

**FINANCE COMMITTEE**  
**January 21, 2010**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, January 21, 2010, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Podzilni.

**Committee Members Absent:** Supervisor Diestler.

**Staff Members Present.** Jeff Smith, Finance Director; Jeff Kuglitsch, Corporation Counsel; Craig Knutson, County Administrator; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Mickey Crittenden, Information Technology Director; Chief Deputy Barbara Tillman; Diane Michaelis, Finance Office Manager, Sheriff's Office; James Otterstein, Economic Development Manager; Joyce Lubben, Director of Elderly Programs.

**Others Present:** None.

**Approval of Agenda.** Chair Mawhinney said she had a request to move Item #7 up after Item #5. Supervisor Podzilni moved approval of the agenda with this change, second by Supervisor Beaver. ADOPTED as amended.

**Approval of Minutes.** Supervisor Kraft moved approval of the minutes of January 7, 2010 as presented, second by Supervisor Podzilni. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Transfers and Appropriations.**

**Planning & Development**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
64-6467-0000-64913	\$ 20,065	64-6467-0000-67171	\$ 20,065
09-12 Healthy Home Lead		09-12 Healthy Home Lead	
Hazard Control Grant – Home Rehab		Hazard Control Grant	
		- Cap Assets \$1,000 +	

Supervisor Kraft moved approval of the above transfer for Planning & Development, second by Supervisor Beaver. ADOPTED.

**Bills/Encumbrances**

P & L Insurance	\$ 184,960.47
Finance Director	856.27
Information Technology	548.19
Finance Director	3,614.00

County Treasurer	354.48
Register of Deeds	925.00
Information Technology	61,217.02

Supervisor Podzilni moved approval of the above 2009 and 2010 Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Bills Over \$10,000.**

Advanced Correctional Healthcare	\$ 37,796.99
Halverson Carpet Center Ltd.	11,928.00
JT Packard and Associates Inc.	15,828.59
Midwest Monitoring	63,818.50
Rebout Farms	31,599.00
WMMIC	184,960.47
AT&T Global Services Inc.	35,229.58

Supervisor Beaver moved approval of the above 2009 and 2010 Bills Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Encumbrances Over \$10,000.**

Willis of Wisconsin Inc.	\$ 54,864.00
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Supervisor Podzilni moved approval of the above 2010 Encumbrance Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.** None.

**Review of Resolutions**

**Amending the 2009 Rock County Planning & Development Agency Budget to Accept FEMA Hazard Mitigation Grant Program Funds**

“NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 does hereby authorize the Planning & Development Agency to accept an additional allotment of \$144,271 in Community Development Block Grant funds to provide local match funds for eligible Hazard Mitigation Grant Program property purchases; and,

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors approve the extension of the performance period for this grant to December 31, 2010; and,

**BE IT FURTHER RESOLVED** that the 2009 Planning & Development Agency Department Budget be amended as follows:

....”

Supervisor Kraft moved the Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

**Amending the 2010 Council on Aging Budget for Wisconsin Department of Veterans Affairs and SHIP**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 does hereby amend the Adopted 2010 Rock County Council on Aging budget as follows:

....”

Supervisor Podzilni moved the Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

**Amending the 2010 Developmental Disabilities Board Budget to Accept American Recovery and Reinvestment Part C Funds (ARRA Birth to 3)**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 amends the 2010 Rock County Developmental Disabilities Board Budget as follows:

....”

Supervisor Beaver moved the Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Authorizing Funding to Pay for Electronic Monitoring and Inmate Medical Costs**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that the 2009 budget be amended as follows:

....”

Supervisor Kraft moved the Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Resolution**

**Designating Rock County to be a Recovery Zone for Purposes of the American Recovery and Reinvestment Act of 2009**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, that:

Section 1. Existence of Recovery Zone Conditions in County. There exist conditions including significant poverty, unemployment, rate of foreclosures and general economic distress which cause the County as a whole to be subject to designation as a recovery zone under the American Recovery and Reinvestment Act of 2009.

Section 2. Designation of Recovery Zone. All of the territory located within the boundaries of the County is hereby designated as a recovery zone for all purposes of and as provided in the Recovery Act.

Section 3. General Authorization. The officers of the County are authorized and directed to take all actions necessary or convenient in connection with the designation of the County as a recovery zone and the issuance of Recovery Zone Bonds by the County or by other eligible issuers within the County.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Beaver.

Mr. Smith handed out the Executive Summary and some information on the American Recovery & Reinvestment Act of 2009 (ARRA). He said this resolution does not commit the County to issue debt under these new types of tax-preferred bonds, but only designates the county as a Recovery Zone, which makes it eligible to issue debt or allocate the authority to an eligible municipality within the county. ADOPTED.

**Semi-Annual Departmental Out of State Training and Conference Report – Information Technology.** Mr. Crittenden went over the report. The Committee accepted the report from Information Technology and directed it be placed on file.

**Discussion on Possible Audit of the County’s AT&T Telecommunications Billing** Mr. Crittenden said this was last done in 2003 and, with the 50/50 split, the County recovered about \$19,000. The records are now computerized which will make this program much easier, faster and take less employee time. The Committee was in favor of doing this again and gave Mr. Crittenden the go ahead to write a resolution.

**Report on Cash Balances and Investments – Finance Director.** Mr. Smith updated the Committee on cash balances and investments as of December 31, 2009.

**Adjournment.** Supervisor Podzilni moved adjournment at 8:38 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Secretary II

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**