

# ROCK COUNTY, WISCONSIN



## GENERAL SERVICES COMMITTEE TUESDAY, OCTOBER 1, 2019 – 8:00 A.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

### Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes –September 17, 2019
5. Transfers
6. Resolutions and Committee Action
  - A. Committee Approval of Awarding a Contract for the Courthouse Roof Replacement to Newcorp Construction Inc.
7. Updates, Discussion and Possible Action
  - A. Public Works Change Orders
  - B. Courthouse Security
    - 1) Phase 2 & 3 Construction Schedule Update
    - 2) Courthouse Security Phase 2 & 3 Change Orders
  - C. Update on 1717 Center Avenue Building Project
  - D. Water Issue at the Rock County Jail
8. Communications, Announcements and Information
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



**GENERAL SERVICES COMMITTEE**  
**Minutes – September 17, 2019**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 17, 2019 in Conference Room N-1, Rock County Courthouse.

**Committee Members Present:** Supervisors Brill, Zajac, Brien, and Potter (at 8:03 A.M.).

**Committee Members Absent:** Supervisor Rashkin.

**Staff Members Present:** Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager, Corporation Counsel; Jon Furseth and Dave Froeber, Facilities Superintendents; Jodi Millis, Purchasing Manager; Jodie Surber, Analyst, County Administrator's Office.

**Others Present:** Brian Zobel, UW Whitewater at Rock County; Supervisor Podzilni.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes – September 3, 2019.** Supervisor Brien moved approval of the minutes of September 3, 2019 as presented, second by Supervisor Zajac. ADOPTED.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports.

**Request for Purchase.**

**Authorizing Purchase of Building Material to Repair the DPW Salt Shed**  
Supervisor Zajac moved approval \$24,985 to purchase building material to repair the DPW salt shed, second by Supervisor Brien.

Supervisor Potter arrived at 8:03 A.M.

Mr. Sutherland explained the back wall of the Newville Salt Shed is being used to push salt against it to fill the end-loader. He said the representative from Wheeler said the building

was not built for this purpose and recommended a redesign and rebuild for a pusher wall at this location.

ADOPTED.

**Updates, Discussion and Possible Action.**

**Armed Security at the Courthouse** Mr. Sutherland said this was tabled indefinitely and, with the new information, hoped a decision could be made.

There was no input.

**Courthouse Security**

**Phase 2 & 3 Construction Schedule Update** Mr. Sutherland said we are behind a little due to the elevator but, after the inspection today, it should be up and running.

**Courthouse Security Phase 2 & 3 Change Orders** Mr. Sutherland said there are no change orders at this time.

Mr. Sutherland said there are change orders for the Public Works Department project that will be on the next agenda.

**Update on 1717 Center Avenue Building Project** Mr. Sutherland said things are going well, and we are on track. Changing the architect put things back about a month. He said the building had been broke into about 4:30 P.M. the prior day, some cabling had been taken, but they did get the person on camera.

Supervisor Potter said he had received a call from some of the employees working at the Job Center with some concerns they felt were not being relayed. He said there were concerns regarding space/size, natural lighting, and that the renters are concerned there will be space for their needs.

Mr. Sutherland said there will be light tubes and light from the windows will come through as well. Ms. Millis and Ms. Carlson added that when they toured a couple locations, similar to what we are looking to do, the areas by the windows was common space where many of the workers were working on laptops and tablets.

Supervisor Potter said he was also told that a couple toilets were not working in the staff women's restroom at the Job Center. Mr. Sutherland said there is a problem with lime buildup where an isolation valve had been put in. This is being worked on.

**2019 Capital Projects** Mr. Sutherland asked if there were any questions on the reports. There were no questions.

**Communications, Announcements and Information.** Mr. Zobel said classes started the day after Labor Day and about 75 students are staying in dorms in Whitewater and bussing to the Rock County Campus.

Mr. Terronez introduced Ms. Surber the new Analyst in the County Administrator's Office.

Supervisor Brien asked for a report on the water issue at the Jail be put on the next agenda.

**Adjournment.** Supervisor Zajac moved adjournment at 8:30 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

**Rock County, Wisconsin**  
51 South Main Street  
Janesville WI 53545



**General Services**  
Facilities Management  
Maintenance  
(608) 757-5527

## **Executive Summary**

### **Awarding a Contract for the Courthouse Roof Replacement**

This executive summary is approving contracting with the lowest, most responsive and responsible bidder, Newcorp Construction Inc of Lodi WI in the amount of \$18,720.

This also provides a contingency fund of \$2,000 for any possible unforeseen items.

Funds were budgeted in 2019 for this project.

**ORIGINAL**



**BID SUMMARY FORM**

BID NUMBER 2019-28  
 BID NAME COURTHOUSE ROOF REPLACEMENT  
 BID DUE DATE SEPTEMBER 23, 2019 – 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	NEWCORP CONSTRUCTION LODI WI	MCDERMAID ROOFING ROCKFORD IL	DISTINCTIVE ROOFING ROCKFORD IL	HC ANDERSON ROOFING ROCKTON IL	NIEMAN ROOFING LYNDON STATION WI
<b>BASE BID</b>	<b>\$ 18,720.00</b>	<b>\$ 26,226.00</b>	<b>\$ 28,500.00</b>	<b>\$ 35,104.00</b>	<b>\$ 47,010.00</b>
BID BOND RECEIVED	YES	YES	YES	YES	YES
ADDENDUM RECEIVED	YES	YES	YES	YES	YES
START DATE	10/15/19	10/18/19	10/28/19	11/4/19	10/25/19
COMPLETION DATE	10/25/19	10/25/19	11/8/19	11/8/19	11/22/19

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Ten additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: New Corp Construction Inc

*[Signature]*  
 SIGNATURE \_\_\_\_\_ DATE 9-24-19

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
 CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

<b>PROJECT NUMBER</b>	2019-24
<b>PROJECT NAME</b>	Rock County – DPW Office Alterations
<b>PURCHASE ORDER NUMBER</b>	P1901914
<b>ARCHITECT FIRM &amp; CONTACT</b>	Angus – Young Associates, Inc.  Attn: Mr. Peter Pichotta
<b>A/E JOB NUMBER</b>	
<b>DISTRIBUTION</b>	OWNER <input checked="" type="checkbox"/> _____ CONTRACTOR <input checked="" type="checkbox"/> _____ FILE _____ OTHER <input checked="" type="checkbox"/> _____ Angus – Young Associates, Inc.
<p><i>We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.</i></p>	
<b>DESCRIPTION:</b>	
<p>To furnish and install frost climaplus ceiling panels/tile with beveled edges for conference room 127 in lieu of the original specified ceiling panels/tile, add \$1,835.00</p>	
<b>TOTAL CHANGE ORDER AMOUNT</b>	\$ 1,835.00
<b>ORIGINAL CONTRACT SUM</b>	\$274,900.00
<b>PREVIOUS CHANGE ORDERS</b>	\$ 9,820.00
<b>NEW CONTRACT SUM</b>	\$284,720.00
<b>CONTRACTOR SIGNATURE</b>	
<b>OWNER SIGNATURE</b>	<i>Brent Sutherland</i>
<b>ARCHITECT/ENGINEER SIGNATURE</b>	



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

PROJECT NUMBER	2019-24
PROJECT NAME	Rock County – DPW Office Alterations
PURCHASE ORDER NUMBER	P1901914
ARCHITECT FIRM & CONTACT	Angus – Young Associates, Inc.  Attn: Mr. Peter Pichotta
A/E JOB NUMBER	
DISTRIBUTION	OWNER <input checked="" type="checkbox"/> _____ CONTRACTOR <input checked="" type="checkbox"/> _____ FILE _____ OTHER <input checked="" type="checkbox"/> _____ Angus – Young Associates, Inc.

*We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.*

**DESCRIPTION:**

For changes to the project per Construction Bulletin #1, dated 8-21-19, for general construction, plumbing, HVAC, electrical work, add \$9,820.00.

This price does not include any data cable changes to CAT6.

TOTAL CHANGE ORDER AMOUNT	\$ 9,820.00
ORIGINAL CONTRACT SUM	\$274,900.00
PREVIOUS CHANGE ORDERS	\$ 0.00
NEW CONTRACT SUM	\$284,720.00
CONTRACTOR SIGNATURE	<i>James R. Blucas</i>
OWNER SIGNATURE	<i>Brent Sutherland</i>
ARCHITECT/ENGINEER SIGNATURE	



**ROCK COUNTY, WISCONSIN**

51 S. Main Street  
Janesville, WI 53545



**Facilities Management**

Facilities Maintenance

(608) 757-5526  
(608) 757-5516 - Fax

To: General Services Committee  
From: Brent Sutherland  
Subject: Water issues at the jail

Supervisor Brien requested an update on the water issues at the Jail at our next General Services Committee meeting. There were two incidents with the Jail water.

1. On April 8, 2019 I received a phone call from Commander Strouse stating he received a phone call from the Gazette about a complaint from the inmates about the lack of hot water in the C unit. Upon investigation I found there was a difference of opinion among the Maintenance team whether the hot water was hot enough or not. When I asked the Crew leader what the temperature was he indicated he did not know, because he did not have a thermometer to measure temperature. I instructed him to purchase a thermometer and test it. The plumbing code states the maximum hot water temperature is 115 degrees. Health care is 110 degrees. The problem was located by maintenance team which was at a circulating pump in which the impeller was installed backwards. The maintenance team are now checking temperatures regularly and it is running between the ranges of 106-115 degrees.
2. On the week of August 19, 2019 water was bubbling out of the parking lot. It appeared a water main break had occurred. Degarmo Plumbing was contacted to make the repair. They schedule Bjorn to do the excavating to expose the water main. On Friday Aug 23<sup>rd</sup> the water main was exposed and it was not a broken water main but a seal had blown out of the 8 inch valve in the main. Water was shut down in an attempt to repair the seal. It takes 2 hours to drain the main. The seal was not repairable so the water was turned back on Friday Aug 23, 2019 at 3:30pm. A new valve was purchased and scheduled to be replaced on Tuesday Aug 27, 2019. On Tuesday Aug 27, 2019 at 4:30 am the water main was shut down, drained and the valve was replaced. The water was restored Aug 27, 2019 at 7am. Craig Degarmo stated the City of Janesville had increased the water pressure and they are seeing seals blowing out in other areas of town. I notified the City of Janesville Water utility about the increase in water pressure and was informed the pressure serving the Jail has not increased in years.