

GENERAL SERVICES COMMITTEE
November 1, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 1, 2011 in Conference Room N-1, Courthouse East.

Committee Members Present: Supervisors Owens, Brill, Heidenreich, and Mawhinney.

Committee Members Absent: Supervisor Combs.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Commander Chellevold; Captain Strouse; Carl Varga, Facilities Superintendent/Courthouse; Jodi Millis, Purchasing Manager; Mickey Crittenden, IT Director.

Others Present: Kim Kostka, Interim Dean – U.W. Rock County; Greg Zastrow, Eppstein Uhen Architects; Mitch Terhaar, Roofers Representative in this area.

Approval of Agenda: Chair Owens said item #9 would be deleted. Supervisor Heidenreich moved approval of the agenda with this deletion, second by Supervisor Brill. ADOPTED as amended.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney said in the last paragraph on page three the word “well as” toward the end of the first sentence should be deleted. Supervisor Brill moved approval of the minutes of October 18, 2011 with this change, second by Supervisor Mawhinney. ADOPTED as amended.

Transfers and Appropriations. None.

Bills/Encumbrances

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|--------------------------------------|-------------|
| HCC Building Complex | \$ 2,922.40 |
| Purchasing Inventory | 6,136.40 |
| General Services | 10,250.46 |
| Glen Oaks Operations | 615.00 |
| Juvenile Detention Center Operations | 577.98 |
| Communications Center Operations | 310.61 |
| Adolescent Services/Guidance | 354.14 |
| Jail Capital Improvement | 8,239.98 |
| U-Rock Expansion | 3,575.72 |
| Jail/HCC Complex | 16,904.09 |
| JDC Capital Improvement | 310.00 |
| Rock Haven Project | 37,376.00 |

Pre-Approved Encumbrance Amendments

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|--------------------|--------------|
| Tri-North Builders | \$ 15,340.65 |
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Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

Updates.

Jail Project

Update Report Use of Site: Captain Strouse said the west parking lot is complete except for a small amount of striping; the corridor ceiling installation is in progress; the medical area is complete and they are working on the punch list now; the existing vehicle sally port will be used for contractor storage until the end of the year.

Informational: Captain Strouse said the building, electrical, plumbing and Fire Marshal inspections were performed the prior week and is now okay to occupy; the GPR method was used to locate buried conduits on a time and materials basis; coring was adjusted to miss the conduits; Rock County maintenance staff has reported that the small chiller is now operational.

Change Orders Mr. Terronez went over the Program Request for the Change Order:

Program Request #033R (COR#128) pertaining to the smoke barrier modifications for a cost of \$13,617.77. (COR#130) is a credit for fire alarm duct detectors for a credit of \$4,038.00. (COR#131) pertaining to the control modules for the fire alarm system/HVAC integration for a cost of \$665.92. (COR#132) pertaining to the added smoke dampers for a cost of \$5,805.19. (COR#134) pertaining to soil and site conditions encountered during reconstruction of the west parking area for a cost of \$20,964.81. (COR#137) pertaining to the vinyl base at various locations in the medical area for a cost of \$586.59. For a total cost of \$37,012.69.

Supervisor Brill moved approval of Program Request #033R in the amount of \$37,012.69, second by Supervisor Heidenreich. ADOPTED.

Rock Haven

Update Report Mr. Terronez reported the following:

Safety/Use of Site: Mr. Terronez said C.G. Schmidt has negotiated the staging area with neighboring landowner/quarry; a large area has been graded and stone placed; C.G. Schmidt has mobilized the office trailers to the quarry property; the Samuels Group trailer will be relocated to the site when temporary power is in place.

Progress/Planned Activities: Mr. Terronez said they are proceeding with the cut/fill drives and building pads; 90% of the material was excavated from the Neighborhood 1 building pad and Commons building; tree removal is complete along the south side of the drive; C.G. Schmidt is working with Alliant for temporary power and it should be in place within two weeks; the geothermal well drilling begins this week, 320 wells at 120 feet deep; site sanitary/water/storm installation begins this week.

Informational: Mr. Terronez said the contractor list from C.G. Schmidt, as of October 25th, added JWC Building Supplies, Wall-Tech-Drywall and DAEFS, Statewide, JFK Builders, Alpine

Insulation, Laforce, Overhead Door, Klein Dickert, Badger Acoustics, Howard Grote and Sons, and THD Design, and said the final contractor list will be provided by C.G. Schmidt soon.

Quality Control: Mr. Terronez said C.G. Schmidt will be providing samples of window units for Rock County to evaluate; PSI has provided alternative soils remediation “cost saving” solutions, utilizing 1 foot undercuts, with #3 stone and Geo Grid; Samuels Group and PSI continues to pursue cost savings alternative dependent on site conditions. The SE corner of the footprint, Neighborhood 4 area, is the most challenging.

Ms. Gunderson said the residents have been watching the work and are very excited.

Mr. Terhaar said he represents roofers in the area and is concerned on the low bid roofer, with their work and wages issues. He handed a copy of bidder language for bidders to Ms. Millis to see if there was anything the County may need to add to the bidding language. Mr. Terronez said C.G. Schmidt is in the process of responding to Mr. Terhaar’s letter.

Change Orders Mr. Terronez went over the Program Request for the Change Order:

Program Request #01 (COR#01) pertaining to tree removal along the south side of the property for a cost of \$9,900.00. (COR#02) pertains to Rock County’s request to provide access to the farm land for a cost of \$2,519.00, which does not include about \$2,000 for additional lost crops. (COR#03) pertaining to soil remediation at the south east drive area for a cost of \$37,000.00. (COR#04) pertains to the plumbing related to Value Engineering Substitution Request for a credit of \$16,000.00. (COR#05) pertaining to a foundation damp proofing Value Engineering Substitution Request for a credit of \$7,800.00. For a total cost of \$25,619.00.

Supervisor Brill moved approval of Program Request #01 in the amount of \$25,619.00, second by Supervisor Heidenreich. ADOPTED.

UW-Rock County Art Wall – Change Order. Mr. Leu went over the summary of the work done for the UW-Rock County Art Wall project and said this comes to a total of \$8,141.00. Ms. Kostka said it looks good and there are only a few little issues the blinds on skylights left to work on.

Supervisor Mawhinney moved approval of the change order for \$8,141.00, second by Supervisor Heidenreich. ADOPTED.

Resolutions.

Amending Architect Reimbursable Expenses – Construction Document Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize payment of additional reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in the amount of \$2,806 relating to the Construction Document stage of the construction of a replacement Rock Haven Nursing Home facility.”

Supervisor Heidenreich moved to remove the resolution from the table, second by Supervisor Brill. ADOPTED.

Supervisor Brill moved approval of the resolution, second by Supervisor Heidenreich.

Mr. Zastrow went over reimbursable items.

Mr. Terronez said the Design Development Contract phase contained \$7,858.94 in unspent funds so this amount could be transferred in to cover this. Ms. Millis said she would need to close the PO to release the amount for use. Chair Owens directed her to do this.

ADOPTED.

Awarding Contract for Weapons Screening Services at the Rock County Courthouse for 2012-2014

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011, that a contract for weapons screening at the courthouse be awarded to the low bidder, Watson Security Services Inc. of Rockton IL based on the terms and conditions set forth in the Contract and Invitation to Bid.”

Supervisor Brill moved approval of the resolution, second by Supervisor Mawhinney. ADOPTED.

Discussion and Possible Action on the Purchase of Skid Steer Attachments. Mr. Leu handed out a brief background of the previous request and report on how things went last winter. He said they would like to bring the prices back to the Committee for possible action to purchase before the end of 2011. He requested the Committee’s permission to obtain current pricing and bring it back for action.

Moved by Supervisor Brill to obtain pricing for a blower and broom for the skid steer, second by Supervisor Mawhinney. ADOPTED.

Discussion and Possible Action on Renaming of the Health Care Center, Glen Oaks, Janesville Counseling Center and Adolescent Services Center. Mr. Leu went over the attachment on renaming the Health Care Center and the “Tri-Buildings”.

Chair Owens asked to have this item put on the next agenda for possible name changes.

Discussion and Possible Action on Location of Courthouse Information Desk. Mr. Leu said the information desk was moved to the second floor when the work was being done in the first floor lobby. Mr. Leu handed out a letter from RSVP encouraging their Courthouse volunteers to fill out the survey on the location of the information desk so their dissatisfaction of the placement on the second floor is known and to be patient until a decision is made. A compilation of the survey showed that the volunteers, for the most part, wanted to be back down on the first floor. Mr. Leyes sent a letter to the Committee on his concerns about the elderly and physically disabled public wandering back to the Register of Deeds Office looking for directions and encouraged the move of the information desk back down to the first floor.

Supervisor Mawhinney moved to have the information desk moved back down to the first floor, second by Supervisor Brill. ADOPTED.

Discussion on Signage for the Courthouse. Mr. Leu said he had checked with Mr. Crittenden on a touch screen kiosk and Mr. Crittenden has done some research. Mr. Crittenden said there are several good possibilities but does not have any pricing on the hardware or software at this time. He said he is estimating at a cost between \$5,000 and \$8,000 per unit and then there would also be costs for running power and a network connection.

Supervisor Heidenreich said he had done a little research as well and found a unit cost of around \$5,000. He added that his thought was to have the information desk on the first floor and a kiosk on the second floor.

Discussion on having a listing of meetings for the week, location of meetings, where people would need to go for court, and to not have it look like an ATM machine.

Interim Dean Kostka said the kiosks used by the UW System are inexpensive and have a PowerPoint type of program with the information, which can be changed as often as they like.

Supervisor Heidenreich asked about having a 20"-30" monitors put in different areas to show where places are located, where meetings are being held and to have these screen cycle through. Supervisor Mawhinney thought this was a good idea and asked Mr. Crittenden would be able to come back in a couple weeks with information on this. Mr. Crittenden agreed to come back in a couple weeks with information.

Supervisor Mawhinney left at 9:03 A.M.

Discussion and Possible Action on Signage for Youth Services Center. Chair Owens said he believes there is \$845 in the budget for this.

Supervisor Heidenreich moved approval for the signage after the County Board meets and approves the name change, second by Supervisor Brill. ADOPTED.

Discussion and Possible Action on Video Conferencing Between Youth Services Center and Courts. Chair Owens said there had been discussion and some changes were made at the Youth Services Center and it is functioning at a minimal level. The defense attorneys have requested youth brought to the Courthouse due to the limitations of the existing video conference system. Mr. Varga said they still have the original equipment out there and it is not a clear enough connection to use it. Supervisor Brill suggested getting bids to get it fixed.

General Services Director Update. Mr. Leu said all the "No Weapons on Site" signs are up and that over 700 signs were delivered.

Communications and Announcements. Interim Dean Kostka said the possible dates for holding a Committee meeting on UW-Rock County Campus includes December 20th, which would work but is also during finals week. She said January 3rd or 17th would be other options. Chair Owens said January 17th would probably be the best option. Interim Dean Kostka said she would check with the new Dean on this and get back to the Committee.

Adjournment. Supervisor Brill moved adjournment at 9:13 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.