



HEALTH SERVICES COMMITTEE
Tuesday, September 6, 2011, 3:00 p.m.
Rock Haven 4th Floor Classroom

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes
 - a. Health Services Committee - August 2, 2011
 - b. Joint General Services and Health Services Committees meeting - August 30, 2011
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a. Information Item: Rock Haven Replacement Facility Update
8. New Business
 - a. Information Item: Recruitment for Facilities Superintendent
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Senior Management Team - Final Rock Haven 2012 Budget
 - 2) Staff Education - September 2011
 - a) Mandatory Inservice Make-up Sessions (HIPAA, Resident Rights, Prevention of Abuse and Neglect, Infection Control, and Safety Fair)
 - b) CPR Update for Nurses

- 3) Resident Council Meeting - Tuesday, September 13 at 10:15 a.m.
- 4) Conferences/Professional Meetings – Sherry Gunderson will attend:
 - a) WAHSA Regional Meeting - Sun Prairie - September 9
 - b) WAHSA Board Meeting - Deforest - September 15
 - c) Rock County Managers Training Series - September through November. Sherry Gunderson, Dave Sudmeier, Lynn Schyvinck, Jennifer Johnson, Aimee Thomas and Sally Gregoir will be completing the series.

c. Finance - Dave Sudmeier .

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Tuesday, October 4 at 3:00 p.m.

11. Adjournment

SRG/ff

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	3,000.00 0.0%	2,670.21	-2,670.18	2,999.97		
	P1100556-PO# 08/31/11 -VN#031623			LIVING DESIGN INC		315.23	
	P1100751-PO# 08/31/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		506.60	
			CLOSING BALANCE		2,178.14		821.83
3272607400-62171	AMBULANCE	1,300.00 97.0%	1,262.26	0.00	37.74		
	P1100532-PO# 07/31/11 -VN#028439			ACCESS TRANSIT		270.80	
	P1100555-PO# 07/31/11 -VN#020054			LAVIGNE BUS COMPANY INC		206.50	
	P1100565-PO# 07/31/11 -VN#039206			PARATECH AMBULANCE SERVICE INC		765.76	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-1,205.32		1,243.06
3272607400-62176	LABORATORY	8,000.00 56.2%	4,485.40	14.60	3,500.00		
	P1103041-PO# 07/31/11 -VN#014550			MERCY HEALTH SYSTEM		127.35	
			CLOSING BALANCE		3,372.65		127.35
3272607400-62189	OTHER MED SERV	5,025.00 0.0%	1,746.26	-1,746.23	5,024.97		
	P1100750-PO# 07/31/11 -VN#047747			MOBILEXUSA		408.63	
			CLOSING BALANCE		4,616.34		408.63
3275007350-63109	OTHER SUPP/EXP	2,500.00 9.8%	1,021.28	-776.16	2,254.88		
	P1100550-PO# 07/31/11 -VN#024008			50 50 FACTORY OUTLET		38.36	
	P1100751-PO# 08/31/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		85.00	
			CLOSING BALANCE		2,131.52		123.36
3275007350-64005	REHAB SUPPLIES	3,200.00 0.0%	180.86	-180.85	3,199.99		
	P1100575-PO# 07/31/11 -VN#021998			SAMMONS PRESTON ROLYAN INC.		89.65	
			CLOSING BALANCE		3,110.34		89.65
3280008100-62420	MACH & EQUIP RM	17,500.00 53.1%	8,611.82	681.75	8,206.43		
	P1101702-PO# 07/31/11 -VN#042755			BEST MEDICAL SERVICES		145.00	
			CLOSING BALANCE		8,061.43		145.00
3280008100-63109	OTHER SUPP/EXP	12,250.00 29.6%	3,931.70	-304.68	8,622.98		
	P1100534-PO# 08/31/11 -VN#016117			SHOPKO INC #130		70.25	
	P1100577-PO# 08/31/11 -VN#023684			SUPPLY COMPANY		957.08	
			CLOSING BALANCE		7,595.65		1,027.33
3280008100-64000	MEDICAL SUPPLIES	101,652.00 78.8%	67,358.56	12,784.18	21,509.26		
	P1100562-PO# 07/31/11 -VN#028068			NORTHERN PROSTHETICS AND ORTHO		81.00	
	P1102728-PO# 08/31/11 -VN#015393			GULF SOUTH MEDICAL SUPPLY		1,457.37	
			CLOSING BALANCE		19,970.89		1,538.37

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3280009100-62420	MACH & EQUIP RM P1100481-PO# 08/31/11 -VN#039252	7,000.00 64.2%	4,105.03 ASC1	389.24	2,505.73	639.33	
	CLOSING BALANCE				1,866.40		639.33
3280009100-64105	GROCERIES P1101091-PO# 08/31/11 -VN#018292	160,727.00 84.3%	97,791.76 BASICS NATURAL FOOD MARKET	37,808.28	25,126.96	24.72	
	CLOSING BALANCE				25,102.24		24.72
3280009300-62163	LAUNDRY P1102839-PO# 07/31/11 -VN#025888	117,100.00 98.1%	72,092.55 DIRECT SUPPLY EQUIPMENT	42,807.46	2,199.99	609.00	
	CLOSING BALANCE				1,590.99		609.00
3280009300-63111	PAPER PRODUCTS P1103032-PO# 08/31/11 -VN#046390	26,750.00 69.1%	13,014.97 SAN A CARE INC	5,485.04	8,249.99	3,881.59	
	CLOSING BALANCE				4,368.40		3,881.59
3280009300-64406	DAMAGED CLOTHING P1100534-PO# 08/31/11 -VN#016117 P1100567-PO# 07/31/11 -VN#015140	300.00 117.8%	353.60 SHOPKO INC #130 JC PENNEY COMPANY	0.00	-53.60	6.40 92.82	
	TRANSFER REQUIRED						
*** OVERDRAFT ***	CLOSING BALANCE				-152.82		99.22
3280009300-64409	FURNISHINGS P1101069-PO# 08/31/11 -VN#033314	14,500.00 3.1%	7,106.52 JANESVILLE COMFORT SHOPPE SOUT	-6,656.48	14,049.96	1,859.00	
	CLOSING BALANCE				12,190.96		1,859.00
3280009500-64416	LICENSES P1102883-PO# 08/31/11 -VN#045849	1,000.00 0.0%	0.00 DIVISION OF QUALITY ASSURANCE	0.00	1,000.00	780.00	
	CLOSING BALANCE				220.00		780.00
3290009940-61920	PHYSICALS P1100563-PO# 07/31/11 -VN#030413	1,500.00 0.0%	1,041.00 OCCUPATIONAL HEALTH CENTER	-1,040.99	1,499.99	138.00	
	CLOSING BALANCE				1,361.99		138.00

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HCC	PROG-TOTAL-PO			13,555.44	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,555.44 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

SEP 06 2011

DATE _____ CHAIR _____

Rock Haven Admissions/Discharges/Census - 2011

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	5	3	1	9
February	8	0	4	12
March	8	0	2	10
April	8	0	1	9
May	6	0	1	7
June	11	1	2	14
July	12	1	1	13
August	6	1	3	10
September	5	4	1	10
October	4	3	1	8
November	7	3	0	10
December	3	2	3	8
Total	83	18	20	120

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	8	1	4	13
February	4	1	3	8
March	5	1	2	8
April	5	0	2	7
May	11	2	2	15
June	7	3	1	11
July	9	1	3	13
August	9	2	1	12
September	6	3	0	9
October	4	3	1	8
November	3	3	0	6
December	3	4	2	9
Total	74	24	21	119

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	37	44	42	123
February	40	44	43	127
March	41	44	44	129
April	42	44	44	130
May	36	42	44	122
June	39	43	43	125
July	40	43	43	126
August	39	43	43	125
September	40	43	42	125
October	39	44	42	125
November	42	44	44	130
December	41	44	44	129
Budget	41	43	44	128
Capacity*	42	44	44	130

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

*Downsize from 156 to 130 occurred 6/1/07

2011 DAILY PATIENT DAYS FOR ROCK HAVEN

	MEDICARE			HOSPICE			MEDICAL ASSISTANCE			PRIVATE PAY			TOTAL ROCK HAVEN			
	ACTUAL MTD	PATIENT DAYS BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL MTD	PATIENT DAYS BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL MTD	PATIENT DAYS BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL MTD	PATIENT DAYS BUDGET MTD	OVER/UNDER	% OVER/UNDER
	168	217	-49	-22.58	168	217	-49	-22.58	3265	3038	227	7.47	383	186	197	105.91
TOTAL	168	217	-49	-22.58	168	217	-49	-22.58	3265	3038	227	7.47	383	186	197	105.91
	664	1272	-608	-47.80	664	1272	-608	-47.80	1211	1908	-697	-36.53	22329	23108	-779	-3.37
TOTAL	664	1272	-608	-47.80	664	1272	-608	-47.80	1211	1908	-697	-36.53	22329	23108	-779	-3.37
	181	212	-31	-14.62	181	212	-31	-14.62	199	212	-13	-6.13	2119	1272	847	66.59
TOTAL	181	212	-31	-14.62	181	212	-31	-14.62	199	212	-13	-6.13	2119	1272	847	66.59
	20738	20776	-38	-0.18	20738	20776	-38	-0.18	26810	27136	-326	-1.20	26810	27136	-326	-1.20
TOTAL	20738	20776	-38	-0.18	20738	20776	-38	-0.18	26810	27136	-326	-1.20	26810	27136	-326	-1.20

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2011 DAILY PATIENT DAYS FOR ROCK HAVEN

ALL ROCK HAVEN

	ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/		% OVER/	
	MTD	MTD	BUDGET	MTD	UNDER	OVER	BUDGET	YTD	UNDER	OVER	BUDGET	YTD
IN		279			-279		1211	1908	-697			-36.53
SNF	3847	3627			220		25219	24804	415			1.67
ICF 1		31			-31		181	212	-31			-14.62
ICF 2												
ICF 3												
ICF 4												
1A	18	31			-13		199	212	-13			-6.13
1B												
D2												
D3												
UC												
TOTAL ROCK HAVEN	3865	3968			-103		26810	27136	-326			-1.20

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
	ACTUAL	BUDGET	OVER/	% OVER/	ACTUAL	BUDGET	OVER/	% OVER/
	MTD	MTD	-UNDER	-UNDER	YTD	YTD	-UNDER	-UNDER
TOTAL ROCK HAVEN								
MEDICARE								
SNF	5.42	7.00	-1.58	-22.58	8.01	7.00	1.01	14.42
TOTAL	5.42	7.00	-1.58	-22.58	8.01	7.00	1.01	14.42
HOSPICE								
SNF	1.00	6.00	-5.00	-83.33	3.13	6.00	-2.87	-47.80
TOTAL	1.00	6.00	-5.00	-83.33	3.13	6.00	-2.87	-47.80
MEDICAL ASSISTANCE								
IN		9.00	-9.00	-100.00	5.71	9.00	-3.29	-36.53
SNF	105.32	98.00	7.32	7.47	97.82	98.00	-0.18	-0.18
ICF 1		1.00	-1.00	-100.00	0.85	1.00	-0.15	-14.62
ICF 2								
ICF 3								
ICF 4								
1A	0.58	1.00	-0.42	-41.94	0.94	1.00	-0.06	-6.13
1B								
D2								
D3								
UC								
TOTAL	105.90	109.00	-3.10	-2.84	105.33	109.00	-3.67	-3.37
PRIVATE PAY								
IN								
SNF	12.35	6.00	6.35	105.91	10.00	6.00	4.00	66.59
PILOT								
ICF 1								
ICF 2								
ICF 3								
UC								
TOTAL	12.35	6.00	6.35	105.91	10.00	6.00	4.00	66.59
TOTAL ROCK HAVEN	124.68	128.00	-3.32	-2.60	126.46	128.00	-1.54	-1.20

ALL ROCK HAVEN

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL	BUDGET	OVER/ % OVER/	ACTUAL	BUDGET	OVER/ % OVER/
	MTD	MTD	-UNDER -UNDER	YTD	YTD	-UNDER -UNDER
IN		9.00	-9.00 -100.00	5.71	9.00	-3.29
SNF	124.10	117.00	7.10 6.07	118.96	117.00	1.96
ICF 1		1.00	-1.00 -100.00	0.85	1.00	-0.15
ICF 2						
ICF 3						
ICF 4						
1A	0.58	1.00	-0.42 -41.94	0.94	1.00	-0.06
1B						
D2						
D3						
UC						
TOTAL ROCK HAVEN	124.68	128.00	-3.32 -2.60	126.46	128.00	-1.54 -1.20