

GENERAL SERVICES COMMITTEE
Minutes – August 20, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 20, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Heidenreich and Nash.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistant to the County Administrator; Sue Prostko, Nursing Home Administrator.

Others Present: Kevin Higgs, Samuels Group.

Approval of Agenda: Supervisor Nash moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Collins moved approval of the minutes of August 6, 2013 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

General Services	\$ 35,864.85
Glen Oaks Operations	55.53
Youth Services Center	1,712.75
HCC Complex Maintenance	2,171.73
Communications Center Operations	192.18
Adolescent Services/Guidance Center	1,076.46
Jail Capital Improvement	621.00
Rock Haven Building Project	9,766.64

Pre-Approved Encumbrance Amendments None.

Supervisor Brill moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

Chair Owens asked Mr. Leu to check into a bill for Janesville Electric Motor Corp. for the next meeting.

Approve Retention of Professional Services for Courthouse Tower Repair Options.

Supervisor Collins moved approval to retain SRI Consultants, Inc. for professional services for repair options for the Courthouse tower in the amount of \$9,945.00, second by Supervisor Brill. ADOPTED.

Approve Installation of County Supplied Heat Exchangers on Patterson-Kelly Boilers at Health Care Center. Supervisor Brill moved to Approve Installation of County Supplied Heat Exchangers on Kelly-Patterson Boilers at Health Care Center to Tri-Cor Mechanical of Janesville, WI in the amount of \$6,920.00, second by Supervisor Collins. ADOPTED.

Resolutions.

Awarding Contract for Phase II – Courthouse Parking Structure Maintenance

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013, that a Contract for Phase II – Courthouse Parking Structure Maintenance be awarded to the lowest responsible and responsive bidder, Truesdell Corporation of Tempe, Arizona for the base bid amount of \$108,880.00 plus the alternate bid in the amount of \$14,900.00 for a total contract of \$123,780.00; and,

BE IT FURTHER RESOLVED, that a project contingency of \$60,000.00 be established to cover any change orders authorized by the General Services Committee.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

Approving Additional Contingency Funding and Amending 2013 Budget for the Rock Haven Facility Replacement Project

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013 that the Contingency budget be increased to a total of \$42,527 to cover change orders as recommended by the Samuels Group with funds to come from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as follows:

...

BE IT FINALLY RESOLVED, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Nash. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said the legal issues between Silha and the insurance company are still being worked on. Tri North has turned the close out documents over to Carl and John, who will be going over them the next few weeks. Money is still being held until the Silha issue is over.

Change Orders None.

Rock Haven

Update Report Mr. Higgs said some of the plants are being replaced and there were some issues with weeds in the prairie grass, which Doug Keating is working on. Mr. Higgs said the extension porches/sidewalks and handicapped access control are going out for bid.

Change Orders Mr. Higgs reported the following:

Program Request #33 (COR#208) pertaining to Construction Change Directive #003 to change the swing of two pairs of dual egress doors at N1 and N4 for a cost of \$9,055.00; (COR#215) pertaining to Construction Change Directive #005.1 directing the Contractor to add additional magnetic door hold opens at the owners request, to add emergency lighting in storage room 60, and UL approved astragals at doors 024.1, 025 and at eight (8) Dutch door locations for a cost of \$33,472.00. For a total cost of \$42,527.00.

Supervisor Brill moved approval of Program Request #33 in the amount of \$42,527.00, second by Supervisor Heidenreich. ADOPTED.

Ms. Prostko said their therapy provider will be doing patient work with Medicaid D. She added that they are also able to provide out-patient therapy for County employees. Ms. Prostko said they are working with families for a family council to meet each month to get patients out of the facility for more activities.

Communications, Announcements and Information. Supervisor Brill asked if the as built have been turned over to the County yet on the Jail. Mr. Higgs said that Carl and John have them and have asked for a couple weeks to go over them. He added that Potter Lawson will be providing CAD drawings, not as built.

Mr. Higgs said he will be going over documents for Rock Haven with Doug Keating to make sure everything is in order.

Adjournment. Supervisor Collins moved adjournment at 8:26 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.