

**GENERAL SERVICES COMMITTEE**  
**April 17, 2012**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 17, 2012 in the fourth floor classroom, Rock Haven.

**Committee Members Present:** Supervisors Owens, Brill, Heidenreich and Mawhinney.

**Committee Members Absent:** Supervisor Combs.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Doug Keating, Facilities Sup/HCC.

**Others Present:** Kevin Higgs and Brad Crook, The Samuels Group; Randy Schmitz, Eppstein-Uhen.

**Approval of Agenda:** Supervisor Heidenreich moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation.** Supervisor Mawhinney wished to thank Supervisor Combs for his contributions to this Committee and to the County Board.

**Approval of Minutes.** Supervisor Heidenreich moved approval of the minutes of April 3, 2012 as presented, second by Supervisor Brill. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

Rock Haven Project	\$ 548.82
HCC Building Complex	17,962.92
General Services	17,116.66
Glen Oaks Operations	88.44
Juvenile Detention Center Operations	170.20
Communications Center Operations	2,106.69
Adolescent Services/Guidance	141.46
Jail Capital Improvement	6,018.72
Jail/HCC Complex	1,335.00

**Pre-Approved Encumbrance Amendments** None.

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there was no update.

Progress/Planned Activities: Mr. Higgs said TriNorth is working to complete the punch list; the lobby intercom has been installed; Westphal has a couple days work to finish the UPS and testing; Ron with MS Sedco replaced the vehicle sensor last week; we will continue to monitor for further issues; and Potter Lawson is coming tomorrow to do a final walk-through.

**Change Orders** Mr. Higgs said there are none at this time.

### **Rock Haven**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said safety continues to be very good; the site is muddy due to the recent rain; erosion control continues to be monitored; Sam's Well Drilling has started drilling wells for the geothermal system, using the rotary method, and are using two units this week; the wells are 200-foot deep, with 3-inch piping, and 1-inch vertical loops.

Progress/Planned Activities: Mr. Higgs said reported on the following:

N1 – the fascia and shingles are 90% complete; the air/vapor barrier installation is about 90% complete; mechanical rough-ins continue in the mezzanine; the window installation is about 75% complete; and stone veneer work continues.

N2 – mechanical rough-ins continue; the mezzanine slab has been placed and drywall has started; stair framing has started; sheathing is 95% complete; fascia and shingling have begun; windows are being installed.

N3 –they are setting the exterior walls and bracing.

N4 –they are setting trusses and sheathing.

Commons – they are setting the walls and bracing; mechanical rough-ins continue.

**Change Orders** Mr. Higgs said there are none at this time.

Mr. Higgs said the fan/lighting is still under discussion.

Mr. Schmitz went over the renderings of Rock Haven with the AZEK in white and one in the sandstone color. He mentioned that the windows, gutters and soffit have all been ordered in the sandstone color, and some of the windows are already installed. He said the recommendation from Eppstein-Uhen is to paint the AZEK trim.

Mr. Higgs said he feels it would be in the County's best interest to paint the AZEK trim.

Mr. Higgs said he still needs to write the letter to Eppstein-Uhen regarding the change orders that the County feels are the responsibility of the architect. He said he also talked to Greg Zastrow about the Tyvek change order and Mr. Zastrow said they would take care of it.

Chair Owens asked if they were on schedule. Mr. Higgs said they are doing pretty good. Ms. Gunderson said the tentative date for moving is December 3, 2012.

**Resolution.**

**Authorizing Purchase of Six Mechanical Lifts and Six Stands for Rock Haven**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Order be issued to EZ Way Inc. of Clarinda, Iowa as follows:

Four (4) Smart Lifts with Scales and two (2) Smart Lifts without scales for a total of \$26,685.90

Two (2) Smart Stands with Scales and four (4) Smart Stands without scales for a total of \$29,008.80.”

Supervisor Brill moved approval of the resolution, second by Supervisor Mawhinney. ADOPTED.

**Approval of Donation to City of Beloit Fire Department Regarding Idle Council on Aging Mini Bus.** Mr. Terronez distributed background material and explained the 1999 Ford mini-bus, with an estimated value of \$3,500, Council on Aging has sitting idle as there are problems with the lift. Mr. Terronez said he has had discussions with the City of Beloit Fire Chief who would like to use it at the scene of fires for a resting place.

Supervisor Mawhinney asked if they would receive it as is. Mr. Terronez replied they would.

Supervisor Brill moved to donate the mini-bus to the City of Beloit Fire Department as long as they receive it as is, second by Supervisor Heidenreich. ADOPTED.

**Communications, Announcements and Information.** None.

**Tour of Rock Haven Construction Site.** The Committee toured the site from 8:31 A.M. to 9:33 A.M.

**Adjournment.** Supervisor Mawhinney moved adjournment at 9:33 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**