

911 COMMUNICATIONS COMMISSION
September 16, 2009

Chief Larry Grorud called the meeting of the 911 Commission to order at 1:34 p.m. on September 16, 2009.

Members present. Deputy Chief Norm Jacobs, Beloit Police Department; Chief Tim Huffman, Town of Turtle Fire Department; Chief Larry Grorud, Janesville Fire Department; Chief Dave Moore (Janesville Police Department); Chief Brad Liggett, Beloit Fire Department; Sheriff Bob Spoden, Rock County Sheriff's Department; Chief Tom Klubertanz, Edgerton Police Department

Members Not Present: Chief John Wilson, Town of Beloit Police Department; Footville Fire & EMS

Others present. David Sleeter/Kathy Sukus, Rock County Communications Center; Dara Mosley, Rock County Information Technology

1. Call to Order and Approval of Agenda
2. Minutes – July 15, 2009
Motion to accept as written made by Huffman, Second by Liggett; approved
3. Comments from the Public – No public present
4. SCIP Information Review
The County Administrator responded back to SCIP to have a representative participate in the regional groups that will be formed for purpose of input regarding interoperability. Sleeter stated the 911 Commission should make a recommendation of who will participate. Participation will be tied to funding opportunities in the future. Grorud felt Sleeter was the most knowledgeable on the subject, with a police representative as a second choice. Moore concurred, stating Sleeter would be able to represent both disciplines (police and fire). All present agreed Sleeter was the best choice in representation.
5. Public Safety System Support Personnel Recommendation
At the last meeting, the 911 Commission supported to add a new position for Public Safety System Support. Sleeter passed around a copy of a letter to send to the County Administrator to reflect this support. Does the Commission approve this letter? Unanimous approval, Grorud signed letter.
6. Policy Updates
Commission members were provided with changes to numerous 911 Policy & Procedures (C4, C6, C7, E2, F1, O1). Most of these changes are due to CALEA accreditation and are meant to clarify procedures already in place. Changes to policy F1 are due to the Coroner and were suggested by the Fire/EMS Work

Group to clarify and give direction in the case of time of deaths being called while still in the ambulance.

Motion to accept policy changes made by Sheriff Spoden, seconded by Jacobs, motion approved.

5. CALEA Re-Accreditation (4th)

The Rock County Communications Center was awarded Re-Accreditation at the 2009 CALEA Conference in Norfolk, Virginia. Sleeter stated it remains the only CALEA Accredited consolidated center in Wisconsin. He recognized Shelley Schmidt (Communication Center Accreditation Manager) and other Communication Center management staff for achieving this goal.

6. Information Items & Updates

I: **PSAs**

The Communications Center is thinking about doing some Public Service Announcements in the future (possibly on WCLO) to address common questions regarding 911 calls (average answer times) and other Center business. Weather related information and road conditions would be other possible topics.

li: **Backup Site Upgrade**

Sleeter noted the current Communication Center Backup Site is very basic, and the County Administrator has recommended an upgrade in the new Town of Beloit Fire Station (currently being constructed). This upgrade will include more phone lines, CAD and mapping capabilities, Pictometry, and ROIP. The upgrade would be suitable for longer periods of time than what the backup site currently has. Sleeter noted the Town of Beloit Fire Department has been extremely cooperative in considering the needs of the Communication Center in relation to the backup site.

lii: **Narrowbanding**

The 911 Commission's recommendation for narrowbanding options was provided to the County Administrator. Sleeter was told the Administrator's office would meet with him soon (after budget time).

FEMA was happy with the audit recently done for the Assistant to Firefighter's Grant. They asked what the County's plans were for narrowbanding and suggested applying for the AFFG in January 2010 to assist with narrowbanding funding.

Iv: **TRACS**

Mosley stated TRACS training will take place in October/November. Agencies are signed up and Mosley and Kramer have already attended their training.

In regard to hot spots, Mosley stated locations are going up and progress is made every day. Mercy has been holding things up slightly on the hot spot that is planned for there. Security to the system will be added after installation. Some testing has been done and the speed was noticeably faster.

Questions have arisen surrounding pasting NCIC info in CAD notes. It was questioned if this is necessary as it is causing some problems with security, etc. Kathy suggested officers on the road should be asked if they could do without this. Moore stated this should be brought up in the Work Group.

7. Set Date for Next Meeting – November 18, 2009

8. Adjournment – Motion Sheriff Spoden, Second Liggett, Meeting Adjourned at approximately 2:37 pm.

Respectfully Submitted,

Tara Hanley
Support Specialist
Rock County Communications Center