



**FINANCE COMMITTEE
THURSDAY, OCTOBER 6, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – September 15, 2011 and September 22, 2011
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
 - A. 911 Communications Center
 - B. Human Services
 - C. Information Technology
 - D. Finance Director
 - E. Rock Haven
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) General Services (2)
 - E. Approval of Bills for Other Departments
 - 1) County Board Staff
7. Review of Resolutions
 - A. Amending the 2011 Land Conservation Department Budget to Provide Financial Assistance to the WLWCA
 - B. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2011 Budget
 - C. Approving Lightning Protection Study for Health Care Center – Jail Complex
 - D. Awarding Contract for Construction Quality Assurance Testing and Inspection Services for the Rock Haven Replacement Project
 - E. Awarding Sheriff's Office / Jail Duct Work Cleaning Project Bid
 - F. Awarding Bid for 2012 Calendars
 - G. 2011 Budget Amendment – Federal Aid Bridge Construction
 - H. Authorizing Purchase of Replacement Salt Shed Roofs and Amending the Department of Public Works' Budget
8. Approval for the Purchase of 2 Mobile Video Recorders for Sheriff's Squad Cars
9. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-50
Transfer No.

Requested by 911 Communications Center

David Sleeter

Department

Department Head

9/27/11
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-62400	R&M Services	5,480

TO

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-67172	Cap Assets \$500-\$999	5,480

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

DSR

REQUIRED APPROVAL:

Governing Committee ☒

Finance Committee ☒

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

SEP 27 2011

TO: FINANCE DIRECTOR

REQUESTED BY: COMMUNICATIONS CENTER

Department

David A. Stebbins
Department Head Signature

DATE: SEPTEMBER 27, 2011

FROM:	AMOUNT
1) ACCOUNT #: 23-2400-0000-62400 DESCRIPTION: R&M SERVICES CURRENT BALANCE: \$ 13,142.99 PROVIDED BY THE FINANCE DIRECTOR	\$5,480.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 23-2400-0000-67172 DESCRIPTION: CAPITAL ASSETS \$500-\$999	\$5,480.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Due to multiple price increases on labor from the vendor, we are purchasing the equipment and performing wireless maintenance ourselves. This means funds needed to be shifted from a services rendered account to capital assets.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-46

Transfer No.

Requested by Human Services Department

Charmian Klyve

Department

Department Head

Date

9/21/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
36-3664-0000-62105	JDC Contracted Food Svc	5,800

TO

ACCOUNT #	DESCRIPTION	AMOUNT
36-3664-0000-62163	JDC Laundry Svc	5,800

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

CR

REQUIRED APPROVAL:

Governing Committee ☒

Finance Committee ☒

DATE

9-28-11

COMMITTEE CHAIR

Brian Knebel

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: HSD

Department _____

Department Head Signature _____

DATE:

FINANCE DIRECTOR
RECEIVED
#11-46
SEP 22 2011

FROM:	AMOUNT
1) ACCOUNT #: 36-3664-0000-62105 DESCRIPTION: JDC Contracted Food Services CURRENT BALANCE: \$5,800 ✓ PROVIDED BY THE FINANCE DIRECTOR	\$5,800
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 36-3664-0000-62163 DESCRIPTION: JDC Laundry Services	\$5,800
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Funds are available in JDC Contracted Food Services due to a low average daily census. The budget for Food Services was based on an expected average daily census (ADC) of 22 youth - the ADC is currently 16 youth. This is mainly due to programmatic and system changes implemented in the Juvenile Justice and Prevention Services Division around juvenile intakes to detention and a reduction in sanctions.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

1) \$5,800 - Although the census is lower than expected laundry expenses have increased. This is partially due to an increase in damage charges for particular laundry items (blankets, scrubs etc) from the vendor to the Department. HSD has met with the vendor (Aramark) and the combination of added internal controls and vendor changes should resolve this issue moving forward.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-41

Transfer No.

Requested by Information Technology

Mickey Crittenden

Department

Department Head

Date

9/8/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
07-1430-0000-62400	R&M	1,350

TO

ACCOUNT #	DESCRIPTION	AMOUNT
07-1430-0000-67171	Capital Assets over \$1,000	1,350

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

CR

REQUIRED APPROVAL:

Governing Committee ☒

Finance Committee ☒

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR

RECEIVED
11-41
SEP 12 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Information Technology

Department

[Signature]
Department Head Signature

DATE: 9/8/11

FROM:	AMOUNT
1) ACCOUNT #: 07-1430-0000-62400 DESCRIPTION: <u>R & M 7/18/10 49</u> CURRENT BALANCE: \$ <u>1,350.00</u> PROVIDED BY THE FINANCE DIRECTOR <u>9-12-11</u>	\$ 1,350.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 07-1430-0000-67171 DESCRIPTION: <u>Capital Assets over 3/1/00</u> CURRENT BALANCE: \$ <u>1,350.00</u>	\$ 1,350.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Purchase a new Revenue Services System to replace failed unit. Equipment is needed to prevent computer from becoming unusable from failing again, forcing a shut-down of critical County Systems.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-55

Transfer No.

Requested by Financial Services

Jeffrey A. Smith

Department

Department Head

Date

9/29/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
05-1500-0000-61510	Retirement	6,386

ACCOUNT #	DESCRIPTION	AMOUNT
05-1500-0000-67171	Cap Assets -- \$1,000+	6,386

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee ☒

Finance Committee ☒

DATE

COMMITTEE CHAIR

File

ROCK COUNTY

TRANSFER REQUESTS

FINANCE DIRECTOR

RECEIVED

11-55

SEP 29 2011

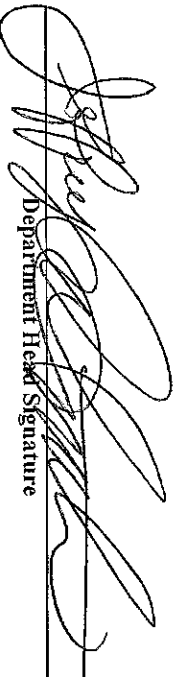
TO: FINANCE DIRECTOR

REQUESTED BY: Financial Services

Department

DATE:

9/29/2011


Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 05-1500-0000-61510 DESCRIPTION: Retirement CURRENT BALANCE: \$34,591 PROVIDED BY THE FINANCE DIRECTOR	\$ 6,386.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 05-1500-0000-67171 DESCRIPTION: Capital Assets-\$1,000 or more	\$ 6,386.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

The retirement account will be under budget due to unilaterals picking up half the retirement contributions as of 8/7/11.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

In May 2011, our line printer ceased to function and was not repairable. Accounting reports are now being printed from the MFP. Also, now that accounting is located with Payroll, Payroll staff are using the accounting MFP. Our current MFP was not meant for such heavy usage, therefore we are requesting to purchase an MFP capable of handling the increased volume.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-49

Transfer No.

Requested by Rock Haven

Sherry Gunderson

9/27/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62185	Occupational Therapy	5,000
32-8000-9100-64105	Support Svc - Groceries	3,000
32-8000-9300-63404	Support Svc - Janitorial	1,000
32-8000-9300-63404	Support Svc - Janitorial	1,000

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62171	Contract Svc - Ambulance	5,000
32-8000-9100-63111	Support Svc - Paper Product	3,000
32-8000-9300-63109	Support Svc - Other Supplies	1,000
32-9000-9910-65103	GS Ins Public Liability	1,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

ER

REQUIRED APPROVAL:

Governing Committee ☒
Finance Committee ☒

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
SEP 27 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Rock Haven

DATE: 9/26/2011

Department

Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 32-7260-7400-62185 DESCRIPTION: RH CONTRACT SERVICE T-18 OCCUPATIONAL THERAPY CURRENT BALANCE: \$ 5,000 PROVIDED BY THE FINANCE DIRECTOR	\$ 5,000.00
2) ACCOUNT #: 32-8000-9100-64105 DESCRIPTION: SUPPORT SERVICE FOOD SERVICE GROCERIES CURRENT BALANCE: \$ 25,126 PROVIDED BY THE FINANCE DIRECTOR	\$ 3,000.00
3) ACCOUNT #: 32-8000-9300-63404 DESCRIPTION: SUPPORT SERVICE ENVIRONMENTAL JANITORIAL/CLEANING CURRENT BALANCE: \$ 25,126 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,000.00
4) ACCOUNT #: 32-8000-9300-63404 DESCRIPTION: SUPPORT SERVICE ENVIRONMENTAL JANITORIAL/CLEANING CURRENT BALANCE: \$ 6,219 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,000.00

TO:	AMOUNT
ACCOUNT #: 32-7260-7400-62171 DESCRIPTION: RH CONTRACT SERVICE T-18 AMBULANCE	\$ 5,000.00
ACCOUNT #: 32-8000-9100-63111 DESCRIPTION: SUPPORT SERVICE FOOD SERVICE PAPER PRODUCTS	\$ 3,000.00
ACCOUNT #: 32-8000-9300-63109 DESCRIPTION: SUPPORT SERVICE ENVIRONMENTAL OTHER SUPPLIES & EXPENSE	\$ 1,000.00
ACCOUNT #: 32-9000-9910-65103 DESCRIPTION: GENERAL SERVICE INSURANCE PUBLIC LIABILITY	\$ 1,000.00

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) Fewer Medicare patients receiving Occupational Therapy versus budget.
- 2) Groceries less than budgeted due to fewer patient days than budgeted.
- 3) Lower utilization of cleaning products than budgeted.
- 4) Lower utilization of cleaning products than budgeted.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

- 1) Change in transit billing for patient transportation which is reimbursable and will offset additional cost.
- 2) Higher utilization of paper products than budgeted.
- 3) Higher utilization of other supplies than budgeted.
- 4) Higher public liability insurance allocation than budgeted.

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP	8,550.00	57.2%	2,962.86	1,933.35	3,653.79	
	P1102959-PO# 10/01/11 -VN#016466				STORAGE SYSTEMS MIDWEST INC	94.00	
	CLOSING BALANCE				3,559.79		94.00
0515000000-63107	PUBL & LEGAL	1,625.00	1.7%	637.65	-609.18	1,596.53	
	P1100986-PO# 10/01/11 -VN#011191				BELOIT DAILY NEWS	118.82	
	CLOSING BALANCE				1,477.71		118.82
	FINANCE DIRECTOR		PROG-TOTAL-PO			212.82	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$212.82
 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-64200	TRAINING EXP	3,977.00 67.4%	2,682.11	0.00	1,294.89		
	P1103236-PO# 10/01/11 -VN#037852		UNIVERSITY OF WISCONSIN	EXTENS		60.00	
			CLOSING BALANCE		1,234.89		60.00
	COUNTY CLERK		PROG-TOTAL-PO			60.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$60.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

OCT 06 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-63100	OFC SUPP & EXP	2,500.00 14.1%	354.40	0.00	2,145.60		
	P1103148-PO# 10/01/11 -VN#050412		PAPER RECOVERY SERVICE	CORPORA		30.56	
			CLOSING BALANCE		2,115.04		30.56
		ELECTIONS	PROG-TOTAL-PO			30.56	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$30.56 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

OCT 06 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-63100	OFC SUPP & EXP	2,500.00	25.3%	633.44	0.00	1,866.56	
	P1103139-PO# 10/01/11 -VN#030630			J AND G OFFICE PRODUCTS		163.00	
				CLOSING BALANCE	1,703.56		163.00
	COUNTY TREASURER		PROG-TOTAL-PO			163.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$163.00
INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	12,000.00 102.8%	12,336.83	0.00	-336.83		
	P1103203-PO# 10/01/11 -VN#018087		KRAUJALIS,ATTY ANTHONY			656.44	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-993.27		656.44
	TAX DEED EXPENSE		PROG-TOTAL-PO			656.44	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$656.44
INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63100	OFC SUPP & EXP	3,922.00	22.6%	838.46	49.92	3,033.62	
	P1103009-PO# 10/01/11 -VN#021064			SPECTRA ASSOCIATES INC		54.20	
				CLOSING BALANCE		2,979.42	54.20
	REGISTER OF DEED		PROG-TOTAL-PO			54.20	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$54.20
INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00	55.2%	2,209.37	0.00	1,790.63	
	P1103096-PO# 10/01/11 -VN#014794			NASCO		779.14	
ENC	R1103512-PO# 09/14/11 -VN#036201			AMAZON.COM		185.98	
				CLOSING BALANCE		825.51	965.12
	EMPL.RELATED			PROG-TOTAL-PO		965.12	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$965.12
INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-44164	FEES FR.ABSTRACT	100,000.00	69.3%	63,667.44	5,730.10	30,602.46	
	P1101412-PO# 10/01/11 -VN#043416			FIDLAR COMPANIES		-1,481.36	
				CLOSING BALANCE		32,083.82	-1,481.36
1017210000-62119	OTHER SERVICES	113,840.00	34.1%	43,609.28	-4,754.21	74,984.93	
	P1101412-PO# 10/01/11 -VN#043416			FIDLAR COMPANIES		1,519.45	
				CLOSING BALANCE		73,465.48	1,519.45
	LAND RECORDS			PROG-TOTAL-PO		38.09	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$38.09
 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 06 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	55,720.00	30.6%	9,210.94	7,881.06	38,628.00	
	P1103141-PO# 10/01/11 -VN#050185			UNIVERSAL RECYCLING TECHNOLOGI		1,586.88	
	CLOSING BALANCE				37,041.12		1,586.88
0714300000-62491	SOFTWARE MAINT	630,312.00	69.1%	397,239.32	38,572.13	194,500.55	
	P1103142-PO# 10/01/11 -VN#047033			SOLARWINDS INC		495.00	
	P1103195-PO# 10/01/11 -VN#048871			SHORELAND INC		895.00	
	P1103201-PO# 10/01/11 -VN#051318			OPEN SEAS UK LTD		1,800.00	
	CLOSING BALANCE				191,310.55		3,190.00
0714300000-64200	TRAINING EXP	47,500.00	88.2%	23,724.65	18,194.59	5,580.76	
	P1102708-PO# 10/01/11 -VN#031358			INACOM EDUCATION CENTER		3,000.00	
	CLOSING BALANCE				2,580.76		3,000.00
0714300000-67130	TERMINALS/PC'S	98,989.00	53.3%	43,021.25	9,766.62	46,201.13	
	P1103011-PO# 10/01/11 -VN#033353			CDW GOVERNMENT INC		80.05	
	CLOSING BALANCE				46,121.08		80.05
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00	76.0%	45,978.11	13,056.15	18,611.74	
	P1102822-PO# 10/01/11 -VN#048750			TASER INTERNATIONAL		927.41	
	P1102977-PO# 10/01/11 -VN#033353			CDW GOVERNMENT INC		120.25	
	P1103010-PO# 10/01/11 -VN#033353			CDW GOVERNMENT INC		255.35	
	P1103012-PO# 10/01/11 -VN#049392			SOUTHERN COMPUTER WAREHOUSE		299.00	
	P1103059-PO# 10/01/11 -VN#049844			DIGITAL INTELLIGENCE INC		299.00	
	P1103075-PO# 10/01/11 -VN#033353			CDW GOVERNMENT INC		620.15	
	CLOSING BALANCE				16,090.58		2,521.16
	INFORMATION TECH PROG-TOTAL-PO					10,378.09	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,378.09
 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

OCT 06 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29265	DLF-BD,STRAY DOG	0.00 100.0%	-4,108.73	0.00	4,108.73		
	P1101201-PO# 10/01/11 -VN#029514		ROCK COUNTY HUMANE SOCIETY			150.00	
			CLOSING BALANCE		3,958.73		150.00
		BAL.SHEET A/C	PROG-TOTAL-PO			150.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

OCT 06 2011

DATE _____ CHAIR _____

PURCHASE ORDER NUMBER P1001806 PEID

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION	JAIL PROJECT CAPITAL ACCOUNT
-------------------	------------------------------

AMOUNT OF INCREASE	\$134,235.88
--------------------	--------------

INCREASE FROM \$4,543,719.53 TO \$ 4,677,955.41

ACCOUNT BALANCE AVAILABLE \$ 648,410 9-13-85

REASON FOR AMENDMENT CHANGE ORDER #34 PER ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD		
(if over \$10,000)	Resolution #	Adoption Date

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT



WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: August 11, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 030

Change Order Request #078R
Total Cost; \$ 134,235.29

COR # 078R pertains to Proposal Request # 11 West Parking Area Modifications.

COR 078R provides pricing for the following modifications to the West parking area at the Rock County Sheriff's Office:

1. Storm water management; added storm water manholes and piping.
2. Asphalt, sidewalk & concrete curb removal.
3. Tree removal.
4. Remove existing landscape stone, replace with topsoil and grass seed.
5. Grading & stone sub base.
6. Saw cutting at butt joints.
7. Furnish and install 3" asphalt.
8. Replace sidewalks as shown on plan, install sealant as noted.
9. Lot striping & H.C. posts/signs.

Additional allowances requested;

Soils Remediation, PSI Technician, Private Utility locates.
Hand auger inspections performed by PSI (summer of 2010) indicates that gravel base was placed on top of organic soils. Remediation will be required in this area utilizing unit pricing provided with TNB base bid. Due to depths of anticipated undercutting, private utilities will need to be located. Existing asphalt areas will be "proof rolled", minor remediation is anticipated.

Total cost for Program Request # 030 = \$180,000.00



PURCHASE ORDER NUMBER P1001806 PEID

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL ACCOUNT

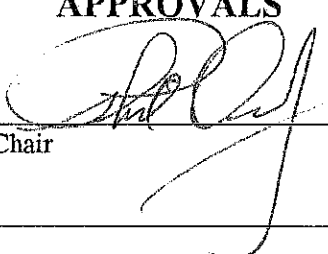
AMOUNT OF INCREASE \$ 12,842.39

INCREASE FROM \$ 4,677,955.41 TO \$ 4,690,797.80

ACCOUNT BALANCE AVAILABLE \$ 648,410 *9/15/11*

REASON FOR AMENDMENT CHANGE ORDER #35 PER ATTACHED

APPROVALS

GOVERNING COMMITTEE 
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT



WISCONSIN

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phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: August 11, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 031

Change Order Request #109

Total Cost; \$ 1,423.56

COR # 109 pertains to Proposal Request # 24 Flooring at Medical Area.

COR 109 provides pricing for additional floor grinding and polishing to replace existing resilient tile floor. The Construction Documents directed a portion of this work but did not include the south east area.

Change Order Request #111

Total Cost; \$ 1,855.64

COR # 111 pertains to phone and data work required for Pinehurst renovations.

COR 111 provides pricing for work performed by Globalcom to provide data and phone lines for the new B of I area. The work performed included a combination of relocations required due to conflicts, and additional phone/Data added to accommodate B of I area.

Change Order Request #115

Total Cost; \$ 939.60

COR # 115 pertains to RFI # 120, Roof Drain Conflict.

COR 115 provides pricing to relocate an existing roof drain that was in conflict with wall locations of the new suicide watch area. Due to time constraints, this work has already been performed.

Change Order Request #117

Total Cost; \$ 5,002.40

COR # 117 pertains to RFI # 211 Reroute Electrical Power / Data Circuits.

COR 117 provides pricing for work performed to re route power and data branch circuits that were piped through walls that were removed as per the construction documents. The circuits were not shown on as built documents, additionally, the practice of installing branch circuits in this fashion is no longer allowed by code.

Change Order Request #118

Total Cost; \$ 3,621.19

COR # 118 pertains to RFI # 223 Modulating Smoke Damper.

COR 118 provides pricing to add motor operated damper and controls for the HVAC system to close off air to corridor during smoke control sequence.

Total cost for Program Request # 031 = \$12,842.39



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	11,000.00	13.5%	10,120.98	-8,625.80	9,504.82	
	P1100961-PO# 09/15/11 -VN#011191			BELOIT DAILY NEWS		764.35	
				CLOSING BALANCE	8,740.47		764.35
	COUNTY BOARD			PROG-TOTAL-PO		764.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$764.35
INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-63200	PUBL/SUBCR/DUES	4,400.00	89.1%	3,924.00	0.00	476.00	
	P1103115-PO# 09/15/11 -VN#045991					ROCK COUNTY BAR ASSOCIATION	100.00
				CLOSING BALANCE		376.00	100.00
	CORP. COUNSEL		PROG-TOTAL-PO				100.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00
INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00 102.8%	12,275.75	-1,662.24	-293.51		
	P1100909-PO# 09/15/11 -VN#017412		WISCONSIN DEPARTMENT OF JUSTIC			410.00	
*** OVERDRAFT ***			CLOSING BALANCE		-703.51		410.00
0814200000-63107	PUBL & LEGAL	34,750.00 78.0%	27,055.75	65.00	7,629.25		
	P1100902-PO# 09/15/11 -VN#011191		BELOIT DAILY NEWS			1,014.46	
	P1100903-PO# 09/15/11 -VN#013607		JANESVILLE GAZETTE INC			1,157.15	
	P1100904-PO# 09/15/11 -VN#010110		CHRONICLE,THE			651.00	
	P1100906-PO# 09/15/11 -VN#044914		CAPITAL NEWSPAPERS			1,458.00	
	P1100911-PO# 09/15/11 -VN#024234		MADISON TIMES WEEKLY NEWSPAPER			386.00	
	P1103212-PO# 09/15/11 -VN#040764		OFFICE OF STATE EMPLOYMENT REL			135.00	
			CLOSING BALANCE		2,827.64		4,801.61
0814200000-64200	TRAINING EXP	44,374.00 51.4%	21,331.95	1,502.46	21,539.59		
	09/15/11 -VN#049974		O CONNELL,DAVID			27.20	
	P1103199-PO# 09/15/11 -VN#050617		DENSON,KERRY G			1,500.00	
	P1103200-PO# 09/15/11 -VN#046693		WELCHLIN COMMUNICATION STRATEG			5,000.00	
			CLOSING BALANCE		15,012.39		6,527.20
0814200000-64417	HCC EXPENSES	14,255.00 37.1%	5,219.32	76.90	8,958.78		
	P1100902-PO# 09/15/11 -VN#011191		BELOIT DAILY NEWS			116.78	
	P1100903-PO# 09/15/11 -VN#013607		JANESVILLE GAZETTE INC			185.02	
	P1100904-PO# 09/15/11 -VN#010110		CHRONICLE,THE			84.00	
	P1100909-PO# 09/15/11 -VN#017412		WISCONSIN DEPARTMENT OF JUSTIC			220.00	
			CLOSING BALANCE		8,352.98		605.80
	HUMAN RESOURCES		PROG-TOTAL-PO			12,344.61	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,344.61
 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919140000-62104	CONSULTING SERV	15,000.00	0.0%	3,340.51	-3,340.50	14,999.99	
	P1100076-PO# 09/15/11 -VN#016551			TE BRENNAN COMPANY		319.98	
				CLOSING BALANCE	14,680.01		319.98
	RISK MGMT.			PROG-TOTAL-PO		319.98	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$319.98
INCURRED BY RISK MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE

CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	8,400.00 35.1%	2,432.85	522.66	5,444.49		
	P1102932-PO# 09/15/11 -VN#027012		MMPR			326.55	
	P1102964-PO# 09/15/11 -VN#018292		BASICS NATURAL FOOD MARKET			374.90	
	P1102966-PO# 09/15/11 -VN#027012		MMPR			517.00	
	P1103144-PO# 09/15/11 -VN#042514		SYSCO FOODS OF BARABOO LLC			328.99	
	P1103166-PO# 09/15/11 -VN#029801		MILLIS,JODI			421.25	
	P1103169-PO# 09/15/11 -VN#044396		IHRKE,CONNIE			78.88	
	P1103190-PO# 09/15/11 -VN#024698		THONI,AMY L			11.94	
			CLOSING BALANCE		3,384.98		2,059.51
	EMPL.RELATED		PROG-TOTAL-PO			2,059.51	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,059.51
 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000063-29661	P & L TRUST	0.00 100.0%	-9,272.00	0.00	9,272.00		
	P1103114-PO# 09/15/11 -VN#044738		MGM TRICOR INC			4,636.00	
			CLOSING BALANCE		4,636.00		4,636.00
	BAL.SHEET A/C		PROG-TOTAL-PO			4,636.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,636.00
INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

OCT 06 2011

DATE

CHAIR

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

September 21, 2011
DATE DRAFTED

**AMENDING THE 2011 LAND CONSERVATION DEPARTMENT BUDGET
TO PROVIDE FINANCIAL ASSISTANCE TO THE WLWCA**

1 **WHEREAS**, the Land Conservation Department has agreed to participate, in principle, in the
2 development and implementation of the DNR's Rock River Basin, Total Maximum Daily
3 Loads for Phosphorus and Total Suspended Solids, Phosphorus Trading effort; and,
4

5 **WHEREAS**, this effort has been developed conceptually, but has not been fully developed to
6 address numerous issues such as legal instruments, development of a full basin trading
7 partnership, information and education issues and other issues; and,
8

9 **WHEREAS**, an US EPA Grant for the development of the necessary framework needed to
10 implement this effort is available; and,
11

12 **WHEREAS**, Rock County and the City of Janesville were identified as one of two potential pilot
13 projects within the Rock River Basin. The other pilot project being Dodge County and Beaver
14 Dam; and,
15

16 **WHEREAS**, Wisconsin Land and Water Conservation Association (WLWCA) has agreed to
17 facilitate the grant application for the US EPA Grant; and,
18

19 **WHEREAS**, WLWCA will develop the grant application for the cost of \$10,000, which will be
20 divided amongst the grant participants; and,
21

22 **WHEREAS**, the City of Janesville and the City of Beaver Dam have agreed to participate and
23 financially support the grant development; and,
24

25 **WHEREAS**, the Land Conservation Department has agreed to participate and financially support
26 the grant development by providing \$2,000; and,
27

28 **WHEREAS**, if the grant application is successful, the much needed implementation framework
29 will be developed for the Phosphorus trading effort to be conducted in Rock County and the Rock
30 River Basin.
31

32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
33 assembled this _____ day of _____, 2011, amends the Land Conservation
34 Department's budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u> <u>01/01/2011</u>	<u>INCREASE</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds:</u>			
62-6210-0000-46400 Fund Forwarded	\$ 0	\$ 2,000	\$ 2,000
<u>Use of Funds:</u>			
62-6200-0000-62119 Contracted Services	\$ 0	\$ 2,000	\$ 2,000

**AMENDING THE 2011 LAND CONSERVATION DEPARTMENT BUDGET TO PROVIDE
FINANCIAL ASSISTANCE TO THE WLWCA**

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Larry Wiedenfeld, Vice Chair

Eva Arnold

Ronald Combs

David Innis

Alan Sweeney

James Quade, USDA-FSA

Fred Yoss

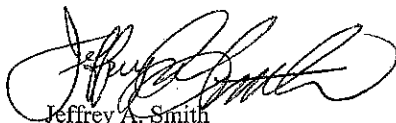
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

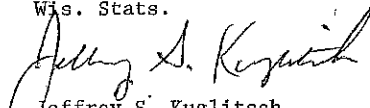
FISCAL NOTE:

This resolution authorizes a \$2,000 transfer from Land Conservation's Tree Planting fund balance, which is currently \$5,495, for its share of a grant application by the WLWCA


Jeffrey A. Smith
Finance Director

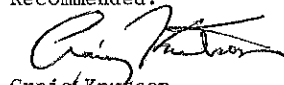
LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a) Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Land Conservation Department requests an amendment to the budget to facilitate financial support to the Wisconsin Land and Water Conservation Association (WLWCA) for the development of an US EPA grant. If the Grant application is funded, the development of the framework/process for the implementation of the Phosphorus Trading effort to be conducted in Rock County and the Rock River Basin will be completed. The WLWCA has agreed to facilitate the development of an agreed upon effort to develop a basin wide strategy for Nutrient Reduction as identified in the Request for Proposals: EPA-GM-2011-1. Phosphorus Trading allows Waste Water Treatment Facilities to fund agricultural best management practices in place of updating their treatment facilities.

Many legal issues stand in the way of the implementation of a full-scale phosphorus-trading program in the Rock River Basin. If the grant application is successful, a wide range of issues can be addressed prior to commencement with of this effort; includes legal documents, Memorandum of Understandings (MOU), and the establishment of a Rock River Basin Phosphorus Credit Clearing House.

The direct impact to Rock County will be the establishment of MOUs with local Waste Water Treatment Facilities, the development of legal documents for the establishment of a cost share program to fund Agricultural Best Management Practices, a source of funds to offset staff costs, and finally improvement in surface water quality for creeks that are not meeting water quality standards as identified in NR 102.

The direct impact on Janesville will be savings in not needing to upgrade the Waste Water Treatment Facility (WWTF), which has been estimated at approximately 30 million dollars.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

September 8, 2011
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2011 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the
3 Office of Justice Programs, at the Department of Justice, in the amount of \$47,128; and,
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock
6 County Sheriff's Office-\$9,428, Beloit Police Department-\$18,900, Janesville Police Department-
7 \$18,800); and,
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and
12 to support activities to prevent and control crime; and,
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2011, does approve and authorize the acceptance of
16 the Edward Byrne Memorial Justice Assistance Grant; and,
17

18 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized
19 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,
20

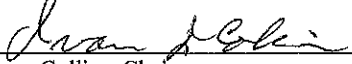
21 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2011 be amended as follows:
22
23

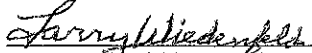
Account/ Description	Budget 01/01/11	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
21-2160-2011-42100 Federal Aid	\$0	\$47,128	\$47,128
<u>Use of Funds</u>			
21-2160-2011-67171 Capital Assets-\$1,000/More	\$0	\$9,428	\$9,428
21-2160-2011-69501 Aid to Localities	\$0	\$37,700	\$37,700

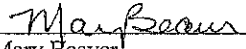
**AUTHORIZING ACCEPANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2011 BUDGET**
Page 2

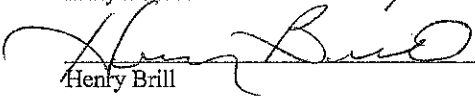
Respectfully submitted,

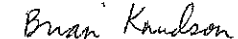
Public Safety and Justice Committee


Ivan Collins, Chair


Larry Wiedenfeld, Vice Chair


Mary Begger


Henry Brill


Brian Knudson

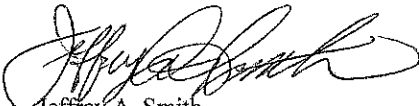
Finance Committee Endorsement

Reviewed and approved on a vote of

Mary Mawhinney, Chair

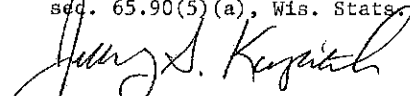
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$47,128 in Federal Aid for the Sheriff's Department and the Cities of Beloit and Janesville Police Departments. No County matching funds are required.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**AUTHORIZING ACCEPANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2011 BUDGET**
Page 3

Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant. The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of \$47,128.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$9,428
Beloit Police Department	\$18,900
Janesville Police Department	\$18,800

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. The Sheriff's Office intends to purchase two mobile video recorders for the patrol fleet.

Benefits of mobile video recorders:

- Protect officers from false claims
- Reinforce professional conduct and officer accountability
- Can be used as a training tool for new officers
- Corroborate stories and document sequence of events
- Create indisputable and court-admissible evidence

The Sheriff's Office budget will be amended to accept the funds.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY

Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY



September 20, 2011
DATE DRAFTED

**APPROVING LIGHTNING PROTECTION STUDY FOR HEALTH CARE CENTER-JAIL
COMPLEX**

- 1 **WHEREAS**, the County experiences on-going lightning damage of various IT and phone systems at the
2 Jail/Health Care Center Complex; and,
3
4 **WHEREAS**, the Communications Center saw a significant reduction in lightning damage as a result of
5 a 2009 lightning protection study; and,
6
7 **WHEREAS**, the consultant who performed the 2009 study has submitted a proposal that would analyze
8 and make recommendations on lightning protection for the balance of the Jail/HCC complex.
9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2011, does hereby approve contracting with the
12 Academy Service Group to perform a lightning protection study for the Jail/HCC complex (excluding
13 the Communications Center) in the amount of \$11,192 with funds to come from available Jail/Health
14 Care Center Complex Capital Projects Account resources.

Respectfully Submitted,

General Services Committee:

Phillip Owens
Phillip Owens, Chair

Henry Brill
Henry Brill, Vice Chair

Ronald Combs
Ronald Combs

Jason Heidenreich
Jason Heidenreich

Mary Mawhinney
Mary Mawhinney

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney
Mary Mawhinney, Chair

Vote

Date

**APPROVING ADDITIONAL CONTINGENCY FUNDING FOR JAIL RENOVATION
PROJECT**

Page 2

FISCAL NOTE:

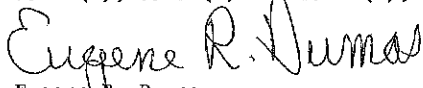
As of August 31, 2011 the Jail / HCC Complex Capital Account, 18-1849-0000-67200, had a \$646,112 unencumbered, unexpended balance. This capital account was funded by County sales tax receipts.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.01(2), 59.51(2) and 59.52(6), and by the Rock County Purchasing Ordinance.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Health Care Center – Jail Complex has been target of many lightning strikes over the years causing significant damage to the County's infrastructure, particularly the IT and phone systems.

In 2009, the Communications Center was experiencing significant lightning damage to various systems. The County contracted for a lightning protection study that identified a variety of areas of improvement. Since then, the Communications Center has been relatively free of lightning damage.

Damage caused by lightning is covered by the County's Property insurance firm – the Local Government Property Insurance Fund and has a \$2,500 deductible.

Recent lightning damage at the Health Care Center and Jail Complex points out the need to undertake a lightning protection study for the balance of the HCC/Jail complex.

The consultant used for the Communications Center study - Academy Service Group submitted a proposal and totals \$11,192 to undertake a lightning protection study covering the HCC – Jail complex.

A funding request was made to the County's property insurance firm but we have not received a response.

Funding is available for this request in the Jail /HCC Complex Capital Projects account.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Jodi Millis
DRAFTED BY

General Services Committee
SUBMITTED BY

September 6, 2011
DATE DRAFTED

**AWARDING CONTRACT FOR CONSTRUCTION QUALITY ASSURANCE TESTING AND
INSPECTION SERVICES FOR THE ROCK HAVEN REPLACEMENT PROJECT**

- 1 **WHEREAS**, the construction of the new Rock Haven facility will require that the County contract
2 directly with an independent testing agency to ensure that the construction materials and methods are of
3 high quality; and,
4
5 **WHEREAS**, services required include the testing of soil suitability, concrete, rebar and mesh
6 reinforcement, masonry, mortar and grout, structural steel, and asphalt among other materials that may
7 be necessary; and,
8
9 **WHEREAS**, these services are necessary to hold the general contractor accountable for the
10 construction services being provided; and,
11
12 **WHEREAS**, a Request for Proposals was issued by the Purchasing Division with six firms responding
13 (results attached); and,
14
15 **WHEREAS**, Purchasing, Samuels Group, Eppstein Uhen Architects and CG Schmidt did review all
16 responses received and determined that the highest ranked, most responsive and responsible Proposal
17 was submitted by Professional Services Inc (PSI) of Pewaukee, Wisconsin; and,
18
19 **WHEREAS**, PSI will be paid on a time and materials basis only for the work they are required to do.
20
21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
22 assembled this _____ day of _____, 2011, does hereby award a contract for construction
23 quality assurance testing and inspection services to Professional Services Inc of Pewaukee, Wisconsin
24 in an amount not to exceed \$60,000.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote _____ Date _____

Ronald Combs

Jason Heidenreich

Mary Mawhinney

AWARDING CONTRACT FOR CONSTRUCTION QUALITY ASSURANCE TESTING AND
INSPECTION SERVICES FOR THE ROCK HAVEN REPLACEMENT PROJECT

Page 2

FISCAL NOTE:

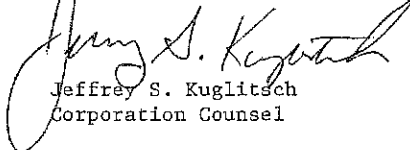
Sufficient funds are available in the Rock Haven Building Project Capital A/C 18-1851-0000-67200
for the costs of this contract.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01 and
59.51, Wis. Stats. Professional services are not subject to the bidding requirements
of Sec. 59.52(29), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

On September 8, 2011, the Rock County Board of Supervisors awarded the contract for construction of the Rock Haven replacement facility to CG Schmidt of Milwaukee, Wisconsin. Rock County will need to contract with an independent construction material testing firm to ensure that the work being done by the general contractor is of high quality. Services to be provided would include such things as testing of soil suitability, concrete, rebar and mesh reinforcements, masonry, mortar and grout, structural steel and asphalt.

Purchasing did solicit proposals from qualified testing firms with six firms responding. One response was considered non-responsive because it did not meet the qualifications of the RFP. A detailed schedule of services and a cost estimate based on the scope of the project was included in each firm's response. All proposals received were reviewed and evaluated based on criteria set forth in the RFP. Professional Services Inc (PSI) of Pewaukee, Wisconsin, did score the highest on the evaluations and is also the lowest proposed cost.

PSI estimated that the total cost for the services would be \$31,936 but this cost could vary depending upon the conditions found and the needs of the project. Therefore, this resolution authorizes a contract in the amount of \$60,000 to cover any unforeseen conditions. If additional testing services are needed beyond that amount, the County Board would need to authorize additional funds and amend the contract.

The Samuels Group will be responsible for requesting testing services when necessary and will report to the General Services Committee as to the testing services provided and the costs incurred under the contract.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER 2011-71
PROJECT NAME CONSTRUCTION MATERIAL TESTING SERVICES
DEPARTMENT ROCK HAVEN REPLACEMENT FACILITY PROJECT
PROPOSAL DUE DATE SEPTEMBER 13, 2011 – 12:00 NOON

	PROFESSIONAL SERVICES PEWAUKEE WI	GILES ENGINEERING WAUKESHA WI	MIDWEST ENGINEERING WAUKESHA WI	BRAUN INTERTEC WAUKESHA WI	RIVER VALLEY TESTING MADISON WI
RATER 1	100	85	65	58	46
RATER 2	100	90	90	65	80
RATER 3	83	100	80	64	37
TOTAL SCORE	283	275	235	187	163
AVERAGE SCORE	94.33	91.67	78.33	62.33	54.33
RANKING	1	2	3	4	5
COST	\$31,936.00	\$40,346.00	\$55,000.00	\$152,975.00	\$62,300.00

Proposals were evaluated based on the following criteria:

- General quality and adequacy of response – maximum 15 points
- Technical approach – quality of package provided – maximum 15 points
- Organization, personnel and experience – maximum 30 points
- Reasonableness of cost estimates – maximum 25 points
- Ability to complete work within a reasonable period of time – maximum 15 points

Request for Proposals was advertised in the Beloit Daily News and on the Internet. One vendor submitted a non-responsive Proposal.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE

GOVERNING COMMITTEE APPROVAL: _____

CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY

Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY



September 27, 2011
DATE DRAFTED

AWARDING SHERIFF'S OFFICE/JAIL DUCT WORK CLEANING PROJECT BID

- 1 **WHEREAS**, the County Jail Expansion Project scope included a replacement fire alarm system; and,
2
3 **WHEREAS**, the new fire alarm system requires sensors to be placed in ventilation ducts replacing
4 existing fire alarm sensors that are not as sensitive as the newer fire alarm systems; and,
5
6 **WHEREAS**, the ventilation ducts have accumulated a heavy amount of residue that will inhibit the new
7 fire alarm system from operating effectively; and,
8
9 **WHEREAS**, bids were obtained to undertake a thorough cleaning of the ventilation ducts.
10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
12 assembled this _____ day of _____, 2011, does hereby award the Sheriff's
13 Office/Jail Duct Work Cleaning Project to Dirty Ducts Cleaning in the amount of \$107,785.00 and
14 includes the base bids (#1 and #2) and Alternates #1 and #2 with funds to come from available
15 Jail/Health Care Center Complex Capital Projects Account resources.

Respectfully Submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote

Date

AWARDING SHERIFF'S OFFICE/JAIL DUCT WORK CLEANING PROJECT

Page 2

FISCAL NOTE:

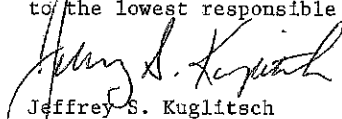
As of August 31, 2011 the unencumbered, unexpended balance in the Jail/HCC Complex Capital Project, A/C 18-1849-0000-67200, was \$646,112.97.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats. In addition, Sec. 59.52(29) Wis. Stats., requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

A replacement fire alarm system for the existing Sheriff's Office/Jail/Pinehurst areas was included in the Jail Expansion Project scope of work. The system includes placing sensors in the duct system. The facility's existing ducts have accumulated residue over the years (dust, lint and other residue associated with a correctional-office setting). The newer, more sensitive fire alarm sensors will not function properly in such an environment. The current fire alarm system has sensors in the duct system but the equipment was based upon older technology.

On-going maintenance of the duct system includes replacement of the air handling filters on a quarterly basis and cleaning the grill covers annually. The duct system itself has not been cleaned with the exception of a small portion of the Jail Tower - A.

Approximately eight years ago, a contractor was performing annual maintenance of the grills. The contractor was removing paint that had built up on the grill cover screws, which caused the paint to heat up to the point of smoking. The heat caused residue in the ducts to smoke. Subsequently a portion of the Jail Tower A duct area was cleaned.

The Owners Representative recommended bidding this separate from the TriNorth contract. The General Services Department developed the bid specification with the following breakdown:

- Base bid # 1 covers the Jail area exhaust and return fan system.

- Base bid #2 covers Pinehurst area exhaust and return fan system.

- Alternate #1 covers the Jail supply air system (includes fresh outside air as well as reused mixed air).

- Alternate #2 covers Pinehurst supply air system (includes fresh outside air as well as reused mixed air).

The recommendation is to select Base Bids #1 and #2 and Alternates #1 and #2 so that all the ducts are thoroughly cleaned.

(Note – the Juvenile Detention Center duct system was recently cleaned as a result of consultant report on staff concerns.)

Funding is available for this request in the Jail /HCC Complex Capital Projects account.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



PROJECT: SHERIFF'S OFFICE/JAIL DUCT WORK CLEANING PROJECT
PROJECT #: 2011-72
DUE DATE: SEPTEMBER 20, 2011 – 1:30 P.M. (CDT)
DEPARTMENT: GENERAL SERVICES

	DIRTY DUCTS CLEANING MADISON WI	INDOOR AIR TECHNOLOGIES VICTOR NY	LEGACY SERVICES CORPORATION ROTHSCHILD WI
ADDENDA RCV'D	YES	YES	YES
BID BOND RCV'D	YES	YES	YES
BASE BID #1	\$ 45,500.00	\$ 42,130.00	\$ 60,464.00
ALTERNATE #1	\$ 17,785.00	\$ 35,320.00	\$ 51,047.00
BASE BID #2	\$ 32,500.00	\$ 16,400.00	\$ 14,994.00
ALTERNATE #2	\$ 12,000.00	\$ 24,550.00	\$ 16,006.00
PROJECT TOTAL	\$ 107,785.00	\$ 118,400.00	\$ 142,511.00

Base Bids 1 & 2 consist of Exhaust Side and Return Fan Air Systems.
Alternates 1 & 2 consist of Air Supply Side of system.
This project was advertised in the Beloit Daily News and on the Internet.
Ten additional vendors were solicited that did not respond.

PREPARED BY: Alan Dranfild
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION

PROJECT NUMBER #2011-70
PROJECT NAME 2012 CALENDARS
QUOTE DUE DATE SEPTEMBER 13, 2011 -- 1:30 P.M.
DEPARTMENT GENERAL SERVICES

	OFFICE PRO JANESVILLE	OFFICE PRO JANESVILLE	STAPLES MADISON	RHYME PORTAGE	RHYME PORTAGE
BRAND	ALTERNATE BRAND	AT-A-GLANCE	AT-A-GLANCE	ALTERNATE BRAND	AT-A-GLANCE
TOTAL BID 1,103 CALENDARS	\$ 6,663.12	\$ 11,494.39	\$ 8,734.75	\$8,255.35	\$9,489.96
NOTES	DID NOT BID ON 2 CALENDARS	DID NOT BID ON 5 CALENDARS	DID NOT BID ON 1 CALENDAR	DID NOT BID ON 6 CALENDARS	DID NOT BID ON 8 CALENDARS

Invitation to Bid was advertised in the Beloit Daily News.

PREPARED BY:

Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

Signature *Michael Lee*

Date

GOVERNING COMMITTEE APPROVAL:

Chair

Vote

Date

PURCHASING PROCEDURAL ENDORSEMENT:

Chair

Vote

Date

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____

Public Works Committee
SUBMITTED BY _____



Ben Coopman, Director of Public Works
DRAFTED BY _____

September 28, 2011
DATE DRAFTED _____

2011 BUDGET AMENDMENT- FEDERAL AID BRIDGE CONSTRUCTION

1 **WHEREAS**, the County had budgeted \$91,000 in the 2009 federal aid projects budget for
2 construction of a replacement bridge over the Sugar River on CTH T, which road is shared with
3 Green County, and those funds are now in the fund balance; and,
4

5 **WHEREAS**, the Rock County's share of the cost to replace the bridge is \$96,189 and the
6 County has savings on other federal aid projects which have remained in the fund balance of
7 more than \$5,189.
8

9 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
10 assembled this _____ day of _____ 2011 that the 2011 Department of Public Works'
11 budget is hereby amended to increase Department funding for federally aided construction as
12 shown below.
13

14 Account No.	Budget at	Increase	Amended
15 Description	9/1/11	(Decrease)	Budget
16 <u>Source of Funds:</u>			
17 41-4330-4340-46400	0	96,189	96,189
18 Funds Forwarded			
19 <u>Use of Funds:</u>			
20 41-4330-4340-62119	39,700	96,189	135,889
21 Other Contracted Services			
22			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

David Diestler

Betty Jo Bussie, Vice-Chair

Brent Fox

Eva M. Arnold

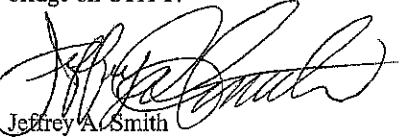
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

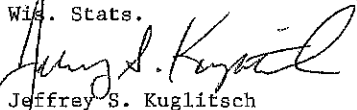
This resolution authorizes the use of Federal Aid fund balance for the County's share of a replacement bridge on CTH T.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

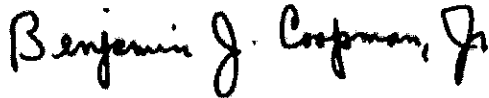


Craig Knutson
County Administrator

- Executive Summary -

The County budgeted \$91,000 in the 2009 budget for the replacement of the bridge over the Sugar River on County Trunk Highway T, which is on the border of Rock and Green Counties. This project was supervised by the Wisconsin Department of Transportation under the federally aided cost sharing program and Green County served as the intermediary with the State and paid both Counties' share of the costs as billings were received from the State. Now that the project is substantially complete, Green County has billed Rock County \$96,189 for one-half of the local share of the costs. The \$91,000 budget authority has previously been moved to the Highway fund balance/net assets. Rock County has had other federal aid projects where the total cost billed by the State has been less than the amount budgeted, so there is additional fund balance available to support the resolution.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." The signature is written in a cursive, flowing style.

Benjamin J. Coopman, Jr., P.E.
Public Works Director

BJC/dal

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____

Public Works Committee
SUBMITTED BY _____



Ben Coopman, Public Works Director
DRAFTED BY _____

September 28, 2011
DATE DRAFTED _____

AUTHORIZING PURCHASE OF REPLACEMENT SALT SHED ROOFS AND AMENDING THE DEPARTMENT OF PUBLIC WORKS' BUDGET

1 **WHEREAS**, two similar sized Department of Public Works (DPW) salt shed roofs, located on STH 11
2 at Read Road and USH 14 North of Evansville, have deteriorated to the point that water is leaking on to
3 the stored salt; and,
4

5 **WHEREAS**, said leakage was discovered this spring after the 2011 county budget was adopted; and,
6

7 **WHEREAS**, DPW staff prepared specifications and the County Purchasing Division solicited bids for
8 replacing the roofs.
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
11 this _____ day of _____, 2011, authorizes the award of two contracts of \$9,685 each (\$19,370
12 total) for replacing these roofs to the lowest responsible bidder, HC Anderson Roofing, Inc. of Rockton,
13 Illinois; and,
14

15 **BE IT FURTHER RESOLVED**, that the DPW-Highway 2011 budget be amended to authorize funds
16 for the use of assets to make these capital improvements as follows:
17

<u>Account/Description</u>	<u>Budget at 9/1/11</u>	<u>Increase/Decrease</u>	<u>Amended Budget</u>
18 Capital Assets-\$1,000/More	285,000	19,370	304,370
20 41-4350-4270-67171			
21 Allocated Cap & Materials	(287,119)	(19,370)	(306,489)
22 41-4350-4270-68109			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva M. Arnold

David Diestler

Brent Fox

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of _____

Marv Mawhinney, Chair

AUTHORIZING PURCHASE OF REPLACEMENT SALT SHED ROOFS AND AMENDING THE
DEPARTMENT OF PUBLIC WORKS' BUDGET

Page 2

FISCAL NOTE:

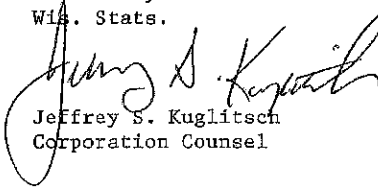
This resolution amends the DPW – Highway Buildings and Grounds Cost Pool for two replacement roof projects. These projects are funded by the County's cash and recovered by future depreciation charges.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

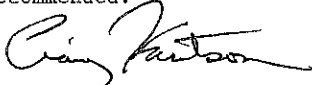
The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

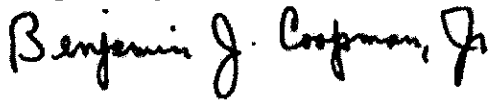
- Executive Summary -

In the 1990's, the Wisconsin Department of Transportation and Rock County partnered to construct nearly identical salt sheds on State Highway 11 near Read Road and on US Highway 14 north of Evansville. These buildings are now owned by Rock County. During the spring season of 2011, Public Works staff discovered roof leakage in each of these buildings. There are State environmental regulations concerning the proper storage of road salt, one of which is control of salt water runoff. There are expectations that the salt be stored in a dry environment.

The Department, in conjunction with the county Purchasing Division, solicited bids to remove and replace said leaking roofs. Staff is recommending the award of two contracts of \$9,685 each to HC Anderson Roofing, Inc. of Rockton, Illinois for the work. They were the lowest responsible bidder on the project.

The resolution also requests authorization to amend the departmental budget to pay for the work. It is proposed to use capital assets to accomplish the project.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." The signature is written in a cursive style with a large, stylized 'B' and a trailing flourish.

Benjamin J. Coopman, Jr., P.E.
Public Works Director

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



PROJECT: AVALON ROAD SALT SHED ROOF REPLACEMENT
PROJECT #: 2011-74
BID DUE DATE: SEPTEMBER 27, 2011 - 1:30 P.M. (LOCAL TIME)
DEPARTMENT: PUBLIC WORKS

	H C ANDERSON ROOFING ROCKTON, IL	CENTER CONSTRUCTION EVANSVILLE, WI	STERLING COMMERCIAL ROOFING STERLING, IL
BID BOND RECEIVED	YES	YES	YES
TOTAL COST	\$ 9,685.00	\$ 9,839.00	\$ 14,500.00

This project was advertised in the Beloit Daily News and on the Internet.
Eleven additional vendors were solicited that did not respond.
Three vendors submitted a Non-Compliant Bid because they did not supply the required Bid Bond.

PREPARED BY:


(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION:

(SIGNATURE)

(DATE)

GOVERNING COMMITTEE APPROVAL:

(CHAIR)

(VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT:

(CHAIR)

(VOTE) (DATE)

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



PROJECT: EVANSVILLE HWY 14 SALT SHED ROOF REPLACEMENT
PROJECT #: 2011-75
BID DUE DATE: SEPTEMBER 27, 2011 - 1:30 P.M. (LOCAL TIME)
DEPARTMENT: PUBLIC WORKS

	H C ANDERSON ROOFING ROCKTON, IL	CENTER CONSTRUCTION EVANSVILLE, WI	STERLING COMMERCIAL ROOFING STERLING, IL
BID BOND RECEIVED	YES	YES	YES
TOTAL COST	\$ 9,685.00	\$ 9,850.00	\$ 14,500.00

This project was advertised in the Beloit Daily News and on the Internet.
Eleven additional vendors were solicited that did not respond.

Two vendors submitted Non-Compliant Bids because they did not include the required Bid Bond with their Bid.

PREPARED BY:

Ada Dranfild
(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: _____

(SIGNATURE)

(DATE)

GOVERNING COMMITTEE APPROVAL: _____

(CHAIR)

(VOTE)

(DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____

(CHAIR)

(VOTE)

(DATE)

Executive Summary for the Purchase of Mobile Video Recorders For Sheriff's Office Squad Cars

The Sheriff's Office implemented the Mobile Video Recorder program in 2010 when they purchased nine mobile video recorders from Dell. With the purchase of an additional two MVRs, the Sheriff's Office will have eleven units and will need only four more units to outfit all of their patrol vehicles.

The in-car patrol video system includes a patrol recorder model 4C mobile digital video recorder (MVR), a 5.6-inch LCD monitor, a color zoom camera, a cabin-mounted camera, a global positioning system, and a wireless audio unit. The goal is to have the same brand and type of camera system in each vehicle.

The Sheriff's Office has requested that the IT Department purchase two mobile video recorders (MVRs/ squad cameras) from Dell at a cost of \$4,613.73 each for a total of \$9,227.46, under State Contract Number 45ABZ HHEC. The funding source is the Sheriff's Office 2011 Justice Assistant Grant.