

FINANCE COMMITTEE
January 7, 2010

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:35 A.M. on Thursday, January 7, 2010, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Mawhinney, Beaver, Diestler, Podzilni.

Committee Members Absent: Supervisor Kraft

Staff Members Present: Jeff Smith, Finance Director; Craig Knutson, County Administrator; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Phil Boutwell, Assistant to the County Administrator.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Diestler moved approval of Per Meeting Allowances in the amount of \$9,305.99, second by Supervisor Beaver. ADOPTED.

Approval of Minutes. Supervisor Beaver moved approval of the minutes of December 17, 2009, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

2009 Bills/Encumbrances

Finance Director	\$	129.23
Information Technology		24,881.68
W.C. Trust		12,900.00
Commerce Bank – Commercial Cards		132.67

2010 Bills/Encumbrances

Finance Director	\$	370.00
Register of Deeds		6,399.76
P & L Insurance		235,526.00
Employee Related		200.00
Information Technology		86,401.82

Supervisor Podzilni moved approval of the above 2009 and 2010 Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

2009 Bills Over \$10,000.

Blackhawk Technical College	\$ 12,247.23
CDW Government Inc.	19,129.48
CESA 2	15,431.33
Mythics, Inc.	10,080.16
Potter Lawson Architects, Inc.	167,284.67
Willis of Wisconsin, Inc.	12,900.00

2010 Bills Over \$10,000.

AE Business Solutions	\$ 11,136.00
Bio Key International, Inc.	29,685.90
Core BTS, Inc.	22,314.47
Otis Elevator Company	50,164.76

Supervisor Beaver moved approval of the above 2009 and 2010 Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

2010 Encumbrances Over \$10,000.

Advanced Correctional Healthcare	\$ 700,000.00
Aramark Correctional Services, Inc.	565,000.00
Attic Correctional Services, Inc.	249,800.00
BI Inc.	584,000.00
Fleet Services	220,000.00
Haakenson, Michael A.	44,419.68
Johnson Controls, Inc.	22,121.00
Joos, Atty. Melissa Brooke	44,419.68
Kolpien, Atty. Thomas	44,419.68
Madison United Healthcare Linen	117,900.00
Nutrition and Health Associates, Inc.	11,100.00
Potter Lawson Architects, Inc.	424,820.00
The Samuels Group	631,920.00
Schultz, Lisa	44,419.68
Wisconsin River Rail Transit Commission	25,520.00
WMMIC	235,526.00

Supervisor Beaver moved approval of the above 2010 Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

County Board Staff Committee

Prepaid Budget Items	\$ 1,227.00
County Board	72.45
Human Resources	1,644.81
Risk Management	100.00
Employee Related	364.72

Supervisor Podzilni moved approval of the above bills for the County Board Staff Committee, second by Supervisor Diestler. ADOPTED.

Resolution

Authorizing 2010 Orthoimagery and LiDAR Contracts with Ayres Associates, Inc. and Authorizing Memorandums of Understanding (MOU) with Participating Municipalities

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby authorize the Rock County Land Information Officer to enter into the contract with Ayres Associates, Inc., to perform the work necessary to provide participating municipalities and Rock County with updated orthoimagery and DTM, as well as sign the Memorandums of Understanding between Rock County and the municipalities participating in this project.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

Review of Resolutions

Authorizing Acceptance of Project Safe Neighborhoods Grant and Amending 2010 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, does approve and authorize the acceptance of the Project Safe Neighborhoods grant; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2010 be amended as follows:

...”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Accepting Healthy Homes Mini-Grant and Amending the 2010 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby authorize the Rock County Health Department to accept this \$5,800 Healthy Homes mini-grant, and amend the 2010 Rock County Health Department Budget as follows:

...”

Supervisor Diestler moved the Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2009 Land Conservation Department Budget Land and Water Conservation Implementation Grant

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, hereby amends the Land Conservation Department’s 2009 Budget as follows:

...”

Supervisor Beaver moved the Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Semi-Annual Departmental Out of State Training and Conference Report. The Committee accepted reports from the County Clerk, Finance Director, Real Property Lister, Register of Deeds and the County Treasurer and directed they be placed on file. Mr. Crittenden said the Information Technology report will be on the next agenda.

Adjournment. Supervisor Podzilni moved adjournment at 8:04 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.