

FINANCE COMMITTEE

October 1, 2009

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 1, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Diestler, Podzilni.

Committee Members Excused. None.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Vicki Brown, Treasurer; Mickey Crittenden, Information Technology Director; Dave Sudmeier, Health Care Center Controller; Ben Coopman, Public Works Director; Jeff Kuglitsch, Corporation Counsel (at 8:30 A.M.).

Others Present: None.

Approval of Agenda. Chair Mawhinney advised a transfer is being added for the Finance Director. Supervisor Podzilni moved approval of the agenda with this addition, second by Supervisor Diestler. ADOPTED as amended.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of Per Meeting Allowances in the amount of \$17,234.59, second by Supervisor Diestler. ADOPTED.

Approval of Minutes. Supervisor Diestler moved approval of the minutes of September 17, 2009 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Brown distributed information on the Public Auction, 9:00 A.M., Friday, October 9, 2009. She advised the City of Beloit purchased all of their properties. There are currently five properties going to the Auction.

Ms. Brown advised she is on the Wisconsin Counties Association Taxation and Finance Committee, representing Wisconsin County Treasurers.

Mr. Knutson said they are waiting for the tax levy limit work sheets from the State and do not anticipate receiving them for another week and a half. New statutory provisions allow municipalities, including counties, to calculate their tax levy limit using the difference between the 2007 allowable levy and the actual 2007 levy as an addition to the current 3% levy limit for the 2009 payable 2010 tax levy. This provision would allow the County to increase its 2009 payable 2010 tax levy by 8.13% compared to last year's actual levy. Mr. Knutson said cost shifting and State Aid cuts are coming in higher than anticipated - \$1.8 to \$2 million rather than \$1.5 million as previously thought. Mr. Smith said the State will also be delaying payments on Human Services contract payments. Rather than receiving 1/12 of the contract costs per month, as has been done previously, the County will receive 25% of the contract costs through the first six months of 2010.

Mr. Knutson advised they are looking into having a third party administrator for the health insurance plan.

Mr. Smith reminded the Committee that the budget will be presented to the County Board on October 8th. He proposed the Finance Committee review of budget requests be held on Wednesday, October 28th, 7:30 A.M. The Committee was in agreement.

Mr. Smith said he received the draft report of the OPEB update. It has been reviewed by the auditors and Human Resources. The bill, which covers a two-year period, is in the agenda.

Transfers and Appropriations.

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1815-9200-63109	\$ 3,500
Other Supplies	

TO

<u>Account #</u>	<u>Amount</u>
18-1815-9200-67171	\$ 3,500
Assets Over \$1,000	

Finance

FROM

<u>Account #</u>	<u>Amount</u>
19-1922-0000-64904	\$ 7,500
Contingency Fund	

TO

<u>Account #</u>	<u>Amount</u>
05-1530-0000-62130	\$ 7,500
Auditing & Special Acct.	

<u>Account #</u>	<u>Amount</u>
05-1500-0000-63107	\$ 900
Public & Legal Notices	
05-1500-0000-64200	3,151
Training	

<u>Account #</u>	<u>Amount</u>
05-1500-0000-67171	\$ 4,051
Capital Assets \$1,000+	

Rock Haven

FROM

<u>Account #</u>	<u>Amount</u>
32-9000-9940-61610	\$ 50,000
General Services	
Employee Benefits	

TO

<u>Account #</u>	<u>Amount</u>
32-3251-0000-67171	\$ 34,000
HCC Cap. Projects	
32-7260-7400-62171	500
RH Contr.Ser.Ambulance	
32-7260-7400-62176	2,000
RH Contr.Ser.Laboratory	
32-9000-9910-65109	13,500
Other Insurance	

Supervisor Kraft moved approval of the above transfers for General Services, Finance and Rock Haven, second by Supervisor Diestler. ADOPTED.

Bills/Encumbrances

Finance Director	\$ 243.71
Auditing, Etc.	7,500.00
County Clerk	199.71
Employee Related	149.95
Information Technology	3,855.87
IT Infrastructure	11,653.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

CESA II \$ 16,317.82

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Forward Foundation	\$ 10,000.00
Forward Janesville, Inc.	17,232.00
Midwest Business Media LLC	54,000.00
Research on Investments	13,000.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments.

Developmental Disabilities Board

Catholic Charities – Community Connections	\$ 12,831.00
Lutheran Social Services-Center	15,860.00
Lutheran Social Services-Crosby	24,200.00

Supervisor Diestler moved approval of the above Pre-Approved Encumbrance Amendments for the Developmental Disabilities Board, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments. None.

Review of Resolutions

Authorizing the Purchase of a Shop Hoist and Amending the DPW Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 that the Department of Public Works be authorized to purchase the replacement shop hoist from Oil Equipment Company of Madison, Wisconsin for a bid price of \$105,571.55.

BE IT FURTHER RESOLVED that the Department of Public Works budget be amended as follows:

...”

Supervisor Kraft moved the Finance Committee Review of the above resolution, second by Supervisor Diestler. ADOPTED.

Reallocating Parks Capital Improvements Funds and Amending 2009 Budget

“NOW THEREFORE BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 that the 2009 budget be amended as follows:

....”

Supervisor Diestler moved the Finance Committee Review of the above resolution, second by Supervisor Podzilni. ADOPTED.

Awarding Contract for Salt Storage Building at Department of Public Works and Amending the Department’s Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ that a Purchase Order be issued to Bulk Storage of Beecher, Illinois, in the amount of \$246,980; and,

BE IT FURTHER RESOLVED that the Department of Public Works budget be amended as follows:

....”

Supervisor Diestler moved the Finance Committee Review of the above resolution, second by Supervisor Kraft. ADOPTED.

Amending the Rock Haven 2009 Budget to Reflect Additional Donations

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009 does hereby amend Rock Haven’s 2009 Budget as follows:

....”

Supervisor Podzilni moved the Finance Committee Review of the above resolution, second by Supervisor Diestler. ADOPTED.

Request for Authorization to Purchase a Dell Replacement Server System Mr. Crittenden explained this is a planned replacement of the current web server with a more reliable unit. Supervisor Diestler moved the authorization to Purchase a Dell Replacement Server System, second by Supervisor Beaver. ADOPTED. Mr. Kuglitsch said the Wisconsin Counties Association is in the process of putting together a statewide records retention policy.

Adjournment. Supervisor Beaver moved adjournment at 8:42 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.