

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 3, 2013 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes –August 20, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
 - A. Contracting for Replacement of the Roof on the Rock County Jail
 - B. Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project (Will be provided at the meeting.)
7. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
 - C. Courthouse Windows
 - D. Courthouse Entrance – West Side – Concrete Planters
 - E. No Smoking Signs on County Property
8. Communications, Announcements and Information
9. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1300778	08/07/2013	UNITED MAILING SERVICES INC	449.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	43,988.93	80,000.00	449.15	(124,438.08)
GENERAL FUND PROG TOTAL				449.15	

I have examined the preceding bills and encumbrances in the total amount of **\$449.15**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 03 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1300640	08/13/2013	ARAMARK UNIFORM SERVICES INC	151.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	119,800.00	76,276.88	22,720.24	151.64	20,651.24
18-1810-0000-63500	R&M SUPPLIES				
		P1300379	08/14/2013	MENARDS	27.31
		P1300659	08/15/2013	CONNORS SUPPLY INC	10.50
		P1300671	08/15/2013	CONGRESS GLASS INC	4,710.64
		P1300677	07/31/2013	FIRST SUPPLY LLC	1,265.69
		P1300679	08/13/2013	GRAINGER PARTS	118.16
		P1300683	08/15/2013	HOH WATER TECHNOLOGY INC	2,330.51
		P1300685	08/02/2013	JANESVILLE ELECTRIC MOTOR CORP	236.50
		P1300740	08/16/2013	JACK AND DICKS FEED AND GARDEN	504.70
		P1300741	08/15/2013	JOHNSON CONTROLS INC	7,837.50
		P1300745	08/07/2013	MC MASTER-CARR SUPPLY COMPANY	26.18
		P1300748	08/16/2013	SGTS INC	22.47
		P1300749	08/07/2013	SHERWIN WILLIAMS	64.58
		P1300763	08/13/2013	QUALITY DOOR LLC	3,890.00
		P1300773	08/07/2013	STATE ELECTRICAL SUPPLY INC	189.20
		P1301895	08/14/2013	ILLINGWORTH KILGUST MECHANICAL	4,118.00
		P1302294	08/02/2013	REESE CONCRETE PUMP	750.00
		P1302493	08/05/2013	VEOLIA ES TECHNICAL SOLUTIONS	490.53
		P1302494	08/05/2013	VEOLIA ES TECHNICAL SOLUTIONS	497.71
		P1302585	08/04/2013	FINCO CONCRETE	4,189.41
		P1302729	08/13/2013	INPRO CORP	217.81
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	210,000.00	202,443.96	189,807.94	31,497.40	(213,749.30)
GENERAL SERVICES PROG TOTAL				31,649.04	
18-1811-0000-63500	R&M SUPPLIES				
		P1300671	07/24/2013	CONGRESS GLASS INC	116.73
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,566.56	554.60	116.73	10,762.11
GLEN OAKS FACILITY OPERATION PROG TOTAL				116.73	
18-1812-0000-62400	R & M SERV				
		P1302457	08/15/2013	COMBS AND ASSOCIATES INC	402.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	78,150.00	71,375.58	1,473.00	402.50	4,898.92
18-1812-0000-63500	R&M SUPPLIES				
		P1300674	08/20/2013	ENERGETICS INC	14.62
		P1300675	08/07/2013	FASTENAL COMPANY	11.25
		P1300677	08/12/2013	FIRST SUPPLY LLC	203.63

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1302728	08/13/2013	SHUMWAY APPLIANCE	11.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	7,657.81	2,710.44	240.50	13,391.25
YOUTH SERVICES CENTER PROG TOTAL				643.00	
18-1815-9200-62460	BLDG SERV R&M				
		P1300215	08/12/2013	ENERGETICS INC	137.60
		P1300224	08/22/2013	JANESVILLE ELECTRIC MOTOR CORP	256.00
		P1300232	08/23/2013	PORTERS LAWN AND POWER EQUIPM	21.97
		P1300235	08/19/2013	SIMPLEX GRINNELL LP	85.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	36,500.00	23,614.31	4,345.18	501.14	8,039.37
18-1815-9200-62463	FIRE ALARM				
		P1300205	08/06/2013	JF AHERN COMPANY	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,250.00	9,308.09	250.00	250.00	5,441.91
18-1815-9200-62470	BLDG R & M				
		P1300221	08/16/2013	HOME DEPOT/GECF	121.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,800.00	5,279.63	121.02	121.02	24,278.33
18-1815-9200-63109	OTHER SUPP/EXP				
		P1300203	08/09/2013	AARONS LOCK AND SAFE INC	32.94
		P1300204	08/05/2013	AIRGAS NORTH CENTRAL	116.58
		P1300219	08/15/2013	HOH WATER TECHNOLOGY INC	1,575.70
		P1300220	08/12/2013	HARRIS ACE HARDWARE	54.72
		P1302698	08/01/2013	SHERMAN SANITATION SERVICES LL	117.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,750.00	13,640.53	10,905.80	1,896.94	5,306.73
18-1815-9200-64200	TRAINING EXP				
		P1302551	08/19/2013	HERBST AND ASSOCIATES LLC S A	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	1,935.00	5,400.00	150.00	15.00
HCC COMPLEX-MAINTENANCE PROG TOTAL				2,919.10	
18-1816-0000-62400	R & M SERV				
		P1300640	08/13/2013	ARAMARK UNIFORM SERVICES INC	14.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	22,491.57	78.00	14.36	2,416.07

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
COMMUNICATIONS CTR. OPERATION PROG TOTAL					14.36
18-1817-0000-62400	R & M SERV	P1300640	08/13/2013	ARAMARK UNIFORM SERVICES INC	27.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,260.00	36,473.60	135.00	27.30	(7,375.90)
18-1817-0000-63500	R&M SUPPLIES				
		P1300379	08/20/2013	MENARDS	23.11
		P1300671	07/24/2013	CONGRESS GLASS INC	798.76
		P1300679	08/08/2013	GRAINGER PARTS	113.50
		P1300683	07/30/2013	HOH WATER TECHNOLOGY INC	1,134.00
		P1300749	08/01/2013	SHERWIN WILLIAMS	44.79
		P1300780	07/01/2013	WERNER ELECTRIC SUPPLY COMPAN	15.29
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	12,777.63	140.00	2,129.45	452.92
ADOLESCENT SERV/GUIDANCE CTR. PROG TOTAL					2,156.75
18-1837-0000-63500	R&M SUPPLIES				
		P1300637	08/15/2013	AARONS LOCK AND SAFE INC	161.44
		P1300666	08/13/2013	BJ ELECTRIC SUPPLY INC	535.44
		P1300677	08/09/2013	FIRST SUPPLY LLC	503.72
		P1300684	07/29/2013	HOME DEPOT/GECF	51.46
		P1300742	08/12/2013	JOHNSON TRACTOR INC	9.43
		P1300764	08/09/2013	REINDERS INC	144.66
		P1302033	08/13/2013	MIDWEST ALARM SERVICES INC	3,500.00
		P1302725	07/24/2013	ADDIE WATER SYSTEMS INC	434.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	38,154.94	27,531.24	5,340.38	28,973.44
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					5,340.38
18-1842-0000-67200	CAPITAL IMPROV				
ENC		R1303098	08/22/2013	STRUCTURAL RESEARCH INC	9,945.00
ENC		R1303098	08/22/2013	STRUCTURAL RESEARCH INC	0.00
		P1201343	06/10/2013	ARNOLD AND O SHERIDAN INC	792.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	468,643.00	0.00	42,658.00	10,737.00	415,248.00
COURTHOUSE FACILITY PROJECT PROG TOTAL					10,737.00
18-1851-0000-67200	CAPITAL IMPROV				
		P1302142	06/04/2013	BROTHERS MAIN APPLIANCE AND TV	172.00
		P1302366	07/29/2013	PHOENIX TEXTILE CORP	2,126.56
		P1302587	08/19/2013	SELECT SOUND SERVICE INC	1,126.47

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	31,552,012.00		30,281,298.93	369,773.96	3,425.03	897,514.08
ROCK HAVEN BUILDING PROJECT PROG TOTAL					3,425.03	

I have examined the preceding bills and encumbrances in the total amount of **\$57,001.39**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 03 2013**

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

August 22, 2013
DATE DRAFTED

Contracting for Replacement of the Roof on the Rock County Jail

- 1 **WHEREAS**, the roof on the Jail is 28 years old, and repairs are no longer holding back the leaks; and,
- 2
- 3 **WHEREAS**, funds were appropriated in the 2013 Budget for replacement of the roof; and,
- 4
- 5 **WHEREAS**, specifications were prepared and bids solicited for the work.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 8 this _____ day of _____, 2013, that a contract for replacement of the Jail's roof be
- 9 awarded to the low bidder, Tri-County Contracting of New Berlin, WI in the amount of \$247,952.00; and,
- 10
- 11 **BE IT FURTHER RESOLVED** that a project contingency in the amount of \$15,000 be established to
- 12 cover all change orders authorized by the General Services Committee.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

Purchasing Procedural Endorsement:

Mary Mawhinney, Finance Committee Chair

Vote Date

FISCAL NOTE:

Sufficient funding is available in the Jail Capital Improvement account, A/C 18-1837-0000-67200, for the cost of this project.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

Executive Summary

Awarding Contract for Replacement of the Roof on the Rock County Jail

The resolution before you awards a contract for replacement of the 28 year old roof on the Jail. Until recently, repairing the roof was possible. Two years ago the roof on Pinehurst was replaced.

Membrane roofs have evolved over the past 28 years with development of better adhesives for vertical parapet wall applications. The new roof will carry a warranty of 10 years and should last 40 years.

The cost to replace the roof is \$247,952.00 and will be done by Tri-County Contracting of New Berlin, WI. The estimated start date is September 23rd, with completion around October 31st.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515

BID SUMMARY

PROJECT NUMBER 2013-35
PROJECT NAME EPDM ROOF REPLACEMENT
BID DUE DATE AUGUST 20, 2013 - 1:30 P.M.
DEPARTMENT GENERAL SERVICES DEPARTMENT

	TRI-COUNTY CONTRACTING NEW BERLIN, WI	DISTINCTIVE ROOFING ROCKFORD, IL	MALY ROOFING MADISON, WI	NIEMAN CENTRAL LYNDON STATION, WI	LONG LIFE ROOFING WISCONSIN DELLS, WI	MCDERMAID ROOFING ROCKFORD, IL
BID BOND RECEIVED	YES	YES	YES	YES	YES	YES
ADDENDA RECEIVED	YES	YES	YES	YES	YES	YES
BASE BID	\$ 247,952.00	\$ 255,495.00	294,400.00	\$ 304,070.00	\$ 318,240.00	\$ 396,000.00

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Sixteen additional vendors were solicited that did not respond.

PREPARED BY: Robert J. [Signature]
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Low Bid.
Robert J. [Signature] 8/22/13
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:
CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:
CHAIR _____ VOTE _____ DATE _____