

FINANCE COMMITTEE
September 15, 2011

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 15, 2011, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Podzilni, Beaver and Diestler.

Committee Members Excused: None.

Staff Members Present. Jeff Smith, Finance Director; Mickey Crittenden, Information Technology Director; Nick Osborne, Assistant to County Administrator; Vicki Brown, Treasurer; Lori Williams, Parks Director; Alan Dransfield, Senior Buyer; Michelle Schultz, Real Property Lister; Sue Zastoupil, Human Resources Secretary.

Others Present: None.

Approval of Agenda. Chair Mawhinney said there was a transfer for Mediation and Family Court Services that did not require action and should be deleted. Supervisor Podzilni moved approval of the agenda with this change, second by Supervisor Diestler. ADOPTED as amended.

Approval of Minutes. Chair Mawhinney suggested the September 2, 2011 minutes should reflect the separate committees. Supervisor Podzilni moved approval of the minutes of September 1, 2011 as presented, and the September 2, 2011 joint meeting with this change, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Mr. Smith handed out copies of the Standard and Poors and Moodys ratings. Standard and Poors said Rock County is very strong with a 2-year positive outlook. Moodys is revised as of yesterday, they had the GM closing in 2010 and it should have been 2008.

Mr. Smith reminded the Committee they will need to meet prior to County Board on September 22nd for the \$4.5 million issuance of promissory notes.

Ms. Brown said she went to court on Monday to file on the 80 parcels and gave an update on the remaining parcels. She said there are 59 parcels on the internet now.

Transfers and Appropriations.

Public Works

FROM

Account #

41-4350-4270-63510

Amount

\$ 2,650

TO

Account #

41-4350-4270-65310

Amount

\$ 2,650

Paging System Supplies
 41-4350-4285-63103 10,500
 Legal Forms
 00-0000-0001-46205 2,099.83
 Compensation – Loss of Fixed Assets

Land Leases
 41-4350-4285-63603 10,500
 Sign Parts & Supplies
 41-4350-4270-62460 2,099.83
 Building Svc Equipment R&M

UW Extension

FROM

<u>Account #</u>	<u>Amount</u>
56-5610-0000-62203	\$ 1,000
Natural Gas	
56-5610-0000-62200	2,000
Utilities	
56-5610-0000-63500	759
Repair & Maintenance	

TO

<u>Account #</u>	<u>Amount</u>
56-5610-0000-67200	\$ 3,759
Capital Improvements	

Sheriff's Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2140-2009-61210	\$ 2,500
Overtime Wages HIDTA - 09 Grant	

TO

<u>Account #</u>	<u>Amount</u>
21-2140-2009-69501	\$ 2,500
Aid to Local – HIDTA 09 Grant	

District Attorney

FROM

<u>Account #</u>	<u>Amount</u>
24-1610-0000-63202	\$ 1,760
Law Books	
24-1610-0000-64200	3,700
Training	
24-1610-0000-63100	675
Office Supplies	

TO

<u>Account #</u>	<u>Amount</u>
24-1610-0000-67130	\$ 1,760
PCs & Printers	
24-1610-0000-64701	3,700
Software Purchase	
24-1610-0000-64701	675
Software Purchase	

Supervisor Kraft moved approval of the above Transfers for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills/Encumbrances

Finance Director	\$	125.89
County Treasurer		335.00
Register of Deeds		100.00
Employee Related		887.00
Information Technology		32,025.38
Infrastructure		668.00
IT Capital Project		108,894.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

Core BTS Inc.	\$ 98,464.25
CXT Incorporated	70,500.00
Gilbank Construction Inc	88,825.00
Zander Solutions LLC	21,352.96

Supervisor Podzilni moved approval of the above Bills over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Ewald Automotive Group	\$ 38,131.00
Ewald Hartford Ford Lincoln Mercury LLC	52,911.00

Supervisor Beaver moved approval of the above Encumbrances over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Resolution.

Amending the Rock County Land Records Modernization Plan

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby amend the Rock County Land Records Modernization Plan and replace the existing fee schedule with an updated fee schedule; and,

BE IT FURTHER RESOLVED, that the updated fee schedule becomes effective upon passage of this resolution.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

Review of Resolutions.

Awarding Contract for Sidewalk Replacement at Sheriff’s Office

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, that a contract for sidewalk replacement at the Sheriff’s Office be awarded to Valia Excavating of Fort Atkinson in the bid amount of \$29,949.00.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services and Amending the 2011 County Human Services Department Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, does hereby award the contract for WHEAP services to Energy Services, Inc. per the terms and conditions set forth in the request for proposals; and,

BE IT FURTHER RESOLVED, that the 2011 Human Services Department Budget is amended as follows:

...”

Supervisor Beaver moved Purchasing Procedural Endorsement and Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this ____ day of _____, 2011, that a Purchase Order be issued to Ewald Automotive Group of Oconomowoc, Wisconsin as follows:

\$16,992.00 for one 2012 4-Door Chevrolet Impala
\$27,869.00 for one 2012 Ford F350 4x4 Super Cab Pickup Truck
\$21,139.00 for one 2012 Dodge Caravan
\$25,042.00 for one 2012 Ford F350 4x4 Regular Cab Pickup Truck.”

Supervisor Diestler moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Request for Authorization to Purchase 7 Budgeted HP z400 Workstations for the Information Technology Department

Supervisor Beaver moved approval to purchase 7 budgeted HP z400 workstations for the Information Technology Department at \$1,377.66 each for a total of \$9,643.62, second by Supervisor Kraft. ADOPTED.

Report on Cash Balances and Investments. Mr. Smith updated the Committee on cash balances and investments as of August 31, 2011.

Adjournment. Supervisor Podzilni moved adjournment at 8:02 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.