

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510
Fax (608)757-5511

**Amended
11/16/10**

**FINANCE COMMITTEE
THURSDAY, NOVEMBER 18, 2010 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes – November 4, 2010 & November 9, 2010
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Clerk of Courts
 - B. Corporation Counsel
 - C. Council on Aging (2)
 - D. Developmental Disabilities
 - E. Human Services
 - F. Register of Deeds
 - G. UW Extension
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Developmental Disabilities (2)
 - 2) General Services
 - 3) Council on Aging
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. Authorizing Purchase of Replacement Storage Area Network
 - B. Authorizing Purchase of Network Infrastructure Equipment
 - C. Authorizing Purchase of Replacement Email Archiving System
 - D. Authorizing Purchase of Workstations for the Register of Deeds
 - E. Authorizing purchase of IT Equipment for Human Services 2010 Budget
 - F. Authorizing Purchase of Mitel Telephone System Equipment
 - G. Resolution to Designate a Qualified Newspaper for All Rock County Legal Publications for 2011
 - H. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$4,200,000

7. Review of Resolutions
 - A. Amending the 2010 Council on Aging Budget for Elderly & Handicapped Transportation and Volunteer Driver Program
 - B. Amending the 2010 Council on Aging Budget for Nutrition Services Incentive Program Funds
 - C. Special State Funded CLTS Crisis Money (Children's Long-Term Support Waivers)
 - D. Amending Rock County Budget to Create Budgetary Authority to Expend Lead Paint Revolving Funds
 - E. Modifying the 2010 Rock County Human Services Budget to Accept Additional funding for the Youth Independent Living Initiative Program
8. Governing Committee Approval
 - A. Document Imaging and Indexing System
9. Report on Cash Balances and Investments
10. Reduction of Prices on Foreclosed Properties – Vicki Brown
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-69
Transfer No.

Requested by Clerk of Courts

Eldred Mielke

10/27/10
Date

Department

Department Head

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000	64904 Contingency Fund	12,300.00

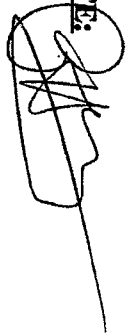
ACCOUNT #	DESCRIPTION	AMOUNT
22-1209-0000	63101 Postage	12,300.00

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

11-1-2010

COMMITTEE CHAIR



File


ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-69
NOV 1 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Eldred Mielke-Clerk of Circuit Court

Department

Department Head Signature 

DATE: 10/27/2010

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency Fund CURRENT BALANCE: <i>\$57,666</i> PROVIDED BY THE FINANCE DIRECTOR <i>11-1-10</i>	\$12,300	ACCOUNT #: 22-1209-0000-63101 DESCRIPTION: Postage	\$12,300
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

To cover expenses for the remaining billings for 2010. Currently the account has a negative balance. The average per month is \$3,185. I also have two mass mailings for 2010; juror and tax intercept notices. Therefore, I am asking \$12,300 be transferred.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-73

Transfer No.

Requested by Corporation Counsel

Jeffrey S. Kuglitsch

Department

Department Head

11/4/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000	64904 Contingency Fund	750

TO

ACCOUNT #	DESCRIPTION	AMOUNT
06-1620-0000	62129 Other Legal Svc	750

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:



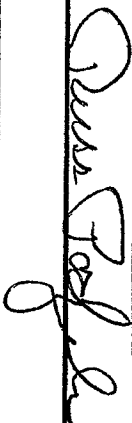
Governing Committee

Finance Committee

DATE

11/9/10

COMMITTEE CHAIR



File

**ROCK COUNTY
TRANSFER REQUESTS**

FINANCE DIRECTOR
RECEIVED
#10-73
NOV 4 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Corporation Counsel /S/ Jeffrey S. Kuglitsch
 Department Department Head Signature DATE: 11/4/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency Fund CURRENT BALANCE: \$ 56,583 @ 11/4/10 PROVIDED BY THE FINANCE DIRECTOR	\$750	ACCOUNT #: 06-1620-0000-62129 DESCRIPTION: Other Legal Services	\$750
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

To provide funding for Bond Counsel's fees pertaining to the early redemption of the fund maturity of the 2002 debt issue as authorized by Resolution 10-10B-169 adopted 10/28/10.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-70
Transfer No.

Requested by Council on Aging

Joyce Lubben

10/28/10
Date

Department

Department Head

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
30-3905-0000	61610 Health Ins.	5,000

ACCOUNT #	DESCRIPTION	AMOUNT
30-3905-0000	64629 Other Trans Exp	5,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR


File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-30
NOV 1 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Council on Aging
DEPARTMENT


DEPARTMENT HEAD SIGNATURE

DATE: October 28, 2010

FROM:	AMOUNT
ACCOUNT #: 30-3905-0000-61610 DESCRIPTION: Health Insurance	\$5,000
CURRENT BALANCE: <i>\$10,491,582/5010</i> PROVIDED BY THE FINANCE DIRECTOR <i>PLH-10</i>	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 30-3905-0000-64629 DESCRIPTION: Other Transportation Expense	\$5,000
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - **BE SPECIFIC:** There will be unspent funds for health insurance as a staff person changed healthcare plans. Additional funds are needed to cover costs for expenses related to the transportation routing software, e.g. additional licenses for vehicles, maintenance licenses.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-77

Transfer No.

Requested by Council on Aging

Joyce Lubben

Department

Department Head

Date

11/10/10

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
30-3903-0000-62119	Other Contracted Svc	8,000
30-3904-0000-62105	Contracted Food Svc	8,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
30-3903-0000-62105	Contracted Food Svc	8,000
30-3904-0000-62119	Other Contracted Svc	8,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

_____ File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-77
NOV 10 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Council on Aging

DEPARTMENT

[Signature]
DEPARTMENT HEAD SIGNATURE

DATE: November 8, 2010

FROM:	AMOUNT
ACCOUNT #: 30-3903-0000-62119 DESCRIPTION: Other Contracted Services CURRENT BALANCE: \$ 17,102 11 ¹¹ / ₁₀ 85 PROVIDED BY THE FINANCE DIRECTOR	\$8,000
ACCOUNT #: 30-3904-0000-62105 DESCRIPTION: Contracted Food Services CURRENT BALANCE: \$ 9,875 11 ¹¹ / ₁₀ 85 PROVIDED BY THE FINANCE DIRECTOR	\$8,000
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 30-3903-0000-62105 DESCRIPTION: Contracted Food Services	\$8,000
ACCOUNT #: 30-3904-0000-62119 DESCRIPTION: Other Contracted Services	\$8,000
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: Food costs for the congregate meal site are going over budget. There are funds in "Other Contracted Services" to cover these costs. A portion of the costs for the contracted dietician will be transferred to the home delivered meal program and budgeted in "Other Contracted Services". Funds for "Contracted Food Services" may be used to cover these costs.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-72
Transfer No.

Requested by Developmental Disabilities

Iuann Kane

Department

Department Head

11/3/10
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62604 NH Relocation (CIP 1B)	2,225

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62633 GLTW Childrens Long Term Waiver	2,225

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
\$ 60-72
NOV 4 2010

REQUESTED BY: Developmental Disabilities Board
Department Department Head Signature

DATE: 11/3/2010

FROM:	AMOUNT	TO:	AMOUNT
<p>1) ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) CURRENT BALANCE: \$ 1,660,738 @ 11-4-10 PROVIDED BY THE FINANCE DIRECTOR</p>	\$2,225	<p>ACCOUNT #: 33-3310-0000-62633 DESCRIPTION: CLTW-Children's Long Term Waiver</p>	\$2,225
<p>2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>		<p>ACCOUNT #: DESCRIPTION:</p>	
<p>3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>		<p>ACCOUNT #: DESCRIPTION:</p>	
<p>4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>		<p>ACCOUNT #: DESCRIPTION:</p>	

REASON FOR TRANSFER - BE SPECIFIC:

- 1) Additional funds are needed in CLTW-Children's Long Term Waiver due to one child who came from an institution and is moving into a residential facility. This child has received a CLTW Crisis Slot which pays \$700/day for care. The amount that is being requested for transfer is the remaining care amount not paid by the crisis slot.
- 2) Funds are available from CIP 1B because it was anticipated that this client would fill a CIP 1B slot. Funds were originally budgeted to cover services.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-53
Transfer No.

Requested by Human Services

Charmian Klyve

Department

Department Head

Date

10/21/10

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
36-3689-0000	62119 Crisis Other Svc	7,090

TO

ACCOUNT #	DESCRIPTION	AMOUNT
36-3689-0000	67161 Equip \$5,000+	7,090

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

11-10-10

COMMITTEE CHAIR

Bruce Knudsen

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
~~# 10-53~~
OCT 26 2010

REQUESTED BY: Human Services

Department

Department Head Signature

DATE: 10/21/2010

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 36-3689-0000-62119 DESCRIPTION: Crisis Other Contracted CURRENT BALANCE: \$ 17,070 11-1-10 PROVIDED BY THE FINANCE DIRECTOR ^{Services} _{\$5}	\$7,090.00	ACCOUNT #: 36-3689-0000-67161 DESCRIPTION: HSD Equipment Over \$5,000	\$7,090.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The Human Services Department is requesting a transfer of \$7,090 out of the Crisis Other Contracted Services budget to HSD Equipment over \$5,000 to purchase a copy machine for the Crisis Division.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-74
Transfer No.

Requested by _____
Register of Deeds

Randy Leyes

Department _____

Department Head _____

11/8/10
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
17-1710-0000	63101 Postage	2,000

ACCOUNT #	DESCRIPTION	AMOUNT
17-1710-0000	62119 Other Contracted Services	2,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE _____

COMMITTEE CHAIR _____

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#10-74
NOV 8 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Register of Deeds

Department _____

Department/Lead Signature _____

DATE: 11/8/2010

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 17-1710-0000-63101 DESCRIPTION: Postage CURRENT BALANCE: \$ 6816 ⁸⁶ 29/5/10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$2,000.00	ACCOUNT #: 17-1710-0000-62119 DESCRIPTION: Other Contracted Services	\$2,000.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: Fidar offers software for the setup of the "Unofficial Copy" watermark that will display on all of our Laredo and Tapestry images. New legislation has been passed which requires our office to redact social security numbers from on-line records, Incase a social security number appears on a record, our office needs a way to control or distinguish where the copy of a record came from. Any copy made from Laredo, Tapestry and our public terminals will have this watermark to help us identify where a copy originated. Additional revenues can be generated for "Official" copies that will have to be obtained through our office.

There are less documents being recorded and more documents are being sent electronically resulting in less being spent on postage.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-71
Transfer No.

Requested by U W Extension

Randy Thompson

Department

Department Head

11/2/10
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
56-5600-0000	64209 Demonstration	2,738

ACCOUNT #	DESCRIPTION	AMOUNT
56-5600-0000	62119 Contracted Svc	2,738

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR



File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#10-7/
NOV 2 2010

TO: FINANCE DIRECTOR

REQUESTED BY: U-W Stephens
Department

Randy Thomas
Department Head Signature

DATE: 11-02-2010

FROM:	AMOUNT
1) ACCOUNT #: <u>57-5600-0000-64209</u> DESCRIPTION: <u>Demonstration</u> CURRENT BALANCE: <u>\$11,051.19</u> PROVIDED BY THE FINANCE DIRECTOR	2738.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: <u>57-5600-0000-68119</u> DESCRIPTION: <u>Contracted Service</u>	2738.00
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

REASON FOR TRANSFER - BE SPECIFIC: During the development of the 2010 Department Budget, I failed to account for several professional staff promotions. These promotions went into affect as of July 1, 2010. I'm requesting the transfer of \$2,738 from the U# Extension Demonstration Account to the Other Contracted Services Account to offset the deficit. The 2011 proposed budget reflects these promotion increases.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-63100	OFC SUPP & EXP	1,900.00 69 9%	1,329.45	0 00	570 55		
	P1000624-PO# 11/10/10 -VN#047032		PAKOR INC			394 28	
			CLOSING BALANCE		176 27		394 28
	COUNTY CLERK		PROG-TOTAL-PO			394 28	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$394.28 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,300 00 131 0%	1,704.06	0 00	-404.06		
	P1000626-PO# 11/10/10 -VN#010223			GERBER,DEBORAH		100 00	
	P1000627-PO# 11/10/10 -VN#025104			BREIDENSTEIN,BILL		79 00	
	P1000628-PO# 11/10/10 -VN#014389			MATHEWS,STEPHANIE		50 00	
	P1000629-PO# 11/10/10 -VN#038067			GACKSTATTER,JACKI		50 00	
	P1001092-PO# 11/10/10 -VN#044915			DYKE,DONALD		79 00	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-762 06		358 00
1414110000-63103	LEGAL FORMS	53,000 00 44 2%	23,428 08	0 00	29,571 92		
	P1000632-PO# 11/09/10 -VN#041689			ILLINOIS OFFICE SUPPLY		22,312 65	
				CLOSING BALANCE	7,259 27		22,312 65
	ELECTIONS		PROG-TOTAL-PO			22,670 65	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,670 65 INCURRED BY ELECTIONS CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-63100	OFC SUPP & EXP	2,100 00	33 4%	701 75	0 00	1,398 25	
	P1003597-PO#	11/10/10	-VN#040932	WISCONSIN SECRETARY OF STATE		20 00	
	P1003598-PO#	11/10/10	-VN#014947	NOTARY BOND RENEWAL SERVICE		25 00	
				CLOSING BALANCE		1,353 25	45 00
	COUNTY TREASURER		PROG-TOTAL-PO			45 00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$45 00
 INCURRED BY COUNTY TREASURER CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4.000 00 64 8%	2,295.52	300.00	1,404.48		
	P1003574-PO# 11/10/10 -VN#050257		TAVI HEALTH INC			330.95	
			CLOSING BALANCE		1,073.53		330.95
	EMPL. RELATED		PROG-TOTAL-PO			330.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$330.95 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-44164	FEES FR ABSTRACT	100,000.00 94.6%	87,283.45	7,416.30	5,300.25		
	P1001375-PO# 11/10/10 -VN#043416		FIDLAR COMPANIES			-1,459.24	
			CLOSING BALANCE		6,759.49		-1,459.24
1017210000-62119	OTHER SERVICES	103,540.00 65.7%	68,067.55	0.00	35,472.45		
	P1001375-PO# 11/10/10 -VN#043416		FIDLAR COMPANIES			1,714.01	
			CLOSING BALANCE		33,758.44		1,714.01
	LAND RECORDS		PROG-TOTAL-PO			254.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$254.77 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	61,700.00 67.0%	31,454.12	9,939.88	20,306.00		
	P1002916-PO# 11/10/10 -VN#049019			CORE BTS INC		715.50	
				CLOSING BALANCE	19,590.50		715.50
0714300000-62421	COMPUTER EQUIP	9,000.00 50.5%	4,550.59	0.00	4,449.41		
	P1000938-PO# 11/10/10 -VN#036454			PARTS NOW		217.00	
				CLOSING BALANCE	4,232.41		217.00
0714300000-62491	SOFTWARE MAINT	564,042.00 83.6%	454,911.39	16,853.13	92,277.48		
	P1003596-PO# 11/10/10 -VN#024486			VERTEX INC		5,170.00	
				CLOSING BALANCE	87,107.48		5,170.00
0714300000-64200	TRAINING EXP	47,500.00 87.5%	24,714.79	16,851.14	5,934.07		
	P1002906-PO# 11/10/10 -VN#031358			INACOM EDUCATION CENTER		1,000.00	
	P1003553-PO# 11/10/10 -VN#011296			SUNGARD BI TECH INC		195.00	
				CLOSING BALANCE	4,739.07		1,195.00
0714300000-67131	OTHER COMP HARDW	218,249.00 12.6%	27,030.29	493.48	190,725.23		
	P1003470-PO# 11/10/10 -VN#041544			HEWLETT PACKARD DIRECT CDWG		728.54	
	P1003523-PO# 11/10/10 -VN#033353			CDW GOVERNMENT INC		215.87	
				CLOSING BALANCE	189,780.82		944.41
0714300000-67143	IT DEPT CR-CHGS.	50,000.00 14.6%	-2,173.42	9,500.67	42,672.75		
	P1003543-PO# 11/10/10 -VN#038028			BAYCOM INC		79.00	
	P1003551-PO# 11/10/10 -VN#033353			CDW GOVERNMENT INC		328.80	
				CLOSING BALANCE	42,264.95		407.80
				INFORMATION TECH PROG-TOTAL-PO		8,649.71	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,649.71 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT- HEAD

NOV 18 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29265	DLF-BD,STRAY DOG	0 00 100 0%	-2,403 89	0 00	2,403 89		
	PI000630-PO# 11/10/10 -VN#029514		ROCK COUNTY HUMANE SOCIETY			50 00	
			CLOSING BALANCE		2,353 89		50 00
	BAL SHEET A/C		PROG-TOTAL-PO			50 00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$50 00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 18 2010

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1000234 PEID 031983

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Abilities Inc.
ACCOUNT NUMBER 33-3310-0000-62604
FUNDS DESCRIPTION CIP IB
AMOUNT OF INCREASE \$ 13,020
INCREASE FROM \$ 99,575 TO \$ 112,595
ACCOUNT BALANCE AVAILABLE \$ 1,684,724 ^{11/3/10} _{SW}
REASON FOR AMENDMENT One current client
Moving into Services.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1000234 PEID 031983

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Abilities Inc.
ACCOUNT NUMBER 33-3310-0000-62633
FUNDS DESCRIPTION Children's Waiver
AMOUNT OF INCREASE \$ 64,525
INCREASE FROM \$ 0 TO \$ 64,525
ACCOUNT BALANCE AVAILABLE \$ 100,495 pending approval of resolution 11-9-10
REASON FOR AMENDMENT One client who came from an institution and is moving into services.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 73,529.15

INCREASE FROM \$ 4,721,675.61 TO \$ 4,795,204.76

ACCOUNT BALANCE AVAILABLE \$ 2,627,267 *11-4-10 JS*

REASON FOR AMENDMENT CHANGE ORDER #14

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1000753 PEID 014330

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Council on Aging

COMMITTEE EVIAS

VENDOR NAME Manpower

ACCOUNT NUMBER 30-390.3-0000-62119

FUNDS DESCRIPTION Contracted Services

AMOUNT OF INCREASE \$ 16,674

INCREASE FROM \$ 90,835 TO \$ 107,529

ACCOUNT BALANCE AVAILABLE \$ 17,000 11/11/88

REASON FOR AMENDMENT to encumber remaining budget for
congregate site manager salaries.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 8, 2010
DATE DRAFTED

Authorizing Purchase of Replacement Storage Area Network

- 1 **WHEREAS**, the replacement of the County's current storage area network is an Information
- 2 Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the County's current storage area network will no longer be supported by the
- 5 manufacturer after 12/31/2010; and,
- 6
- 7 **WHEREAS**, the Information Technology Capital Projects Account provides funding for the
- 8 replacement of the County's current storage area network; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the components and
- 11 configuration of the replacement storage area network and,
- 12
- 13 **WHEREAS**, the specified storage area network components will be purchased using the pricing
- 14 and terms of the State of Wisconsin contract #10-2052.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 17 assembled this ____ day of ____, 2010 that a Purchase Order for a replacement storage area
- 18 network be issued to Core BTS in the amount of \$87,000.00.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

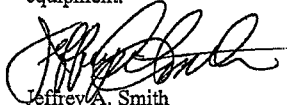
PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair
Chair Vote Date

Authorizing Purchase of Replacement Storage Area Network
Page 2

FISCAL NOTE:

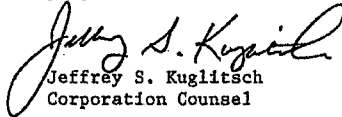
Sufficient funds are available in IT's Capital Projects budget, A/C 07-1444-0000-67171, for this equipment.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for Purchase of Replacement Storage Area Network

As a Capital Improvement Program project, the replacement of the County's current storage area network is necessitated by the fact that the current system will no longer be supported by the manufacturer after 12/31/2010. The storage area network consists of controllers and magnetic disk drives that represent the primary information storage for the County's computer systems. The replacement storage area network will allow for greater throughput of input/output operations, resulting in faster program execution and user system response times.

The replacement storage area network consists of the following main components:

- 2 Hitachi Data System Controllers and related system software
- Approximately 15 terabytes of fiber channel disk storage
- 2 Brocade fiber channel switches.

The new storage area network will replace a 6 year old system that has reached its end-of-life. The new system will also leverage the County's investment in servers that are storage area network-capable. The replacement storage area network will have a life-span of 6 – 8 years and will provide for expansion to meet future County information storage requirements.

The replacement storage area network will be located in the County's data center located at the Health Care Center.

The system will cost \$87,000.00 and be purchased from AE Business Solutions using the pricing and terms of the State of Wisconsin contract #10-2052.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 8, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF NETWORK INFRASTRUCTURE EQUIPMENT

- 1 **WHEREAS**, the improvement and upgrade of the County's network infrastructure is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and less capable network components is a key factor for
- 5 meeting the current and future network performance requirements associated with the County
- 6 systems; and,
- 7
- 8 **WHEREAS**, the Information Technology Capital Projects Account provides funding for network
- 9 infrastructure improvements; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the network infrastructure
- 12 improvement components; and,
- 13
- 14 **WHEREAS**, the specified network infrastructure components will be purchased using the pricing
- 15 and terms of the State of Wisconsin contract #15-20664-501.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 18 assembled this ____ day of ____, 2010 that a Purchase Order for network infrastructure
- 19 equipment be issued to Core BTS in the amount of \$116,925.00.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair
Chair Vote Date

AUTHORIZING PURCHASE OF NETWORK INFRASTRUCTURE EQUIPMENT

Page 2

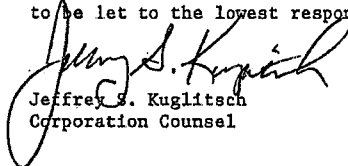
FISCAL NOTE:

Sufficient funds are available in IT's Capital Projects budget, A/C 07-1444-0000-67171, for this equipment.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary for the Purchase of Network Infrastructure Equipment

As a Capital Improvement Program project, this project is focused on improving the County's network infrastructure for the purpose of delivering faster network speeds and enhancing network security for all County systems and users. After installation of the network components, County users will notice markedly better system response times, and more refined network security features will be implemented. The following are the main network components that are included in this project:

- 18 Cisco network switches and associated components
- 1 Cisco Access Control Server
- 2 Cisco Adaptive Security Appliances (one primary and one secondary).

These network infrastructure items will replace equipment that is now over 10 years old and no longer capable of providing the desired level of network throughput, functionality, and security. The replacement devices will have a similar life-span of approximately 10 years.

The replacement switches will be located throughout all County facilities. The Access Control Server and the Adaptive Security Appliances will be located in the County's data center located at the Health Care Center.

The network infrastructure equipment will cost \$116,925.00 and be purchased from Core BTS using the pricing and terms of the State of Wisconsin contract #15-20664-501.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of Replacement Email Archiving System

- 1 **WHEREAS**, the County's current email archiving system is costly and does not perform to the
- 2 level necessary for meeting the needs of the County; and,
- 3
- 4 **WHEREAS**, email archiving technology has significantly advanced during the past few years in
- 5 terms of storage capacity and functionality; and,
- 6
- 7 **WHEREAS**, the Information Technology Department staff performed extensive live testing of
- 8 email archiving alternatives and a 4 year comparative cost analysis of those alternatives; and,
- 9
- 10 **WHEREAS**, the Information Technology 2010 budget does provide for email archiving system
- 11 software maintenance and related storage expenses which would be directed to this purchase; and,
- 12
- 13 **WHEREAS**, the Information Technology Department staff did specify the configuration of a more
- 14 cost effective email archiving system that will meet the current and future needs of the County; and,
- 15
- 16 **WHEREAS**, the specified email archiving system will be purchased from the registered service-
- 17 providing reseller for southern Wisconsin.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 20 assembled this ____ day of ____, 2010 that a Purchase Order for a replacement email archiving
- 21 system be issued to DigiCorp in the amount of \$26,650.00

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

AUTHORIZING PURCHASE OF REPLACEMENT EMAIL ARCHIVING SYSTEM MENT

Page 2

FISCAL NOTE:

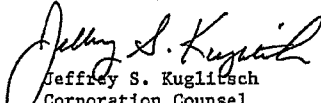
Sufficient funds are available in IT's main budget, A/C 07-1430, for the purchase of this system.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Replacement Email Archiving System

The County's current email archiving system has proven to be problematic in meeting the archiving and discovery needs of the County, especially in terms of the archive storage and archive reporting processes. It has become difficult to meet the timely archive reporting requests that have been on the increase during the past couple of years.

The current email archiving system is provided by Messaging Architects which does offer an updated system which largely resolves the outstanding issues, but at an unacceptably higher cost than the present system. Therefore, the IT department sought other options that would work well with the County's Groupwise email system and include the functionality desired by the email archive users.

After extensively testing three capable and reference-checked email archiving options within the County's production environment, the IT department has determined that the Mirapoint RazorSafe solution is best at meeting the County's system requirements in a cost effective manner. The RazorSafe system is a combination of a hardware appliance and a yearly software subscription. This email archiving solution is used successfully by many Wisconsin counties and municipalities. The following summarizes a four year comparative projection of respective system costs:

<u>Email Archive Options</u>	<u>1st-Yr Cost</u>	<u>2nd-Yr Cost</u>	<u>3rd-Yr Cost</u>	<u>4th-Yr Cost</u>	<u>Total</u>
Messaging Architect (Current Provider)	\$47,500	\$17,500	\$17,500	\$17,500	\$100,000
Barracuda	\$16,499	\$16,499	\$16,499	\$16,499	\$65,996
RazorSafe	\$26,650	\$5,700	\$5,700	\$5,700	\$43,750

By using the Mirapoint RazorSafe solution, the County will save \$56,250 over a four year period. This replacement email archiving system will be funded by using Computer Hardware and Software Maintenance accounts that include adequate balances for this project. The registered and authorized service-providing reseller of the Mirapoint RazorSafe email archiving system for southern Wisconsin is DigiCorp, located in Milwaukee.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of Workstations for the Register of Deeds

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 Wisconsin Counties Association Computer Contract number #WCASI-100103D and chose and
- 6 configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2010 Budget did designate funds for the purchase of these workstations.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2010 that a Purchase Order for replacement level 2
- 12 workstations be issued to CDW-G of Vernon Hills, IL in the amount of \$11,958.00.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

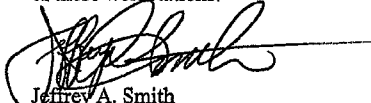
J. Russell Podzilni

Authorizing Purchase of Workstations for the Register of Deeds

Page 2

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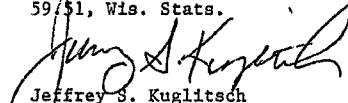
Sufficient funds are included in the Register of Deeds' budget, A/C 17-1710-0000-67130, for the cost of these workstations.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

Executive Summary

Authorizing Purchase of 2010 Budgeted IT Equipment for the Register of Deeds

This resolution is to authorize the purchase of planned and budgeted HP Workstations for the Register of Deeds. The IT Department utilized the Wisconsin Counties Association contract # WCASI-100103D to insure best pricing and specification conformity to meet the application and operational needs of the Register of Deeds Department. The Register of Deeds is required to meet the specifications for the Fidlar System, which consists of at least a 512 Mb Graphics Card, at least 4Gb of memory and Windows 7 Professional. The items to be purchased are:

<u>Qty</u>	<u>Description</u>		
8	HP Z200 Smart Buy Workstations	(\$1494.75 each)	\$11,958.00
Total Authorized Purchase:			\$11,958.00

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Diana Arneson
Asst to Director of IT
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of IT Equipment for Human Services 2010 Budget

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 Wisconsin Counties Association Computer Contract number #WCASI-100103D and chose and
- 6 configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2010 Budget did designate funds for the purchase of this equipment.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this ____ day of ____, 2010 that a Purchase Order for 18 Tablet PC bundles, 24 Wyse
- 12 Mobile Thin Client bundles, 18 Wyse Thin Client Desktops, 24 HP 19" monitors, and 1 HP 4720S
- 13 laptop be issued to CDW-G of Vernon Hills, IL in the amount of \$81,767.64.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair		
Chair	Vote	Date

Authorizing Purchase of IT Equipment for Human Services 2010 Budget
Page 2

FISCAL NOTE:

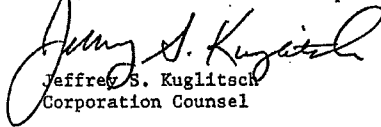
Sufficient funds are available in Human Services budget for the cost of this technology equipment.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Authorizing Purchase of 2010 Budgeted IT Equipment for the Human Services Department

This resolution is to authorize the purchase of planned and budgeted IT Equipment for the Human Services Department. The IT Department utilized the Wisconsin Counties Association contract # WCASI-100103D to insure best pricing and specification conformity. Human Services has successfully tested the tablet notebooks using them for the eWisacwis software system to record home visits and other case information. As anticipated, tablet PCs have increased efficiency for Human Services workers by eliminating the need for the transcription of workers' notes recorded by hand. Human Services now wishes to equip the rest of the staff using eWisacwis with this technology. The Wyse Mobile Thin Clients will be utilized by Human Services staff not using the eWisacwis application, but still in need of a mobile solution for home visits and case documentation. The Wyse V10Le Desktop Thin Clients are being purchased to replace obsolete desktops no longer capable of meeting the processing needs of HSD office staff. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	<u>Amount</u>
Tablet PC Bundle:		
18	HP 2740P tablets w extended warranty (\$1764.54 each)	\$31,761.72
18	HP 2740P Docking Station (\$182.96 each)	3,293.28
18	HP mouse and keyboard bundles (\$24.10) each	433.80
18	HP Professional Messenger Bag (\$59.06 each)	1,063.08
18	HP 90W Adapter Kit (\$108.88 each)	1,959.84
18	HP LE1901W LCD Monitor (\$151.00 each)	<u>2,718.00</u>
	Total Tablet Bundles	\$41,229.72
Mobile Thin Client Bundle:		
24	Wyse X90Lw Mobile Thin Clients w ext. warranty (\$918.48 each)	22,043.52
24	HP Universal Docking Station (\$83.29 each)	1,998.96
24	HP mouse and keyboard bundles (\$24.10) each	578.40
24	HP Professional Messenger Bag (\$59.06 each)	1,417.44
24	HP LE1901W LCD Monitor (\$151.00 each)	<u>3,624.00</u>
	Total Mobile Thin Client Bundles	29,662.32
18	Wyse V10Le Desktop Thin Clients (\$336.52 each)	6,057.36
24	HP LE1901W LCD Monitor (\$151.00 each)	3,624.00
1	HP 4720s Laptop w extended warranty (\$1,194.24 each)	<u>1,194.24</u>
	Total Other Equipment	10,875.60
	Total Authorized Purchase	\$81,767.64

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lori Stottler
INITIATED BY

Lori Stottler
DRAFTED BY

Finance Committee
SUBMITTED BY

October 28, 2010
DATE DRAFTED



**RESOLUTION TO DESIGNATE A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY
LEGAL PUBLICATIONS FOR 2011**

- 1 **WHEREAS**, per Wisconsin State Statute. 985 03(1)(a), the Rock County Board may designate a
- 2 qualified newspaper as certified by the Department of Administration having a general circulation in the
- 3 county as its official newspaper; and,
- 4
- 5 **WHEREAS**, the Rock County Board of Supervisors designated one official newspaper for all legal
- 6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
- 7 be published in the Beloit Daily News in odd years and Janesville Gazette in even years, alternating
- 8 publishing years between the two newspapers; and,
- 9
- 10 **WHEREAS**, Rock County's budgeted expense for legal notices is reduced with the designation of an
- 11 official county newspaper.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this ____ day of _____, 2010, does hereby designate the Beloit Daily News as the official
- 15 county newspaper for all county legal publications for 2011.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

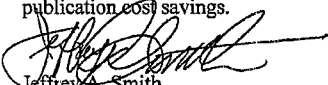
J. Russell Podzilni

Mary Beaver

David Diestler

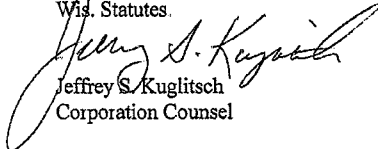
FISCAL NOTE:

This resolution designates the Beloit Daily News as the County's official newspaper for 2011. Designating one newspaper results in publication cost savings.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec 985 05(1), Wis. Statutes.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 11, 2010
DATE DRAFTED

Authorizing Purchase of Mitel Telephone System Equipment

- 1 WHEREAS, the Human Services Department is planning to relocate staff from 35 S. Main St. in
- 2 Janesville and the Counseling Center at the 51 Complex to 113 S. Franklin St. in downtown
- 3 Janesville; and,
- 4
- 5 WHEREAS, the relocated Human Services staff will require connection to the County's telephone
- 6 system; and,
- 7
- 8 WHEREAS, the Information Technology Department has specified the necessary telephone system
- 9 equipment for connecting the new Human Services location to the County's telephone system; and,
- 10
- 11 WHEREAS, the Information Technology Department, in order to maximize the effectiveness of
- 12 available funding, has recommended that the telephone needs related to this relocation be
- 13 coordinated with and become part of the Capital Improvement Program project that will replace the
- 14 County's current PBX switches with new IP-based PBX switches; and,
- 15
- 16 WHEREAS, the Information Technology Department staff did specify the telephone system
- 17 equipment, based on the Human Services requirements and the Capital Improvement Program
- 18 project plan; and,
- 19
- 20 WHEREAS, the funding for this purchase will be provided in combination by the Human Services
- 21 relocation budget and the Information Technology Capital Projects Account; and,
- 22
- 23 WHEREAS, the specified telephone system components will be purchased from the County's
- 24 authorized Mitel telephone system provider.
- 25
- 26 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
- 27 assembled this ____ day of _____, 2010 that a Purchase Order for network infrastructure
- 28 equipment is issued to Enterprise Systems Group in the amount of \$36,895.62.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

Authorizing Purchase of Mitel Telephone System

Page 2

FISCAL NOTE:

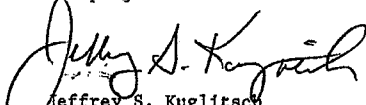
Sufficient funds are included in Human Services Relocation Expense appropriation for its \$10,424.48 share of this capital project. Information Technology's Capital Projects, A/C 07-1444-0000-67171, has sufficient funds for IT's \$26,471.14 share of the upgraded phone system.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Mitel Telephone System Equipment

In order to improve the operations of the Human Services Department, the decision was made to relocate the Community Support Division and the Janesville Counseling Center staff to the former Mercy Options facility at 113 S. Franklin St. in Janesville. As part of this relocation, the Information Technology Department was tasked with developing a plan to provision the relocated staff with telephone services.

After detailed analysis of the telephone, fax, and office paging requirements of the Human Services Department, the Information Technology Department has determined that the plan for providing telephone services for the relocated staff would best be considered a part of the existing Capital Improvement Program project that focuses on replacing the County's current PBX switches with IP-based PBX switches. This approach will ensure the most cost effective use of available funding and staff resources while providing for the long-term telephone needs of the relocated Human Services staff.

The following are the telephone system components that are attributable specifically to the Human Services Department staff relocation:

- Mitel IP phone sets for all relocated staff
- Mitel IP conference room phone set
- Mitel IP Office Paging System
- Mitel IP licenses

The costs attributable to the Human Services staff relocation totals \$10,424.48.

The following are the telephone system components that are attributable to the existing and planned Capital Improvement Program project:

- Mitel IP PBX core hardware and software (to be installed at the Courthouse)
- Mitel Communications Director license
- Installation, Programming, and Testing of the implemented solution.

The costs attributable to the Capital Improvement Program project totals \$26,471.14.

The total cost is \$36,895.62, and the purchase will be made from Enterprise Systems Group, the County's authorized Mitel telephone system provider.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lori Stottler
INITIATED BY

Lori Stottler
DRAFTED BY

Finance Committee
SUBMITTED BY

October 28, 2010
DATE DRAFTED



**RESOLUTION TO DESIGNATE A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY
LEGAL PUBLICATIONS FOR 2011**

- 1 WHEREAS, per Wisconsin State Statute 985 03(1)(a), the Rock County Board may designate a
- 2 qualified newspaper as certified by the Department of Administration having a general circulation in the
- 3 county as its official newspaper; and,
- 4
- 5 WHEREAS, the Rock County Board of Supervisors designated one official newspaper for all legal
- 6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
- 7 be published in the Beloit Daily News in odd years and Janesville Gazette in even years, alternating
- 8 publishing years between the two newspapers; and,
- 9
- 10 WHEREAS, Rock County's budgeted expense for legal notices is reduced with the designation of an
- 11 official county newspaper.
- 12
- 13 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2010, does hereby designate the Beloit Daily News as the official
- 15 county newspaper for all county legal publications for 2011.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

David Diestler

FISCAL NOTE:

This resolution designates the Beloit Daily News as the County's official newspaper for 2011. Designating one newspaper results in publication cost savings.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec 985 05(1), Wis. Statutes

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee _____
INITIATED BY

Finance Committee _____
SUBMITTED BY



Jeffrey A. Smith, Finance Director
DRAFTED BY

November 10, 2010
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$4,200,000**

1 **WHEREAS**, the 2011 Adopted Budget includes \$4,197,016 for various capital items as detailed in the
2 attached Executive Summary; and,

3
4 **WHEREAS**, all of these projects are included in the Budget with the anticipation that they would be
5 funded with the future issuance of debt; and,

6
7 **WHEREAS**, all of these projects will have long-term benefits and are most appropriately funded by
8 debt issuance.

9
10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2010, that there shall be issued, pursuant to Chapter 67,
12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$4,200,000
13 for constructing, renovating, remodeling, improving and equipping the County's facilities.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$4,197,016
PAGE 2**

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2011 deferred finance budget appropriations prior to actual debt issuance. The 2011 budgeted capital projects are estimated to cost \$4,197,016 (plus issuance costs) and are more fully described in the Executive Summary attached to this resolution. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

1993 Wisconsin Act 16 (the State Budget Bill) established property tax levy rate limits for Wisconsin Counties, beginning with the 1993 payable 1994 levy. The Wisconsin Department of Revenue's Administrative Rules authorize an increase in the debt levy rate under certain conditions, including resolutions authorizing debt issuance that are adopted by affirmative vote of at least three-fourths of the members of the County Board. The County Board may also approve the issuance of debt by adopting a resolution which provides a reasonable expectancy that the new debt will not cause the County to increase its debt levy rate. It is my opinion that the debt amortization that would be incurred upon issuance of debt for the projects included in this resolution would not exceed Rock County's debt levy rate as limited by Wisconsin Act 16.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:


This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

2011 CAPITAL PROJECTS FUNDED BY DEBT PROCEEDS

<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
IT Capital Projects	07-1444-0000-67171	\$ 405,816
Rock Haven Building Project	18-1851-0000-67200	850,000
911 Communications Center	23-2415-0000-67171	1,084,000
Highway Road Construction	41-4300-4328-XXXXX	1,000,000
Airport Capital Projects	41-4353-4454-67200	<u>857,200</u>
Total 2011 Long Term Debt Proceeds		<u>\$4,197,016</u>

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
INITIATED BY

Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
SUBMITTED BY

November 5, 2010
DATE DRAFTED

**AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR
ELDERLY & HANDICAPPED TRANSPORTATION AND VOLUNTEER DRIVER PROGRAM**

- 1 WHEREAS, the Council on Aging receives s.85.21 funding from the State of Wisconsin to provide
- 2 transportation for individuals who are older and/or who have disabilities; and,
- 3
- 4 WHEREAS, the Volunteer Driver Program will not be spending all of the s 85.21 funding; and,
- 5
- 6 WHEREAS, major repairs to the Specialized Transit Program fleet is causing the Repair and Maintenance
- 7 budget for the Elderly & Handicapped Transportation Program to be overspent.
- 8
- 9 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
- 10 this _____ day of _____, 2010 does hereby amend the Adopted 2010 Rock County Council
- 11 on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 01/01/2010</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Elderly & Handicapped Transportation</u>			
<u>Source of Funds</u>			
17 30-3905-0000-42200	327,937	11,500	339,437
18 State Aid			
<u>Use of Funds</u>			
20 30-3905-0000-62410	50,457	11,500	61,957
21 Repair & Maintenance - Vehicles			
<u>Volunteer Driver Program</u>			
<u>Source of Funds</u>			
25 30-3913-0000-42200	29,504	(11,500)	18,004
26 State Aid			
<u>Use of Funds</u>			
28 30-3913-0000-63308	70,477	(11,500)	58,977
29 Volunteer Mileage			

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

Wayne Gustina

David Innis

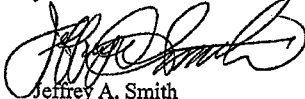
Vacant

AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR ELDERLY & HANDICAPPED
TRANSPORTATION AND VOLUNTEER DRIVER PROGRAM

Page 2

FISCAL NOTE:

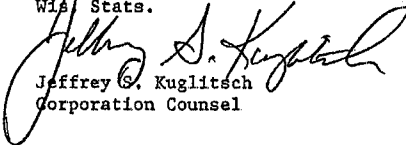
This resolution amends the Council on Aging's two transportation programs to better reflect current year costs.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging is awarded s. 85.21 funding, each year, to provide transportation services to older adults and persons with disabilities. The funding is allocated to both the Elderly & Handicapped Transportation (E&H) and Volunteer Driver Program budgets. This resolution transfers \$11,500 of the s.85.21 allocation from the Volunteer Driver Program to the E&H Program to cover costs of repairs and maintenance to the Specialized Transit fleet.

No county funds are required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
INITIATED BY

Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
SUBMITTED BY

October 28, 2010
DATE DRAFTED

**AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR
NUTRITION SERVICES INCENTIVE PROGRAM FUNDS**

1 WHEREAS, the Council on Aging receives funding from the federal Nutrition Services Incentive
2 Program that is used for the congregate nutrition program; and,
3

4 WHEREAS, the Council on Aging has received an increase in the original grant for the period from
5 October 1, 2009 through September 30, 2010; and,
6

7 WHEREAS, the Council on Aging has received a 2010-2011 Medication Management Improvement
8 Systems (MMIS) grant to address the issue of medication-related problems and errors for primarily home
9 delivered meal recipients.
10

11 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
12 this day of _____ day of _____, 2010 does hereby amend the Adopted 2010 Rock County
13 Council on Aging budget as follows:
14

<u>Account/Description</u>	<u>Budget at 01/01/2010</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Nutrition Program</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Federal Aid	38,819	5,013	43,832
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	122,619	5,013	127,632
<u>Medication Management Improvement Systems (MMIS)</u>			
<u>Source of Funds</u>			
30-3931-0000-42100 Federal Aid	-0-	3,600	3,600
<u>Use of Funds</u>			
30-3931-0000-62625 Outreach Services	-0-	3,600	3,600

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

Wayne Gustina


David Innis

Vacant

AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR NUTRITION SERVICES INCENTIVE
PROGRAM FUNDS
PAGE 2

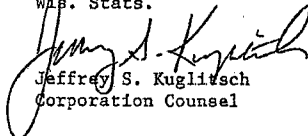
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$8,613 in Federal Aid for Council on Aging programs. No County matching funds are required to accept these grants.


Jeffrey K. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), W.S. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging is awarded funding, each year, from the federal Nutrition Services Incentive Program (NSIP) that is used to offset congregate nutrition program expenses. The funding is based on the number of meals served through the Older Americans Act Title III-C-1 for the previous year. Unspent NSIP funding is being allocated to counties, with Rock County receiving an additional \$5,013 for the 2010 budget year.

MMIS is an evidence-based medication management program designed to enable community agencies to address the issue of medication-related problems and errors. Council on Aging staff will conduct an in-home assessment with primarily home delivered meal recipients to gather information about prescription medications, herbal supplements and over-the counter drugs currently being taken by the individual and then use this web-based software and partner with a volunteer pharmacist consultant to screen the results for potentially harmful problems. Results of the pharmacist's findings will then be provided to the participant so they will have a current list of everything they take. If medical intervention is needed, the participant signs a waiver that allows the pharmacist to communicate directly with the prescribing physician. The implementation of this program is vital because medication errors cause approximately 7,000 deaths per year in the US.

No county funds are required.

RESOLUTION NO. _____

AGENDA NO _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LuAnn Kane
INITIATED BY



Joanne Jones
DRAFTED BY

Rock County Developmental
Disabilities Board
SUBMITTED BY

November 2, 2010
DATE DRAFTED

**Special State Funded CLTS Crisis Money
(Children's Long-Term Support Waivers)**

1 **WHEREAS**, the Developmental Disabilities Board initially accepted \$62,300 CLTS Crisis funding for
2 participation in the Children's Long-Term Support Waivers Special State-Funded - Target Group: DD;
3 and,
4

5 **WHEREAS**, these funds will provide funding for critical supports for one child prior to transitioning into
6 the adult service system or being placed on a waiting list in the adult system for a period of one year or
7 less as specified in DLTC Info Memo 2008-02.
8

9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
10 this _____ day of _____, 2010 amends the 2010 Rock County Developmental Disabilities
11 Board Budget as follows:
12

	Budget At	Amount of	Amended
	01/01/2010	Increase	Budget
14 Revenues			
15 33-3310-0000-42108	\$145,932	\$62,300	\$208,232
16 Federal Aid - CLTW			
17 Expenditures			
18 33-3310-0000-62633	\$199,728	\$62,300	\$262,028
19 CLTW-Children's			
20 Long Term Waiver			

Respectfully Submitted

DEVELOPMENTAL DISABILITIES BOARD

Marilyn Jensen, Chair

Cheryl Drozdowicz, Vice Chair

Jennifer Bishop

Louis Peer

Harriet Kubiak

Bridget Rolek

Lynda Olson

Nancy Lannert

Becky Heimerl

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

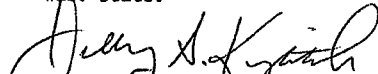
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$62,300 in Federal Aid for the CLTS Development Disabilities Program. No County matching funds are required to accept these funds


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

This resolution amends the 2010 Developmental Disabilities Board budget to accept a total of \$62,300 in additional revenues from the State through the Community Aids Reporting System for Children's Long-Term Support Waivers. The Developmental Disabilities Board was awarded CLTS Crisis funding for participation in the Children's Long-Term Support Waivers Special State-Funded – Target Group: DD. This additional funding is for fiscal year 2010. The CLTS Crisis slot was awarded to provide funding for critical supports for one child prior to transitioning into the adult service system or being placed on a waiting list in the adult system for a period of one year or less as specified in DLTC Info Memo 2008-02.

No county funds are required.

RESOLUTION NO _____

AGENDA NO _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY

Planning & Development Agency
SUBMITTED BY



Paul Benjamin, David Somppi
DRAFTED BY

October 25, 2010
DATE DRAFTED

**AMENDING ROCK COUNTY BUDGET TO CREATE BUDGETARY AUTHORITY TO
EXPEND LEAD PAINT REVOLVING FUNDS**

1 WHEREAS, the County of Rock has received grants from the U S Department of Housing & Urban
 2 Development to conduct projects for removing lead hazards from qualifying housing units in Rock County; and,
 3
 4 WHEREAS, repayment of funds by property owners who received these grants has generated revolving funds
 5 that can be used to assist additional qualifying property owners with removing lead hazards from qualifying
 6 housing units; and,
 7
 8 WHEREAS, making these funds available to conduct additional lead hazard control projects will require the
 9 creation of the budgetary authority within the Rock County Budget
 10
 11 NOW THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors on this _____ day of
 12 November, 2010, hereby approves amending the Rock County Budget to create the budgetary authority to
 13 expend the Lead Paint Revolving Loan funds; and,
 14

15 BE IT FURTHER RESOLVED, that the 2010 County Budget be amended as follows:

<u>A/C Description</u>	<u>Budget at 1/1/2010</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
64-6443-0000-44902			
Loan Repayments	900	(900)	-0-
64-6443-0000-46300			
Interest on Investments	250	(250)	-0-
64-6443-0000-46400			
Funds Forwarded From Prior Year	- 0 -	11,332	11,332
<u>Use of Funds</u>			
64-6443-0000-63110	115	915	1,030
Admin Expense			
64-6443-0000-64913	1,035	9,267	10,302
Home Rehab Activity			

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Marilyn Jensen

Phillip Owens

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of


Mary Mawhinney, Chair

**AMENDING ROCK COUNTY BUDGET TO CREATE BUDGETARY AUTHORITY TO
EXPEND LEAD PAINT REVOLVING FUNDS**

Page 2

FISCAL NOTE:

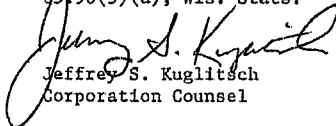
This resolution amends the Planning Department's Lead Paint Revolving Loan Fund program for its entire fund balance for lead hazard removal grants. No loan repayments or interest on investments will be received in 2010.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**AMENDING ROCK COUNTY BUDGET
TO CREATE BUDGETARY AUTHORITY
TO EXPEND LEAD PAINT REVOLVING FUNDS**

EXECUTIVE SUMMARY

Rock County has received grants from the U.S. Department of Housing & Urban Development to conduct projects for removing lead hazards from qualifying housing units.

As a result of several of the property owners repaying grant funds, revolving funds have been generated. These funds can be used to assist additional qualifying property owners with removing lead hazards from qualifying housing units; and

To utilize these funds, the Rock County Board of Supervisors needs to create the budgetary authority to include the expenditure of the Lead Paint Revolving Funds in the 2010 budget.

The funds will be used to provide additional lead hazard control assistance to qualifying households in Rock County outside of the Cities of Beloit and Janesville.

RESOLUTION NO _____

AGENDA NO _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 20th, 2010
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department to Accept Additional
Funding for the Youth Independent Living Program**

1 **WHEREAS**, the Rock County Human Services Department annually receives Youth Independent Living
 2 Program funds through the Wisconsin Department of Children and Families; and,
 3
 4 **WHEREAS**, the 2010 funding allocation received by the Rock County Human Services Department has
 5 increased by \$5,639 ; and,
 6
 7 **WHEREAS**, funding supports services designed to help youth 15 to 21 years of age gain the skills
 8 necessary for successful transition from out-of-home care to living independently in the community.
 9
 10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 11 this day of _____ day of _____, 2010, does hereby accept \$5,639 in additional Youth
 12 Independent Living Initiative Program funds and amend the 2010 Rock County Human Services
 13 Department budget as follows:

	Budget	Increase	Amended
	<u>10/9/10</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds</u>			
36-3638-0000-42100			
ILP Federal Aid	\$28,272	\$5,639	\$33,911
<u>Use of Funds</u>			
36-3636-0000-68205	\$28,620	\$5,489	\$34,109
Allocated Juvenile Justice			
36-3636-0000-68311			
JDC Allocations	\$0	\$150	\$150

Respectfully submitted,

Human Services Board

Brian Knudson
Brian Knudson, Chair

Absent
Jennifer Bishop, Vice Chair

Robert Fizzell
Robert Fizzell

Vacant

Absent
Minnie Murray

Phillip Owens
Phillip Owens

Terry Thomas
Terry Thomas

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers

Marvin Wopat
Marvin Wopat

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funding for the Youth Independent Living Initiative Program

Page 2


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

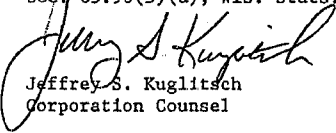
FISCAL NOTE:

This resolution authorizes the receipt and expenditure of \$5,639 in federal aid. No additional County funds are required.


George Baltus
Internal Auditor


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Kadison
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to accept additional funding for the Youth Independent Living Initiative Program.

This resolution amends the 2010 Human Services Department budget to accept \$5,639 in additional Independent Living Program (ILP) funding from the Wisconsin Department of Children and Families (DCF).

Independent Living Program funds are used to serve Rock County youth ages 15 to 21 who are aging, or have aged out, of the foster care system. Services are designed to help youth gain the skills necessary for a successful transition from out-of-home care to living independently in the community.

No additional county funds are required.

Thank you for your consideration.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2011-10
PROJECT NAME DOCUMENT IMAGING AND INDEXING SYSTEM
PROPOSAL DUE DATE OCTOBER 12, 2010 – 12:00 NOON
DEPARTMENT REGISTER OF DEEDS

	FIDLAR ROCK ISLAND IL	MANATRON MINNEAPOLIS MN	APTITUDE SOLUTIONS MAITLAND FL
RATER 1	96	86	83
RATER 2	99	98	90
TOTAL SCORE	195	184	173
AVERAGE SCORE	97.5	92	86.5
RANKING	1	2	3
COST	\$2.00 PER IMAGE NOT TO EXCEED \$65,000 ANNUALLY	\$167,907.00 1 ST YEAR \$29,923.00 ANNUAL MAINTENANCE	\$140,000.00

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

Proposals were evaluated based on the following criteria:

Evaluation Criteria	Maximum Points
Business Functionality	25
Customization Tools	25
Integration into System Environment	25
Workflow	10
References	5
Price	5
Additional Information Provided for Consideration	5
Total Possible Points	100

PREPARED BY: Jodi R. Mullis
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Fidler

Randy Leeyes 11-1-10
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE