



GENERAL SERVICES COMMITTEE
Minutes – November 7, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 7, 2017 in Conference Room N-1, fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave Froeber, Facilities Superintendent, Rock Haven; Jon Furseth, Facilities Superintendent, Courthouse; Jodi Millis, Purchasing Manager; Captain Deremer, Sheriff's Office.

Others Present: Supervisors Bostwick, Mawhinney and Podzilni; Brian Zobel, UW Colleges – Southwest; Jackie Wood, Deb Wood, Abigail Scieszinski, Joe Moss, Courthouse neighbors.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. Ms. Deb Wood thanks the Committee for keeping the neighbors informed of the decisions that could be made, and listening to their concerns on saving the park. She added that it sounds like the discussion from the last meeting would accomplish saving the park and would also take care of the security issues at the courthouse.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of October 17, 2017, second by Supervisor Zajac. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the report.

Resolution.

Awarding Contract for Rental Services of Uniforms, Shop Towels and Walk-Off Mats for Facilities Management Department 2018-2020

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017 that a contract for uniforms, shop towels and walk-off mats be awarded to ALSCO of Wauwatosa, WI based on the terms and conditions set forth in the contract and Invitation to Bid #2018-04.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

Discussion and Possible Action on Donation of Snow Blower to Rock County for Use at the Health Department Facility. Supervisor Zajac moved to accept the donation of the snow blower, second by Supervisor Heidenreich. ADOPTED.

Project Change Orders.

Credit from Paulson Kimball Construction, LLC for Rock County Medical Examiners Garage Mr. Sutherland explained this is the credit he talked about at the last meeting for the cooler and freezer components and the drain for the Medical Examiners garage.

Discussion and Possible Action on Options for Courthouse Security Phase 2 and Phase 3. Mr. Smith referenced the Potter Lawson breakout from the last meeting. He said the loading dock was discussed to move it from the west to the east parking lot; to remove the garage and put it on ground grading the back; or could it be built on the side of the building along St. Lawrence St. He said he knows it is a problem where it is, but the question is, is it a \$1 million problem. Mr. Smith said another thing to think about is the sequencing of the payments. Would the Committee like to proceed with the phases separately over a number of years; or do the phases together and borrow like the approach we take with the borrowing for road projects.

The Committee discussed the possible savings of doing the two phases at the same time as we would not have the normal price increases we see from year to year; if sales tax could be used for part of the project; allowing management some room to make funding decisions; see what works combining Phase 2 and Phase 3 to have the process be less disruptive; should the loading dock be moved to the east parking area; should the loading dock go out for bid to find out what the cost would actually be; concern of the loading dock is moved will there be pallets being moved through the halls of the courthouse; could something be put on work orders to let the delivery people know that the merchandise will need to be delivered using a box truck; is the loading dock secure enough or do we need to increase security there; do some of the departments need to be moved to accommodate any changes to make them more efficient; and if the loading dock is kept where it is a new dock leveler would be needed; should the parking ramps be separate from the security project; should the east parking ramp be made on grade, move the loading dock, and there should be plenty of parking downtown; and is being ADA necessary for the east parking ramp/lot.

Supervisor Yeomans moved to table the loading dock portion of the project, second by Supervisor Homan. ADOPTED.

Supervisor Yeomans moved to combine Phase 2 and Phase 3, second by Supervisor Homan. ADOPTED.

Discussion and Possible Action on 2018 Recommended Budget.

Transfer Fairgrounds Budget Mr. Smith said he is recommending, as part of the budget, to move the management of the fairgrounds facility to Facilities Management as he felt this will give better oversight to the facility. Mr. Smith said he would like to clarify that the purchasing would go through Facilities Management, but the rentals and other operational functions would remain with the Agriculture and Extension Committee.

Supervisor Yeomans moved to accept the move of the fairgrounds maintenance to Facilities Management, second by Supervisor Heidenreich. ADOPTED.

Communications, Announcements and Information. None.

Adjournment. Supervisor Homan moved adjournment at 9:40 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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