

911 COMMUNICATIONS COMMISSION
January 19, 2011

Chief Liggett called the meeting of the 911 Commission to order at 1:31 p.m. on January 19, 2011.

Members present. Chief Jim Jensen, Janesville Fire Department; Chief Norm Jacobs, Beloit Police Department; Chief Brad Liggett, Beloit Fire Department; Chief Dave Moore, Janesville Police Department; Chief Deputy Barb Barrington-Tillman, Rock County Sheriff's Office (Alternate); Chief Loren Lippincott, Milton Fire Department; Chief Rich LeFeber, Town of Turtle Police Department; Lt. Jay Koehler, Evansville Police Department; Chief John Rindfleisch, Clinton Fire Department

Members Not Present: N/A

Others present. David Sleeter/Kathy Sukus, Rock County Communications Center; Dara Mosley/Shelly Zartman/ Kayne Cushman, Rock County I.T.

1. Call to Order and Approval of Agenda
2. Minutes – December 1, 2010
Motion to accept as written by Lippincott. Second by Jacobs. Approved
3. Comments from the Public – No Public Present
4. Election of 911 Commission Chairman and Vice-Chairman
Sleeter provided a quick background on the history of the 911 Commission Chairman and Vice-Chairman positions. This will be the first changeover of Chairman since the Commission's inception. Sleeter's suggestion was to appoint a Chair to a two-year term and a Vice-Chair to a one-year term, with re-election for Vice-Chair at that time to a two-year term. This would stagger re-election years. How does the Commission feel about this? None opposed.

The floor opened to nominations for a two-year term of 911 Commission Chairman: (Barrington-Tillman noted that Sheriff Spoden would agree to a Vice-Chair nomination.) Lippincott nominated Liggett for Chairman. Tillman Seconded. All in favor. Chief Liggett was appointed to 911 Commission Chairman.

The floor opened to nominations for a one-year term of 911 Commission Vice-Chairman. LeFeber nominated Spoden. Second by Lippincott. All in favor. Sheriff Spoden was appointed to 911 Commission Vice-Chair.

5. Analog to Digital Radio Conversion Presentation

Sleeter stated a Request For Qualifications went out for the radio conversion engineering consultant. There were three bidders who were all over the amount was budgeted and were looking to project manage, which was not needed.

Sleeter stated the plan for the infrastructure is to use a lot of the old analog equipment (base stations, repeaters, voters) and modify it to go digital. This would result in approximately one million in savings by doing it this way. He hopes to be able to call an additional Commission meeting in a few weeks to kick-off the project.

6. SCIP Update

Sleeter learned at the last SCIP meeting that 29 of the 73 WISCOM sites are up and running. There's going to be a monthly fee for use of WISCOM unless it's for interoperability purposes.

7. Policy Changes

Sukus stated the Fire and EMS Policy regarding hospital diversions needed to be cleaned up to address agency concerns.

Motion to accept changes to policy made by Lippincott. Second by Moore. Policy changes approved.

8. Informational Items & Updates

I: Information Technology

Mosley introduced two new IT staff (Shelly Zartman and Kayne Cushman).

Mosley outlined IT plans for 2011, which include: CAD upgrade, choose LRMS replacement for 2012, aircards, wireless data encryption, Tracs, new Clinton base station, replace Beloit's T1 line, and clean up the list of back-logged items.

II: NG911

Sleeter spoke briefly about Next Generation 911. He stated every piece of equipment the Communications Center upgrades is NG911 compatible. The system will have to be on a private network and AT&T currently has no guesses on when this can be developed.

III: 4th Quarter Quality Assurance

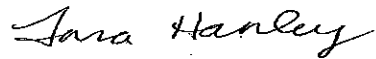
Sleeter distributed the 4th Quarter Quality Assurance Reports for the Communications Center. Responses were on par with previous quarters.

Jacobs suggested that the commission have a discussion on how to reduce dropped wireless 911 calls (hang-ups). This will be put on a future agenda.

9. Next Meeting – March 16, 2011

10. Adjournment – Motion Jacobs, Second Barrington-Tillman, Meeting Adjourned at approximately 2:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara Hanley".

Tara Hanley
Support Specialist
Rock County Communications Center