

911 COMMUNICATIONS COMMISSION
November 28, 2012

Chief Liggett called the meeting of the 911 Commission to order at 1:30 p.m. on November 28, 2012.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief Norm Jacobs, Beloit Police Department; Chief Brian Demrow, Edgerton Fire Department; Chief David Moore, Janesville Police Department; Sheriff Bob Spoden, Rock County Sheriff's Office; Chief Ben Riemer, Town of Fulton Police Department; Chief Tom Kunkel, Town of Milton Police Department

Members Not Present: Assistant Chief Gene Wright, Town of Beloit Fire Department; Chief Jim Jensen, Janesville Fire Department

Others present. Kathy Sucus, Rock County Communications Center; Dara Mosley, Rock County IT; Neil Pierce, Rock County Department of Public Works

1. Call to Order and Approval of Agenda
Liggett moved to add agenda item to #10 – Rock County Human Resource request for 911 Director interviews. Motion by Spoden. Second by Demrow. Agenda approved.
2. Minutes – July 18, 2012 & September 19, 2012
Motion to approve minutes as written by Spoden. Second by Demrow. Minutes approved.
3. Comments from the Public – No Public
4. Cty Tk B & Hy 11 Intersection Responder Confusion
Sucus stated this particular agenda item was brought on by the semi-annual Wisconsin Department of Transportation Traffic Incident Management meeting she attended. At these meetings, accidents/re-routes are discussed and specific incidents in our County are critiqued. A particular incident critiqued at the meeting concerned a vehicular homicide on 8/18/12 near HY 11 & N. Pahl Rd (at the T-intersection), which is actually CTY TK B & HY 11. This is very confusing to first responders because there is a HY 11 & CTY TK B near Footville as well. In correspondence with Sucus, Ben Coopman of Rock County Department of Public Works advised that Rock County accepted this section of road in a jurisdictional transfer back in 2002, and that's when it was given the name CTH B. He stated he has several options of what this section of road could be renamed to clear up the confusion, but the Rock County Traffic Safety Commission would like to get a formal recommendation from the 911 Commission.

After discussing possible options, a motion was made by Jacobs to recommend a first choice of West Court Street and second choice of CTH WC. Second by Spoden. Motion approved.

5. Wisconsin Interoperability Gateway Authorization Request

The Rock County Communications Center has received a request from the Statewide System Management Group (SSMG), the oversight group for the Wisconsin Interoperable System for Communication (WISCOM) to establish a gateway between the county radio systems and WISCOM by including the primary county law and fire channels in a talkgroup. This would allow WISCOM users to scan county radio traffic.

The general opinion of the 911 Commission is that they would like to see Rock County's digital radio system functioning properly before adding more pieces to the puzzle. Liggett suggested having the Interoperability Council analyze possible affects this action could have on the County's radio system before agreeing to the gateway. Sukus noted that the request letter indicated "You may change authorization in the future," and the topic will be discussed at the December BSSA meeting. Demrow stated he will be attending this meeting for further information.

6. CAD Terminals in Hospitals

The Fire/EMS Workgroup has asked whether it would be possible to put a CAD terminal in a hospital to be able to get their times from. The Law Enforcement Workgroup, however, was concerned what impact this would have regarding CJIS requirements. The 911 Commission questioned whether the need outweighed the risks regarding confidential information and whether or not it was absolutely necessary. Recommendation from Commission was denied due to a lack of motion.

7. Analog to Digital Radio Project - Update

Sukus provided the Commission with a summary of the radio conference call held earlier today: VLAN Segregation to the County network is scheduled for December 11, 2012. General Communications has been re-IPing for the last week and will be replacing base stations switches with ones that are more "robust." This is hoped to improve garbled audio and transmission cut-offs. Regarding the channel card lockup, the firmware fix that didn't work a few weeks ago is on hold (there is a temporary fix on the system now and that seems to be doing well). JPS/Raytheon will be changing out all (91) cards on the system because of an issue they detected with a chip on each card. This will take several weeks to complete. Most of the work will be transparent to agencies and will begin 1/7/13.

It was questioned if the digital radio project has been fully paid yet. Project is partially paid for; final payment will be due upon system acceptance.

8. CAD & LRMS Project - Update

Mosley announced that the CAD upgrade is on schedule for 2/5/13. New reports have been made and he will bring a few samples to the next meeting.

The new Records System from Spillman will be installed on Tuesday. Mosley mentioned the Sheriff's Office is also getting a new license plate reader that is being hosted by Greenfield. Jacobs indicated that Beloit PD would also be very interested in participating in that with the Sheriff's Office. Sheriff Spoden stated he would have Captain Groelle get in contact with both Beloit and Janesville PD about participation.

9. Policy Updates

Sukus stated the policy changes up for approval are due to CALEA updates and just general policy housekeeping to keep things up to date.

A1: Amber Alert System

C6: Channel Diversion/Patching

E2: Evacuation of Primary Site

R2: Rules of Conduct

Motion by Kunkel to approve policy changes as written. Second by Moore.

Changes approved.

10. Informational Items & Updates

I. New Commission Members

Chief Ben Riemer, Town of Fulton Police Department, and Chief Tom Kunkel, Town of Milton Police Department, were introduced as the newest 911 Commission members and will serve a two year term.

II. Communications Center News

Sukus announced that Matt Bender as the newest Communications Center Supervisor.

The Communications Center was approved for a new phone system in 2013. This will be an upgrade of the current system will probably be completed during the second half of the year.

III. Mercy Medical Director

The new Mercy Medical Director, Dr. Jay MacNeal, has expressed a plan to implement a "Mercy Health System Physician Response Team" in the area. This is currently being discussed by workgroups.

IV. 911 Hang-ups

Chief Jacobs inquired about a possible 911 Hang-up Program for next year. Sukus stated one was just done awhile ago and she will take a look at the final statistics, but doesn't think it made much of a difference. Jacobs suggested agencies keep their eyes open for any new programs related to this that may be helpful.

V. Communications Center Director Interview Panel

Chief Liggett was approached by Rock County Human Resources to invite Commission members to sit on the interview panel for the Communications Center Director position. Moore declined due to a conflict of interest. Spoden stated he was interested. Liggett stated they hoped to have the interview completed by the end of December and if anyone was interested, just let him know.

11. Next Meeting –January 16, 2013

12. Adjournment – Motion Spoden. Second Kunkel. Meeting Adjourned at approximately 2:43 p.m.

Respectfully Submitted,



Tara Hanley
Support Specialist
Rock County Communications Center