

911 COMMUNICATIONS COMMISSION  
January 20, 2010

Deputy Chief Jim Jensen called the meeting of the 911 Commission to order at 1:32 p.m. on January 20, 2010.

Members present. Deputy Chief Jim Jensen, Janesville Fire Department (Alternate); Chief Dave Moore, Janesville Police Department; Chief Brad Liggett, Beloit Fire Department; Lt. Bob Bolgrihn, Edgerton Police Department (Alternate); Tim Huffman, Town of Turtle Fire Department; Chief Norm Jacobs, Beloit Police Department; Chief John Wilson, Town of Beloit Police Department

Members Not Present: Footville Fire & EMS; Sheriff Bob Spoden, Rock County Sheriff's Office

Others present. David Sleeter/Kathy Sukus, Rock County Communications Center; Sgt. Rick Felger, Town of Beloit PD

1. Call to Order and Approval of Agenda

2. Minutes – December 16, 2009

Motion to accept as written made by Huffman, Second by Liggett; approved

3. Comments from the Public – No public present

4. 4<sup>th</sup> Quarter Quality Assurance

Sleeter handed out the 4<sup>th</sup> Quarter Quality Assurance Report. He stated at least 30 cards are sent out per quarter and five different areas are reviewed. The rate of return for the 4<sup>th</sup> quarter was 47%, 43%, and 30%. Average return for 2009 is 39%. There was one "D" rating for Answer Time that was followed up by a phone call to the citizen. It was determined that this incident involved a user agency delay, and the agency was notified of the issue.

5. Informational Items & Updates

I: 911 Commission Chair and Vice Chair

Sleeter noted that with Chief Grorud retiring at the end of the year, the 911 Commission Chair position would be open. Jensen stated the Vice Chair has also been open since Sam Lathrop's retirement. After a short discussion, it was decided to vote on Vice Chair at the next meeting for a 2 year term and allow Chief Grorud to continue his term until retirement. An election for Commission Chair would then be held after Chief Grorud's retirement at the end of the year (to serve a two year term).

li: Countywide Communication System

Sleeter stated the Countywide Communications System Proposal was sent out to Rock County Municipalities, and the Sheriff met with local legislative representatives while in Washington (Feingold, Baldwin, Kohl, etc.). Sleeter stated there is also a price-lock with Grant Writers, LLC.

The State of Wisconsin Interoperability Council has asked that mutual aid channels be narrowband between April 11, 2011 and November 1, 2011. Sleeter stated it was not clear whether these dates were a requirement or a suggestion.

Sleeter was questioned as to what would happen if an agency decided to not participate in the countywide communications project. Sleeter stated he supposes that agency would have to provide it's own dispatch instead of support from the Communications Center. Sleeter mentioned that no agency has declined participation yet. He also stated he would like to perform a test to see how much coverage would be lost going from analog to digital.

lii: Emergency Medical Dispatch

Sleeter brought attention to a story that was on the Today show recently involving a 911 Center that was unable to provide CPR instructions to the caller. Sleeter reassured the Commission that the Rock County Communications Center staff is EMD certified and meets or exceeds any CALEA training standards.

Iv: Communications Center Updates

Sleeter said he and Kathy will be meeting with Dane County 911 representatives on January 22, 2010. Dane County has asked Rock County Communications Center to be it's soft dispatch backup. This was suggested by MABAS Wisconsin.

Sleeter stated the new Town of Beloit Fire Department is close to completion and believes the walls are being dry walled now. The backup site will have seven workstations and will be in it's own, locked room.

The Communications Center will be doing it's own GPSing for new streets this year. Kris Pehl will be coordinating this.

The Communications Center is looking into putting out quarterly PSAs. Some topics mentioned were:

- Not hanging up after you dial 911
- How long it takes to connect to dispatch after dialing 911
- Severe Weather Information
- What to do if the "911" number doesn't work/goes down

Sleeter stated there was a power outage at the Communications Center on January 13, 2010 and all backup power systems functioned as expected.

Liggett stated Beloit's Riverfest will be scaled back to a three-day event with local acts this year and will not need as much support from the Communications Center as in past years.

V: Sleeter stated Bayside Police Department has mobile data radios that are exactly what Rock County agencies are using now for sale. Dara will put out a notice of who to contact for interested parties.

6. Next Meeting – March 17, 2010

7. Adjournment – Motion Wilson, Second Huffman, Meeting Adjourned at approximately 2:40 p.m.

Respectfully Submitted,

Tara Hanley  
Support Specialist  
Rock County Communications Center