

## GENERAL SERVICES COMMITTEE

April 3, 2012

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 3, 2012 in Conference Room N-1, Courthouse East.

**Committee Members Present:** Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

**Committee Members Absent:** None.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director.

**Others Present:** Kevin Higgs and Brad Crook, The Samuels Group.

**Approval of Agenda:** Supervisor Combs moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Brill moved approval of the minutes of March 20, 2012 as presented, second by Supervisor Mawhinney. ADOPTED.

**Transfers and Appropriations.** None.

### **Bills/Encumbrances**

Rock Haven Project	\$	53,694.25
HCC Building Complex		19,521.70
Postage		793.88
General Services		12,845.59
Glen Oaks Operations		821.19
Juvenile Detention Center Operations		402.87
Communications Center Operations		427.88
Adolescent Services/Guidance		156.30
Jail Capital Improvement		7,386.35

**Pre-Approved Encumbrance Amendments** None.

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there was no update.

Progress/Planned Activities: Mr. Higgs said TriNorth is working to complete the punch list; three additional fire alarms devices were installed; the overhead door sensors have been corrected; the Officer call and duress buttons have been completed in conference room 4; we are still waiting for delivery of the components for the UPS; the vehicle sensor outside the sallyport is going to be replaced with a new one that should be delivered this week; the speaker port for central/lobby has arrived and is ready for installation; the parking lot painting is going to be touched up; a new, lighter grease trap lid has been installed in the kitchen area, carpet tiles in master control have been replaced – this was a warranty issue; the landscaper is going to look at the grass issues and corrective work will be scheduled for May – areas of salt and plow damage will be the County's responsibility.

**Change Orders** Mr. Higgs said there are none at this time.

### **Rock Haven**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said additional bracing is being utilized to secure the wall partitions due to problems with high winds; CG Schmidt and Samuels Group are performing weekly/daily inspections; and layout work has started on the geothermal well field.

Progress/Planned Activities: Mr. Higgs said reported on the following:

N1 – the fascia and roofing is about 40% complete – coated plywood was used to reduce weather exposure; the air/vapor barrier installation is in process; mechanical rough-ins continue; and the window installation and stone veneer is scheduled to start Wednesday.

N2 – mechanical rough-ins continue; work is continuing with setting trusses and sheathing and installing in-wall blocking; the roofing installation is scheduled to begin Thursday.

N3 – the wall layout is in process; and they will start setting wall panels today.

N4 – all interior and exterior walls have been set; and they will start setting trusses Wednesday.

Commons – they are setting walls in the NE corner; the final precast plank is scheduled to be set today; they will be finishing the concrete topping after final precast placement; the lower level masonry walls are going up in the NE corner; the north and south stairwells have been placed; the NE section of the commons foundation wall has been placed, and mechanical rough-ins continue.

Quality Control: Mr. Higgs said there will be a structural inspection today; and the stone veneer mock-up/inspection will occur when a section is ready.

**Change Orders** Mr. Higgs went over the Program Requests for the Change Orders:

Program Request #06 (COR#024R2) pertaining to the mezzanine exit revisions required in the State Plan Review for a cost of \$117,666.83. (COR#033R) pertaining to the HVAC revisions for a credit of \$1,976.70. (COR#040R2) pertaining to the GAF roofing system upgrades for a cost of \$5,016.00. (COR#047) pertaining to the data outlet revisions for a cost of \$1,347.50. For a total cost of \$122,053.63.

Supervisor Mawhinney moved approval of Program Request #06 in the amount of \$122,053.63, second by Supervisor Heidenreich. ADOPTED.

Program Request #07 (COR#013) pertaining to the revised wall ratings as required in the State Plan Review for a cost of \$18,877.17. (COR#026R) pertaining to the ceiling fan assembly for a cost of \$15,789.31. (COR#063) pertaining to the substitution of fiberglass insulation from a cellulose fiber (sprayed) insulation for a credit of \$71,000.00. (COR#064) pertaining to the removal of the Tyvek air barrier (specification error) that was installed on the wall panels for a cost of \$25,536.72. For a total credit of \$10,796.80.

The Committee directed Mr. Higgs and Mr. Terronez to draft a letter to Eppstein Uhen regarding the Design Team's errors on this project, and to bring their attention specifically: COR#064, which should also include the costs for the Tyvek materials and the labor for putting it up; COR#026R should not include labor for the ceiling fans as this should have already been included in the price; and the cost of painting the Azek trim (a pending issue).

Supervisor Combs moved approval of Program Request #07 in the credit amount of \$10,796.80, second by Supervisor Heidenreich. ADOPTED.

### **Resolutions.**

#### **Authorizing Purchase of Two Bladder Scans and One Cart for Rock Haven**

**“NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Order for two Bladder Scans and one cart be issued to Direct Supply in the amount of \$22,226.99.”

Supervisor Mawhinney moved approval of the resolution, second by Supervisor Combs. ADOPTED.

**Communications, Announcement and Information.** Supervisor Combs said he would not be at the next meeting.

The Committee requested the next meeting be held at Rock Haven.

Chair Owens thanked Mr. Leu for the lettering at the Youth Services Center, he said it looks impressive inside and out.

**Adjournment.** Supervisor Combs moved adjournment at 9:20 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**