

HEALTH SERVICES COMMITTEE

June 19, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Howland, Fell, Grahn

STAFF MEMBERS PRESENT: Sue Prostko; Administrator, Sherry Gunderson; Administrator; Doug Keating; Maintenance Superintendent

OTHERS PRESENT: Jim Haseman; Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Administrative Conference Room in the Village Commons. Supervisors Grahn and Howland moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – May 8, 2013 - Supervisors Grahn and Howland moved approval of the minutes May 8, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS – Chair Bussie introduced Tom Beaver who escorted Supervisor Beaver to the meeting.

Jim Hasemen gave a huge thank you to Ms. Gunderson for her dedication and commitment to Rock Haven Nursing Home. He stated “we are all here because of you”. He gave a big welcome to Sue Prostko, the new Nursing Home Administrator.

Supervisor Beaver thanked Ms. Gunderson for all her work on the new facility and also welcomed Sue Prostko.

All the committee members also thanked Ms. Gunderson and welcomed Sue Prostko to the Nursing Home.

Supervisor Fell gave his thanks to Ms. Gunderson. He appreciated Ms. Gunderson’s great attention to detail with the new facility and that she did a tremendous job.

Supervisor Howland wanted to let everyone know there is a tentative local emergency planning meeting on October 16, 2013. It is a getting to know you get together for hospitals, police departments, nursing homes and other key personnel.

Supervisor Bussie wanted to let Mrs. Prostko know that if there were anything special she would like on the agenda, just to let her know. Also if there is not a quorum on any

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given meeting day, that Russ P and Sandy K could fill in during the meeting. If we are unable to meet the bills can go to the finance committee for approval. Supervisor Bussie then again welcomed Mrs. Prostko.

BILLS – Supervisors Fell and Beaver moved approval of the bills. Supervisor Howland questioned the bill to EZ way. Ms. Gunderson explained it is the company that supplies all the EZ lifts and stands in the facility. Supervisor Howland also asked what the bills to Shindler Elevator Corporation and the WI department of Natural Resources. Doug explained that we had a repair to a door on the elevator and that we have a budget for repairs. Doug then explained that the WI department of Natural Resources is a company we hire to remove all the needles and biohazard materials. The bills were ADOPTED as presented.

BUDGET TRANSFERS – Supervisors Howland and Fell moved approval of the budget transfer. ADOPTED as presented

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisor Beaver and Grahn moved approval of the encumbrance. ADOPTED as presented.

OLD BUSINESS

Rock Haven Facility Update – Ms. Gunderson gave an update on the facility. There are several outstanding projects that are being taken care. There will be a budget amendment to use Rock Haven net assets for the remaining projects.

NEW BUSINESS

Resolution Recognizing Jenny Curless – Supervisors Grahn and Fell moved approval of resolution to recognize Jenny Curless for years of service to Rock Haven. ADOPTED

Resolution Recognizing Gloria Ferwarda – Supervisors Beaver and Howland moved approval of resolution to recognize Gloria Ferwarda for years of service to Rock Haven. ADOPTED

Resolution Regonizing Sherry Gunderson – Chair Bussie and Supervisor Beaver moved approval of resolution to recognize Sherry Gunderson for years of service to Rock Haven. ADOPTED

Information Item – Sue Prostko officially became Administrator of Record on Monday, June 3, 2013.

Information Item – Rock Haven had the annual and new nursing home state survey. There were several health and life safety code concerns that are listed on the handout. None of the issues warrant any citations or revisit. The committee will be updated more at next months meeting.

Ms. Gunderson has generated interest with the new facility all over WI. There have been several tours given to other nursing home staff that are interested in remodeling or rebuilding their nursing home.

Ms. Gunderson and Mrs. Prostko will be hosting the WACH meeting at Rock Haven on June 28, 2013.

REPORTS

Census – The census as of today is 124 with the average running at 127.

Senior Management – The team is working on the 2014 budget plans and tweaking minor adjustments to the new facility.

Education – There are several staff education meetings scheduled for June 2013. Staff will be learning about the Apollo tubs; pill shredders; exam tables; call light systems; pocket pagers and the surveillance camera monitors.

Resident Council Meeting – Resident council met on June 11, 2013. Minutes have been provided. There will be a new pet policy and will be looking into a pet therapist to visit on a regular basis for the residents.

Finance – Mr. Sudmeier is on vacation this week.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, July 10, 2013 at 8 a.m. in the Rock Haven Administrative Conference room.

ADJOURNMENT – Supervisors Grahn and Fell moved to adjourn the meeting. ADOPTED. The meeting adjourned at 9:20 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE