

GENERAL SERVICES COMMITTEE
January 3, 2012

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 3, 2012 in Conference Room N-1, Courthouse East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Nick Osborne, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of December 20, 2011 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2011

HCC Building Complex	\$	1,247.92
Purchasing Inventory/Postage		11,417.77
General Services		4,251.08
Glen Oaks Operations		266.43
Juvenile Detention Center Operations		13.56
Adolescent Services/Guidance		948.96
Jail Capital Improvement		12,726.34
Rock Haven Project		2,576.70

Bills/Encumbrances - 2012

HCC Building Complex	\$	55,183.50
General Services		1,000.00
General Services		17,918.00
Juvenile Detention Center Operations		6,269.00
Communications Center Operations		2,298.00
General Services		32,969.64

Pre-Approved Encumbrance Amendments None.

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said the security and fire alarm in the pods should be done this week or early next week then they will work on central control.

Direction has been provided for resolving the UPS issues for the pod area security electronics. Potter Lawson has stated that Arnold and O'Sheridan will pay for the corrective work. Samuels considers this as an unresolved item until cost has been provided and Arnold and O'Sheridan agrees to the actual cost. Once cost has been provided a change order will be issued to Tri-North and a credit would be provided by Potter Lawson.

Samuels met with Tri-North to review close out requirements, have agreed that all cost issues be completed by January 18, 2012. Aside from the UPS issue, work is scheduled to be completed by February 10, 2012.

Samuels has received a revised cost for the exterior lights from Westphal and the cost is higher than expected. Samuels will take the scope of work provided by Westphal and obtain pricing from other contractors.

Chair Owens asked about the painting of the pods. Mr. Higgs said that the initial paint sample test failed after waiting the required seven days for curing, but has improved with time. Mr. Higgs will do a follow up inspection to determine if the paint adhesion has improved. Mr. Higgs said Potter Lawson is working with Mr. Varga to revise the specifications to put the project out for bid.

Change Orders None at this.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there have been no incidents or injuries reported; Silha is continuing to excavate from the pond area; there are 35-40 workers on site daily.

Progress/Planned Activities: Mr. Higgs said they are proceeding with the CMU walls for the common area lower level; they are proceeding with the under slab mechanical, electric and plumbing (MEP) in the common building; the exterior wood framed walls are being set for N1; they will be setting the structural steel for N1 the week of the 16th; they are proceeding with the under slab MEP for N2; working on the interior form, reinforcement and pouring (FRP) of the concrete column pads; installing the in-floor radiant heating tubes; and they are working on excavating, FRP footings and foundation walls for N4.

Informational: Mr. Higgs said the geothermal well test results are back are being reviewed by Arnold and O'Sheridan; the intent is to go with a smaller number of deeper wells, which will result in a small well field; and the MEP coordination meetings continue.

Quality Control: Mr. Higgs said the Middleton contractors are using a laser screed for slab on grade concrete pours; PS&I testing for floor flatness is about \$7,000 and with the quality work Middleton is doing he does not feel this to be a necessary expense, especially since the contractor had agreed to cover the costs of any issues.

Mr. Higgs handed out pictures (both aerial and from the ground) of the Rock Haven work site and explained them.

Mr. Higgs handed out the Program and Request Log for the Rock Haven project and reviewed the highlights with the Committee.

Change Orders Mr. Higgs indicated there are none at this time.

Discussion on Signage for the Courthouse. Mr. Leu said the different suggestions have been: 1) a \$14,000+ kiosk; the information booth back down to the first floor, which has been done; upgrade the current signage; monitors with programs we can update; and flip charts.

Supervisor Combs said he feels the kiosk for \$14,000 is excessive and will probably not be used.

Supervisor Heidenreich said he agrees that the \$14,000 kiosk is too expensive, but a couple monitors with the departmental information should be something to look into.

Supervisor Mawhinney said she is also against a \$14,000 kiosk. She said something simple like a flip chart for under \$500 or less should also be looked into.

The Committee all agreed that the kiosk for \$14,000 was not an option.

Supervisor Mawhinney said the notes put up around the Courthouse look tacky.

Communications, Announcement and Information. Supervisor Brill said he was in the Courthouse and noticed one of the cleaning people having issues with the keys they had been given. Mr. Leu said he would check with the cleaning supervisor.

Chair Owens asked about the parking ramps. Mr. Leu said samples of the caulking had been taken and are being analyzed to find out why they failed. Mr. Leu said Phase II for the parking ramps is being worked on for specs.

Chair Owens asked how much the County has realized in savings so far this year without the need for shoveling and salting. Mr. Leu said he does not know the cost savings amount but it should be significant.

Supervisor Combs asked about the planters at the front entrance to the Courthouse. Mr. Leu said the Battermans said they would submit a proposal.

Supervisor Mawhinney reminded the Committee about the retirement party on January 6th for Jeff Smith and Jerry Long.

Adjournment. Supervisor Mawhinney moved adjournment at 8:53 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.