

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
THURSDAY, FEBRUARY 14, 2013 – 5:30 P.M.  
JURY DELIBERATION ROOM – FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

**NOTE: Date,  
Time & Location**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – January 22, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
  - A. Authorizing Additional Contingency Funding and Amending the 2013 Budget for the Rock Haven Project (Will be provided at the meeting)
7. Updates
  - A ADRC Project
    - 1) Update Report
    - 2) Change Orders
  - B Jail Project
    - 1) Update Report
    - 2) Change Orders
  - C Rock Haven
    - 1) Update Report
    - 2) Change Orders
  - D Parking Lot Project
    - 1) Update Report
    - 2) Change Orders
8. Communications, Announcements and Information
9. Adjournment

## Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 1/29/13  
 Requested By General Services  
Department

Transfer No. 12-96  
Robert Leu  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: (2012) 18-1810-0000/62203 Description: Natural Gas Current Balance: \$69,109      SO 1/29/13	\$978.00	Account #: 18-1810-0000/67130 Description: Terminals and PC's	\$978.00
Account #: (2012) 18-1810-0000/62203 Description: Natural Gas Current Balance: \$68,131      SO 1/29/13	\$5,648.00	Account #: 18-1810-0000/67171 Description: Assets > \$1,000	\$5,648.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The winter of 2012 was unusually mild resulting in a balance in the Natural Gas account.


**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

In the GS budget meeting, Craig told us to purchase the 2013 IT items using 2012 money. He also told us to purchase the Courthouse cell phone reception amplifier using 2012 money versus 2013 money. The accounts do not have enough money to do this thus the need for the two transfers.

**FISCAL NOTE:**

Sufficient funds are available for transfer.

**ADMINISTRATIVE NOTE:**

Recommended.  


**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee

Finance Committee

2/7/13

Doreen Kuyft, Vice Chair

PURCHASE ORDER NUMBER P1300018

PEID 040481

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) and Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 1-22-13

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME RHYME

ACCOUNT NUMBER 00-0000-00001-16010

FUNDS DESCRIPTION GENERAL FUND - PURCHASING INVENTORY

AMOUNT OF INCREASE \$ 20,000 SB - Balance Sheet Acct

INCREASE FROM \$ 10,000 TO \$ 30,000

ACCOUNT BALANCE AVAILABLE \$ \_\_\_\_\_

REASON FOR AMENDMENT PAPER ORDERS

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
Chair *Doree Kraft, Vice Chair* Date 2/7/13  
(If over \$10,000)


COUNTY BOARD \_\_\_\_\_  
Resolution # Adoption Date  
(If over \$10,000)

ROCK COUNTY, WISCONSIN



HSD Management & Support  
3530 N. County Hwy. F  
Janesville, Wisconsin 53545  
Phone: 608/757-5271  
Web Site: [www.co.rock.wi.us](http://www.co.rock.wi.us)

**MEMORANDUM**

To: Phil Owens, General Services Committee Chair  
From:  Phil Boutwell, Deputy Director  
Date: January 31, 2013  
Re: ADRC Construction Project Change Order Request/PR #2, #3, #4, #5, and #6

**COR/PR #2: \$592 Carpeting Room 114 – Request Approval**

Room 114 is a storage room. The plan called for leaving the floor bare concrete. Demolition removed the old carpet and exposed a striated glue covered floor that would be difficult to keep clean.

**COR/PR #3: -\$800 Final Cleaning Credit – Request Approval**

Scherrer Construction is willing to forgo the final cleaning and offer a credit. The contracted cleaning crew at the Job Center can do the final clean up in K and in the ADRC for \$600. Staff recommend COR #3, which is a net savings of \$200.

**COR/PR #4: \$1,100 Existing Drywall Finishing – Request Approval**

The existing interior between Room J and the hallway was not properly taped and plastered when installed. The flaws would be readily apparent when painted.

**COR/PR #5: \$320 Lock & Keying Changes – Request Approval**

The existing bathroom in the former childcare center did not have a lock on the door. The reason is that childcare staff did not allow the children to intentionally or unintentionally lock themselves in the bathroom. It was an oversight on the plans by the owner not to include a lock on the door. It is to the owner's benefit to have the lock installed.

**COR/PR #6: \$2,740 Door between Office & Outdoor Area – Request Denial**

The HSD Staff are not recommending COR/PR #6, which is replacing the aluminum door between the open office area and the outdoor area on the north side of the building. Instead, we will have the existing door weather-stripped and hang a curtain in front of the door.

Thank you for your consideration of the HSD request.

cc: Matt Honold, AYA  
Charmian Klyve



P.O. Box 740  
Burlington, WI 53105  
Ph : (262) 639-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 1002  
Date: 1/22/13  
Job: 60-400 Aging & Disability Resource Ct  
Phone:

Description: Carpeting Room 114

This change request is for installing flooring in Room 114 in accordance with RFP #2 from AYA. The cost breakdown is as follows:

\$538.00 - Creative Solutions 4  
\$ 54.00 - Scherrer O&P

The total amount to provide this work is ..... \$592.00

If you have any questions, please contact me at (262)639-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:





P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 1003  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource Ct  
Phone:

Description: Final Cleaning Credit

This change request is a credit for eliminating the final cleaning requirements of the contract. The Owner would be responsible for completing this work on their own.

The total amount to provide this work is ..... \$-800.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 04  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource Ct  
Phone:

Description: Existing Drywall Finishing

This change request is for finish taping the existing drywall walls to bring walls to a state in which they are ready for final finishes.  
The cost breakdown is as follows?

\$1,000.00 - Badger Specialty Coatings  
\$ 100.00 - Scherrer O&P

The total amount to provide this work is ..... \$1,100.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



**BADGER SPECIALTY COATINGS & CONSTRUCTION**

*SAFETY & QUALITY FOREMOST*

109 UNION STREET  
JANESVILLE, WI 53548  
Phone 608 290 3500 Fax 608 563 2416



INVOICE #  
DATE: JANUARY 23, 2013

**TO:**  
SHERRER CONSTRUCTION CO  
P.O. BOX 740  
BLACKHAWK DRIVE  
BURLINGTON, WI 53105  
PH: 262 539 3100 Fax: 262 539 3101

**FOR:**  
ARDC  
[P.O. #]

QUOTE

DESCRIPTION	AMOUNT
This quote is for repair of unfinished existing drywall walls. Repair is needed to bring existing walls to a state in which they are ready to accept texture and finish.	
TOTAL	\$1,000.00



P.O Box 740  
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Ph : (262) 539-3100

**Change Request**

To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 05  
Date: 1/23/13  
Job: 50-400 Aging & Disability Resource Ct  
Phone:

Description: Lock & Keying Changes

This change request is to provide a new privacy lockset to the existing bathroom door 107 that currently has a passage set and to provide a new door lock cylinder at door 100 to allow this door to be keyed to the existing building system. The cost breakdown is as follows:

- \$127.00 - Lockset 107
- \$ 84.00 - Door 100 lock cylinders
- \$ 80.00 - Scherrer Labor to rework doors
- \$ 29.00 - Scherrer O&P

The total amount to provide this work is ..... \$320.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792689

PAGE 1 OF 1

SOLD TO
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

JOB ADDRESS
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 001 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT	JOB
767270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	50-400
STATION	B182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
 10 stock kitchen only \$1297!!

Item	Description	Quantity	UM	Price	Per	Amount
-	ADDED LOCKSET - DOOR 105 (LOCKSET FROM 105 WILL BE USED ON EXISTING DOOR 107)	1	EA	120.0000	EA	120.00
CHARD	PB 5302LN 1-3/8" DR 626 PRIVACY					
All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.				Subtotal		120.00
				WI-Dane 5.50%	Sales Tax	6.60
					Total	126.60

Signature \_\_\_\_\_



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792691

PAGE 1 OF 1

SOLD TO
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

JOB ADDRESS
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 002 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT	JOB
767270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	50-400
STATION	B182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
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Item	Description	Quantity	U/M	Price	Per	Amount
CHARD	ADDED CYLINDERS TO EXTERIOR DOOR 100 TO MATCH EXISTING KEY SYSTEM (TO BE KEYED TO AA)  20-022 "C" 626 RIM CYLINDER	2	EA	40.0000	EA	80.00
<p>All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.</p>				WI-Dane 5.50%	Subtotal	80.00
					Sales Tax	4.40
					Total	84.40

Signature



P.O Box 740  
Burlington, WI 53105  
Ph : (262) 539-3100

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To: MATT HONOLD  
ANGUS-YOUNG ASSOCIATES, INC.  
555 South River St  
Janesville, WI 53545  
Ph: (608)756-2326 Fax: (608) 756-0464

Number: 06  
Date: 1/23/13  
Job: 60-400 Aging & Disability Resource CI  
Phone:

Description: Door Between Office & Outdoor Area

This change request is to replace the existing non-insulated aluminum doors with insulated hollow metal doors. The cost breakdown is as follows:

- \$1,651.00 - Marling
- \$ 640.00 - Scherrer labor to remove & replace (8 hrs)
- \$ 200.00 - Paint new doors & frame

The total amount to provide this work is ..... \$2,740.00

If you have any questions, please contact me at (262)539-3100.

Submitted by: JOHN FLEISCHMAN  
SCHERRER CONSTRUCTION CO INC

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



Marling Lumber - Madison  
 1801 E Washington Ave, Madison  
 Remit Payments to: PO Box 179  
 Janesville, WI 53547-0179  
 608-244-4777  
 Fax: 608-244-1364



**QUOTE**

1301-792694 PAGE 1 OF 1

SOLD TO
SCHERRER CONSTRUCTION 601 BLACKHAWK DRIVE P.O. BOX 740 BURLINGTON WI 53105

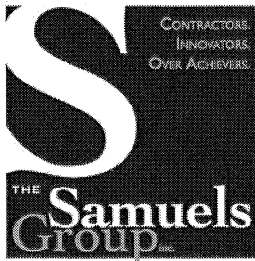
JOB ADDRESS
ADRC- ROCK COUNTY JOB CENTER CO PROPOSAL # 003 1900 CENTER AVE Janesville WI 53546 262 539-3100

ACCOUNT	JOB
787270	4
CREATED ON	01/23/2013
EXPIRES ON	02/22/2013
BRANCH	2000
CUSTOMER PO#	50-400
STATION	6182
CASHIER	JBM
SALESPERSON	JBM
ORDER ENTRY	JBM
MODIFIED BY	

Take home a kitchen now! 10 x  
 10 stock kitchen only \$1297!!

Item	Description	Quantity	U/M	Price	Per	Amount
-	ADDED PAIR DOORS TO REPLACE EXISTING STOREFRONT PAIR					
CECO	SU-16 6070 5-3/4" BLK-P/P CLO EMA/BF8 WELD W/ 16" TRANSOM ABOVE	1	EA	390.0000	EA	390.00
CMILL	1/2" TEMP I/G 15-3/4" X 71-3/4"	1	EA	140.0000	EA	140.00
RI183070LMOC1LH	RI-18 3070 F LMO G1 LH CRS INSTALL EDGE FILLER	1	EA	260.0000	EA	260.00
RI183070LMOC1RH	RI-18 3070 F LMO C1 RH CRS INSTALL EDGE FILLER	1	EA	260.0000	EA	260.00
554P	554P 88 DOOR EDGE FILLER PLATE	2	EA	5.0000	EA	10.00
MPB7945626	MPB79 4545 626	6	EA	10.0000	EA	60.00
70C630	70C 4" x 16" 630 Push Plate	2	EA	7.0000	EA	14.00
11070C630	110 x 70C 4" x 16" 630 Pull Plate	2	EA	38.0000	EA	76.00
8501AL	8501 689	2	EA	175.0000	EA	350.00
409630	409 630 Wall Stop	2	EA	2.6100	EA	6.22
-	RE-USE EXISTING WEATHERSTRIP PROVIDED UNDER CONTRACT.					
All quotes are valid for 30 days. A 40% downpayment is required for non-stock items. We agree to furnish items and quantities listed above. There is no guarantee the items listed on the quote are sufficient to complete this project.				WI-Dane 5.50%	Subtotal	1,565.22
					Sales Tax	86.09
					Total	1,651.31

Signature \_\_\_\_\_



## Program Request #22

To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: February 5, 2013

RE: Rock County Project # 2011-63 -Rock Haven Skilled Nursing Facility

### WISCONSIN

311 Financial Way  
Suite 300  
Wausau, WI 54401  
phone 715.842.2222  
fax 715.848.8088

### IOWA

317 6<sup>th</sup> Avenue  
Suite 720  
Des Moines, IA 50309  
phone 515.232.6443  
fax 515.288.0471  
  
313 E 5<sup>th</sup> Street  
Waterloo, IA 50703  
phone 319.232.6443  
fax 319.233.3191

#### Change Order Request #165

**Total Cost; \$ 8,086.00**

PCO #165 pertains to Construction Bulletin # 18, Loading Dock Revisions. CB # 18 provided direction for loading dock modifications that affected the exterior finishes, and loading dock equipment. **(Pending EUA confirmation)**

#### Change Order Request #169R2

**Total Cost; \$ 59,634.00**

PCO #169R2 pertains to the nurse call system. PCO 169Rs pertains to the cost to add (2) presence indicator devices in each of the 128 resident rooms. These devices were not shown on the floor plans. **(A Negotiated settlement offer has been presented to the contractor)**

#### Change Order Request #174

**Total Cost; \$ 9,083.00**

PCO #174 pertains to RFI #453 T1 & T2 Room # 120 Equipment. RFI #453 provides direction add electrical receptacles for equipment in the waiting room along the wall labeled File Storage. The added outlets are owner requested. **(Pending EUA/A&O review)**

#### Change Order Request #176

**Total Cost; \$ 5,135.00**

PCO #176 pertains to an owner directed request to modify the nurse call system. The Owner has requested the contractor furnish and install (8) Rauland Responder 4000 wall mounted LED annunciator panels.

#### Change Order Request #177

**Total Cost; \$ 1,491.00**

PCO #177 pertains to an owner directed request to modify the nurse call system. The Owner has requested the contractor furnish and install a Rauland PBX interface to Maxpage.

#### Change Order Request #179

**Total Cost; \$ 8,179.00**

PCO #179 pertains to RFI #458 ULN502 Fire Proofing detail.. RFI #458, provides direction for additional fire sealant at a drywall beam enclosure, and at the precast plank joints. **(Pending EUA/A&O review)**

**Total cost for Program Request # 22 = \$ 91,608.00**

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environments

www.samuelsgroup.net