
	04/27/11 -VN#040382			HELLPAP, JANICE		82.00	
	04/27/11 -VN#042892			RYAN, SUSAN A		86.00	
	04/27/11 -VN#043027			SCHUCKERT, CHERYL		86.00	
					1,574.00		254.00
	HCC		PROG-TOTAL-PO			6,146.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,146.70 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 03 2011**

DATE \_\_\_\_\_ CHAIR

### **Rock Haven Replacement Facility Planning Schedule- April 2011**

April 28, 2011	Final design development meeting at Rock Haven with Rock Haven, EUA, Samuels Group, Arnold and O'Sheridan and IT staff.
May 3, 2011	<b>General Services</b> meeting to review final plans with the EUA architects. Resolutions to contract with EUA and Samuels Group for construction documents.
May 12, 2011	<b>County Board</b> meeting- EUA architects will present final design plans. Approval of resolutions to contract with EUA and Samuels Group for construction documents.
August 2, 2011	Notice to vendors of the bidding process for construction of the new facility.
August 8, 2011	Pre-bid Conference & Tour.
August 10, 2011	Questions due from vendors.
August 15, 2011	Addendum Issued.
August 22, 2011	Bids due.
September 1, 2011	<b>Finance committee</b> meeting to approve a resolution to amend the Budget to finance the project (or prior to September 8 <sup>th</sup> Board meeting).
September 6, 2011	<b>General Services</b> meeting to approve a resolution to award the bid.
September 8, 2011	<b>County Board</b> meeting- approval of resolutions to award the bid and to amend the Budget to finance the project.
November 2012	Completion of construction

# Rock Haven Admissions/Discharges/Census - 2011

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	5	3	1	9
February	8	0	4	12
March	8	0	2	10
April	5	1	3	9
May	3	3	1	7
June	5	2	0	7
July	8	4	1	13
August	6	1	3	10
September	5	4	1	10
October	4	3	1	8
November	7	3	0	10
December	3	2	3	8
<b>Total</b>	<b>67</b>	<b>26</b>	<b>20</b>	<b>113</b>

1/31/2011  
2/28/2011  
3/31/2011  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	8	1	4	13
February	4	1	3	8
March	5	1	2	8
April	3	2	2	7
May	1	5	1	7
June	7	4	1	12
July	4	3	0	7
August	9	2	1	12
September	6	3	0	9
October	4	3	1	8
November	3	3	0	6
December	3	4	2	9
<b>Total</b>	<b>57</b>	<b>32</b>	<b>17</b>	<b>106</b>

1/31/2011  
2/28/2011  
3/31/2011  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	37	44	42	123
February	40	44	43	127
March	41	44	44	129
April	41	44	44	129
May	41	44	43	128
June	39	43	41	123
July	40	43	44	127
August	39	43	43	125
September	40	43	42	125
October	39	44	42	125
November	42	44	44	130
December	41	44	44	129
<b>Budget</b>	<b>41</b>	<b>43</b>	<b>44</b>	<b>128</b>
<b>Capacity*</b>	<b>42</b>	<b>44</b>	<b>44</b>	<b>130</b>

1/31/2011  
2/28/2011  
3/31/2011  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

\*Downsize from 156 to 130 occurred 6/1/07

	ACTUAL		PATIENT DAYS BUDGET		OVER/		% OVER/		ACTUAL		PATIENT DAYS BUDGET		OVER/		% OVER/	
	MTD	MTD	MTD	MTD	UNDER	UNDER	UNDER	UNDER	YTD	YTD	YTD	YTD	UNDER	UNDER	UNDER	UNDER
TOTAL ROCK HAVEN																
MEDICARE																
SNF	284	217	67	30.88	742	630	112	17.78								
TOTAL	284	217	67	30.88	742	630	112	17.78								
HOSPICE																
SNF	124	186	-62	-33.33	362	540	-178	-32.96								
TOTAL	124	186	-62	-33.33	362	540	-178	-32.96								
MEDICAL ASSISTANCE																
IN	210	279	-69	-24.73	616	810	-194	-23.83								
SNF	2982	3038	-56	-1.84	8722	8820	-98	-1.11								
ICF 1	31	31			90	90										
ICF 2																
ICF 3																
ICF 4																
1A	31	31			90	90										
1B																
D2																
D3																
UC																
TOTAL	3254	3379	-125	-3.70	9518	9810	-292	-2.98								
PRIVATE PAY																
IN																
SNF	328	186	142	76.34	840	540	300	55.56								
PILOT																
ICF 1																
ICF 2																
ICF 3																
UC																
TOTAL	328	186	142	76.34	840	540	300	55.56								
TOTAL ROCK HAVEN	3990	3968	22	0.55	11462	11520	-58	-0.50								



ALL ROCK HAVEN

	ACTUAL		PATIENT DAYS BUDGET		OVER/		PATIENT DAYS BUDGET		OVER/		% OVER/ -UNDER
	MTD	MTD	MTD	MTD	UNDER	UNDER	YTD	YTD	UNDER	UNDER	
IN	210	279	279	-69	-24.73	810	810	-194	-23.95		
SNF	3718	3627	3627	91	2.51	10666	10530	136	1.29		
ICF 1	31	31	31			90	90				
ICF 2											
ICF 3											
ICF 4											
1A	31	31	31			90	90				
1B											
D2											
D3											
UC											
<b>TOTAL ROCK HAVEN</b>	<b>3990</b>	<b>3968</b>	<b>3968</b>	<b>22</b>	<b>0.55</b>	<b>11462</b>	<b>11520</b>	<b>-58</b>	<b>-0.50</b>		

	TOTAL ROCK HAVEN				MEDICARE				HOSPICE				MEDICAL ASSISTANCE				PRIVATE PAY							
	ACTUAL		BUDGET		OVER/		% OVER/		ACTUAL		BUDGET		OVER/		% OVER/		ACTUAL		BUDGET		OVER/		% OVER/	
	MTD	YTD	MTD	YTD	-UNDER	-UNDER	-UNDER	-UNDER	MTD	YTD	MTD	YTD	-UNDER	-UNDER	-UNDER	-UNDER	MTD	YTD	MTD	YTD	-UNDER	-UNDER	-UNDER	-UNDER
TOTAL ROCK HAVEN	9.16	9.16	7.00	7.00	2.16	30.88	30.88	30.88	9.16	9.16	7.00	7.00	2.16	30.88	30.88	30.88	8.24	8.24	7.00	7.00	1.24	17.78	17.78	17.78
	9.16	9.16	7.00	7.00	2.16	30.88	30.88	30.88	9.16	9.16	7.00	7.00	2.16	30.88	30.88	30.88	8.24	8.24	7.00	7.00	1.24	17.78	17.78	17.78
	4.00	4.00	6.00	6.00	-2.00	-33.33	-33.33	-33.33	4.00	4.00	6.00	6.00	-2.00	-33.33	-33.33	-33.33	4.02	4.02	6.00	6.00	-1.98	-32.96	-32.96	-32.96
	4.00	4.00	6.00	6.00	-2.00	-33.33	-33.33	-33.33	4.00	4.00	6.00	6.00	-2.00	-33.33	-33.33	-33.33	4.02	4.02	6.00	6.00	-1.98	-32.96	-32.96	-32.96
	6.77	6.77	9.00	9.00	-2.23	-24.73	-24.73	-24.73	6.77	6.77	9.00	9.00	-2.23	-24.73	-24.73	-24.73	6.84	6.84	9.00	9.00	-2.16	-23.95	-23.95	-23.95
	96.19	96.19	98.00	98.00	-1.81	-1.84	-1.84	-1.84	96.19	96.19	98.00	98.00	-1.81	-1.84	-1.84	-1.84	96.91	96.91	98.00	98.00	-1.09	-1.11	-1.11	-1.11
	1.00	1.00	1.00	1.00					1.00	1.00	1.00	1.00				1.00	1.00	1.00	1.00					
	1.00	1.00	1.00	1.00					1.00	1.00	1.00	1.00				1.00	1.00	1.00	1.00					
	104.97	104.97	109.00	109.00	-4.03	-3.70	-3.70	-3.70	104.97	104.97	109.00	109.00	-4.03	-3.70	-3.70	-3.70	105.76	105.76	109.00	109.00	-3.24	-2.98	-2.98	-2.98
	10.58	10.58	6.00	6.00	4.58	76.34	76.34	76.34	10.58	10.58	6.00	6.00	4.58	76.34	76.34	76.34	9.33	9.33	6.00	6.00	3.33	55.56	55.56	55.56
	10.58	10.58	6.00	6.00	4.58	76.34	76.34	76.34	10.58	10.58	6.00	6.00	4.58	76.34	76.34	76.34	9.33	9.33	6.00	6.00	3.33	55.56	55.56	55.56
	128.71	128.71	128.00	128.00	0.71	0.55	0.55	0.55	128.71	128.71	128.00	128.00	0.71	0.55	0.55	0.55	127.36	127.36	128.00	128.00	-0.64	-0.50	-0.50	-0.50
	128.71	128.71	128.00	128.00	0.71	0.55	0.55	0.55	128.71	128.71	128.00	128.00	0.71	0.55	0.55	0.55	127.36	127.36	128.00	128.00	-0.64	-0.50	-0.50	-0.50

2011 PATIENT DAYS FOR ROCK HAVEN

ALL ROCK HAVEN

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL	BUDGET	% OVER/	ACTUAL	BUDGET	% OVER/
	MTD	MTD	-UNDER	YTD	YTD	-UNDER
IN	6.77	9.00	-2.23	6.84	9.00	-2.16
SNF	119.94	117.00	2.94	118.51	117.00	1.51
ICF 1	1.00	1.00		1.00	1.00	
ICF 2						
ICF 3						
ICF 4						
1A	1.00	1.00		1.00	1.00	
1B						
D2						
D3						
UC						
<b>TOTAL ROCK HAVEN</b>	<b>128.71</b>	<b>128.00</b>	<b>0.71</b>	<b>127.36</b>	<b>128.00</b>	<b>-0.64</b>

-0.50