



GENERAL SERVICES COMMITTEE
Minutes – October 17, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 17, 2017 in Conference Room N-1, Fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan and Zajac.

Committee Members Absent: Supervisor Yeomans.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave Froeber, Facilities Superintendent, Rock Haven.

Others Present: Supervisors Bostwick and Podzilni; Brian Zobel, UW Colleges – Southwest; Kevin Anderson, Potter Lawson; Susannah Ryan, Jackie Wood, Deb Wood, Abigail Scieszinski, Michael Bolster, Courthouse neighbors.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of September 28, 2017, second by Supervisor Zajac. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the report.

Project Change Orders.

Engineering Responsibility for Cost Due to Errors in Engineering Mr. Sutherland said the oversight in the exhaust fan under-sizing by the engineer for the Medical Examiner's garage was not paid for up-front. He said Angus Young did waive their fee of \$217 and will be crediting the County back for this.

Project Updates.

Update on Closed File Purgings Mr. Sutherland said things are going well with the project and they are through the Ks. He said he would have a written report in the future.

Courthouse Security Phase 1 – Status Update Mr. Sutherland handed out copies of the timeline and went over it with the Committee. He said the cameras are almost all in and the project is about one month ahead of schedule. April 2018 is the anticipated completion time.

Courthouse Security Phase 2 – Report Mr. Anderson presented a PowerPoint presentation going over the three options, and in particular the new option 3R. Option 3R includes: two entrances; the public is screened at the west entrance with one screening station; the employees are badged at the east entrance; west parking remains the same; east parking has new stairs and elevator; there is a new loading dock at the east parking, off St. Lawrence St.; a four-inch concrete slab on top of upper east parking deck; and both east and west entrances are handicap accessible. The cost for Option 3R is \$5,670,000.

Discussion that east upper lot would hold an ambulance after concrete slab is added, the cost to replicate the west structure on the east side would be about \$4.2 million, would putting a roof over the lot help, tailgating issues on the badging station, the present loading dock versus a new one and if the cost is worth it, and that internal moves will be needed for the work flow.

The Courthouse neighbors all felt Option 3R was very positive and thanked the Committee and staff. Ms. Deb Wood said she felt this option also took into consideration the cost to County residents and that security was also taken care of.

Courthouse Security Phase 3 – Update Mr. Sutherland said this is internal construction and wondered if it would be more cost effective to do Phase 3 with Phase 2, and what the public perspective would be. Mr. Sutherland said the cost of Phase 3 is between \$700,000 and \$1 million if done separate from Phase 2.

Chair Brill said the Committee would take action on Phase 2 and Phase 3 at the November 7, 2017 meeting.

2018 Budget Review. Mr. Smith said the projects and costs are listed by facility, and briefly went over the projects. He added that unless the project is for safety purposes or a necessary short term maintenance project it was probably put on hold due to the constraints on the budget. Mr. Smith said the fairgrounds facility was moved to Facilities Management as this will give better oversight to the facility.

Discussion on fall protection rails at the Courthouse, the Public Works Beloit Garage, move of the fairgrounds facility, and the Job Center trying to become more self-sufficient with use of the rent monies for repairs, upkeep, etc.

Communications, Announcements and Information. None.

Adjournment. Supervisor Homan moved adjournment at 9:23 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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