

**HEALTH SERVICES COMMITTEE**

**August 2, 2011**

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Johnson, Fizzell, Fox, Beaver

COMMITTEE MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller;

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA - Chair Bussie called the meeting of the Rock County Health Services Committee to order at 3:02 p.m. in the Rock Haven Classroom. Supervisors Fizzell and Fox moved approval of the agenda with the following change: 9.b.4)a) WAHSA Regional Meeting - New Glarus - August 5. ADOPTED.

APPROVAL OF MINUTES - July 12, 2011 - Supervisors Fox and Fizzell moved approval of the minutes of July 12, 2011. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - None.

BILLS - Supervisors Johnson and Fizzell moved to pay the bills totaling \$12,323.81. Chair Bussie inquired about the four overdrafts. Mr. Sudmeier explained that the encumbrance for Publications, Dues and Subscriptions has since been adjusted. The encumbrance for Office Supplies will need to be reviewed to see why the overdraft occurred. A different vendor could have been used for Paper Products so an adjustment may just need to be made there. The Damaged Clothing account, which is a smaller account, will be combined with a larger account in 2012. Ms. Gunderson will send through a budget transfer for the overdraft. Because it was less than \$500, it will not have to go to the Committee. The bills were ADOPTED as presented.

BUDGET TRANSFERS - None.

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES - Supervisors Fox and Johnson moved the encumbrance to Reinhart. ADOPTED.

## OLD BUSINESS

Rock Haven Replacement Facility Update - Ms. Gunderson reviewed the updated project planning schedule with the Committee. She stressed the importance of all Committee members attending the September 8 County Board meeting.

## NEW BUSINESS

Resolution Recognizing William Martin for Service to Rock Haven - Supervisors Fizzell and Fox moved the resolution recognizing Mr. Martin for his 16+ years of service. ADOPTED.

Recruitment for Facilities Superintendent - Interviews are scheduled for August 16 with the goal of having someone on board by September.

## REPORTS

Census - The current census is 126. The four empty beds have no air conditioning so will not be filled this week. The current heat wave has been holding up admissions as was the case last summer. Though there are residents in rooms without AC, Ms. Gunderson does not feel comfortable admitting new residents to those beds. There have been many referrals, all of which will be considered once the temperatures go down some.

Activity Report - The Senior Management Team has finalized work with the architects. Ms. Gunderson will be holding presentations with staff next week to update them on the project. Rock Haven submitted its 2012 budget last Friday, a week early. The facility will be budgeting for 126 beds and requesting a \$5.4 million tax levy, approximately \$400,000 less than its 2011 request. Staff education topics will include wound care and communicating with residents with dementia. The next Resident Council meeting will be held Tuesday, August 9 at 10:15 a.m.

Finance - Mr. Sudmeier distributed the facility's 2011 second quarter report. He expects the facility to remain within budget and, at this point, does not anticipate using any of the \$150,000 net assets forwarded from 2010.

NEXT MEETING DATE - A special joint meeting of the General Services and Health Services Committees is scheduled for August 30 at 8:00 a.m. at the Courthouse (N1/N2). The next regular meeting is scheduled for Tuesday, September 6, at 3:00 p.m. in the Rock Haven Classroom.

Health Services Committee  
August 2, 2011  
Page 3

ADJOURNMENT - Supervisors Johnson and Beaver moved to adjourn the meeting.  
ADOPTED. The meeting adjourned at 3:22 p.m.

Respectfully submitted,  
Terri Fena

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE