



**GENERAL SERVICES COMMITTEE**  
**Minutes – August 17, 2021**

**Call to Order.** Chair Potter called the meeting of the General Services Committee to order at 7:30 A.M., Tuesday, August 17, 2021.

**Committee Members Present:** Supervisors Potter, Fox, Wilson, Homan, and Brien.

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Director; Brian Becker, Communications Center assistant Director; and Mike Parille, Facilities Superintendent.

**Others Present:** Brian Zobel, UW Whitewater at Rock County.

**Approval of Agenda.** Supervisor Brien moved approval of the agenda, second by Supervisor Wilson. ADOPTED.

**Public Comment.** None.

**Approval of Minutes – August 3, 2021.** Supervisor Brien moved approval of the minutes of August 3, 2021 as presented, second by Supervisor Wilson. ADOPTED

**Transfers.**  
None.

**Resolutions and Committee Action**

**Authorizing the purchase of new furniture for the District Attorney’s Office renovation project**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2021 does hereby approve and authorize awarding a contract in the amount of \$145,000 to Hendricksen of Brookfield WI, for the furniture and installation in the District Attorney’s Office Space at the Courthouse.

Supervisor Homan moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

**Authorizing the purchase of 911 Communications Center dispatch consoles**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2021 does hereby approve and authorize awarding a contract in the amount of \$286,631.30 to Xybix Systems Inc, of Littleton Colorado, to provide and install (17) seventeen dispatch consoles in our 911 Communication Center during the IT/911 addition and renovation.

**BE IT FURTHER RESOLVED** that a \$15,000.00 contingency also be approved to cover any unforeseen items that will be required and not included in the quote.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

**Reports, Updates, Discussion, and Possible Action**

**Dr. Daniel Hale Williams Rock County Resource Center updates**

**Schedule**

Brent Sutherland informed the committee that the City went through for the final walkthrough and there is an egress travel fixes to be made. Furnishing is estimated to be completed August 20. On August 23, there will be a staff open house. The ribbon cutting ceremony is scheduled for August 26.

**Approval of Change Order #11**

Supervisor Brien motioned to approve Change Order #11 in the amount of \$38,628.00, second by Supervisor Homan. Brent explained to the committee that this is for East Parking Lot reconciliation, revised baby changing stations, reversing hand of door F1024, raising & painting fire hydrant, sealcoating existing asphalt, painting foundation wall, and an added boiler room heater. ADOPTED

**911/IT renovation updates**

**Schedule**

Brent informed the committee that bids are due in September. Brent has received comments from contractors saying that the lead time for roof joists is 8 months. He advised that there are options for doing this project in phases.

**District Attorney renovation updates**

**Schedule**

Brent informed the committee that this project is behind in getting started. The resolution approving updates went to the County Board on August 12.

**Communications, Announcements and Information.**

Brent informed the Committee that he received a request from Supervisor Davis; the Wisconsin Department of Natural Resources would like to put up trail cameras on the UW-Whitewater at Rock County campus to monitor animal activity. This contract will be routed through the County’s contract routing system.

**Adjournment.** Supervisor Brien moved adjournment at 7:52 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Hoffman  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**