



GENERAL SERVICES COMMITTEE
Minutes – March 20, 2018

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, March 20, 2018 in Conference Room N-1, fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Zajac, Podzilni and Yeomans.

Committee Members Absent: Supervisor Homan.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jon Furseth, Facilities Superintendent, Courthouse; Dave Froeber, Facilities Superintendent, Rock Haven; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Yeomans moved approval of the minutes of March 6, 2018, second by Supervisor Zajac. ADOPTED.

Transfers. None.

Resolution.

Contracting for Rock County Health Care Center Security System Upgrade and Amend 2018 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a contract for the security system upgrade at the Rock County Health Care Center be awarded to Gilbank Construction Inc., of Clinton, WI, in the amount of \$105,000.00; and,

BE IT FURTHER RESOLVED, that a \$10,000.00 contingency also be approved to cover any possible unforeseen items.

BE IT FURTHER RESOLVED, that the Facilities Management 2018 budget be amended as follows:

..”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Zajac.

Mr. Sutherland said he had to go out for bid on this because he could not use design build, so the cost went up. He added raising the limits for when counties have to go out for bid is still being worked on.

ADOPTED.

Authorizing the Purchase of a New Air Compressor at the Public Works Garage

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a purchase order be issued to Energetics, of Janesville WI in the amount of \$24,000 for the new air compressor and installation.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Zajac.
ADOPTED.

Authorizing the Upgrade to the Honeywell Controller at the Rock County Jail

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a purchase order be issued to Honeywell Building Solutions in the amount of \$8,019, for the required engineering, equipment, installation, setup, programming for the Honeywell Controller.

BE IT FURTHER RESOLVED, that a \$3,000 contingency also be approved to cover any possible unforeseen items.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Zajac.

Supervisor Zajac said it seemed, to him, that the contingency was rather large for the project. Mr. Sutherland said he has concerns because of the age of the control box and we may need to have the fire alarm people come in to do some work.

ADOPTED.

Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a purchase

order be issued to Honeywell Building Solutions in the amount of \$21,585, for the required engineering, equipment, installation, setup, programming for the Honeywell Controller.

BE IT FURTHER RESOLVED, that a \$3,000 contingency also be approved to cover any possible unforeseen items.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Podzilni.

Mr. Sutherland said this controller controls four air handlers. Mr. Furseth added that these controllers are over thirty years old.

ADOPTED.

Updates.

Monthly Update on Closed File Purging Mr. Sutherland said this update also goes to the City of Janesville Fire Department and the City of Janesville Building Inspector. He added they are purging about 4% each month and it looks like the project should be done before the three year term.

Communications, Announcements and Information. Ms. Millis said she is working on a great many projects and is expecting to go out for bid on the demolition of the tunnel and old Rock Haven.

Adjournment. Supervisor Zajac moved adjournment at 8:17 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.