

## HEALTH SERVICES COMMITTEE

July 12, 2011

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Johnson, Fizzell, Fox, Beaver

COMMITTEE MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller; Tom Berner, Materials Manager; David Hayes, Food Service Manager; Brent Sutherland, Maintenance Manager

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA - Chair Bussie called the meeting of the Rock County Health Services Committee to order at 3:00 p.m. in the Rock Haven Classroom. Supervisors Fizzell and Johnson moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES - June 14, 2011 - Supervisors Beaver and Fizzell moved approval of the minutes of June 14, 2011. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - Ms. Gunderson congratulated Mr. Sudmeier on his 35th anniversary with the County.

BILLS - Supervisors Fox and Fizzell moved to pay the bills totaling \$18, 329.76. ADOPTED.

BUDGET TRANSFERS - None.

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES - Supervisor Johnson and Chair Bussie moved the encumbrance for Pan-O-Gold Baking Company. ADOPTED.

### OLD BUSINESS

Rock Haven Replacement Construction Document Phase Update - Ms. Gunderson distributed a revised draft of the nursing home project's bidding - debt service timeline. The County may be eligible for funding available for energy efficient projects. A joint General Services and Health Services Committee meeting is planned for the week of August 29. Health Services Committee members prefer August 30 or 31.

Rock Haven Pre-budget Presentation - Not all Health Services Committee members will be able to attend tomorrow's Finance/Staff Committee meeting at 3 p.m. in the Rock Haven Classroom so Ms. Gunderson summarized her presentation. She will be giving a brief history on Rock Haven and distributed a copy of that document. She went on to state how Rock Haven fared well in 2010, adding funds to its net assets, maintaining an average daily census of 127 with an increase in private pay and Medicare days, having a good annual survey, and recruitment of new RNs. Rock Haven has also been participating in 3-year Centers for Medicare/Medicaid Services (CMS) study on how to help prevent unnecessary hospitalizations of nursing home residents. At the end of the first year Rock Haven ranked first out of the 60 facilities participating in Wisconsin for its total score of being able to prevent hospitalizations.

Ms. Gunderson distributed a summary sheet comparing her proposed 2012 tax levy to past budgets and outlining 2012 budget projections and plans. Actual tax levy use in 2010 was \$4 million less than that of 2000. The goal for 2012 is to reduce the tax levy by at least 2% percent. Ms. Gunderson feels this will be possible due to payor mix remaining steady, employee contributions to the Wisconsin Retirement Fund, and an extra \$40,000 for Rock Haven in supplemental Medicaid reimbursement. Ms. Gunderson does not plan to adjust staffing patterns in 2012, although she will be looking carefully at staffing when moving to the new facility.

## NEW BUSINESS

MOU - Council on Aging/Specialized Transit - Wisconsin is contracting with a statewide provider to help with Medicaid recipient transports. Rock Haven will continue to use the providers it always has, Rock County Transit being one of them. They just had to create the agreement so they could continue to be a provider. Supervisors Beaver and Fox moved to approve the contract.  
ADOPTED.

Contract - Med Assets/Value First - This organization is affiliated with WAHSA and would allow Rock Haven to purchase bulk items at a better rate. Supervisors Fizzell and Johnson moved the contract. ADOPTED.

Janesville City Council Meeting - The Council is pleased to see the County moving forward with the new facility. The rezoning request was approved.

State Budget - Ms. Gunderson distributed the handout pertaining to the 2011-13 Biennial budget and how it relates to long term care.

General Services Committee - Ms. Gunderson distributed a revised draft of the project bidding and debt service timeline. There was some discussion about a prime contractor vs multiple primes but the general consensus was that one contractor would be preferred. There has been a tremendous interest shown from bidders so a general information meeting has been scheduled for August 8 in the HCC Auditorium. Bids are due August 22. The County Board will review and approve the bid award on September 8.

Janesville's Request Related to Soil Conditions - Soil borings show a clay layer where the new facility will be built. The City has expressed interest in extracting the clay during the construction process.

Brent Sutherland's Resignation - Mr. Sutherland will be leaving the County's employ to take a position with the new St. Mary's Hospital. His last day will be July 22. Mr. Sutherland has been employed with the County a cumulative total of 20 years. Human Resources will be actively recruiting for that position. The Committee wished Mr. Sutherland the best of luck in this new endeavor.

## REPORTS

Census - The current census is 126. It has been a continuing struggle lately to maintain a higher census level. Other nursing homes in the area are experiencing a decline in census as well. The hot weather has also hindered the admission process as Ms. Gunderson is hesitant to fill beds where there is no air conditioning. Staffing levels are adjusted based upon census. Employee vacations during this time have helped some.

Activities - Senior Management continues work on preparing for the new facility. The 2012 budget is also a main focus. Staff education for July includes a HIPAA Review for all staff and a HospiceCare presentation on end-of-life dementia.

Resident Council - This morning's meeting focused on resident rights and the new facility's resident room design.

Conferences - Ms. Gunderson only attended the WAHSA Regional meeting this month.

Semi-Annual Report - There was no attendance at conferences exceeding \$1,000 per event.

Finance - Mr. Sudmeier reported the facility is on target with regard to the 2011 budget and does not anticipate the facility using any of its net assets this year.

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NEXT MEETING DATE - The next regular meeting is scheduled for Tuesday, August 2, at 3:00 p.m. in the Rock Haven Classroom.

ADJOURNMENT - Supervisors Fizzell and Beaver moved to adjourn the meeting. ADOPTED. The meeting adjourned at 3:35 p.m.

Respectfully submitted,  
Terri Fena

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE