

HEALTH SERVICES COMMITTEE

November 13, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Grahn, Howland and Fell

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; David Hayes, Dietary Manager; Dave Sudmeier, Controller; Doug Keating, Maintenance; Michael Howell, Environmental Services

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Class Room. Supervisors Fell and Beaver moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – October 9, 2013 – Supervisors Grahn and Beaver moved approval of the minutes of October 9, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

The state surveyors showed up at Rock Haven on November 7, 2013 for complaints. There were two surveyors here for six hours and left with no concerns. Supervisor Howland inquired about what the complaints were. Sue Prostko, NHA informed the committee that one complaint was a thirty day discharge letter for none payment and that an agreement between the family and Rock Haven was already in place. The second complaint was that a family was upset because the facility did not follow orders from a hospice nurse. The facility only follows orders from the physicians on staff and not from nurses. The facility was found complaint with this issue.

BILLS – Supervisors Howland and Grahn moved approval of the Bills. Supervisor Grahn questioned the Bill for Tropic Juices. Dave Hayes explained it is for delivery of the juices for resident meals. ADOPTED.

BUDGET TRANSFERS/PRE-APPROVED ENCUMBRANCES – Supervisors Howland and Fell moved approval of the Budget Transfers and Pre-Approved Encumbrances. There will be more transfers end of the year for the final closeout. Therapies are providing more services due to residents are in more need of services for health reasons. The providers for dietary will increase 1-2% in the year of 2014. Fresh vegetables and meat vendors prices change every couple weeks, depending on which state that particular product is being delivered from.

OLD BUSINESS

Family Council – Invites were given to the committee members to attend the Family Council Meeting on November 19, 2013 at 6:00 p.m. Sue Prostko, NHA is excited about being proactive instead of being reactive. Chair Bussie already has a scheduled meeting that night, but will try to attend if time permits.

NEW BUSINESS

Waste Collection Services – Supervisors Beaver and Grahn moved motion. Bids were advertised for contracts to collect the waste from Rock Haven. Sherman Sanitation came in at the lowest bid. A vote of 5/0 to recommend Sherman Sanitation. APPROVED

Laundry Services – Supervisors Fell and Howland moved motion. Bids were advertised for laundry services to Rock Haven. Aramark was the only company to place a bid. Sue Prostko, NHA is pleased with the services that they are providing now. A vote of 5/0 to recommend Aramark to provide laundry services. APPROVED

REPORTS

Census – As of today the census is 125 with an admission.

Education – In services for the month of November is focusing on dealing with behaviors in dementia residents with activities, rather than medications. Management is working with staff psychologist to lower psychotropic medications.

Resident Council Meeting – Resident Council met November 12, 2013. Minutes to be provided next month. Concerns are still the food temperatures and water passes. Working with dietary for solutions with the temperatures.

Finance – Mr. Sudmeier gave a summary of the financial report. Copies provided of the report. The next report for the final fourth quarter of 2013 will be provided in March.

Maintenance – Doug Keating, Maintenance Superintendent gave an update on how the geothermal saves on natural gas but the electricity is higher. Geothermal is so new that an estimate for the budget was a huge guess. All the maintenance staff has been sent to a 3-day training to learn about the

Health Services Committee
November 13, 2013

Page 3

geothermal. The new facility has a lot more new technology that maintenance needs to be educated on. The facility has had a high number of televisions and auto faucets that have failed, but are still under warranty. The televisions are now under warranty until May 2014.

Chair Bussie and Supervisor Grahn gave a huge thanks to Doug for an update of the facility and concerns of the building.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, December 11, 2013 at 8 a.m. in the Rock Haven Class Room in the Village Commons.

ADJOURNMENT – Supervisors Howland and Grahn moved to adjourn the meeting. ADOPTED. The meeting adjourned at 9:00 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE