

GENERAL SERVICES COMMITTEE
November 2, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 2:00 P.M., Tuesday, November 2, 2010 in the West Day Room on the third floor of Rock Haven.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Captain Erik Chellevoid; Phil Boutwell and Randy Terronez, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of October 19, 2010, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations.

General Services

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1837-0000-67200	\$30,000	18-1837-0000-63500	\$30,000
Capital Repairs		R&M Supplies	
18-1810-0000-62119	24,000	18-1810-0000-63500	24,000
Other Contracted Svc.		R&M Supplies	
18-1810-0000-63300	500	18-1810-0000-63100	500
Travel		Office Exp & Supplies	
18-1812-0000-62203	9,000	18-1812-0000-63500	9,000
Natural Gas		R&M Supplies	
18-1815-9200-62203	9,300	18-1815-0000-63109	9,300
Natural Gas		Other Supplies	
18-1817-0000-62203	5,000	18-1817-0000-63500	5,000
Natural Gas		R&M Supplies	

Supervisor Mawhinney moved approval of the above transfers for General Services, second by Supervisor Combs. ADOPTED.

Bills/Encumbrances

HCC Building Complex	\$	5,183.70
Purchasing Inventory		13,565.97
General Services		12,444.27
Glen Oaks Operations		3,255.26
Juvenile Detention Center Operations		336.77
Communications Center Operations		1,382.77
Adolescence Services/Guidance		486.79
Jail Capital Improvement		4,723.14
Courthouse Facility		670.00
Jail/HCC Complex		2,225.35
Juvenile Detention Center Capital Improvement		6,080.00

Pre-Approved Encumbrance Amendments.

Sherman Sanitation Services LLC	\$	157.50
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Supervisor Mawhinney moved approval of the above Bills and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.

Mr. Leu said the credit for First Supply Madison LLC went to the appropriate account, First Supply waited until they had a charge for us before they sent the credit.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety / Use of Site: Due to the added risk of the pre-cast and steel erection, site visits will need to be scheduled. They do not want anyone on site without the proper safety training.

Progress: Westphal Electric is continuing with the interior rough ins for security and fire alarm upgrades. The pre-cast exterior wall panels are being installed and they expect to be completed by the end of this week or the beginning of next week. The steel roof joists will be installed as soon as the pre-cast has been completed and roofing is scheduled for the end of November.

Administrative: The boat storage relocation costs came in as follows:

Base bid cost included in Phase 1	\$15,000
Foundation	12,820
Additional stone	1,100
Temporary security / plywood	<u>225</u>
Total	\$29,145

Mr. Higgs said the RECAP workers are repairing the rotted doors and plywood, soffit repairs, installing siding to replace the brick veneer, and replacing the three man doors. The concrete approach is no longer required by the City of Janesville. Mr. Higgs said he does not know what the costs will be for RECAP.

Change Orders Mr. Higgs said there are six change orders in various stages of review at this time.

Chair Owens asked if the project is on schedule. Mr. Higgs said they are right on schedule.

Courthouse Parking Ramps.

Update Report Mr. Leu said more work is being done on the west ramp. When the caulk was removed it revealed more corrosion to the connecting flange plates than they had anticipated. Many of these cannot be re-welded and need to be replaced. The condition of the east ramp won't be known until the caulk is removed.

Resolution.

Amending Contract for Courthouse Parking Structure Caulking and Repair

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that the Contract with Zanders Solutions be increased by \$37,367.50 to cover the cost of the additional repair work on the west ramp to-date; and,

BE IT FURTHER RESOLVED, that a contingency of \$20,000.00 be established to cover any change orders authorized by the General Services Committee on the remaining work.”

Supervisor Combs moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

Purchasing Procedural Endorsements and Contract Awards.

Awarding Contract for Arc Flash Assessment and Program at Various Rock County Buildings

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Contract for Arc Flash Assessment and Program at various County Buildings, as listed on the Bid Tally Sheet, be awarded to Westphal Electric of Madison in the amount of \$47,100; and,

BE IT FURTHER RESOLVED, that payments be made to the vendor upon approval of the General Services Committee.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement and Contract Award on the above resolution, second by Supervisor Heidenreich. ADOPTED.

Authorizing Amendment to Contract with Potter Lawson for Jail Expansion Documents. Supervisor Combs said he would abstain from commenting and voting on this.

Mr. Boutwell said this is very positive for the County and Commander Gehl's initiative in this brings value to the project.

Supervisor Heidenreich moved to approve this amendment to the Contract with Potter Lawson, second by Supervisor Brill. Adopted on a 4-0 vote with Supervisor Combs abstaining.

Communications and Announcements. None.

Adjournment. Supervisor Brill moved adjournment at 2:40 P.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.