

GENERAL SERVICES COMMITTEE
Minutes – April 23, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 23, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins and Heidenreich.

Committee Members Absent: Supervisor Nash.

Staff Members Present: Rob Leu, General Services Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Captain Jude Mauer and Captain Brent DeRemer, Sheriff's Office.

Others Present: Supervisor Russ Podzilni; Dean Carmen Wilson, Michael Pierick and Mike Connors, UW Rock County; Jeff Pronschinske, Arnold & O'Sheridan.

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of April 16, 2013 as presented, second by Supervisor Collins. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances None.

Pre-Approved Encumbrance Amendments None.

UW-Rock County Mass Notification Report. Mr. Pronschinske went over the UW Rock County Security Assessment, Feasibility Study and Conceptual Design Report which included the following:

Security System Review of existing system for the door control and monitoring, card access, duress alarm, video surveillance, voice communication and fire alarm. The proposed new system for the distributed antenna to enable cell phone usage throughout the buildings and the emergency communication system software.

Security System Approach of the existing system upgrades and expansions, implementation of a new system and integration of the overall system.

Door Monitoring and Control upgrades to remote monitoring and control of the exterior doors, and reduced public entry, especially to rear doors; expanding the existing electrified

hardware system, and a centralized UPS system. These would have battery backup to keep functioning until the generators would kick in.

Card Access System change from Andover to Mercury and the upgrades to software, change to a web-based card access, and the change to Mercury would allow for integration with all major software. Expand card access to classroom laboratories, music, art, bio-chemistry, student government associations, engineering laboratories and IT closets.

Duress Alarm System upgrade to wireless and integrate with the facility radio system. Expand the system to the theater, cafeteria, student services, and the building exterior including the parking lot, commons, and athletic field. Also include Code Blue emergency communication pedestals located around the student parking lots.

Building Surveillance System upgrade to digital cameras and digital storage, he is suggesting 30 day storage, after which it can be saved to DVD. Expansion to include areas of congregation, areas of cash transactions, parking lots and building exterior.

Video Communication System upgrade to digital phones throughout with expansions to the classrooms.

Fire Alarm System upgrades of the fire/alert speaker strobes throughout the facility and expand to EMNS integration with an alert system override.

Distributor Antenna System implementation to allow full cell phone coverage and emergency responder radio coverage throughout.

Emergency Mass Notification System to implement campus wide paging, text alerts, e-mail alerts, CCTV, message boards, administrative phones, cell phones, and handheld radios.

The project schedule would take about 5 months for design, 1 month for the bidding process, and 9-12 months for installation.

The budget for this project is about \$690,000 which consists of the following:

Upgrades to existing door control system	\$ 25,500
Upgrades to existing card access system	20,000
Upgrades to existing video surveillance system	129,500
Upgrades to existing duress alarm system	50,000
Upgrades to existing voice communication system	180,000
Installation of Distributed Antenna System	124,500
Integrated Emergency Communication System	55,500
Testing, training, warranty and contingency	<u>105,000</u>
Total Budget	690,000

Chair Owens asked if this includes the new Maintenance facility. Mr. Pronschinske said that it did not. The Maintenance facility should have this included as part of the building when it goes out for bid.

Mr. Connors said this project is very much needed.

Mr. Knutson said the University pays for movable equipment, regarding the phones. Mr. Pierick said they are working at expanding the PBX phones system. Mr. Pronschinske said the cost in the report is for integration and not the cost of the phones.

Captain Mauer said this project is required in order to comply with the Clery Act, which is mandated by the federal government.

Mr. Leu said one of the seminars he attended recommended hook-ups if a mobile command center was brought to the parking lot, and if this system would extend to a mobile center. Mr. Pronschinske said it would and that it would also integrate with the County EOC.

Mr. Knutson asked Dean Wilson if she felt everything included here was important. Dean Wilson said she feels it is.

Mr. Knutson said the next step would be the Design Stage and asked Mr. Pronschinske if he had the costs for this. Mr. Pronschinske said he did not come prepared with this information. Chair Owens asked if you would have the cost information prior to the May 7, 2013 meeting. Mr. Pronschinske said he would. Chair Owens asked if the Design costs would be in addition to the \$690,000 with Mr. Pronschinske replying yes.

Communications, Announcements and Information.

Joint General Services/Health Services Meeting at the New Rock Haven Facility

Chair Owens said the joint meeting will be held on April 30, 2013 at 4:00 P.M. at the new Rock Haven.

Adjournment. Supervisor Brill moved adjournment at 8:51 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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