

**FINANCE COMMITTEE**  
**April 7, 2011**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:32 A.M. on Thursday, April 7, 2011, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Podzilni, Beaver and Diestler.

**Committee Members Excused:** None.

**Staff Members Present.** Jeff Smith, Finance Director; Craig Knutson, County Administrator; Mickey Crittenden, Information Technology Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Tom Sweeney, Land Conservationist; Lori Stottler, County Clerk; Elizabeth Pohlman McQuillen, Criminal Justice Planner/Analyst; Vicki Brown, Treasurer.

**Others Present:** None.

**Approval of Agenda.** Supervisor Podzilni moved approval of the agenda, second by Supervisor Diestler. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Beaver moved approval of per meeting allowances in the amount of \$12,413.90, second by Supervisor Diestler. ADOPTED.

**Approval of Minutes – March 17, 2011.** Supervisor Podzilni moved to approve the minutes of March 17, 2011, second by Supervisor Kraft. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Mr. Knutson asked the Committee if they wished to have the pre-budget meetings again this year, with the Committee agreeing they would like to have them.

Mr. Smith said the sales tax for the month of February was \$749,000.

Chair Mawhinney said there will be a joint meeting with the General Services and Health Services Committees soon.

**Transfers and Appropriations.**

**Developmental Disabilities**

**FROM**

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62604	\$250,656
Nursing Home Relocation	
33-3310-0000-62602	12,000
Other Care	

**TO**

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62620	\$250,656
Community Integration Program	
33-3310-0000-62601	12,000
Purchase of Care	

**General Services**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
18-1810-0000-62160	\$ 22,450
Cleaning Contracts	

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
18-1810-0000-62119	\$ 22,450
Other Contracted Services	

**Sheriff's Office**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2100-0000-63904	\$ 1,315
Policing/First Aid Supplies	
21-2140-2009-67172	1,150
Capital Assets \$500-\$999	

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2100-0000-67172	\$ 1,315
Capital Assets \$500-\$999	
21-2140-2009-63904	1,150
Policing/First Aid Supplies	

Supervisor Diestler moved approval of the above Transfers for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Bills and Encumbrances**

Finance Director	\$ 1,720.03
County Clerk	3,648.26
Elections	10,667.95
Register of Deeds	300.00
Information Technology	8,241.76
IT Capital Proj	33,272.20
Bal. Sheet A/C	218.73

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Bills Over \$10,000.**

CESA 2	\$ 12,372.83
CESA 2	16,679.72
CESA 2	17,819.75
Dell	27,999.99
Illinois Office Supply	10,142.85

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Encumbrances Over \$10,000.** None.

**Pre-Approved Encumbrance Amendments.**

**Developmental Disabilities Board**

Creative Community Living Services Inc.	\$ 240,390.00
Riverfront Inc.	250,656.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Information Technology**

Charter Communications \$ 480.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Resolution**

**Authorize Overlap of Positions for Treasurer's Office.**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize temporarily overlapping staff in the Treasurer's Office, for the purpose of quality training, not to exceed one week.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Authorizing Purchase of Additional Storage Area Network Capacity.**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for additional storage area network components be issued to AE Business Solutions in the amount of \$24,380.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

The Committee asked to tour the IT Department at one of the next couple meetings.

**Review of Resolutions**

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget.**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 to approve and authorize the acceptance of \$21,000 of HIDTA grant funds and to authorize the Sheriff to sign the award documents; and,

**BE IT FURTHER RESOLVED**, that the 2011 Sheriff's budget be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

**Authorizing Acceptance of JAG Criminal Justice Coordinating Councils (2008) Grant and Amending the 2011 Budget.**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 does hereby accept the JAG Criminal Justice Coordinating Councils (2008) grant in the amount of \$10,000 from the Wisconsin Office of Justice Assistance.

BE IT FURTHER RESOLVED, that the 2011 Rock County Sheriff's Office budget be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

**Acceptance of 2008-2009 Homeland Security Mutual Aid Radio Replacement Grant: Round 6 (2008-2009) and Amending the 2011 Emergency Management Budget.**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011, does approve and authorize the acceptance of \$39,398 of Homeland Security Mutual Aid Radio Replacement Grant Funding and amend the 2011 Emergency Management Budget as follows:

...”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Amending 2011 Land Conservation Department Budget Gypsy Moth Suppression Program.**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011, amends the Land Conservation Department's budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Contract Award.**

**Authorization to Purchase Panasonic Toughbooks for the Sheriff's Office**

Supervisor Beaver moved approval of the above contract, second by Supervisor Diestler.  
ADOPTED.

**Discussion of Parcel 206 13540020, 202 Shirland Ave., City of Beloit.** Ms. Brown said from the 194, 2007, parcels, 25 have now paid. She said the parcel on Shirland Ave. is an old gas station and the City of Beloit contacted her to let her know they would like to take ownership of this property and asked if the Committee would like anything in writing. The Committee said to have Corporation Counsel start on an agreement to proceed.

**Adjournment.** Supervisor Beaver moved adjournment at 8:06 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**