

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, FEBRUARY 5, 2013 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – January 22, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A ADRC Project
    - 1) Update Report
    - 2) Change Orders
  - B Jail Project
    - 1) Update Report
    - 2) Change Orders
  - C Rock Haven
    - 1) Update Report
    - 2) Change Orders
  - D Parking Lot Project
    - 1) Update Report
    - 2) Change Orders
7. Communications, Announcements and Information
8. Adjournment

## Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 1/29/13  
 Requested By General Services  
Department

Transfer No. 12-96  
Robert Leu  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: (2012) 18-1810-0000/62203 Description: Natural Gas Current Balance: \$69,109      SO 1/29/13	\$978.00	Account #: 18-1810-0000/67130 Description: Terminals and PC's	\$978.00
Account #: (2012) 18-1810-0000/62203 Description: Natural Gas Current Balance: \$68,131      SO 1/29/13	\$5,648.00	Account #: 18-1810-0000/67171 Description: Assets > \$1,000	\$5,648.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The winter of 2012 was unusually mild resulting in a balance in the Natural Gas account.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

In the GS budget meeting, Craig told us to purchase the 2013 IT items using 2012 money. He also told us to purchase the Courthouse cell phone reception amplifier using 2012 money versus 2013 money. The accounts do not have enough money to do this thus the need for the two transfers.

**FISCAL NOTE:**

Sufficient funds are available for transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV P1203651-PO# 12/31/12 -VN#047818	31,095,000.00	94.7% 27,785,772.12	1,690,691.84	1,618,536.04	757.90	
				CLOSING BALANCE	1,617,778.14		757.90
	ROCK HAVEN PROJ		PROG-TOTAL-PO			757.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$757.90 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

2013...

Rock County - Production

01/30/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	39,096.00	521.6%	3,169.87	200,789.32	-164,863.19	
	P1300970-PO# 01/30/13 -VN#052084			CABLES PLUS LLC		976.39	
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>			CLOSING BALANCE	-165,839.58		976.39
	ROCK HAVEN PROJ			PROG-TOTAL-PO		976.39	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$976.39 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	36,500.00	9.9%	3,635.41	0.16	32,864.43	
	P1300215-PO# 01/30/13 -VN#012507			ENERGETICS INC		21.18	
	P1300226-PO# 01/30/13 -VN#014018			LAND AND WHEELS		190.06	
	P1301027-PO# 01/30/13 -VN#013335			HILTI INC		34.11	
	P1301056-PO# 01/30/13 -VN#049704			ENVIRONMENTAL SYSTEMS INC		145.00	
				CLOSING BALANCE		32,474.08	390.35
1818159200-62470	BLDG R & M	29,800.00	0.0%	326.90	-326.79	29,799.89	
	P1300217-PO# 01/30/13 -VN#017559			FIRST SUPPLY MADISON LLC		13.08	
	P1300237-PO# 01/30/13 -VN#016376			STATE ELECTRICAL SUPPLY INC		610.73	
				CLOSING BALANCE		29,176.08	623.81
1818159200-63109	OTHER SUPP/EXP	31,750.00	15.9%	17.48	5,061.71	26,670.81	
	P1300216-PO# 01/30/13 -VN#019048			FASTENAL COMPANY		28.44	
	P1300227-PO# 01/30/13 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		186.89	
				CLOSING BALANCE		26,455.48	215.33
1818159200-63111	PAPER PRODUCTS	12,000.00	0.0%	0.00	0.00	12,000.00	
	P1300236-PO# 01/30/13 -VN#048467			STAPLES ADVANTAGE		437.55	
				CLOSING BALANCE		11,562.45	437.55
	HCC BLDG.COMPLEX			PROG-TOTAL-PO		1,667.04	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,667.04 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD  
**FEB 05 2013** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62113	SNOW REMOVAL	6,000.00	0.0%	1,763.00	-1,762.99	5,999.99		
	P1200306-PO# 12/31/12 -VN#018346				E AND S SNOWPLOWING		1,125.00	
					CLOSING BALANCE	4,874.99		1,125.00
1818100000-62400	R & M SERV	133,000.00	90.4%	124,450.87	-4,087.93	12,637.06		
	P1200293-PO# 12/31/12 -VN#010938				ARAMARK UNIFORM SERVICES INC		38.91	
					CLOSING BALANCE	12,598.15		38.91
1818100000-62461	ELEVATOR	41,000.00	108.2%	44,402.97	0.00	-3,402.97		
	P1202693-PO# 12/31/12 -VN#034850				OTIS ELEVATOR COMPANY		347.50	
					CLOSING BALANCE	-3,750.47		347.50
	<b>*** OVERDRAFT *** TRANSFER REQUIRED</b>							
1818100000-63104	PRNT & DUPLICATI	32,000.00	57.7%	18,468.57	0.00	13,531.43		
	P1203840-PO# 12/31/12 -VN#052503				SPECIALIZED TRANSPORTATION INC		717.00	
					CLOSING BALANCE	12,814.43		717.00
1818100000-63500	R&M SUPPLIES	210,000.00	93.4%	197,627.99	-1,295.02	13,667.03		
	P1200302-PO# 12/31/12 -VN#022402				CONGRESS GLASS INC		1,034.50	
	P1200303-PO# 12/31/12 -VN#011970				CONNORS SUPPLY INC		710.00	
	P1200304-PO# 12/31/12 -VN#010156				DEGARMO PLUMBING INC		780.00	
	P1200307-PO# 12/31/12 -VN#012507				ENERGETICS INC		89.40	
	P1200308-PO# 12/31/12 -VN#019048				FASTENAL COMPANY		12.14	
	P1200314-PO# 12/31/12 -VN#018251				HARRIS ACE HARDWARE		203.80	
	P1200316-PO# 12/31/12 -VN#030781				HOME DEPOT/GECF		114.96	
	P1200318-PO# 12/31/12 -VN#029890				JACK AND DICKS FEED AND GARDEN		504.70	
	P1200321-PO# 12/31/12 -VN#013693				JOHNSON CONTROLS INC		3,166.00	
	P1200323-PO# 12/31/12 -VN#013741				JOHNSTONE SUPPLY		469.84	
	P1200324-PO# 12/31/12 -VN#024806				LA FORCE HARDWARE AND MANUFACT		1,702.00	
	P1200329-PO# 12/31/12 -VN#014534				MENARDS		25.47	
	P1200331-PO# 12/31/12 -VN#030347				NAPA AUTO PARTS		12.69	
	P1200342-PO# 12/31/12 -VN#016104				SHERWIN WILLIAMS		53.79	
	P1200344-PO# 12/31/12 -VN#016376				STATE ELECTRICAL SUPPLY INC		491.18	
	P1200345-PO# 12/31/12 -VN#048467				STAPLES ADVANTAGE		486.72	
	P1203481-PO# 12/31/12 -VN#040773				FOLEY ELECTRIC INC		995.00	
	P1203850-PO# 12/31/12 -VN#034356				NATIONAL ELEVATOR INSPECTION S		300.00	
					CLOSING BALANCE	2,514.84		11,152.19

2012 . . .

Rock County - Production

01/30/13

COMMITTEE APPROVAL REPORT

Page 2

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	GENERAL SERVICES		PROG-TOTAL-PO			13,380.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,380.60 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES **FEB 05 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	22,000.00	25.4%	20,121.58	-14,525.75	16,404.17	
	P1200314-PO# 12/31/12 -VN#018251			HARRIS ACE HARDWARE		26.95	
	P1200316-PO# 12/31/12 -VN#030781			HOME DEPOT/GECF		97.00	
				CLOSING BALANCE	16,280.22		123.95
	GLEN OAKS OPER.			PROG-TOTAL-PO		123.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$123.95 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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DATE \_\_\_\_\_ CHAIR \_\_\_\_\_



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62113	SNOW REMOVAL	1,000.00	0.0%	443.00	-442.99	999.99	
	P1200306-PO# 12/31/12 -VN#018346			E AND S SNOWPLOWING		241.00	
				CLOSING BALANCE	758.99		241.00
1818120000-63500	R&M SUPPLIES	28,000.00	25.8%	24,324.55	-17,082.68	20,758.13	
	P1200321-PO# 12/31/12 -VN#013693			JOHNSON CONTROLS INC		601.97	
				CLOSING BALANCE	20,156.16		601.97
	JUV.DET.OPER.			PROG-TOTAL-PO		842.97	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$842.97 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

2012 . . .

Rock County - Production

01/30/13

COMMITTEE APPROVAL REPORT

Page 5

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62113	SNOW REMOVAL	1,000.00	0.0%	287.00	-286.99	999.99	
	P1200306-PO# 12/31/12 -VN#018346			E AND S SNOWPLOWING		215.00	
				CLOSING BALANCE	784.99		215.00
1818160000-63500	R&M SUPPLIES	23,660.00	62.9%	14,896.56	0.00	8,763.44	
	P1200346-PO# 12/31/12 -VN#016758			TRANE COMPANY		1,932.10	
				CLOSING BALANCE	6,831.34		1,932.10
	COMM.CTR.OPER.			PROG-TOTAL-PO		2,147.10	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,147.10 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

FEB 05 2013

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	17,000.00 49.5%	14,715.51	-6,285.98	8,570.47		
	P1200342-PO# 12/31/12 -VN#016104		SHERWIN WILLIAMS			358.53	
			CLOSING BALANCE		8,211.94		358.53
	ADOL.SER/GUIDANC		PROG-TOTAL-PO			358.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$358.53 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR., CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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GENERAL SERVICES COMMITTEE APPROVES THE ABOVE, COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	69.5%	91,147.18	-21,645.86	30,498.68	
	P1200335-PO# 12/31/12 -VN#049330					PIEPER ELECTRIC INC	350.00
	P1203595-PO# 12/31/12 -VN#013416					HONEYWELL INC	872.50
				CLOSING BALANCE		29,276.18	1,222.50
	JAIL.CAP.IMPROV.			PROG-TOTAL-PO			1,222.50

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,222.50 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62112	SECURITY	69,000.00 97.1%	0.00	67,000.00	2,000.00		
	P1300947-PO# 02/01/13 -VN#048790			MIRION TECHNOLOGIES GDS INC		216.40	
				CLOSING BALANCE	1,783.60		216.40
1818100000-62400	R & M SERV	119,800.00 70.8%	11,865.41	72,966.00	34,968.59		
	P1300640-PO# 02/01/13 -VN#010938			ARAMARK UNIFORM SERVICES INC		151.14	
				CLOSING BALANCE	34,817.45		151.14
1818100000-62461	ELEVATOR	42,500.00 84.7%	5,618.56	30,410.53	6,470.91		
	P1300914-PO# 02/01/13 -VN#043737			STATE OF WISCONSIN		50.00	
	P1300998-PO# 02/01/13 -VN#043737			STATE OF WISCONSIN		50.00	
				CLOSING BALANCE	6,370.91		100.00
1818100000-63500	R&M SUPPLIES	210,000.00 8.7%	339.00	18,018.72	191,642.28		
	P1300637-PO# 02/01/13 -VN#018296			AARONS LOCK AND SAFE INC		36.65	
	P1300641-PO# 02/01/13 -VN#038030			BADGER STATE INDUSTRIES		672.00	
	P1300659-PO# 02/01/13 -VN#011970			CONNORS SUPPLY INC		116.14	
	P1300664-PO# 02/01/13 -VN#018372			BATTERIES PLUS INC		127.60	
	P1300671-PO# 02/01/13 -VN#022402			CONGRESS GLASS INC		42.21	
	P1300675-PO# 02/01/13 -VN#019048			FASTENAL COMPANY		17.72	
	P1300679-PO# 02/01/13 -VN#036010			GRAINGER PARTS		135.09	
	P1300684-PO# 02/01/13 -VN#030781			HOME DEPOT/GEFC		119.42	
	P1300740-PO# 02/01/13 -VN#029890			JACK AND DICKS FEED AND GARDEN		684.95	
	P1300743-PO# 02/01/13 -VN#013741			JOHNSTONE SUPPLY		111.28	
	P1300745-PO# 02/01/13 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		164.48	
	P1300748-PO# 02/01/13 -VN#025791			SGTS INC		371.28	
	P1300752-PO# 02/01/13 -VN#024806			LA FORCE HARDWARE AND MANUFACT		619.00	
	P1300754-PO# 02/01/13 -VN#021331			LP TREE SERVICE		2,343.34	
	P1300773-PO# 02/01/13 -VN#016376			STATE ELECTRICAL SUPPLY INC		1,851.41	
	P1300783-PO# 02/01/13 -VN#028010			PER MAR SECURITY SERVICES		1,385.16	
	P1300875-PO# 02/01/13 -VN#025477			GOODWAY TECHNOLOGIES CORP		73.21	
	P1300876-PO# 02/01/13 -VN#014870			NEWARK ELECTRONICS		22.92	
	P1300877-PO# 02/01/13 -VN#022277			CHARNSTROM COMPANY INC		322.15	
				CLOSING BALANCE	182,426.27		9,216.01
				GENERAL SERVICES PROG-TOTAL-PO		9,683.55	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,683.55 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_  
 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

**FEB 05 2013**

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1818110000-62400	R & M SERV	50,737.00	0.5%	43.90	256.11	50,436.99	
	P1300640-PO# 02/01/13 -VN#010938			ARAMARK UNIFORM SERVICES INC		18.90	
				CLOSING BALANCE	50,418.09		18.90
1818110000-63500	R&M SUPPLIES	20,000.00	7.8%	96.50	1,471.57	18,431.93	
	P1300666-PO# 02/01/13 -VN#030879			BJ ELECTRIC SUPPLY INC		335.26	
	P1300674-PO# 02/01/13 -VN#012507			ENERGETICS INC		31.78	
	P1300751-PO# 02/01/13 -VN#048467			STAPLES ADVANTAGE		549.04	
	P1300754-PO# 02/01/13 -VN#021331			LP TREE SERVICE		1,298.33	
	P1300773-PO# 02/01/13 -VN#016376			STATE ELECTRICAL SUPPLY INC		138.82	
	P1300873-PO# 02/01/13 -VN#026360			NIEMAN CENTRAL WISCONSIN ROOFI		480.00	
	P1300899-PO# 02/01/13 -VN#039816			HALVERSON CARPET CENTER LTD		480.00	
				CLOSING BALANCE	15,118.70		3,313.23
	GLEN OAKS OPER.		PROG-TOTAL-PO				3,332.13

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,332.13 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

**FEB 05 2013**

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	78,150.00 12.2%	43.56	9,544.45	68,561.99		
	P1300640-PO# 02/01/13 -VN#010938			ARAMARK UNIFORM SERVICES INC		33.45	
				CLOSING BALANCE	68,528.54		33.45
	JUV.DET.OPER.		PROG-TOTAL-PO			33.45	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$33.45 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	21,000.00	8.7%	65.50	1,771.20	19,163.30	
	P1300684-PO# 02/01/13 -VN#030781					HOME DEPOT/GECF	17.48
	P1300754-PO# 02/01/13 -VN#021331					LP TREE SERVICE	1,298.33
	P1300793-PO# 02/01/13 -VN#033353					CDW GOVERNMENT INC	135.54
	P1300874-PO# 02/01/13 -VN#037613					CUMMINS NPOWER LLC	471.60
						CLOSING BALANCE	17,240.35
							1,922.95
						COMM.CTR.OPER.	1,922.95
						PROG-TOTAL-PO	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,922.95 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR \_\_\_\_\_



2013 . . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	15,500.00	3.4%	0.00	530.50	14,969.50	
	P1300659-PO# 02/01/13 -VN#011970					CONNORS SUPPLY INC	19.60
	P1300666-PO# 02/01/13 -VN#030879					BJ ELECTRIC SUPPLY INC	34.87
					CLOSING BALANCE	14,915.03	54.47
1818170000-67200	CAPITAL IMPROV	61,000.00	34.8%	0.00	21,246.24	39,753.76	
	P1300902-PO# 02/01/13 -VN#014423					MC MASTER-CARR SUPPLY COMPANY	274.54
					CLOSING BALANCE	39,479.22	274.54
					ADOL.SER/GUIDANC	PROG-TOTAL-PO	329.01

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$329.01 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	2.3%	50.12	2,260.45	97,689.43	
	P1300379-PO# 02/01/13 -VN#014534						MENARDS 55.98
	P1300659-PO# 02/01/13 -VN#011970						CONNORS SUPPLY INC 405.63
	P1300685-PO# 02/01/13 -VN#013597						JANESVILLE ELECTRIC MOTOR CORP 240.00
						CLOSING BALANCE 96,987.82	701.61
	JAIL .CAP .IMPROV.		PROG-TOTAL-PO				701.61

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$701.61 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 05 2013**

DATE \_\_\_\_\_ CHAIR

2013

Rock County - Production

01/30/13

COMMITTEE APPROVAL REPORT

Page 7

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818420000-67200 ENC	CAPITAL IMPROV R1301045-PO# 01/17/13 -VN#039816	440,600.00 0.0%	0.00	0.00	440,600.00	30,000.00	
					CLOSING BALANCE	410,600.00	30,000.00
	CTHS FACILITY		PROG-TOTAL-PO			30,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$30,000.00 INCURRED BY COURTHOUSE FACILITY IMPROVEMEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

FEB 05 2013

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1300018 PEID 040481

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 1-22-13

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME RHYME

ACCOUNT NUMBER 00-0000-00001-16010

FUNDS DESCRIPTION GENERAL FUND - PURCHASING INVENTORY

AMOUNT OF INCREASE \$ 20,000 SB - Balance Sheet Acct

INCREASE FROM \$ 10,000 TO \$ 30,000

ACCOUNT BALANCE AVAILABLE \$                     

REASON FOR AMENDMENT PAPER ORDERS

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

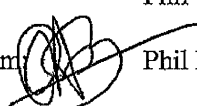
COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

ROCK COUNTY, WISCONSIN



HSD Management & Support  
3530 N. County Hwy. F  
Janesville, Wisconsin 53545  
Phone: 608/757-5271  
Web Site: [www.co.rock.wi.us](http://www.co.rock.wi.us)

**MEMORANDUM**

To: Phil Owens, General Services Committee Chair  
From:  Phil Boutwell, Deputy Director  
Date: January 31, 2013  
Re: ADRC Construction Project Change Order Request/PR #2, #3, #4, #5, and #6

**COR/PR #2: \$592 Carpeting Room 114 – Request Approval**

Room 114 is a storage room. The plan called for leaving the floor bare concrete. Demolition removed the old carpet and exposed a striated glue covered floor that would be difficult to keep clean.

**COR/PR #3: -\$800 Final Cleaning Credit – Request Approval**

Scherrer Construction is willing to forgo the final cleaning and offer a credit. The contracted cleaning crew at the Job Center can do the final clean up in K and in the ADRC for \$600. Staff recommend COR #3, which is a net savings of \$200.

**COR/PR #4: \$1,100 Existing Drywall Finishing – Request Approval**

The existing interior between Room J and the hallway was not properly taped and plastered when installed. The flaws would be readily apparent when painted.

**COR/PR #5: \$320 Lock & Keying Changes – Request Approval**

The existing bathroom in the former childcare center did not have a lock on the door. The reason is that childcare staff did not allow the children to intentionally or unintentionally lock themselves in the bathroom. It was an oversight on the plans by the owner not to include a lock on the door. It is to the owner's benefit to have the lock installed.

**COR/PR #6: \$2,740 Door between Office & Outdoor Area – Request Denial**

The HSD Staff are not recommending COR/PR #6, which is replacing the aluminum door between the open office area and the outdoor area on the north side of the building. Instead, we will have the existing door weather-stripped and hang a curtain in front of the door.

Thank you for your consideration of the HSD request.

cc: Matt Honold, AYA  
Charmian Klyve



P.O. Box 740  
Burlington, WI 53105  
Ph: (262) 639-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 1002  
Date: 1/22/13  
Job: 60-400 Aging & Disability Resource Ct  
Phone:

Description: Carpeting Room 114

This change request is for installing flooring in Room 114 in accordance with RFP #2 from AYA. The cost breakdown is as follows:  
\$538.00 - Creative Solutions 4  
\$ 54.00 - Scherrer O&P  
  
The total amount to provide this work is ..... \$592.00  
  
If you have any questions, please contact me at (262)639-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:





P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 1003  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource Ct  
Phone:

Description: Final Cleaning Credit

This change request is a credit for eliminating the final cleaning requirements of the contract. The Owner would be responsible for completing this work on their own.

The total amount to provide this work is ..... \$-800.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:





P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 04  
Date: 1/23/13  
Job: 60-400 Aging & Disability Resource Ct  
Phone:

Description: Existing Drywall Finishing

This change request is for finish taping the existing drywall walls to bring walls to a state in which they are ready for final finishes.  
The cost breakdown is as follows?

\$1,000.00 - Badger Specialty Coatings  
\$ 100.00 - Scherrer O&P

The total amount to provide this work is ..... \$1,100.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**BADGER SPECIALTY COATINGS & CONSTRUCTION**

*SAFETY & QUALITY FOREMOST*

109 UNION STREET  
JANESVILLE, WI 53548  
Phone 608 290 3500 Fax 608 563 2416



INVOICE #  
DATE: JANUARY 23, 2013

TO:  
SHERRER CONSTRUCTION CO  
P.O. BOX 740  
BLACKHAWK DRIVE  
BURLINGTON, WI 53105  
PH: 262 539 3100 Fax: 262 539 3101

FOR:  
ARDC  
[P.O. #]

QUOTE

DESCRIPTION	AMOUNT
This quote is for repair of unfinished existing drywall walls. Repair is needed to bring existing walls to a state in which they are ready to accept texture and finish.	
TOTAL	\$1,000.00



P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 05  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource Ct  
Phone:

Description: Lock & Keying Changes

This change request is to provide a new privacy lockset to the existing bathroom door 107 that currently has a passage set and to provide a new door lock cylinder at door 100 to allow this door to be keyed to the existing building system. The cost breakdown is as follows:

- \$127.00 - Lockset 107
- \$ 84.00 - Door 100 lock cylinders
- \$ 80.00 - Scherrer Labor to rework doors
- \$ 29.00 - Scherrer O&P

The total amount to provide this work is ..... \$320.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792689

PAGE 1 OF 1

SOLD TO:
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

JOB ADDRESS:
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 001 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT:	JOB:
767270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	50-400
STATION	B182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
 10 stock kitchen only \$1297!!

Item	Description	Quantity	U/M	Price	Per	Amount
CHARD	ADDED LOCKSET - DOOR 106 (LOCKSET FROM 105 WILL BE USED ON EXISTING DOOR 107)  PB 5302LN 1-3/8" DR 626 PRIVACY	1	EA	120.0000	EA	120.00
All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.				WI-Dane 6.50%	Subtotal	120.00
					Sales Tax	6.60
					Total	126.60

Signature \_\_\_\_\_



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792691

PAGE 1 OF 1

SOLD TO
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

JOB ADDRESS
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 002 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT	JOB
767270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	60-400
STATION	B182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
 10 stock kitchen only \$1297!!

Item	Description	Quantity	UM	Price	Per	Amount
-	ADDED CYLINDERS TO EXTERIOR DOOR 100 TO MATCH EXISTING KEY SYSTEM (TO BE KEYED TO AA)					
CHARD	20-022 "C" 626 RIM CYLINDER		EA	40.0000	EA	80.00
<p>All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.</p>				WI-Dane 5.50%	Subtotal	80.00
					Sales Tax	4.40
					Total	84.40

Signature



P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 06  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource CI  
Phone:

Description: Door Between Office & Outdoor Area

This change request is to replace the existing non-insulated aluminum doors with insulated hollow metal doors. The cost breakdown is as follows:

- \$1,651.00 - Marling
- \$ 640.00 - Scherrer labor to remove & replace (8 hrs)
- \$ 200.00 - Paint new doors & frame

The total amount to provide this work is ..... \$2,740.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792694

PAGE 1 OF 1

SOLD TO:
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

JOB ADDRESS:
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 003 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT:	JOB:
787270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	50-400
STATION	6182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
 10 stock kitchen only \$1297!!

Item	Description	Quantity	U/M	Price	Per	Amount
-	ADDED PAIR DOORS TO REPLACE EXISTING STOREFRONT PAIR					
CECO	SU-16 6070 6-3/4" BLK-P/P CLO EMA/BF8 WELD W/ 16" TRANSOM ABOVE	1	EA	390.0000	EA	390.00
CMILL	1/2" TEMP I/G 15-3/4" X 71-3/4"	1	EA	140.0000	EA	140.00
RI183070LMOC1LH	RI-18 3070 F LMO G1 LH CRS INSTALL EDGE FILLER	1	EA	260.0000	EA	260.00
RI183070LMOC1RH	RI-18 3070 F LMO C1 RH CRS INSTALL EDGE FILLER	1	EA	260.0000	EA	260.00
554P	554P 86 DOOR EDGE FILLER PLATE	2	EA	5.0000	EA	10.00
MPB7945626	MPB79 4545 626	6	EA	10.0000	EA	60.00
70C630	70C 4" x 16" 630 Push Plate	2	EA	7.0000	EA	14.00
11070C630	110 x 70C 4" x 16" 630 Pull Plate	2	EA	38.0000	EA	76.00
8501AL	8501 689	2	EA	175.0000	EA	350.00
409630	409 630 Wall Stop	2	EA	2.6100	EA	6.22
-	RE-USE EXISTING WEATHERSTRIP PROVIDED UNDER CONTRACT.					
All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.				WI-Dane 5.50%	Subtotal	1,565.22
					Sales Tax	86.09
					Total	1,651.31

Signature \_\_\_\_\_