

ROCK COUNTY, WISCONSIN



Rock Haven
P.O. Box 920
Janesville, Wisconsin 53547-0920
Phone 608-757-5076
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HEALTH SERVICES COMMITTEE
Wednesday, March 10, 2021 at 9:00 a.m.
CALL: 1-312-626-6799
MEETING ID: 852 3840 7447

Topic: Health Service Committee

Time: March 10, 2021 09:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85238407447?pwd=OFJEU1J5QlcwZDVWZ09sN3cxU3FuUT09>

Meeting ID: 852 3840 7447

Password: 5076

Dial by your location

- +1 **312 626 6799** US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)

Meeting ID: 821 7169 1321

Find your local number: <https://zoom.us/u/ac7VPUjL6j>

If you are interested in providing public comments on items on this agenda, you must submit your comments by Tuesday, March 9, 2021 by 1pm. To submit a public comment use the following email: lynch@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Michelle at (608)757-5076 if you are going to be late or if you will not be able to attend the meeting.

HEALTH SERVICE COMMITTEE
Wednesday, March 10, 2021 – 09:00 A.M.

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes – February 10, 2021 and February 24, 2021
4. Introductions, Citizen Participation, Communications and Announcements
5. Information Item: Review of Payments
6. **Action Item:** Budget Transfers
7. Finance – Joanne Foss
8. Nursing Home Administrator Reports
9. Staff Member Reports
10. Old Business
 - a. Information: COVID-19
 - b. Information: Medical Director
11. New Business
12. Reports
 - a. Census
13. Committee Requests
14. Next Meeting Date – The next regular meeting of the Health Services Committee will be Wednesday, April 14, 2021 via Zoom.
15. Adjournment

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

HEALTH SERVICES COMMITTEE

February 10, 2021

CALL TO ORDER – Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:05 a.m.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Schulz and Bomkamp

COMMITTEE MEMBER ABSENT: Supervisor Leavy

STAFF MEMBERS PRESENT: Sara Beran, Interim NHA; Renae Thompson, Interim DON; Kim Rueth, MDS Nurse; Becky Shellenberger, AA; Ashley Kabor, Finance; Dave Froeber, Maintenance; Heather Kempf, RN

OTHERS PRESENT: Pam Bostwick, CB Supervisor; Josh Smith, County Administrator; Richard Bostwick, County Board Chair; Sheryl Hengeveld

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda, second by Supervisor Beaver. ADOPTED

APPROVAL OF MINUTES – January 13, 2021 and January 28, 2021 – Supervisor Beaver moved approval of the January 13, 2021 and January 28, 2021 minutes, second by Supervisor Bomkamp. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – There were four letters from the public that were sent to the committee before the meeting. The letters were not read here.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss was not present for today's meeting.

NURSING HOME ADMINISTRATOR REPORTS – Report provided in the committee packet.

STAFF MEMBER REPORTS – None

OLD BUSINESS –

COVID-19 – Discussion on the Covid-19 vaccine that is being given at Rock Haven for staff and residents.

MEDICAL DIRECTOR – No update.

NEW BUSINESS –

CONFIRMATION OF APPOINTMENT OF NURSING HOME ADMINISTRATOR
– Supervisor Beaver moved approval of Natalie Rolling-Edlebeck's confirmation of appointment as Nursing Home Administrator, second by Supervisor Bomkamp. Vote of 4/0 and 1 absent. APPROVED.

Natalie Rolling-Edlebeck has agreed to accept the Rock Haven Administrator position and will begin on March 22, 2021.

NURSE PRACTITIONER HIRING PROCESS – There has not been any recruitment for the Nurse Practitioner. The new NHA will need to be involved in this decision making.

REPORTS –

CENSUS – Currently there are 90 residents.

COMMITTEE REQUESTS –

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, March 10, 2020 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Bomkamp moved to adjourn at 09:38 a.m., second by Supervisor Beaver. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

HEALTH SERVICES COMMITTEE

February 24, 2021

CALL TO ORDER – Chair Brien called the teleconference meeting of the Health Services Committee to order at 11:30 a.m.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Schulz, Leavy and Bomkamp

STAFF MEMBERS PRESENT: Sara Beran, Interim NHA; Renae Thompson, Interim DON; Becky Shellenberger, AA; Ashley Kabor, Finance; Dave Froeber, Maintenance; Heather Kempf, RN; Marilyn Burns, RH IP; Chris Cramer, Dietary; Jen and Tony Ray; Kim Barrons, RN; Melanie Godding, Activity Director

OTHERS PRESENT: Brian Knudson, CB; Rich Greenlee, CB; Doug Wilde, CB; Josh Smith, County Administrator; Rich Bostwick, CB; Stephanie Aegerter, CB; Shirley Williams, CB; Kaelyb Lokrantz, CB; Jodie Surber; Annette Mikula, HRD

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda, second by Supervisor Schulz. ADOPTED

COMMUNICATIONS AND ANNOUNCEMENTS – There were eight letters read and seven were in support of the resolution.

RESOLUTIONS –

A. Providing Additional Compensation and Incentives to Rock Haven Staff, Improving Recruitment Activities, Investigating the Work Environment and Amending the 2021 Budget – Supervisor Beaver moved approval of the resolution providing additional compensation and incentives to Rock Haven staff, improving recruitment activities, investigating the work environment and amending the 2021 budget, second by Supervisor Schulz. APPROVED. Vote of 5/0. None absent.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, March 10, 2020 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moved to adjourn at 12:23 p.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2021**

02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-4000-0000-63109	Other Supplies	P2100284	02/25/2021	US BANK	COVID SUPPLIES & EXP	801.60
32-4000-0000-64000	Medical Supplies		02/04/2021	NASSCO INC	COVID MED SUPPLIES	1,028.58
		P2100259	02/18/2021	FASTENAL COMPANY	COVID MED SUPPLIES	4,850.00
		P2100356	02/18/2021	DIRECT SUPPLY EQUIPMENT	COVID MED SUPPLIES	3,396.00
		P2100380	02/25/2021	OFFICE PRO INC	COVID MED SUPPLIES	5,535.18
RH COVID-19 Response PROG TOTAL						15,611.36
32-7260-7400-62176	Laboratory	P2100429	02/18/2021	MERCY HEALTH SYSTEM	LAB	78.43
32-7260-7400-62179	Pharmacy	P2100437	02/11/2021	THRIFTY WHITE PHARMACY	PHARMACY	969.67
32-7260-7400-62180	PHYSICAL THERAPY	P2100353	02/11/2021	GENESIS REHABILITATION SERVICE	PT	18,775.59
32-7260-7400-62185	Occupational	P2100353	02/11/2021	GENESIS REHABILITATION SERVICE	OT	11,805.63
32-7260-7400-62186	Speech Therapy	P2100353	02/11/2021	GENESIS REHABILITATION SERVICE	ST	1,068.29
RH Contract Services T-18 PROG TOTAL						32,697.61
32-7500-7350-63109	Other Supplies	P2100397	02/11/2021	ROCK COUNTY HEALTH CARE CENTER	NOV DEC BINGO	34.50
		P2100405	02/25/2021	US BANK	OTHER SUPPLIES & EXP	2,343.44
32-7500-7350-64005	Rehab Supplies	P2100405	02/18/2021	US BANK	ACTIVITIES REHAB	54.00
32-7500-7350-64300	Rec Therapy	P2100359	02/11/2021	CHARTER COMMUNICATIONS	REC THERAPY CABLE TV	1,450.84
Program Service Administration PROG TOTAL						3,882.78
32-8000-8100-62104	Consult Services	P2100437	02/11/2021	THRIFTY WHITE PHARMACY	CONSULTING	857.00
32-8000-8100-63100	Office&Misc Exp	P2100380	02/11/2021	OFFICE PRO INC	OFFICE SUPPLIES	1,184.48

COMMITTEE: HS - ROCK HAVEN

ROCK COUNTY

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02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100405	02/18/2021	US BANK	OFFICE SUPPLIES	587.09
32-8000-8100-63109	Other Supplies	P2100363	02/11/2021	GORDON FOOD SERVICE	OTHER SUPPLIES & EXP	515.49
		P2100397	02/18/2021	ROCK COUNTY HEALTH CARE CENTER	REIMB FOR LOST POCKET WATCH	44.14
		P2100405	02/18/2021	US BANK	OTHER SUPPLIES & EXP	294.82
32-8000-8100-64000	Medical Supplies	P2100346	02/25/2021	MCKESSON MEDICAL SURGICAL MN S	MED SUPPLIES	2,766.35
		P2100363	02/11/2021	GORDON FOOD SERVICE	MED SUPPLIES	80.37
		P2100366	02/11/2021	MEDLINE INDUSTRIES INC	MED SUPPLIES	2,608.09
		P2100381	02/25/2021	PERFORMANCE HEALTH SUPPLY INC	MED SUPPLIES	262.62
		P2100399	02/25/2021	PROFESSIONAL MEDICAL INC	MED SUPPLIES	5,104.79
32-8000-8100-64003	Oxygen Supplies	P2100428	02/18/2021	NORTHWEST RESPIRATORY SERVICES	OXYGEN	396.56
32-8000-8100-64408	Disposables	P2100346	02/18/2021	MCKESSON MEDICAL SURGICAL MN S	DISPOSABLES	1,422.40
		P2100360	02/18/2021	CONCORDANCE HEALTHCARE SOLUTIO	ATTENDS	558.00
		P2100399	02/25/2021	PROFESSIONAL MEDICAL INC	DISPOSABLES	4,173.96
Support Service Materials PROG TOTAL						20,856.16
32-8000-8200-63109	Other Supplies	P2100392	02/18/2021	ROCK MED LTC PHARMACY	OTHER SUPPLIES & EXP	60.00
		P2100437	02/11/2021	THRIFTY WHITE PHARMACY	OTHER SUPPLIES & EXP	3,982.54
Support Service-Pharmacy PROG TOTAL						4,042.54
32-8000-9100-63109	Other Supplies	P2100363	02/25/2021	GORDON FOOD SERVICE	OTHER SUPPLIES	114.23
		P2100405	02/18/2021	US BANK	OTHER SUPPLIES	924.37
		P2100439	02/11/2021	SYSCO FOODS OF BARABOO LLC	OTHER SUPPLIES	87.98
32-8000-9100-63111	Paper Products	P2100363	02/25/2021	GORDON FOOD SERVICE	PAPER PRODUCTS	74.83
		P2100439	02/25/2021	SYSCO FOODS OF BARABOO LLC	PAPER PRODUCTS	117.58
32-8000-9100-64102	Dairy	P2100358	02/25/2021	COUNTRY QUALITY DAIRY	DAIRY	2,029.65

COMMITTEE: HS- ROCK HAVEN

ROCK COUNTY

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt		
32-8000-9100-64105	Groceries	P2100363	02/25/2021	GORDON FOOD SERVICE	DAIRY	380.50		
		P2100439	02/25/2021	SYSCO FOODS OF BARABOO LLC	DAIRY	1,297.29		
		P2100363	02/25/2021	GORDON FOOD SERVICE	GROCERY	5,509.75		
		P2100364	02/18/2021	KWIK TRIP INC	GROCERY	5.44		
		P2100385	02/25/2021	PAN-O-GOLD BAKING CO	BREAD	452.05		
		P2100405	02/18/2021	US BANK	GROCERY	85.30		
		P2100406	02/25/2021	TROPIC JUICES INC	JUICE	752.10		
		P2100439	02/25/2021	SYSCO FOODS OF BARABOO LLC	GROCERY	5,126.75		
		32-8000-9100-64107	Meat	P2100363	02/25/2021	GORDON FOOD SERVICE	MEAT	2,715.44
				P2100439	02/25/2021	SYSCO FOODS OF BARABOO LLC	MEAT	2,506.40
32-8000-9100-64109	Supplements							
		P2100405	02/18/2021	US BANK	SUPPLEMENTS	95.94		
		P2100439	02/25/2021	SYSCO FOODS OF BARABOO LLC	SUPPLEMENTS	524.31		
Support Services-Food Service PR0G TOTAL						22,799.91		
32-8000-9200-62420	Mach/Equip R&M	P2100370	02/18/2021	DIRECT SUPPLY EQUIPMENT	HEAD/FOOT MOTOR	263.00		
		P2100384	02/18/2021	EZ WAY INC	12490 PC BOARD VERSION 1.9	584.50		
		P2100407	02/11/2021	HOME DEPOT PRO,THE	DEEP CYCLE BATT 12VOLT 130AH	294.20		
32-8000-9200-62460	BLDG SERV R&M	P2100414	02/11/2021	RF TECHNOLOGIES INC	TOUCHPAD EXIT CONTROLLER CODE	1,212.63		
		P2100904	02/25/2021	PROTECTION TECHNOLOGIES	REPAIR OF VIDEO SYSTEM AT ROCK	346.00		
		P2100919	02/25/2021	MASTERS BUILDING SOLUTIONS	TECHNOLOGY FEE TO FK HIGH	980.00		
32-8000-9200-62463	File Alarm	P2100244	02/25/2021	BATTERIES PLUS LLC	DURACELL ULTRA 12V 100AH DEEP	531.92		
32-8000-9200-62470	Building R&M	P2100386	02/04/2021	FIRST SUPPLY LLC-MADISON	TNK ZURN TANKS WHITE	322.50		
		P2100800	02/04/2021	TOTAL ENERGY SYSTEMS LLC	ROCK HAVEN GENERATOR ANNUAL 4-	1,690.00		
32-8000-9200-63109	Other Supplies	P2100244	02/11/2021	BATTERIES PLUS LLC	3.7V LIION STR22102	53.90		
		P2100284	02/25/2021	US BANK	OTHER SUPPLIES & EXP	636.97		

ROCK COUNTY

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100371	02/18/2021	E AND D WATER WORKS INC	SOLAR SALT	284.20
		P2100391	02/18/2021	HOH WATER TECHNOLOGY INC	CONTRACT BILLING FEB	505.00
		P2100434	02/11/2021	MENARDS	20V LITHIUM ION BATTERIES	159.98
Support Service-Maintenance PROG TOTAL						7,864.80
32-8000-9300-62163	Laundry	P2100345	02/25/2021	ARAMARK UNIFORM SERVICES INC	LAUNDRY	7,380.20
32-8000-9300-62164	Disposal Service	P2100343	02/25/2021	BADGERLAND DISPOSAL	DISPOSAL SERVICE	3,112.20
		P2100352	02/25/2021	HEALTHCARE WASTE MANAGEMENT IN	MED WASTE	198.70
		P2100380	02/25/2021	OFFICE PRO INC	SHREDDING SERVICE	17.34
32-8000-9300-63109	Other Supplies	P2100363	02/04/2021	GORDON FOOD SERVICE	ES OTHER SUPPLIES & EXP	26.56
32-8000-9300-63111	Paper Products	P2100346	02/11/2021	MCKESSON MEDICAL SURGICAL MN S	PAPER PRODUCTS	1,014.72
		P2100399	02/11/2021	PROFESSIONAL MEDICAL INC	ES LINERS	830.80
		P2100405	02/18/2021	US BANK	PAPER PRODUCTS	1,098.88
32-8000-9300-63404	Janitor/Cleaning	P2100365	02/25/2021	MENARDS	JANITORIAL/CLEANING	179.91
		P2100374	02/18/2021	NASSCO INC	CLEANING SUPPLIES	300.45
		P2100405	02/18/2021	US BANK	JANITORIAL/CLEANING	91.79
		P2100431	02/18/2021	HOME DEPOT PRO,THE	ES CLEANING SUPPLIES	195.71
32-8000-9300-64409	Furnishings	P2100284	02/25/2021	US BANK	FURNISHINGS	389.00
Support Services-Environmental PROG TOTAL						14,836.26
32-8000-9500-62189	Other Medical	P2100372	02/18/2021	NURSES PRN	AGENCY NURSING STAFF	11,145.80
		P2100937	02/25/2021	PLEX CAPITAL LLC	AGENCY NURSE STAFFING	825.00
		P2100947	02/25/2021	MAXIM HEALTHCARE SERVICES INC	AGENCY NURSE STAFFING	5,280.00
		P2100948		GRAPETREE MEDICAL STAFFING LLC	AGENCY NURSE STAFFING	1,040.00
32-8000-9500-63200	Pubs/Subs/Dues	P2100405	02/18/2021	US BANK	PUBLICATIONS/SUBSCRIPTIONS	56.38

ROCK COUNTY

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02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-8000-9500-64200	Training	P2100405	02/18/2021	US BANK	TRAINING EXPENSES	2,080.05
32-8000-9500-64415	Provider Tax	P2100404	02/11/2021	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
Support Service-Administration PR0G TOTAL						42,187.23
32-8000-9700-62174	Internist	P2100553	02/25/2021	SHAIKH,DR SUHAIL A	INTERNIST	9,350.00
Support Services-Medical Staff PR0G TOTAL						9,350.00
32-9000-9930-62210	Telephone	P2100690	02/25/2021	ABILITY NETWORK INC	TELEPHONE	494.72
General Services Telephone PR0G TOTAL						494.72
32-9000-9940-61920	Physicals	P2100427	02/25/2021	BELOIT HEALTH SYSTEM	PHYSICALS	227.00
General Service Emp Benefits PR0G TOTAL						227.00

ROCK COUNTY

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02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$174,850.37**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-4000-0000-64000	Medical Supplies	P2000546	02/25/2021	MEDLINE INDUSTRIES INC	COVID MED SUPPLIES	1,583.70
					RH COVID-19 Response PROG TOTAL	1,583.70
32-7260-7400-62171	Ambulance	P2001876	02/04/2021	SUPERIOR AMBULANCE OF WISCONSI	AMBULANCE SERVICE	1,386.00
					RH Contract Services T-18 PROG TOTAL	1,386.00
32-8000-8100-64000	Medical Supplies	P2000583	02/04/2021	STRYKER MEDICAL	MED SUPPLIES	488.50
					Support Service Materials PROG TOTAL	488.50
32-8000-9300-62163	Laundry	P2000456	02/25/2021	ARAMARK UNIFORM SERVICES INC	LAUNDRY	1,461.60
32-8000-9300-64409	Furnishings	P2000590	02/18/2021	US BANK	450-470 MHZ UHF 2W DIGITAL TRA	2,695.00
					Support Services-Environmental PROG TOTAL	4,156.60
32-8000-9500-64918	Marketing	P2002304	02/25/2021	ADAMS PUBLISHING GROUP OF SOUT	THANK YOU PICTURE AND	347.25
					Support Service-Administration PROG TOTAL	347.25
32-8000-9700-62174	Internist	P2001960	02/25/2021	SHAIKH,DR SUHAIL A	INTERNIST	3,400.00
					Support Services-Medical Staff PROG TOTAL	3,400.00

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020

02/25/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$11,362.05**

Date:

Dept Head _____

Committee Chair _____

[illegible]

January 2021

[illegible][illegible][illegible]

January 2021

[illegible][illegible][illegible]

2021 Patient Revenues for Rock Haven

January

Total Rock Haven								
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under
Medicare	\$63,839	\$213,554	-\$149,715	-70%	\$63,839	\$213,554	-\$149,715	-70%
Hospice	\$88,545	\$49,691	\$38,854	78%	\$88,545	\$49,691	\$38,854	78%
Medical Assistance	\$339,228	\$364,400	-\$25,172	-7%	\$339,228	\$364,400	-\$25,172	-7%
Private Pay	\$164,255	\$285,004	-\$120,749	-42%	\$164,255	\$285,004	-\$120,749	-42%
Total	\$655,867	\$912,649	-\$256,782	-28%	\$655,867	\$912,649	-\$256,782	-28%