

GENERAL SERVICES COMMITTEE
Minutes – July 2, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, July 2, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Heidenreich and Nash.

Committee Members Absent: Supervisor Collins.

Staff Members Present: Carl Varga, Facility Superintendent – Courthouse, General Services; Randy Terronez, Assistant to the County Administrator.

Others Present: Kevin Higgs, Samuels Group.

Approval of Agenda: Supervisor Nash moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of June 18, 2013 as presented, second by Supervisor Nash. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

General Services	\$ 554.88
General Services	26,821.48
Glen Oaks Operations	63.95
Youth Services Center	447.09
HCC Complex Maintenance	464.49
Communications Center Operations	196.65
Adolescent Services/Guidance Center	14,904.45
Jail Capital Improvement	6,850.82

Pre-Approved Encumbrance Amendments

Pitney Bowes Inc.	\$ 12.85
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Supervisor Brill moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

Resolutions.

Retaining Engineering Firm to Prepare Plans and Specifications for Mass Notification and Security Upgrades at the UW-Rock Campus

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 that Arnold & O’Sheridan of Madison be retained to complete the plans and specifications for a mass notification and security system upgrades at the UW-Rock Campus in the amount of \$69,000; and,

BE IT FURTHER RESOLVED that a reimbursable expense and design contingency account be established in an amount not to exceed \$10,000.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 that the Contingency budget be increased a total of \$70,539 to cover a change order and related project costs as recommended by the Samuels Group with funds to come from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as follows:

...

BE IT FINALLY RESOLVED, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.”

Supervisor Brill moved approval of the resolution, second by Supervisor Heidenreich.

Mr. Terronez said the total comes from two sources, the change order for \$45,539, and furniture, fixtures and equipment for a total of \$25,000. Mr. Higgs went over the change order and answered questions.

ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said he is going through the as built with Mr. Varga today. He added that the County is still holding about \$11,000 on Tri-North.

Change Orders None.

Rock Haven

Update Report Discussion on Westphal. Mr. Higgs said CG Schmidt is handling this issue as the contract is between them and Westphal.

Change Orders Mr. Higgs reported the following:

Program Request #32 (COR#209) pertaining to construction change directive #4, the result of the May 8, 2013 DHS inspection, which includes hardware modifications to a closet door, fire stopping sealant and modifications to a sliding pass through door for a cost of \$43,710.00; (COR#213) pertaining to the installation of a key switch to delayed egress doors for a cost of \$1,829.00. For a total cost of \$45,539.00.

Supervisor Heidenreich moved approval of Program Request #32 in the amount of \$45,539.00, second by Supervisor Nash. ADOPTED.

Communications, Announcements and Information. Supervisor Brill passed along a question from Supervisor Wiedenfeld on the dead arbor vitae on the south side of the Courthouse. Mr. Varga said they will be removed and Mr. Leu is working on a plan for that area.

Chair Owens asked about the status on the windows. Mr. Varga said they are still getting names on authorized installers.

Supervisor Nash asked about the status on the planters. Chair Owens said the possibility of making that area into motorcycle parking.

Adjournment. Supervisor Heidenreich moved adjournment at 8:26 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.