



HEALTH SERVICES COMMITTEE
Tuesday, January 3, 2012, 3:00 p.m.
Rock Haven 4th Floor Classroom

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes - December 6, 2011
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a. Information Item: Rock Haven Replacement Facility Update
 - b. Information Item: Fall Survey Update
8. New Business
 - a. **Action Item:** Resolution Recognizing Roberta Carrier for Service to Rock Haven
 - b. **Action Item:** Contract - Mercy Assisted Care, Inc. (Mercy Hospice Care)
 - c. Information Item: WAHSA Name Change to "LeadingAge"
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Senior Management Team
 - 2) Staff Education for January 2012
 - a) Federal Nursing Home Regulations - Presented by Sherry Gunderson
 - b) Rock Haven Code Review - Presented by Doug Keating

- 3) Conferences and Meetings - Sherry Gunderson will attend:
 - a) LeadingAge Region Meeting (Sun Prairie) - January 13
 - b) LeadingAge Board Meeting (DeForest) - January 19
 - c) WACH Annual Meeting and Lobby Day (Madison) - January 25
 - d) LeadingAge Health Issues Committee (DeForest) - January 26
- 4) Resident Council Meeting - Tuesday, January 11 at 10:15 a.m.
- 5) Semi-Annual Report - Attendance at Conventions/Conferences

c. Finance - Dave Sudmeier

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Tuesday, February 7, 2012

11. Adjournment

SRG/tf

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

2011 . . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232510000-67171	C.A. -\$1000/MORE	45,905.00	95.1%	43,683.87	0.00	2,221.13	
	P1103930-PO# 12/27/11 -VN#032178					623.61	
	P1103932-PO# 12/27/11 -VN#032178					699.32	
				CLOSING BALANCE		898.20	1,322.93
	RH-IMPROV.PROJ.			PROG-TOTAL-PO			1,322.93

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,322.93 INCURRED BY RH IMPROVEMENT PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 03 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	3,000.00 0.0%	4,739.87	-4,739.84	2,999.97		
	P1100572-PO# 12/27/11 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		25.00	
	P1100751-PO# 12/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		200.00	
				CLOSING BALANCE	2,774.97		225.00
3272607400-62171	AMBULANCE	6,300.00 71.6%	7,592.28	-3,078.03	1,785.75		
	P1100565-PO# 11/30/11 -VN#039206			PARATECH AMBULANCE SERVICE INC		375.38	
				CLOSING BALANCE	1,410.37		375.38
3272607400-62176	LABORATORY	8,000.00 56.2%	6,787.14	-2,287.13	3,499.99		
	P1103041-PO# 11/30/11 -VN#014550			MERCY HEALTH SYSTEM		1,015.35	
				CLOSING BALANCE	2,484.64		1,015.35
3272607400-62179	PHARMACY	85,000.00 100.0%	85,000.00	0.00	0.00		
	P1103591-PO# 11/30/11 -VN#038065			PINNACLE PHARMACY		6,165.04	
				CLOSING BALANCE	-6,165.04		6,165.04
3272607400-62189	OTHER MED SERV	5,025.00 0.0%	4,074.31	-4,074.28	5,024.97		
	P1100717-PO# 12/27/11 -VN#042658			DEAN HEALTH SYSTEMS		142.90	
	P1100750-PO# 11/30/11 -VN#047747			MOBILEXUSA		302.44	
				CLOSING BALANCE	4,579.63		445.34
3275007100-63109	OTHER SUPP/EXP	500.00 80.0%	498.55	-98.53	99.98		
	P1100568-PO# 12/27/11 -VN#013780			KMART CORP #4255		89.93	
				CLOSING BALANCE	10.05		89.93
3280008100-63109	OTHER SUPP/EXP	12,250.00 66.4%	8,145.36	0.00	4,104.64		
	P1100534-PO# 12/27/11 -VN#016117			SHOPKO INC #130		169.98	
	P1100535-PO# 12/28/11 -VN#014534			MENARDS		1,200.00	
	P1100568-PO# 12/27/11 -VN#013780			KMART CORP #4255		65.37	
	P1100572-PO# 12/27/11 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		37.95	
	P1100751-PO# 12/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		127.44	
				CLOSING BALANCE	2,503.90		1,600.74
3280008100-64000	MEDICAL SUPPLIES	101,652.00 78.8%	97,813.54	-17,670.75	21,509.21		
	P1100559-PO# 12/27/11 -VN#030393			MERCY ASSISTED CARE INC		50.19	
	P1102728-PO# 12/27/11 -VN#015393			GULF SOUTH MEDICAL SUPPLY		887.99	
	P1103196-PO# 12/27/11 -VN#035138			CENTRAD HEALTHCARE INC		688.79	
				CLOSING BALANCE	19,882.24		1,626.97
3280008100-64408	DISPOSABLES	84,652.00 86.4%	57,348.00	15,852.00	11,452.00		
	P1102728-PO# 12/27/11 -VN#015393			GULF SOUTH MEDICAL SUPPLY		1,610.04	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					9,841.96		1,610.04
	CLOSING BALANCE						
3280008200-63109	OTHER SUPP/EXP	42,670.00 84.3%	39,438.76	-3,438.72	6,669.96		
	P1100573-PO# 11/30/11 -VN#042157			ROESCHENS OMNICARE PHARMACY		317.42	
	P1103591-PO# 11/30/11 -VN#038065			PINNACLE PHARMACY		2,231.98	
	CLOSING BALANCE				4,120.56		2,549.40
3280009100-62420	MACH & EQUIP RM	7,000.00 73.3%	5,133.36	0.01	1,866.63		
	P1100481-PO# 11/30/11 -VN#039252			ASC1		258.44	
	CLOSING BALANCE				1,608.19		258.44
3280009100-63109	OTHER SUPP/EXP	14,436.00 98.3%	12,903.84	1,296.27	235.89		
	P1103592-PO# 12/27/11 -VN#015525			REINHART FOODSERVICE INC		69.91	
	CLOSING BALANCE				165.98		69.91
3280009100-63111	PAPER PRODUCTS	15,000.00 80.0%	15,782.12	-3,782.10	2,999.98		
	P1103430-PO# 12/27/11 -VN#042514			SYSCO FOODS OF BARABOO LLC		260.35	
	CLOSING BALANCE				2,739.63		260.35
3280009100-64102	DAIRY	54,174.00 96.1%	50,065.93	2,034.07	2,074.00		
	P1103589-PO# 12/27/11 -VN#012040			COUNTRY QUALITY DAIRY		3,331.84	
	P1103592-PO# 12/27/11 -VN#015525			REINHART FOODSERVICE INC		379.24	
	CLOSING BALANCE				-1,637.08		3,711.08
*** OVERDRAFT ***							
3280009100-64105	GROCERIES	157,727.00 87.2%	137,654.32	0.00	20,072.68		
	P1103430-PO# 12/27/11 -VN#042514			SYSCO FOODS OF BARABOO LLC		2,156.00	
	P1103592-PO# 12/27/11 -VN#015525			REINHART FOODSERVICE INC		2,775.52	
	CLOSING BALANCE				15,141.16		4,931.52
3280009100-64107	MEAT	54,000.00 92.5%	45,975.21	4,024.80	3,999.99		
	P1103592-PO# 12/27/11 -VN#015525			REINHART FOODSERVICE INC		1,802.51	
	CLOSING BALANCE				2,197.48		1,802.51
3280009100-64109	SUPPLEMENT	24,000.00 100.0%	18,893.03	5,106.98	-0.01		
	P1103196-PO# 11/30/11 -VN#035138			CENTRAD HEALTHCARE INC		935.99	
	CLOSING BALANCE				-936.00		935.99
3280009300-63111	PAPER PRODUCTS	26,750.00 69.1%	20,088.60	-1,588.58	8,249.98		
	P1103032-PO# 11/30/11 -VN#046390			SAN A CARE INC		4,572.97	
	CLOSING BALANCE				3,677.01		4,572.97
3280009300-64402	LINEN ROOM	550.00 0.0%	459.95	-459.91	549.96		

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1101861-PO# 12/27/11 -VN#050811			LABEL TAPE SYSTEMS		819.95	
*** OVERDRAFT ***			CLOSING BALANCE		-269.99		819.95
3280009300-64409	FURNISHINGS	14,500.00 3.1%	8,965.52	-8,515.48	14,049.96		
	P1101068-PO# 11/30/11 -VN#033880			AMERICAN HEALTH SYSTEMS		416.30	
			CLOSING BALANCE		13,633.66		416.30
3280009500-64200	TRAINING EXP	8,000.00 41.3%	4,426.20	-1,115.07	4,688.87		
	P1100558-PO# 12/27/11 -VN#046404			MED PASS INC		148.05	
			CLOSING BALANCE		4,540.82		148.05
3280009500-64424	EMPLOYEE RECOGN.	2,500.00 57.0%	1,556.04	-130.77	1,074.73		
	P1100572-PO# 12/27/11 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		8.95	
	P1100576-PO# 12/27/11 -VN#016055			SENTRY FOODS INC STORE #375		89.76	
	P1103761-PO# 12/27/11 -VN#018292			BASICS NATURAL FOOD MARKET		193.95	
	P1103981-PO# 12/27/11 -VN#042514			SYSCO FOODS OF BARABOD LLC		565.87	
			CLOSING BALANCE		216.20		858.53
3280009700-62174	INTERNIST	91,000.00 74.7%	73,087.90	-5,087.88	22,999.98		
	P1100571-PO# 11/30/11 -VN#036794			RAMSEY MD,H R		2,000.01	
			CLOSING BALANCE		20,999.97		2,000.01
3290009940-61920	PHYSICALS	1,500.00 0.0%	1,386.00	-1,385.99	1,499.99		
	P1100563-PO# 12/27/11 -VN#030413			OCCUPATIONAL HEALTH CENTER		138.00	
			CLOSING BALANCE		1,361.99		138.00
	ROCK HAVEN		PROG-TOTAL-PO			36,626.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$36,626.80 INCURRED BY ROCK HAVEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
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HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 03 2012 DATE _____ CHAIR

PURCHASE ORDER NUMBER P12.00474 PEID 010938

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Rock Haven
COMMITTEE Health Services Committee
VENDOR NAME Aramark Uniform Services
ACCOUNT NUMBER 32 8000 9300 62163
FUNDS DESCRIPTION Laundry Services
AMOUNT OF INCREASE \$ 100,000.00
INCREASE FROM \$ 11,000.00 TO \$ 111,000.00
ACCOUNT BALANCE AVAILABLE \$ 101,550.00 SB
REASON FOR AMENDMENT Typo error when entering requisition.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION

ROCK COUNTY BOARD



OF SUPERVISORS

Health Services Committee
INITIATED BY

Sherry Gunderson
DRAFTED BY

Health Services Committee
SUBMITTED BY

November 17, 2011
DATE DRAFTED

TITLE

RECOGNIZING ROBERTA CARRIER FOR SERVICE TO ROCK HAVEN

1. WHEREAS, Roberta Carrier has served the citizens of Rock County over the
2. past 32 years, 10 months as a dedicated and valued employee of Rock
3. County; and,
- 4.
5. WHEREAS, Roberta Carrier began her career with Rock Haven as Certified
6. Nurses Aide on March 19, 1979; and
- 7.
8. WHEREAS, Roberta Carrier has worked diligently in that position,
9. providing kind, compassionate care to Rock Haven residents until retiring
10. on January 1, 2012; and
- 11.
12. WHEREAS, the Rock County Board of Supervisors, representing the citizens
13. of Rock County, wishes to commend Roberta Carrier for her long and
14. faithful service.
- 15.
16. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
17. duly assembled this _____ of _____, 2012 does hereby
18. recognize Roberta Carrier for her 32 years, 10 months of service and
19. extend their best wishes to her in her future endeavors; and,
- 20.
21. BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed
22. to furnish a copy of this resolution to Roberta Carrier.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

J. Russell Podzilni, Chair

Betty Jo Bussie, Chair

Sandra Kraft, Vice Chair

Robert Fizzell, Vice Chair

Betty Jo Bussie

Brent Fox

Eva Arnold

Mary Beaver

Ivan Collins

Deloyde Sanders

Marilynn Jensen

Kurtis Yankee

Henry Brill

Louis Peer

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: (check box if yes) or, _____ or, _____
Amendment to Contract # Addendum to Contract #

Rock Haven Sherry Gunderson 5114
Originating Department Contact Person Phone
(Terri Fena) (5076)

Contract with: Mercy Assisted Care, Inc. (Hospice)
(Name of entity)

Contract Period: Start Date: 01/03/2012 Expiration Date: 12/31/2012
then renews annually

Contract Amount: \$ _____

Expenditure/ Revenue Account Numbers: _____
(provide 9-digit object codes)

Executive Summary: For Mercy Assisted Care to
provide hospice services.

NEW AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. ~~HS1342~~ HS1342

Contract between Rock Co. Health Care Center/Rock Haven and Mercy Assisted Care Inc. to
provide hospice services for period of 1/3/12 - 12/31/12 and then renews annually.
Contract Amount: Not stated

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.
[Signature] 12/19/11
Signature Date
[Signature] 12/15/11
Purchasing Manager Date

Total Fiscal Impact & Source of Funds:
No fiscal impact
[Signature] 12/19/11
Finance Director Date

No Central Purchasing Involvement Purchasing Procedure Followed

White - General Services Yellow - Issuing Dept. Pink - County Clerk

Rock Haven Admissions/Discharges/Census - 2011

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	5	3	1	9
February	8	0	4	12
March	8	0	2	10
April	8	0	1	9
May	6	0	1	7
June	11	1	2	14
July	12	1	1	13
August	6	1	0	7
September	4	1	2	7
October	13	2	1	16
November	7	3	4	14
December	3	2	3	8
Total	91	14	22	126

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2011
9/30/2011
10/31/2011
11/30/2011
12/31/2010

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	8	1	4	13
February	4	1	3	8
March	5	1	2	8
April	5	0	2	7
May	11	2	2	15
June	7	3	1	11
July	9	1	3	13
August	5	2	0	7
September	5	2	3	10
October	10	1	2	13
November	9	1	1	11
December	3	4	2	9
Total	81	19	25	125

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2011
9/30/2011
10/31/2011
11/30/2011
12/31/2010

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	37	44	42	123
February	40	44	43	127
March	41	44	44	129
April	42	44	44	130
May	36	42	44	122
June	39	43	43	125
July	40	43	43	126
August	40	43	43	126
September	39	42	43	124
October	41	43	43	127
November	41	41	44	126
December	41	44	44	129
Budget	41	43	44	128
Capacity*	42	44	44	130

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2011
8/31/2011
9/30/2011
10/31/2011
11/30/2011
12/31/2010

*Downsize from 156 to 130 occurred 6/1/07

MEMORANDUM

To: Health Services Committee
From: Sherry R. Gunderson *SRG/TF*
Date: December 13, 2011
Re: Semi-Annual Report - Attendance at Conventions/Conferences

There was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during the period July 1, 2011 through December 13, 2011; and it is not anticipated that there will be any through December 31, 2011.

SRG/TF

cc Craig Knutson

	PATIENT DAYS			PATIENT DAYS			PATIENT DAYS		
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER
TOTAL ROCK HAVEN									
MEDICARE									
SNF	225	210	15	2534	2338	196	2534	2338	196
TOTAL	225	210	15	2534	2338	196	2534	2338	196
HOSPICE									
SNF	95	180	-85	1099	2004	-905	1099	2004	-905
TOTAL	95	180	-85	1099	2004	-905	1099	2004	-905
MEDICAL ASSISTANCE									
IN		270	-270	1211	3006	-1795	1211	3006	-1795
SNF	3131	2940	191	33649	32732	917	33649	32732	917
ICF 1		30	-30	181	334	-153	181	334	-153
ICF 2									
ICF 3									
ICF 4									
1A		30	-30	199	334	-135	199	334	-135
1B									
D2									
D3									
UC									
TOTAL	3131	3270	-139	35240	36406	-1166	35240	36406	-1166
PRIVATE PAY									
IN		180	150	3286	2004	1282	3286	2004	1282
SNF	330	180	150	3286	2004	1282	3286	2004	1282
PILOT									
ICF 1									
ICF 2									
ICF 3									
UC									
TOTAL	330	180	150	3286	2004	1282	3286	2004	1282
TOTAL ROCK HAVEN	3781	3840	-59	42159	42752	-593	42159	42752	-593
			-1.54			63.97			-1.39

2011 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

ALL ROCK HAVEN

	ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/	
	MTD	MTD	BUDGET	MTD	UNDER	UNDER	BUDGET	YTD	UNDER	UNDER
IN		270			-270	-100.00		1211		-1795
SNF	3781	3510			271	7.72	40568		1490	3.81
ICF 1		30			-30	-100.00	181		-153	-45.81
ICF 2										
ICF 3										
ICF 4										
1A		30			-30	-100.00	199		-135	-40.42
1B										
D2										
D3										
UC										
TOTAL ROCK HAVEN	3781	3840			-59	-1.54	42159		-593	-1.39

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
	ACTUAL	BUDGET	OVER/	% OVER/	ACTUAL	BUDGET	OVER/	% OVER/
	MTD	MTD	-UNDER	-UNDER	YTD	YTD	-UNDER	-UNDER
TOTAL ROCK HAVEN								
MEDICARE								
SNF	7.50	7.00	0.50	7.14	7.59	7.00	0.59	8.38
TOTAL	7.50	7.00	0.50	7.14	7.59	7.00	0.59	8.38
HOSPICE								
SNF	3.17	6.00	-2.83	-47.22	3.29	6.00	-2.71	-45.16
TOTAL	3.17	6.00	-2.83	-47.22	3.29	6.00	-2.71	-45.16
MEDICAL ASSISTANCE								
IN		9.00	-9.00	-100.00	3.63	9.00	-5.37	-59.71
SNF	104.37	98.00	6.37	6.50	100.75	98.00	2.75	2.80
ICF 1		1.00	-1.00	-100.00	0.54	1.00	-0.46	-45.81
ICF 2								
ICF 3								
ICF 4								
1A		1.00	-1.00	-100.00	0.60	1.00	-0.40	-40.42
1B								
D2								
D3								
UC								
TOTAL	104.37	109.00	-4.63	-4.25	105.51	109.00	-3.49	-3.20
PRIVATE PAY								
IN								
SNF	11.00	6.00	5.00	83.33	9.84	6.00	3.84	63.97
PILOT								
ICF 1								
ICF 2								
ICF 3								
UC								
TOTAL	11.00	6.00	5.00	83.33	9.84	6.00	3.84	63.97
TOTAL ROCK HAVEN	126.03	128.00	-1.97	-1.54	126.22	128.00	-1.78	-1.39

ALL ROCK HAVEN

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER
IN		9.00	-9.00	3.63	9.00	-5.37
SNF	126.03	117.00	9.03	121.46	117.00	4.46
ICF 1		1.00	-1.00	0.54	1.00	-0.46
ICF 2						
ICF 3						
ICF 4						
1A		1.00	-1.00	0.60	1.00	-0.40
1B						
D2						
D3						
UC						
TOTAL ROCK HAVEN	126.03	128.00	-1.97	126.22	128.00	-1.78