

GENERAL SERVICES COMMITTEE
January 4, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 4, 2011 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Commander Erik Chellevoid; Captain Craig Strouse; Randy Terronez, Assistant to the County Administrator; Jodi Millis, Purchasing Manager; Al Dransfield, Senior Buyer; Jeff Smith, Finance Director; Jeff Kuglitsch, Corporation Counsel; Brent Sutherland, Facilities Superintendent, HCC.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Chair Owens said item number 8.B. would be moved up after item 5, and add a Pre-Approved Encumbrance Amendment. Supervisor Brill moved approval of the agenda with this change, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of December 7, 2010 and December 16, 2010, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations. None.

2010

Bills/Encumbrances

HCC Building Complex	\$	14,128.31
Purchasing Inventory		11,304.28
General Services		10,273.60
Glen Oaks Operations		468.73
Juvenile Detention Center Operations		401.69
Communications Center Operations		121.82
Adolescence Services/Guidance		150.19
Jail Capital Improvement		1,899.92
Courthouse Facility		56,866.95
Jail/HCC Complex		441.99
Juvenile Detention Center – Capital Improvement		310.00

2011

Bills/Encumbrances

Rock Haven Project 575,600.00

Pre-Approved Encumbrance Amendments.

Tri-North Builders	\$ 10,307.60
Tri-North Builders	11,788.86
Eppstein Uhen Architects	592.95

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.

Contract Award and Purchasing Procedural Endorsement

Awarding Contract for the Health Care Center Replacement Boiler Project and Amending the Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a contract be awarded to H&H Industries of Madison, WI in the amount of \$768,860 for replacement boiler system in the Health Care Center; and,

BE IT FINALLY RESOLVED that the Health Care Center Boiler Replacement Capital Project budget be amended as follows:

...”

Supervisor Combs moved Purchasing Procedural Endorsement and Contract Award for the Health Care Center Replacement Boiler Project and Amending the capital Budget for General Services, second by Supervisor Mawhinney.

Mr. Sutherland explained the project and said they have a grant for \$225,000 from the Department of Commerce and a Shared Savings Loan from Alliant Energy for \$528,770. Mr. Smith added that the bid came in for more than anticipated so they are using Long Term Debt for the difference. Mr. Kuglitsch said they had a few problems with the contract with Alliant Energy but he and Mr. Boutwell worked these issues through. Mr. Sutherland said they are looking at an annual energy savings of between \$112,00 and \$117,000.

ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety / Use of Site: Safety-wise things are going very well.

Progress: The interior CMU walls are being installed; painting is in process in the electrical rooms; the roofing is complete; the flashing is about 90% complete; the slab on grade in the Sally Port is complete; the concrete topping at mechanical mezzanine has been installed; the steel framing for the mezzanine has been installed and are ready for decking and stairs; the mechanical rough ins are in process; and duct work, plumbing, electrical and fire protection is all being worked on.

Administrative: The change orders are CO#15 and #16 are being issued, as shown with the Pre-Approved Encumbrance Amendments voted on that day.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders (see attached):

PRM#017 (COR#058) per inspection report from the local electrical inspector, the existing feeder from the generator is not adequate, a 600 amp disconnect switch for the existing feed to the transfer switch is required, for a total cost of \$15,463.786

PRM#017 (COR#059) pertains to an owner directed change to add workstations and associated data/electrical for the exchange stations, for a total cost of \$4,929.46.

PRM#017 (COR#060) pertains to an owner directed change to omit light fixtures that were determined were not required, for a total credit of \$619.20.

PRM#017 (COR#063) pertains to modifications to hollow metal door hardware, which required additional hardware that was not included with the construction documents, for a total cost of \$2,994.35.

PRM#017 (COR#064) pertains to modifications to detention hardware, which required additional hardware that was not included with the construction documents, for a total cost of \$3,837.55.

Supervisor Heidenreich moved the above Program Request and Change Order Requests totaling \$26,606.02, second by Supervisor Mawhinney. ADOPTED.

Courthouse Parking Ramps.

Update Report Mr. Leu said there would be a change order and a resolution at the next meeting to cover the overages with deferred financing.

Discussion on the project, things the architects have been missing, and Samuels Group replacing general contractors.

Resolution.

Amending Architect Reimbursable Expenses – Schematic Design Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize payment of additional reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in the amount of \$1,400 relating to the Schematic Design stage of the construction of a replacement Rock Haven Nursing Home facility.”

Supervisor Combs moved the above resolution, second by Supervisor Brill. Motion and second withdrawn. No action taken. Will be revisited at a future meeting.

Purchasing Procedural Endorsements.

Authorizing Purchase of Electronic Control Weapons from the Ray O’Herron Company, Inc.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a purchase order in the amount of \$11,216.45 be issued as follows:

\$9,719.40 to Ray O’Herron Company, Inc. for 12 Electronic Control Weapons
\$890.65 to Ray O’Herron Company, Inc. for 47 Training Cartridges
\$502.80 to Ray O’Herron Company, Inc. for 24 Field Use Cartridges
\$103.60 to Ray O’Herron Company, Inc. for 8 Targets

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Rock County Sheriff and approval of the Public Safety and Justice Committee.”

Ms. Millis stated they are the sole source so they could not go out for bid.

Supervisor Brill moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor combs. ADOPTED.

Possible County Board Technology Upgrades Update – Mickey Crittenden

Mr. Crittenden handed out a Cost Estimate of Upgrading Technology Related to County Board Operations as requested by the Committee are as follows;

iPads/Laptops for County Board Supervisors & 4 Staff
33 iPads/laptops with software and access would be \$700 each for a total of \$23,800;
5 wireless access points for the County Board room and committee meeting rooms, with installation would be \$1,000 each for a total of \$5,000.

New Voting System

Roll-Call Pro System would cost \$19,500;
55" display monitor with stand would cost \$2,000.

New Wireless Audio System

33 wireless positions & 2 wireless lapel mics for total cost of \$33,000

Mr. Crittenden said for optional at-home Internet connectivity for the Supervisors would cost approximately \$40 each per month. This would not be necessary for Supervisors who already have Internet connectivity at home.

Mr. Crittenden said some of the issues that would need to be addressed are: a support process would be needed to deal with hardware, software or network issues that may arise during meetings or while at home; an Acceptable Use Policy may need to be developed specifically for County Board Supervisors; a training process would be needed in order to learn the operation of the iPads/laptops and the associated software; and would they want to consider an opt-out option for individual Supervisors who do not want an iPad or laptop.

Supervisor Combs said he feels we need to take this to the County Board with a demonstration and open discussion. He said he would also like to see a breakdown on the present printing, mailing and labor costs.

Communications and Announcements. Chair Owens said the next meeting will be here instead of at the Sheriff's Office.

Supervisor Mawhinney said she would like to have the UW Rock County landscaping issue on the next agenda.

Adjournment. Supervisor Brill moved adjournment at 9:46 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.