

GENERAL SERVICES COMMITTEE
Minutes – February 19, 2013

Call to Order. Vice Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 19, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Brill, Collins, Heidenreich and Nash.

Committee Members Absent: Supervisor Owens.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator; Sherry Gunderson, Nursing Home Administrator; Ben Coopman, Public Works Director.

Others Present: Brad Crook and Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Nash moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Transfers and Appropriations. None.

Bills/Encumbrances – 2012

Rock Haven Project	\$	4,434.95
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Bills/Encumbrances – 2013

HCC Building Complex	\$	2,702.56
General Services		1,264.00
Communications Center Operations		177.82
Jail Capital Improvement		260.00

Supervisor Heidenreich moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Collins. ADOPTED.

Resolutions.

Authorizing the Public Works Department to Install Rock Haven Access Driveway

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013,, that the County DPW be authorized to install the access driveway between the Health Care Center parking lot and the new Rock Haven facility driveway in an amount not to exceed \$11,820, inclusive of soils testing, with funds to come from the HCC/Jail Complex Capital Projects account.”

Supervisor Collins moved approval of the resolution, second by Supervisor Heidenreich.
ADOPTED.

Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project.

Mr. Terronez said the resolution was removed.

Updates.

ADRC Project

Update Report None.

Change Orders None.

Jail Project

Update Report None.

Change Orders None.

Rock Haven

Update Report Mr. Crook reported the following:

Substantial completion was issued Friday, February 15, 2013; mezzanine stairs are being remedied; remaining Construction Bulletin work is being completed; final punch-list items are being completed; contractors are demobilizing and Rock Haven is moving in.

Ms. Gunderson stated deliveries are coming in this week for beds and furniture. Mr. Terronez said we are maintaining the builders risk coverage until completion. Ms. Gunderson asked about having a joint Health Services Committee and General Services Committee meeting at Rock Haven in April and then conduct a tour. Mr. Terronez will check with Chair Podzilni and will get back to the Committee.

Change Orders None.

Parking Lot Project

Update Report None.

Change Orders None.

Communications, Announcements and Information. None.

Adjournment. Supervisor Collins moved adjournment at 8:11 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.