

ROCK COUNTY, WISCONSIN

**AMENDED
11/30/18**



**GENERAL SERVICES COMMITTEE
TUESDAY, DECEMBER 4, 2018 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes –November 6, 2018
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Awarding Contract for Carpet Replacement at Rock County Courthouse
 - B. Authorizing Trane to Rebuild the Courthouse Chillers
 - C. Awarding Bid for the D-Unit Jail Showers Remodeling
 - D. Retaining SGTS Inc. for Professional Services for the Jail Camera Systems Upgrade
 - E. Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail
 - F. Authorizing Furlong Industrial Systems to Refurbish the Health Care Center Cooling Tower
8. Updates and Possible Action
 - A. Awarding Contract to Halverson Flooring for Hall Concrete Floor Polishing at the Jail
 - B. Awarding Contract to Halverson Flooring for Carpet Replacement at the Courthouse
 - C. Update on the Purging of Files from the Health Care Center Closed File Storage
 - D. Courthouse Security Project – Parking and Access to Building**
 - E. Courthouse Security Contract - Service Level Options**
9. Communications, Announcements and Information
 - A. Reschedule the 1/1/2019 meeting
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date November 27, 2018 Transfer No. 18-87
 Requested By Facilities Management Department Brent Sutherland Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1817-0000-67200 Description: Diversion/ ASC -Capital Current Balance: \$41,714	\$13,689	Account #: 18-1810-0000-67200 Description: Courthouse - Capital	\$13,689
Account #: 18-1849-0000-67200 Description: HCC/ Jail capital projects Current Balance: \$677,066	\$160,000	Account #: 18-1837-0000-67200 Description: Jail Assessment Fee \$	\$160,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

1817-We had funds budgeted for the renovating the vacant Adolescent Services building for UW extension to occupy. Most of the work was completed with in-house Facilities Management team members versus contracting it out, therefore reducing the cost to get the building ready.
 1849- The engineer over estimated the demo cost.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

1810-The carpet in the UW Extension vacated space at the Courthouse was very dirty and worn. We had it cleaned but it was too badly stained, and will need to be replaced. The space is vacant so the cost to replace the carpet now before it is occupied by Mediation is less.
 1837- We under estimated the camera upgrade cost.

FISCAL NOTE:

Sufficient funds are available for transfer. *11-28-18*

ADMINISTRATIVE NOTE:

Recommended *11-28-18*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62119	OTHER SERVICES				
		P1800075	11/15/2018	ADVANCED DISPOSAL SERVICES	110.00
		P1800380	11/01/2018	ALSCO INC	122.10
18-1815-0000-62160	CLEANING CONTRAC				
		P1800081	11/15/2018	PETERSON CLEANING INC	9,350.00
18-1815-0000-62400	R & M SERV				
		P1800077	11/21/2018	BANDT COMMUNICATIONS INC	261.72
		P1800131	11/15/2018	MOTION INDUSTRIES INC	66.82
		P1800158	11/01/2018	JF AHERN COMPANY	125.00
		P1800174	11/01/2018	BJ ELECTRIC SUPPLY INC	109.20
		P1800238	11/01/2018	ROCK COUNTY HEALTH CARE CENTER	29.62
18-1815-0000-62461	ELEVATOR				
		P1802546	11/01/2018	ATIS ELEVATOR INSPECTIONS LLC	286.00
		P1802562	11/01/2018	STATE OF WISCONSIN	200.00
18-1815-0000-63500	R&M SUPPLIES				
		P1800076	11/15/2018	AIRGAS NORTH CENTRAL	130.63
		P1800087	11/15/2018	KWIK TRIP EXTENDED NETWORK	211.15
		P1800130	11/01/2018	MENARDS	334.67
		P1800132	11/15/2018	NAPA AUTO PARTS	11.07
		P1800160	11/01/2018	DEGARMO PLUMBING INC	130.00
		P1801741	11/15/2018	US BANK	65.81
HCC BUILDING COMPLEX PROG TOTAL					11,543.79

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$11,543.79**

Date: _____ Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY	P1800665	11/15/2018	JBM PATROL AND PROTECTION CORP	6,229.63
18-1810-0000-62119	OTHER SERVICES	P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	11/15/2018	ALSCO INC	129.03
18-1810-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	9,513.35
18-1810-0000-62400	R & M SERV	P1800315	11/29/2018	JF AHERN COMPANY	500.00
		P1800348	11/15/2018	MIRION TECHNOLOGIES GDS INC	298.53
		P1801175	11/29/2018	JOHNSON CONTROLS INC	2,414.76
		P1801827	11/08/2018	JF AHERN COMPANY	586.00
		P1802381	11/08/2018	JF AHERN COMPANY	300.00
		P1802713		PHILS ELECTRIC DRAIN SERVICE	265.00
18-1810-0000-62461	ELEVATOR	P1800352	11/01/2018	OTIS ELEVATOR COMPANY	3,703.10
18-1810-0000-63500	R&M SUPPLIES	P1800177	11/21/2018	CITY OF JANESVILLE	31.00
		P1800188	11/29/2018	FIRST SUPPLY LLC-JANESVILLE	78.99
		P1800192	11/08/2018	GRAINGER	439.27
		P1800304	11/01/2018	HARRIS ACE HARDWARE LLP	145.27
		P1800321	11/01/2018	LA FORCE HARDWARE AND MANUFACT	115.00
		P1800345	11/21/2018	MENARDS	68.21
		P1800366	11/15/2018	SGTS INC	2,646.00
		P1800658	11/08/2018	WERNER ELECTRIC SUPPLY COMPANY	33.16
		P1801809	11/15/2018	US BANK	686.91
		P1802622	11/08/2018	DEPARTMENT OF HEALTH SERVICES	150.00
FACILITIES MGMNT PROG TOTAL					28,477.21
18-1811-0000-62119	OTHER SERVICES	P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	107.00
18-1811-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	857.01
18-1811-0000-63500	R&M SUPPLIES	P1800184	11/29/2018	ENERGETICS INC	36.80
		P1800192	11/08/2018	GRAINGER	42.21
		P1800345	11/15/2018	MENARDS	176.53
		P1801809	11/15/2018	US BANK	179.69
PUBLIC HEALTH/COA PROG TOTAL					1,399.24
18-1812-0000-62119	OTHER SERVICES	P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	123.00
18-1812-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	808.50
18-1812-0000-62400	R & M SERV	P1800315	11/29/2018	JF AHERN COMPANY	190.00
18-1812-0000-63500	R&M SUPPLIES	P1800361	11/08/2018	R E MICHEL COMPANY	74.18

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
YOUTH SERVICES CENTER PROG TOTAL					1,195.68
18-1815-0000-63500	R&M SUPPLIES	P1801809	11/15/2018	US BANK	569.40
HCC BUILDING COMPLEX PROG TOTAL					569.40
18-1816-0000-62119	OTHER SERVICES	P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	79.00
18-1816-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	539.00
18-1816-0000-62400	R & M SERV	P1800315	11/29/2018	JF AHERN COMPANY	125.00
18-1816-0000-63500	R&M SUPPLIES	P1800172	11/21/2018	BATTERIES PLUS LLC	62.30
		P1801809	11/15/2018	US BANK	208.99
COMMUNICATIONS CTR.OPERATION PROG TOTAL					1,014.29
18-1817-0000-62119	OTHER SERVICES	P1800663	11/15/2018	ALSCO INC	8.14
18-1817-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	804.46
18-1817-0000-62400	R & M SERV	P1800957	11/29/2018	ABC FIRE AND SAFETY INC	49.00
18-1817-0000-67200	CAPITAL IMPROV	P1801876	11/01/2018	MENARDS	157.05
		P1802045	11/01/2018	HALVERSON CARPET CENTER LTD	25,351.75
		P1802275	11/29/2018	SHERWIN WILLIAMS	928.72
		P1802319	11/08/2018	MULROONEY MOVING AND STORAGE I	4,912.81
		P1802321	11/15/2018	MULROONEY MOVING AND STORAGE I	3,005.70
		P1802411	11/15/2018	JOHNSON CONTROLS INC	2,693.26
		P1802412	11/15/2018	JOHNSON CONTROLS INC	3,656.74
		P1802660	11/21/2018	ACCESS HARDWARE SUPPLY	7,143.28
DIVERSION PROG/ASC PROG TOTAL					48,710.91
18-1818-0000-62119	OTHER SERVICES	P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	403.00
		P1800663	11/15/2018	ALSCO INC	101.85
18-1818-0000-62160	CLEANING CONTRAC	P1800667	11/08/2018	PETERSON CLEANING INC	2,364.76
18-1818-0000-62400	R & M SERV	P1800178	11/29/2018	COLLINS SANITARY	205.00
		P1800305	11/08/2018	HOBART SALES AND SERVICE	2,139.72
		P1800315	11/29/2018	JF AHERN COMPANY	375.00
		P1800347	11/21/2018	MIDWEST ALARM SERVICES INC	207.00
		P1800957	11/29/2018	ABC FIRE AND SAFETY INC	124.00
18-1818-0000-62461	ELEVATOR	P1800352	11/01/2018	OTIS ELEVATOR COMPANY	1,471.20
18-1818-0000-63500	R&M SUPPLIES	P1800172	11/15/2018	BATTERIES PLUS LLC	83.80
COMMITTEE: GS - FACILITIES MGMNT					Page: 2

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800177	11/01/2018	CITY OF JANESVILLE	50.00
		P1800185	11/15/2018	FASTENAL COMPANY	88.76
		P1800192	11/08/2018	GRAINGER	151.46
		P1800304	11/01/2018	HARRIS ACE HARDWARE LLP	13.91
		P1800309	11/01/2018	JACK AND DICKS FEED AND GARDEN	1,193.64
		P1800312	11/01/2018	JANESVILLE WINSUPPLY COMPANY	1,367.33
		P1800345	11/01/2018	MENARDS	260.20
		P1800662	11/21/2018	KWIK TRIP EXTENDED NETWORK	67.70
		P1800761	11/15/2018	QUALITY FAB INC	75.00
		P1801809	11/15/2018	US BANK	343.30
		P1802497	11/21/2018	MIDWEST ALARM SERVICES INC	726.00
				JAIL PROG TOTAL	11,812.63
18-1819-0000-62119	OTHER SERVICES				
		P1800661	11/15/2018	TRUGREEN	265.00
18-1819-0000-62400	R & M SERV				
		P1800315	11/15/2018	JF AHERN COMPANY	250.00
		P1800370	11/01/2018	STATE OF WISCONSIN	100.00
		P1802196	11/01/2018	TRI COR MECHANICAL INC	25,700.00
18-1819-0000-62461	ELEVATOR				
		P1800169	11/01/2018	ATIS ELEVATOR INSPECTIONS LLC	71.50
		P1800352	11/01/2018	OTIS ELEVATOR COMPANY	2,345.28
18-1819-0000-63500	R&M SUPPLIES				
		P1800367	11/29/2018	SHERWIN WILLIAMS	568.95
				UW-ROCK COUNTY PROG TOTAL	29,300.73
18-1820-0000-62119	OTHER SERVICES				
		P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	184.76
18-1820-0000-62160	CLEANING CONTRAC				
		P1800667	11/08/2018	PETERSON CLEANING INC	901.49
18-1820-0000-65321	BLDG/OFC LEASE				
		P1800666	11/01/2018	HENDRICKS COMMERCIAL PROPERTIE	11,424.57
				ECLIPSE CENTER PROG TOTAL	12,510.82
18-1821-0000-62119	OTHER SERVICES				
		P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	11/15/2018	ALSCO INC	20.52
18-1821-0000-62160	CLEANING CONTRAC				
		P1800667	11/08/2018	PETERSON CLEANING INC	3,463.08
18-1821-0000-62400	R & M SERV				
		P1801827	11/15/2018	JF AHERN COMPANY	754.00
18-1821-0000-63500	R&M SUPPLIES				
		P1800192	11/01/2018	GRAINGER	195.85
		P1800304	11/01/2018	HARRIS ACE HARDWARE LLP	89.94
		P1800312	11/08/2018	JANESVILLE WINSUPPLY COMPANY	422.84
		P1801791	11/01/2018	DALMARAY CONCRETE PRODUCTS INC	600.00
				JOB CENTER PROG TOTAL	5,690.23

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1822-0000-62119	OTHER SERVICES				
		P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	132.00
18-1822-0000-62160	CLEANING CONTRAC				
		P1800667	11/08/2018	PETERSON CLEANING INC	686.69
18-1822-0000-63500	R&M SUPPLIES				
		P1800304	11/01/2018	HARRIS ACE HARDWARE LLP	41.38
		P1801809	11/15/2018	US BANK	325.41
FRANKLIN ST PROG TOTAL					1,185.48
18-1823-0000-62119	OTHER SERVICES				
		P1800363	11/29/2018	SAFEWAY PEST CONTROL	35.00
18-1823-0000-62160	CLEANING CONTRAC				
		P1800667	11/08/2018	PETERSON CLEANING INC	450.06
18-1823-0000-63500	R&M SUPPLIES				
		P1801809	11/15/2018	US BANK	68.46
COURT ST PROG TOTAL					553.52
18-1824-0000-62119	OTHER SERVICES				
		P1800168	11/15/2018	ADVANCED DISPOSAL SERVICES	294.14
		P1800363	11/15/2018	SAFEWAY PEST CONTROL	126.60
		P1800663	11/15/2018	ALSCO INC	37.38
18-1824-0000-62160	CLEANING CONTRAC				
		P1800667	11/08/2018	PETERSON CLEANING INC	613.76
18-1824-0000-62400	R & M SERV				
		P1800355	11/01/2018	PIEPER ELECTRIC INC	510.77
		P1800957	11/29/2018	ABC FIRE AND SAFETY INC	421.00
		P1802617	11/08/2018	CONCRETE REPAIR WORKS	925.00
18-1824-0000-63500	R&M SUPPLIES				
		P1800174	11/08/2018	BJ ELECTRIC SUPPLY INC	417.36
		P1800192	11/01/2018	GRAINGER	1,211.53
		P1800345	11/08/2018	MENARDS	151.18
		P1800346	11/01/2018	MEYERS PRESSURE CLEANERS	1,001.81
		P1800367	11/08/2018	SHERWIN WILLIAMS	159.46
18-1824-0000-67200	CAPITAL IMPROV				
		P1701616	11/21/2018	ANGUS YOUNG ASSOCIATES INC	719.60
		P1801545	11/21/2018	ANGUS YOUNG ASSOCIATES INC	240.00
HWY BUILDINGS/GROUNDS PROG TOTAL					6,829.59
18-1828-0000-62119	OTHER SERVICES				
		P1800853	11/01/2018	BUTTERFLY RIDGE LLC	14,600.00
18-1828-0000-62400	R & M SERV				
		P1800356	11/01/2018	POMPS TIRE SERVICE INC	527.36
		P1800807	11/08/2018	WASTE MANAGEMENT WI-MN	127.51
		P1801077	11/21/2018	CHARTER COMMUNICATIONS	124.92
		P1802620	11/08/2018	TRI COUNTY DAIRY SUPPLY INC	574.35
18-1828-0000-63500	R&M SUPPLIES				
		P1800185	11/15/2018	FASTENAL COMPANY	115.47
		P1800188	11/21/2018	FIRST SUPPLY LLC-JANESVILLE	18.16
		P1800345	11/21/2018	MENARDS	69.44

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1828-0000-67200	CAPITAL IMPROV	P1802492	11/15/2018	B AND M ELECTRIC INC	1,400.00
		P1802575	11/01/2018	WERNER ELECTRIC SUPPLY COMPANY	2,319.45
		FAIRGROUNDS PROG TOTAL			
18-1837-0000-67200	CAPITAL IMPROV	P1801054	11/29/2018	INDUSTRIAL ROOFING SERVICES IN	4,200.00
		P1801445	11/08/2018	DEGARMO PLUMBING INC	10,250.00
		P1802193	11/21/2018	CUSTOM RESTORATION INC	147,890.00
		P1802580	11/15/2018	QUALITY FAB INC	4,000.00
		P1802643	11/15/2018	US BANK	1,084.76
		P1802651	11/15/2018	SGTS INC	406.88
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				167,831.64	
18-1842-0000-67200	CAPITAL IMPROV	P1802194	11/21/2018	B AND B QUALITY BUILDING RESTO	133,712.50
		COURTHOUSE FACILITY PROJECT PROG TOTAL			
18-1849-0000-67200	CAPITAL IMPROV	P1801326	11/15/2018	GILBANK CONSTRUCTION INC	10,931.40
		P1801531	11/15/2018	VENTURE ARCHITECTS LLC	15,382.65
		P1801612	11/29/2018	CORPORATE CONTRACTORS INC	54,632.34
HCC COMPLEX PROJECT PROG TOTAL				80,946.39	
18-1855-0000-67200	CAPITAL IMPROV	P1701336	11/15/2018	GILBANK CONSTRUCTION INC	32,891.08
		P1800845	11/01/2018	POTTER LAWSON ARCHITECTS INC	45,259.61
		P1802472	11/15/2018	PROFESSIONAL SERVICE INDUSTRIE	3,880.00
COURTHOUSE SECURITY SYSTEM PROG TOTAL				82,030.69	

COMMITTEE REVIEW REPORT
FOR THE MONTH OF NOVEMBER 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of \$633,647.61

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

November 27, 2018
DATE DRAFTED

Awarding Contract for Carpet Replacement at Rock County Courthouse

- 1 **WHEREAS**, the 2019 budget included \$30,000 for replacement of carpet at the Rock County
- 2 Courthouse; and
- 3
- 4 **WHEREAS**, funds are budgeted over several years for carpet replacement at the Courthouse; and
- 5
- 6 **WHEREAS**, an inspection was completed and a list drafted of the areas to be replaced this year; and
- 7
- 8 **WHEREAS**, Halverson flooring has the State bid #505ENT-015-FLOORING-05 for carpet.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2018, awards a contract to replace carpet at the Rock County
- 12 Courthouse in the amount of \$30,000 to Halverson Flooring of Janesville, WI.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FISCAL NOTE:

Henry Brill, Chair

Funds were included in the 2019 budget for carpet replacement.

Jeremy Zajac, Vice Chair

Sherry Oja
Finance Director

Tom Brien

Robert Potter

LEGAL NOTE:

Yuri Rashkin

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Richard Greenlee
Corporation Counsel

Recommended.

Josh Smith
County Administrator

Executive Summary

Awarding Contract for Carpet Replacement at the Courthouse

There is a need to replace a certain amount of carpet each year at the Courthouse. \$30,000 was budgeted in 2018 and the worst, most worn and damaged areas were replaced this year. Another \$30,000 was budgeted in 2019 to continue the replacement program. An assessment was completed and a list compiled of the most worn, stained and damaged carpet to be replaced in 2019.

Halverson Flooring holds the current state contract for flooring. The State Contract number is 505ENT-015-Flooring-05.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

November 27, 2018
DATE DRAFTED

Authorizing Trane to Rebuild the Courthouse Chillers

- 1 **WHEREAS**, the two Courthouse chillers have reached the end of their 20-year useful life; and,
- 2
- 3 **WHEREAS**, rebuilding the chillers to extend the life an additional 20-years will be less costly than
- 4 replacement; and,
- 5
- 6 **WHEREAS**, the Trane Chillers are proprietary and funds were budgeted for these rebuilds in 2019.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 9 this _____ day of _____, 2018, issue a purchase order to Trane US Inc. of Madison,
- 10 Wisconsin, in the amount of \$120,019, for rebuilding the two Courthouse chillers.
- 11
- 12 **BE IT FURTHER RESOLVED**, that an \$8,500 contingency also be approved to cover any items not
- 13 part of the rebuild such as additional refrigerant.

Respectfully submitted, .

GENERAL SERVICES COMMITTEE

FISCAL NOTE:

Henry Brill, Chair

Funds were included in the 2019 budget for this project. This project is being funded by sales tax revenue.

Jeremy Zajac, Vice Chair

Tom Brien

Sherry Oja
Finance Director

Robert Potter

LEGAL NOTE:

Yuri Rashkin

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Trane US Inc. of Madison is the sole source provider.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Richard Greenlee
Corporation Counsel

Executive Summary

Rebuild the Courthouse Trane Chillers

The Resolution before you authorizes Trane US Inc. to rebuild the two Courthouse Trane Chillers in the amount of \$120,019. Both chillers are twenty (20) years old and at the end of their useful lives. Trane US will be able to rebuild the these chillers and get an additional 20 years life out of them verses the higher cost to replace with new. The Resolution also includes an \$8,500 contingency for items that are not part of the rebuild such as additional refrigerant. These chillers are proprietary to Trane.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland
DRAFTED BY

November 27, 2018
DATE DRAFTED

Awarding Bid for the D-Unit Jail Showers Remodeling

- 1 **WHEREAS**, the Pinhurst facility was renovated into inmate housing in 1986, along with construction of
- 2 the Jail facility; and,
- 3
- 4 **WHEREAS**, the inmate showers in both areas were in need of remodeling in order to maintain proper
- 5 sanitation for a secured detention environment; and,
- 6
- 7 **WHEREAS**, funds were budgeted, specifications prepared, and bids solicited for the work; and,
- 8
- 9 **WHEREAS**, this contract will be completing two showers in D-unit.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2018, award a contract with Badger Specialty Coatings Inc, of
- 13 Janesville WI, in the amount of \$42,000.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

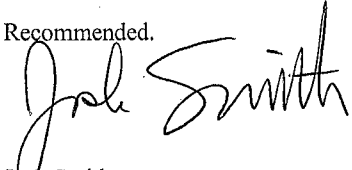
Tom Brien

Robert Potter

Yuri Rashkin


ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

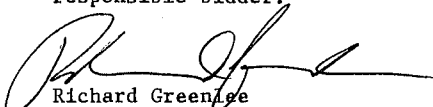
FISCAL NOTE:

Funds were included in the 2019 budget for this project. This project is being funded by sales tax revenue.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Richard Greenlee
Corporation Counsel

Executive Summary

Resolution Awarding Contract for Shower Renovations in D-Unit at the Jail

The Resolution before you awards a contract to Badger Specialty Coatings of Janesville, Wisconsin, for the renovation of the two D-Unit shower rooms located in the Jail. After nearly 30 years of use, the walls, floors and ceilings have deteriorated and are in need of repair. The work will include; repair of the substrate, preparation of the surfaces and the application of a fiberglass reinforced coating.

An Invitation to Bid for refurbishment of two showers in the C-unit at the Jail was release in early 2018. The lowest most responsive and responsible bidder, Badger Specialty Coatings, agreed to hold their 2018 price for the two additional D-Unit showers to be renovated in 2019. Funds were included in the 2019 budget to complete this work.

There is a total of thirteen (13) showers all together at the Jail. After these two showers in the D-Unit are completed, there will be two left to be renovated. The total contract cost is for the two D-Unit showers is \$42,000.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY

PROJECT NUMBER 2018-12
PROJECT NAME JAIL D-UNIT SHOWER REMODELING
BID DUE DATE FEBRUARY 9, 2018 – 1:30 (LOCAL TIME)
DEPARTMENT FACILITIES MANAGEMENT

	BADGER SPECIALTY COATINGS JANESVILLE WI
TOTAL PROJECT COST	\$ 42,000.00

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: BADGER SPECIALTY COATINGS

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director of
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

November 27, 2018
DATE DRAFTED

**Retaining SGTS Inc. for Professional Services
for the Jail Camera Systems Upgrade**

- 1 **WHEREAS**, funds were budgeted in 2018 the upgrade of the jail camera system; and,
- 2
- 3 **WHEREAS**, SGTS, as our security integrator will design, develop specifications, install, program,
- 4 integrate and commission the new camera system at the Jail; and,
- 5
- 6 **WHEREAS**, SGTS will develop the equipment list and specification for the equipment needed; and,
- 7
- 8 **WHEREAS**, Rock County will go out for bid for the equipment purchase.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2018, that a contract for professional services be awarded to
- 12 SGTS Inc., of Madison, Wisconsin, in the amount of \$331,205; and,
- 13
- 14 **BE IT FURTHER RESOLVED**, that a \$16,000 contingency also be approved to cover any needed
- 15 changes in the scope of services.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds were included in the 2018 budget for this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Richard Greenlee
Corporation Counsel

Executive Summary

Retaining SGTS Inc for Professional Services for the Design, Integration, Installation and Commissioning for the Upgrade to the Jail Camera System

The Resolution before you awards a contract to SGTS Inc of Madison Wisconsin, for professional services to upgrade the jail camera system. The current Jail camera system is out dated and unreliable. As Rock County's security system integrator, SGTS is being hire to design, install, program and commission the upgrade to the Jail camera system.

Additionally, SGTS will develop the specifications for Rock County to bid out the actual camera equipment. Funds were budgeted for this in 2018.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

November 27, 2018
DATE DRAFTED

Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail

- 1 **WHEREAS**, the 1986 Honeywell Building Automation System controllers are in need of upgrading; and,
- 2
- 3 **WHEREAS**, the funds are available in 2019 budget to upgrade controllers for Air Handling Units 1A,
- 4 2A, 5A, 7A & 15; and,
- 5
- 6 **WHEREAS**, the system components are proprietary, obsolete, and no longer available; and,
- 7
- 8 **WHEREAS**, a failure of this controller, will affect the building HVAC systems and smoke dampers
- 9 controls during a fire situation.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2018, issue a purchase order to Honeywell Building Solutions of
- 13 Madison, Wisconsin, in the amount of \$29,775, for the required engineering, equipment, installation,
- 14 setup, and programming for the Honeywell Controller.
- 15
- 16 **BE IT FURTHER RESOLVED**, that a \$3,000 contingency also be approved to cover any possible
- 17 unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

FISCAL NOTE:

Funds were included in the 2019 budget for this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Honeywell Building Solutions is the sole source provider.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Richard Greenlee
Corporation Counsel

Executive Summary

Upgrade the Honeywell Controller at the Jail

The Resolution before you authorizes the upgrade of the controllers for Air Handling Units 1A, 2A, 5A, 7A and 15 at the Jail. These controllers control the HVAC system as well as the smoke dampers in a fire situation to prevent the spread of smoke. This controller is part of the building automation system that receives the programming from the head end system.

This is proprietary equipment to Honeywell Building Solutions.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

November 27, 2018
DATE DRAFTED

**Authorizing Furlong Industrial Systems to Refurbish the Health Care Center
Cooling Tower**

- 1 **WHEREAS**, funds were included in the 2018 budget to refurbish the 20-year old Baltimore Air Coil
- 2 cooling tower at the Health Care Center; and,
- 3
- 4 **WHEREAS**, refurbishing the cooling tower to extend the life an additional 20 years, will be
- 5 approximately half the cost of replacement; and,
- 6
- 7 **WHEREAS**, Furlong Industrial Systems is the only factory authorized service agent in Wisconsin to
- 8 complete this work.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2018, that a purchase order be issued to Furlong Industrial
- 12 Systems of Germantown, Wisconsin, in the amount of \$87,890 for the refurbishing of the Health Care
- 13 Center cooling tower.
- 14
- 15 **BE IT FURTHER RESOLVED**, that a \$4,500 contingency also be approved to cover any unforeseen
- 16 items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

FISCAL NOTE:

Funds were included in the 2018 budget for this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Furlong Industrial Systems is the sole source provider of the refurbishing service.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

Refurbish Health Care Center Cooling Tower

The Resolution before you authorizes Furlong Industrial Systems of Germantown, Wisconsin, to refurbish the Health Care Center Cooling tower for \$87,890, plus a \$4,500 contingency. The cooling tower has been repaired several times and is at the end of its useful life. The cost to refurbish is less than half the cost to replace. Furlong is the only Factory Authorized Agent in Wisconsin to complete this work.

ROCK COUNTY, WISCONSIN
51 S. Main Street
Janesville, WI 53545



Facilities Management
Facilities Maintenance
(608) 757-5527
(608) 757-5516 - Fax

Executive Summary

Awarding Contract For Hall Concrete Floor Polishing At The Jail

This Executive Summary before you requests approval to contract with Halverson Flooring to remove VCT floor tile and grind the concrete to a polished finish. The VCT is in poor condition. The concrete polishing will have less on-going maintenance cost.

The cost is \$18,000 for completing 1,800 square feet of floor. This work was budgeted for 2019 and will be completed in 2019.

Halverson Flooring holds the current state contract for flooring. The State Contract number is 505ENT-015-Flooring-05.

ROCK COUNTY, WISCONSIN
51 S. Main Street
Janesville, WI 53545



Facilities Management
Facilities Maintenance
(608) 757-5527
(608) 757-5516 - Fax

Executive Summary

Awarding Contract for Carpet Replacement at the Courthouse

This Executive Summary before you requests approval to contract with Halverson Flooring to replace the old, stained and worn carpet in the space vacated by the UW Extension office in the Courthouse. The cost is \$13,689 and will be funded with remaining monies that were budgeted for getting the ASC building ready for the UW Extension move.

Halverson Flooring holds the current state contract for flooring. The State Contract number is 505ENT-015-Flooring-05.

MARILYN BONDEHAGEN

From: LISA MOORE-KELTY
Sent: Thursday, November 15, 2018 1:47 PM
To: Brent Sutherland
Cc: SARA MOOREN; PATRICK SINGER
Subject: Update on closed file progress (11/15/18)

Hi Brent,

I had recruited additional manpower for this project but that staff person is no longer available. I'm in the preliminary stages of requesting a Seasonal staff person who would be dedicated to the project since the staff assigned to this project have other duties. I have physical space to put the person in but I need to finance the equipment (scanner and PC).

As for the actual update we have cleared 27 shelving sides which means we've now completed 29% of the total purging/scanning project to date.

Here is a breakdown from previous reports:

11/29/17 Progress Report: 13% of records purged
01/05/18 Progress Report: 17% of records purged
02/06/18 Progress Report: 21% of records purged
03/05/18 Progress Report: 25% of records purged
07/30/18 Progress Report: 27% of records purged
11/15/18 Progress Report: 29% of records purged

Sincerely,

Lisa A. Moore-Kelty, RHIT
Rock County HIPAA Privacy Officer
Human Services Medical Records Manager
P.O. Box 1649
Janesville, WI 53547-1649
608-757-5172 (phone)
608-757-5011 (fax)
lisa.moore-kelty@co.rock.wi.us

Please let us know how we served you.

From: Brent Sutherland
Sent: Thursday, November 15, 2018 9:01 AM
To: LISA MOORE-KELTY <LISA.MOORE-KELTY@co.rock.wi.us>
Subject: Update on closed file progress