

GENERAL SERVICES COMMITTEE

Minutes – August 6, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 6, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins and Heidenreich.

Committee Members Absent: Supervisor Nash.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistant to the County Administrator.

Others Present: None.

Approval of Agenda: Chair Owens said item 6.B. will be deleted from the agenda. Supervisor Collins moved approval of the agenda with this deletion, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Collins moved approval of the minutes of July 16, 2013 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Postage Meter	\$	956.46
General Services		22,057.47
Glen Oaks Operations		462.66
Youth Services Center		604.16
HCC Complex Maintenance		8,123.98
Communications Center Operations		881.35
Adolescent Services/Guidance Center		133.51
Jail Capital Improvement		3,325.47
U-Rock Expansion Project		79,000.00
Rock Haven Building Project		12,079.50

Pre-Approved Encumbrance Amendments

CG Schmidt	\$	734.00
CG Schmidt		4,293.00
CG Schmidt		414.00
CG Schmidt		429.00
CG Schmidt		43,710.00

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Collins. ADOPTED.

Resolution.

Approving Purchase of Health Care Center Boiler Replacement Equipment

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013, that a purchase order be authorized for

four (4) heat exchanger units in the amount of \$10,617 per unit plus freight charges as a sole source purchase from Patterson-Kelly Company of Stroudsburg, PA; and,

BE IT FURTHER RESOLVED, that the payment be made to the vendor upon approval and acceptance of the General Services Committee.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Collins.
ADOPTED.

Updates.

Jail Project

Update Report None.

Change Orders None.

Rock Haven

Update Report Mr. Terronez said they are working on the final bills.

Change Orders None.

Courthouse Windows Mr. Leu said the inspection date is being worked on.

Courthouse Parking Lots – Leaks and Warranty Work Mr. Leu said he cannot see where we can discount the low bidder.

Courthouse Entrance – West Side – Concrete Planters Mr. Leu said there is nothing new to report on at this time.

No Smoking Signs on County Property Mr. Leu said signs came in while he was on vacation.

Supervisor Heidenreich and Chair Owens said they noticed a great many people smoking at the Rock County 4-H Fair and it seemed nothing was being done to stop them. Chair Owens said it does not do much good to have an ordinance if it is not going to be enforced.

Semi-annual Report. The Committee accepted the report.

Communications, Announcements and Information. None.

Adjournment. Supervisor Brill moved adjournment at 8:16 A.M., second by Supervisor Collins.
ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.