



**FINANCE COMMITTEE
THURSDAY, FEBRUARY 17, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes –February 3, 2011
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. County Clerk (2)
 - B. Coroner
 - C. Human Resources
 - D. Human Services
 - D. 911 Communications Center (2)
 - E. Sheriff's Office (2)
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Developmental Disabilities Board
 - E. Approval of Bills for Other Departments
 - 1) Public Safety and Justice - Sheriff's Office
6. Resolution
 - A. Authorizing Purchase of Three Network Servers
 - B. Worker's Compensation Loss Control Services for 2011 and 2012
7. Review of Resolutions
 - A. Amending the Sheriff's Budget to Accept Fees from the Jail Lobby Kiosk
 - B. Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds
 - C. Modifying the 2010 Rock County Human Services Budget to Accept Additional Funds for the Provision of Economic Support Services
 - D. Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Community Relocation Initiative (CRI) Funding
 - E. Modifying the 2010 Rock County Human Services Budget to Accept Additional Nursing Home Diversion (NHD) Funding

- F. Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget
 - G. Awarding a Contract to Purchase Automated Vehicle Locating Equipment, Entering a Cost-Sharing Contract with the Wisconsin Department of Transportation and Amending the Public Works Department Budget
8. Report on Cash Balances and Investments
 9. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-117

Transfer No.

Requested by County Clerk

Lord Stottler

Department

Department Head

Date

1/31/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
14-1411-0000-63100	Office Supplies	863

ACCOUNT #	DESCRIPTION	AMOUNT
14-1411-0000-62114	Board of Canvass & Tabulators	863

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

BRK

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
\$10-117
FFB 8/2011

TO: FINANCE DIRECTOR

REQUESTED BY: County Clerk
Department

Franklin West
Department Head Signature

DATE: 1-31-2011

FROM:	AMOUNT
1) ACCOUNT #: 14-1411-0000-63100 DESCRIPTION: <i>Office supplies</i> CURRENT BALANCE: \$ 1,114.58 @ 1/31/11 PROVIDED BY THE FINANCE DIRECTOR	863.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 14-1411-0000-62114 DESCRIPTION: <i>Board of Comms + Auditor</i>	863.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Due to a receipt in Sept 2010, coupled with new GAS reporting requirements additional Commsing was necessary.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-120

Transfer No.

Requested by _____ County Clerk _____

Lori Stottler

Department _____ Department Head _____

Date

1/31/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
14-1410-0000-63101	Postage	700
14-1410-0000-64200	Training	830
19-1922-0000-64904	Contingency Fund	1,207

ACCOUNT #	DESCRIPTION	AMOUNT
14-1410-0000-63117	Passport Postage	2,737

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

BR

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File _____

**ROCK COUNTY
TRANSFER REQUESTS**

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
#10-120
FEB 4 2011

REQUESTED BY: County Clerk
Department

[Signature]
Department Head Signature

DATE: 1/31/2011

FROM:	AMOUNT
1) ACCOUNT #: 14-1410-0000-63101 DESCRIPTION: <u>postage</u> CURRENT BALANCE: \$ 747.17 @ 1/26/10 PROVIDED BY THE FINANCE DIRECTOR <u>[Signature]</u>	700.00
2) ACCOUNT #: 14-1410-0000-64260 DESCRIPTION: <u>insurance</u> CURRENT BALANCE: \$ 1056.55 @ 1/26/10 PROVIDED BY THE FINANCE DIRECTOR <u>[Signature]</u>	830.00
3) ACCOUNT #: 19-1922-0000-24904 DESCRIPTION: <u>contingency funds</u> CURRENT BALANCE: \$ 43,533.00 @ 1/26/10 PROVIDED BY THE FINANCE DIRECTOR <u>[Signature]</u>	1207.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 14-1416-0000-62117 DESCRIPTION: <u>passport postage</u>	\$2,737.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

New federal req. requires all passports be mailed traceable/contingency + tracked didn't get announced until Feb 2010. This mandate is urgent & requires additional funds that we are NOT allowed to pass on to customer/applicant. I went over in revenues & have funds left in my TRANSFER.DOC Election program, but am not allowed to transfer from/between them.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-131
Transfer No.

Requested by Coroner

Jennifer Keach

Department

Department Head

Date 2/8/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000-64904	Contingency Fund	7,481

ACCOUNT #	DESCRIPTION	AMOUNT
28-2600-0000-61300	Per Diems	598
28-2600-0000-61300	Physician & Other Services	4,844
28-2600-0000-63300	Travel	2,039

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-131
FEB 9 2011

TO: FINANCE DIRECTOR

REQUESTED BY: CORONER
Department

Amber Kneek
Department Head Signature

DATE: 2/8/2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency fund CURRENT BALANCE: \$ 43,533 @ 12/31/10 PROVIDED BY THE FINANCE DIRECTOR @ 2/9/11	\$597.34 7,481	ACCOUNT #: 28-2600-0000-61300 DESCRIPTION: PER DIEMS	\$597.34 598
2) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency fund CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	\$4,843.61	ACCOUNT #: 28-2600-0000-61300 DESCRIPTION: Physician + Other Services	\$4,843.61 4844
3) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Travel Contingency fund CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	\$2,038.58	ACCOUNT #: 28-2600-0000-63300 DESCRIPTION: Travel	\$2,038.58 2039
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: Per diem personnel were utilized to assist with additional

Call coverage due to personnel shortage in November and December 2010.

- The coroner's office had a significant increase in cases in 2010 as well as an increased need for forensic testing.

- The increased caseload for 2010 and employees submitting requests for mileage reimbursement resulted in budget overrun.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-110

Transfer No.

Requested by Human Resources

Dave O'Connell

Department

Department Head

Date

1/26/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-63200	Pubs/Subs/Dues	1,000
08-1420-0000-61920	Physicals	1,400

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-63107	Public & Legal Notices	2,400

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

ERK

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

2/10/11

COMMITTEE CHAIR

Diana Goff

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-110
JAN 26 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Human Resources
Department

Don Oliver
Department Head Signature

DATE: 1/26/11

FROM:	AMOUNT
1) ACCOUNT #: 08-1420-0000-63200 DESCRIPTION: Publications/Subscriber/ Dues CURRENT BALANCE: \$ 165286 @ 1/25/11 PROVIDED BY THE FINANCE DIRECTOR	\$1,000.00
2) ACCOUNT #: 08-1420-0000-61920 DESCRIPTION: Physicals CURRENT BALANCE: \$ 2050.21 @ 1/25/11 PROVIDED BY THE FINANCE DIRECTOR	1,400.00
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 08-1420-0000-63107 DESCRIPTION: Public & Legal Notices	\$2400.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: Due to unforeseen retirements and resignations, there have been more vacancies than anticipated for 2010.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-114
Transfer No.

Requested by Human Services

Charman Klyve

Department

Department Head

1/25/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
36-3706-0000-64604	CSP Program Exp	30,800

ACCOUNT #	DESCRIPTION	AMOUNT
36-3706-0000-67200	CSP Cap Improvement	30,800

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

[Signature]

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

2-9-11

COMMITTEE CHAIR

Brian Kudsen

File

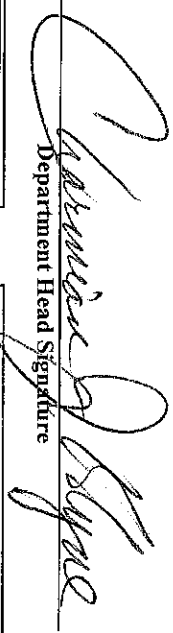
ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#10-114
JAN 26 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Human Services
Department


Department Head Signature

DATE: 01/25/11

FROM:	AMOUNT
1) ACCOUNT #: 36-3706-0000-64604 DESCRIPTION: CSP Program Expense (2010) CURRENT BALANCE: \$ 71545 @ 1/1/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$ 30,800.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 36-3706-0000-67200 DESCRIPTION: CSP Capital Improvements (2010)	\$ 30,800.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

The Human Services Department (HSD) is requesting a transfer of \$30,800 from CSP Program Expense to CSP Capital Improvements. CSP Program Expense funds are used to pay for services directed at enabling mentally ill adults to remain in their own homes or be cared for in a foster home or Community Based Residential Facility (CBRF), rather than being placed in a nursing home/institutional setting. In 2010, savings were achieved by using Community Options Program (COP) funds (state funding) to cover the costs of these services for eligible clients.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

All expenses are related to the move of the Community Support Program (CSP) and the Jamesville Counseling Center to the new Franklin Street location. Expenses include the installation of door latches, data lines, a paging system, connection to the County's telephone system, and data network configuration.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-109

Transfer No.

Requested by 911 Communications Center

David Sleeter

1/21/11

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-46205	Insurance Proceeds	6,320.00

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-62400	R&M Services	6,320.00

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

DSR

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

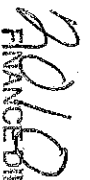
02/07/2011

COMMITTEE CHAIR

David Sleeter

File

ROCK COUNTY TRANSFER REQUESTS


 FINANCE DIRECTOR
 RECEIVED
 #10-109
 JAN 21 2011

TO: FINANCE DIRECTOR

REQUESTED BY: ROCK COUNTY COMMUNICATIONS CENTER

Department _____ Department Head Signature 

DATE: JANUARY 21, 2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 00-0000-0001-46205 DESCRIPTION: INSURANCE PROCEEDS CURRENT BALANCE: \$6320.00 <i>SNY 1/18/11</i> PROVIDED BY THE FINANCE DIRECTOR	\$6,320.00	ACCOUNT #: 23-2400-0000-62400 DESCRIPTION: R&M Services	\$6,320.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: 11/1/10 Lightning Strike. Funds recovered from insurance provider. Repairs by Teleco.

LGPIF CK A 75997885 - \$6,320.00

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-116
Transfer No.

Requested by 911 Communications Center

David Sleeter

Department

Department Head

1/28/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-64200	Training	2,500

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-62400	R&M Supplies	2,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

02-07-2011

COMMITTEE CHAIR



File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: ROCK COUNTY COMMUNICATIONS CENTER

Department

Department Head Signature

DATE: JANUARY 28, 2011

(Signature)

FINANCE DIRECTOR
RECEIVED
10-116
JAN 31 2011

FROM:	AMOUNT
1) ACCOUNT #: 23-2400-0000-64200 DESCRIPTION: TRAINING EXPENSES CURRENT BALANCE: \$45412 @ 12/31/10 PROVIDED BY THE FINANCE DIRECTOR <i>(Signature)</i>	\$2,500.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 23-2400-0000-62400 DESCRIPTION: R&M SERVICES	\$2,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: Overestimated insurance proceeds and did not request enough funds from last transfer. Funds are available due to the Motorola Conference being covered in full for the Communications center for 2010. Funds will be needed for an expected cross charge from IT for wireless maintenance.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-104

Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

Date

1/14/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2158-0000-67171	Capital Assets \$1,000+ JAG Recovery Grant	1,080

ACCOUNT #	DESCRIPTION	AMOUNT
21-2158-0000-63110	Admin. Exp. JAG	1,080

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

02-07-2011

COMMITTEE CHAIR



File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#10-104
JAN 17 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office
Department

Sherrill Spink
Department Head Signature

DATE: 01-14-11

FROM:	AMOUNT
<p>1) ACCOUNT #: 21-2158-0000-67171 DESCRIPTION: Capital Assets-\$1,000/More JAG Recovery Grant CURRENT BALANCE: \$ 13,431.56 PROVIDED BY THE FINANCE DIRECTOR <i>01-17-11</i></p>	\$1,080
<p>2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	
<p>3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	
<p>4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	

TO:	AMOUNT
<p>ACCOUNT #: 21-2158-0000-63110 DESCRIPTION: Administration Expense JAG Recovery Grant</p>	\$1,080
<p>ACCOUNT #: DESCRIPTION:</p>	
<p>ACCOUNT #: DESCRIPTION:</p>	

REASON FOR TRANSFER - BE SPECIFIC:

JAG 2009 Recovery Award:
 The original grant budget did not contain a line item for administrative expenses. This transfer will reduce the budget line for capital equipment and establish a budget line for administrative expenses. The administrative expenses budget line will be used for contracted services relating to the grant program.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-115

Transfer No.

Requested by Sheriff's Office

Sheriff Spoden

Department

Department Head

Date

1/27/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62109	Personnel Services	1,260

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-63101	Postage	1,260

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

01-07-2011

COMMITTEE CHAIR

File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-115
JAN 27 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office
Department

[Signature]
Department Head Signature

DATE: 01-27-11

FROM:	AMOUNT
1) ACCOUNT #: 21-2100-0000-62109 DESCRIPTION: Personnel Services CURRENT BALANCE: \$ 179052 12/31/10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i> 1/27/11 ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	\$1,260
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2100-0000-63101 DESCRIPTION: Postage	\$1,260
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Mail volume was higher than anticipated. The largest volume of outgoing mail is for offender release notifications to the public and for account statements mailed released inmates (collection effort).

2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	-4,063.31	784.34	3,278.97		
	P1000389-PO# 12/31/10 -VN#024432					IKON OFFICE SOLUTIONS	3,797.26
			CLOSING BALANCE		-518.29		3,797.26
	FINANCE DIRECTOR		PROG-TOTAL-PO				3,797.26

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,797.26 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-44164	FEES FR.ABSTRACT	100,000.00	103.6%	103,617.89	0.00		
	P1001375-PO# 12/31/10 -VN#043416			FIDLAR COMPANIES		-1,320.15	
*** OVERDRAFT ***				CLOSING BALANCE	-2,297.74		-1,320.15
1017210000-62119	OTHER SERVICES	103,540.00	87.4%	90,537.50	0.00		
	P1001375-PO# 12/31/10 -VN#043416			FIDLAR COMPANIES		1,637.65	
				CLOSING BALANCE	11,364.85		1,637.65
	LAND RECORDS			PROG-TOTAL-PO		317.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$317.50 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00	4.1%	-455.77	2,515.00	47,940.77	
	P1004199-PO# 12/31/10 -VN#047818					ENTERPRISE SYSTEMS GROUP	7,000.00
					CLOSING BALANCE	40,940.77	7,000.00
						INFORMATION TECH	PROG-TOTAL-PO
							7,000.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,000.00 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011 DATE _____ CHAIR

2011...

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63200	PUBL/SUBCR/DUES	774.00	6.4%	50.00	0.00	724.00	
	P1101088-PO# 02/07/11 -VN#044413					WISCONSIN ASSOCIATION OF PUBLI	80.00
					CLOSING BALANCE	644.00	80.00
	FINANCE DIRECTOR		PROG-TOTAL-PO				80.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$80.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011

DATE _____ CHAIR

2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63103	LEGAL FORMS	2,000.00	0.0%	0.00	0.00	2,000.00	
	P1101132-PO# 02/07/11 -VN#027121					DEPARTMENT OF HEALTH SERVICES	1,304.00
					CLOSING BALANCE	696.00	1,304.00
	REGISTER OF DEED		PROG-TOTAL-PO				1,304.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,304.00 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00	0.0%	0.00	0.00	4,000.00	
	P1101009-PO# 02/07/11 -VN#050544			OAKSTONE PUBLISHING LLC		205.25	
				CLOSING BALANCE	3,794.75		205.25
				EMPL. RELATED		205.25	
				PROG-TOTAL-PO			205.25

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$205.25 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-63200	PUBL/SUBCR/DUES	200.00	0.0%	0.00	0.00	200.00		
	P1101043-PO# 02/07/11 -VN#025900			WLIA			200.00	
				CLOSING BALANCE		0.00		200.00
1017210000-64200	TRAINING EXP	15,200.00	0.0%	0.00	0.00	15,200.00		
	P1101043-PO# 02/07/11 -VN#025900			WLIA			910.00	
				CLOSING BALANCE		14,290.00		910.00
	LAND RECORDS			PROG-TOTAL-PO			1,110.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,110.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 17 2011

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1100245 PEID 021141

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME REM Wisconsin II, Inc.
ACCOUNT NUMBER 33-3310-0000-62604
FUNDS DESCRIPTION CIP 1B
AMOUNT OF INCREASE \$ 23,670
INCREASE FROM \$ 3,399,991 TO \$ 3,423,661
ACCOUNT BALANCE AVAILABLE \$6,958,870 131¹¹
REASON FOR AMENDMENT One current residential client receiving day services.

APPROVALS

GOVERNING COMMITTEE Cheryl Drozdowicz 2-9-11
Vice Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

2010 . . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121670000-62119	OTHER SERVICES	247,402.00	65.6% 230,387.95	-68,069.03	85,083.08		
	P1000551-PO# 12/31/10 -VN#011318					BLACKHAWK TECHNICAL COLLEGE	13,693.77
						CLOSING BALANCE	71,389.31
							13,693.77
						RECAP OPERATIONS	13,693.77
						PROG-TOTAL-PO	13,693.77

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,693.77 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

FEB 17 2011

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

February 7, 2011
DATE DRAFTED

Authorizing Purchase of Three Network Servers

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for meeting
- 5 the current and future network server requirements associated with the County systems; and,
- 6
- 7 **WHEREAS**, the Information Technology 2011 Budget did specify sufficient funds for the replacement
- 8 of older and under-performing servers; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the configuration of this
- 11 network server system; and,
- 12
- 13 **WHEREAS**, the specified server system will be purchased using the pricing and terms of the State of
- 14 Wisconsin Contract #WN33ACA.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2011 that a Purchase Order for one server be issued to Dell in
- 18 the amount of \$27,999.99.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Philip Owens, Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

Authorizing Purchase of Three Network Servers

Page 2

FISCAL NOTE:

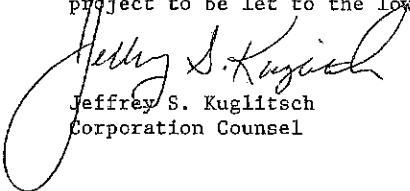
\$437,615 is included in Information Technology's Capital Projects, A/C 07-1444-0000-67171, for upgrading the County's IT System including replacement of network services. This project is funded by funds forwarded from 2010 plus \$405,816 in long term debt proceeds. It is anticipated that the County will issue debt sometime this summer.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

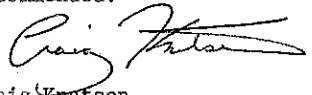
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Three Servers for the Network Server Upgrade Project

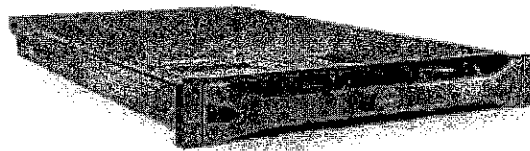
As a Capital Improvement Program project and part of the 2011 budget, this project is a continuing process of upgrading the County's Network Server capacity. The server upgrades are aimed at replacing out-of-support or under-performing file servers, print servers, application servers, and database servers. The purchase and installation of these three servers are a part of the 2011 portion of the capital project intended for these funds. The following describes the three identical servers:

- Dell PowerEdge R710 Rack-Mounted Server (\$9,333.33 ea.), for use as general service, shared and virtual host servers covering multiple County applications and databases in addition to file and print services.
- Total Cost for three servers: \$27,999.99

These three servers are targeted to replace current servers, most of which will either be re-purposed for less demanding uses or sent to auction. Each new server represents a 15x capacity boost compared to the older servers to be replaced, thus providing for future application needs.

These servers will be located in the data center at the Health Care Center. The servers will be network-attached and will use the County's Storage Area Network for primary disk storage. These servers will have a useful life for the County of 5 or more years.

The servers will be purchased directly from Dell Marketing L.P. using the pricing and terms of the State of Wisconsin contract #WN33ACA.



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee and
Finance Committee
INITIATED BY

Dave O'Connell, Human Resources Dir.
DRAFTED BY

County Board Staff Committee and
Finance Committee
SUBMITTED BY



February 10, 2011
DATE DRAFTED

WORKER'S COMPENSATION LOSS CONTROL SERVICES FOR 2011 AND 2012

1 **WHEREAS**, the County of Rock is self-funded for worker's compensation claims to approximately
2 1,200 County employees; and,
3
4 **WHEREAS**, in 2011, the budget includes appropriations of \$745,000 for worker's compensation
5 claims; and,
6
7 **WHEREAS**, the Human Resources Department is charged with continuing efforts to contain the ever-
8 growing costs of providing worker's compensation coverage to County employees, which requires the
9 assistance of consultants who possess particular expertise in furthering such efforts; and,
10
11 **WHEREAS**, Willis has provided valuable health and worker's compensation administration
12 consulting services for Rock County for several years; and,
13
14 **WHEREAS**, Willis is willing to provide worker's compensation loss control services for the
15 remainder of year 2011 for \$22,500 (beginning April 1, 2011); and \$30,000 for 2012; and,
16
17 **WHEREAS**, it is in the best interests of the County to contract with Willis for these services in 2011
18 and 2012.
19
20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
21 assembled on this ____ day of _____, 2011, hereby contracts with Willis of Appleton, Wisconsin
22 for Worker's Compensation Loss Control Services for 2011 and 2012, in the amounts of \$22,500, and
23 \$30,000, respectively; and,
24

25 **BE IT FURTHER RESOLVED**, that the Workers Compensation 2011 budget be amended as
26 follows:

28	Budget At	Increase	Amended
29 <u>A/C/Description</u>	<u>February 1, 2011</u>	<u>(Decrease)</u>	<u>Budget</u>
30 Source of Funds			
31 19-1912-0000-47000/ 32 Transfer In	-0-	22,500	22,500
33 Use of Funds			
34 19-1912-0000-61710/ 35 Workers Compensation	100,000	22,500	122,500

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

FINANCE COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Sandra Kraft, Vice Chair

Eva Arnold

Mary Beaver

Henry Brill

David Diestler

Betty Jo Bussie

J. Russell Podzilni

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

FISCAL NOTE:

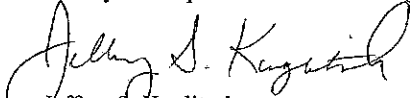
This resolution authorizes a transfer in of \$22,500 from the Worker's Compensation Trust A/C 00-0000-0063-29663 which has a current balance of \$404,807.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

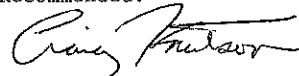
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats. As an amendment to the adopted County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Our hope by entering into this agreement with Willis is that through their loss control services they will be able to reduce our worker's compensation claims.

Willis said that by using their services we will reduce the frequency and severity of injuries to employees and the impact of these injuries at work and at home. We will reduce: (1) the direct costs of Worker's Compensation claims to the County – lost time/ disability payments and medical bills; and (2) the indirect costs of Worker's Compensation claims. Industry studies have shown that indirect costs are at least two times the direct cost of claims. Indirect costs include:

- Hiring new people or temporary employees to replace injured employees
- Training other employees to do the job of the injured employees
- Overtime wages to complete the job duties of injured employees
- Loss of productivity associated with witnesses to the accident as well as co-workers
- Modification of work environment to accommodate the injured employee

According to Willis, by using their services we will comply with the Wisconsin Department of Commerce (DCOM) (OSHA) safety standards. For example:

- Lock Out/Tag Out of Machinery and Equipment
- Confined Space Entry
- Hazard Communication
- Personal Protective Equipment
- Hearing Conservation

Willis also claims they will reduce the chance of an accident affecting General and Auto Liability insurance coverage (i.e., automobile accidents with third parties) and prevent Cumulative Trauma Disorders (CTD) claims (carpal tunnel, tendonitis) through reduction in exposure to this type of injury.

In checking their references with other Counties that have used their services for a prolonged period of time we have found that other counties are extremely satisfied with their work and believe that the cost for their services will be more than offset by the amount of money we will save in claims as a result of their work.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

February 1, 2011
DATE DRAFTED

Amending the Sheriff's Budget to Accept Fees from the Jail Lobby Kiosk

1 **WHEREAS**, the Sheriff's Office has contracted with TurnKey Corrections to handle the inmate
2 commissary function and the jail lobby kiosk; and,
3
4 **WHEREAS**, there is a convenience fee charged for using the lobby kiosk; and,
5
6 **WHEREAS**, the Sheriff's Office has negotiated to split the convenience fee with TurnKey Corrections
7 with the Sheriff's Office receiving 25% of the fees collected; and,
8
9 **WHEREAS**, the fees collected will be deposited to the Commissary checking account and used for the
10 benefit of the inmates.
11
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2011 to approve and authorize the acceptance of fees from the jail lobby
14 kiosk to be used for the benefit of the inmates.

<u>Account/ Description</u>	<u>Budget 01/01/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
21-2200-0000-44170/ Commissary Commissions	\$125,000	\$8,000	\$133,000
<u>Use of Funds</u>			
21-0000-0000-64904/ Sundry	\$125,000	\$8,000	\$133,000

Respectfully submitted,

Public Safety and Justice Committee

FINANCE COMMITTEE ENDORSEMENT

Ivan Collins, Chair

Reviewed and approved on a vote of
_____.

Larry Wiedenfeld, Vice Chair

Mary Mawhinney, Chair

Mary Beaver

Henry Brill

Brian Knudson

Amending the Sheriff's Budget to Accept Fees from the Jail Lobby Kiosk

Page 2

FISCAL NOTE:

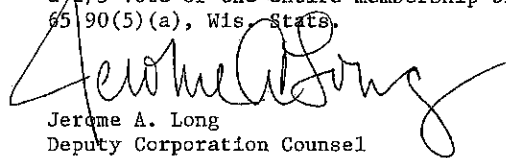
This resolution amends the Sheriff's 2011 budget for anticipated fee revenues from the Jail Lobby Kiosk. Collected fees are used for the benefit of inmates.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jerome A. Long
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Inmates are allowed to have money deposited on account while they are incarcerated. Money is deposited to their accounts via a kiosk machine in jail lobby. The prior kiosk vendor charged a convenience fee of \$2.75 for using the machine. The Sheriff's Office did not receive any portion of this fee.

The Sheriff's Office has contracted with a new vendor, TurnKey Corrections, to handle the inmate commissary function and the jail lobby kiosk. The new vendor has offered the Sheriff's Office the option of waiving the convenience fee on the lobby kiosk or charging a fee and splitting it with the Sheriff's Office.

The Sheriff's Office intends to reduce the lobby kiosk convenience fee to \$2.00 and split the fee with TurnKey Corrections. The Sheriff's Office will receive 25% of the fees collected. The fees collected will be deposited to the Commissary checking account and used for the benefit of the inmates for a variety of items such as library books, mattresses, shoes, and uniforms.

This arrangement will benefit both the inmates and their family members who deposit money on behalf of the inmates.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 27, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Wisconsin Works (W-2) Funds**

1 **WHEREAS**, the Human Services Department administers the Wisconsin Works (W-2) program in Rock
 2 County through a contract with the Wisconsin Department of Children and Families; and,
 3
 4 **WHEREAS**, the W-2 program provides support services designed to facilitate access to and sustain
 5 employment for eligible low-income parents with minor children; and,
 6
 7 **WHEREAS**, the Human Services Department anticipates receiving an additional \$601,000 from the
 8 Wisconsin Department of Children and Families for program administration, services, and participant
 9 benefits in 2010.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
 12 assembled this _____ day of _____, 2011, does accept \$601,000 in additional funds and
 13 amends the 2010 Rock County Human Services Department budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>12/31/10</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3721-0000-42100 Federal Aid	\$632,570	\$601,000	\$1,233,570
<u>Use of Funds</u>			
36-3721-0000-64604 Program Expense	\$632,570	\$601,000	\$1,233,570

Human Services Board

Brian Knudson
Brian Knudson, Chair

Jennifer Bishop
Jennifer Bishop, Vice Chair

Robert Fizzell
Robert Fizzell

Kathy Kelm
Kathy Kelm

Absent
Minnie Murray

Absent
Phillip Owens

Terry Thomas
Terry Thomas

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers

Absent
Marvin Wopat

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

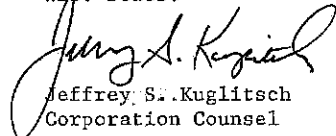
This resolution authorizes the acceptance of an additional \$601,000 in Federal Aid for Human Services' 2010 W-2 Program. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds

This resolution amends the 2010 Human Services Department budget to accept \$601,000 in additional funds for the Wisconsin Works (W-2) program. The Human Services Department administers the W-2 program in Rock County through a contract with the Wisconsin Department of Children and Families.

The W-2 program provides support services designed to facilitate access to and sustain employment for eligible low-income parents with minor children. The Department anticipates receiving an additional \$601,000 from the Wisconsin Department of Children and Families for program administration, services and participant benefits in 2010.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 27, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Funds for the Provision of Economic Support Services**

1 **WHEREAS**, the Human Services Department annually receives sum-sufficient funding through the
2 Wisconsin Department of Health Services and the Department Children and Families for Emergency
3 Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program; and,
4

5 **WHEREAS**, these funding sources provide eligible Rock County residents financial assistance in the
6 case of an emergency that may result in homelessness, transportation to Medicaid covered services, and
7 reimbursement of funeral and cemetery costs; and,
8

9 **WHEREAS**, the Human Services Department anticipates the 2010 expenditures to exceed the 2010
10 Budget by \$195,676; and,
11

12 **WHEREAS**, the Human Services Department anticipates additional funding of \$195,676 from the
13 Department of Health Services and the Department of Children and Families to offset additional
14 expenditures.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
17 assembled this _____ day of _____, 2011, does accept \$195,676 in additional funds and
18 amends the 2010 Rock County Human Services Department budget as follows:
19

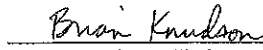
<u>Account/Description</u>	<u>Budget 12/31/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
36-3622-0000-42100 Federal Aid	\$155,635	\$235,981	\$391,616
36-3622-0000-42200 State Aid	\$301,383	(\$40,305)	\$261,078
<u>Use of Funds</u>			
36-3622-0000-64604 Program Expense	\$457,018	\$195,676	\$652,694

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services


Page 2

Respectfully submitted,

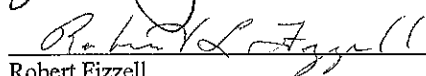
Human Services Board



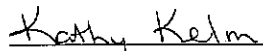
Brian Knudson, Chair



Jennifer Bishop, Vice Chair



Robert Fizzell



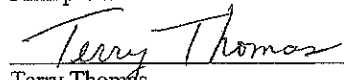
Kathy Kelm

Absent

Minnie Murray

Absent

Phillip Owens



Terry Thomas



Sally Jean Weaver-Landers

Absent

Marvin Wopat


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

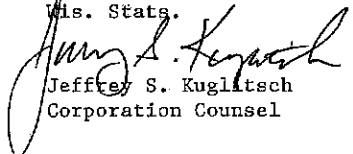
This resolution authorizes the acceptance of an additional \$195,676 in Federal Aid and State Aid for Human Services' economic Support Services. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services

This resolution amends the 2010 Human Services Department budget to accept \$195,676 in additional economic support related funds. The Human Services Department annually receives sum-sufficient funding through the Wisconsin Department of Health Services and the Department Children and Families for Emergency Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program.

- Emergency Assistance provides financial assistance to eligible Rock County residents with a child to help keep them in their home. Families must have a current emergency of impending homelessness, homelessness, energy crisis, fire, flood or natural disaster.
- Medical Assistance (MA) Transportation provides reimbursement for transportation to and from MA covered services, such as a medical appointment, for clients receiving MA.
- The Funeral and Cemetery Aids Program reimburses funeral and cemetery expenses for eligible clients already receiving specific sources of public assistance in the event of a death.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 26, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Community Relocation Initiative (CRI) Funding**

1 **WHEREAS**, the Human Services Department annually receives funding from the Wisconsin Department
 2 of Health Services to administer the Community Relocation Initiative (CRI); and,
 3
 4 **WHEREAS**, the CRI program provides funding for the relocation of Rock County residents from a
 5 nursing home setting into a community-based setting; and,
 6
 7 **WHEREAS**, the Human Services Department's Long Term Support Division was able to identify
 8 additional clients in need of relocation into community-based settings and claim an additional \$239,309 in
 9 CRI funding.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 12 this _____ day of _____, 2011, does hereby accept \$239,309 in additional CRI funds and
 13 amends the 2010 Rock County Human Services Department budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>12/31/10</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3675-0000-42100 Federal Aid	\$48,149	\$239,309	\$287,458
<u>Use of Funds</u>			
36-3675-0000-64604 Program Expense	\$25,739	\$224,023	\$249,762
36-3675-0000-68206 Allocated LTS	\$22,050	\$15,286	\$37,336

Respectfully submitted,

Human Services Board

Brian Knudson
Brian Knudson, Chair

Jennifer Bishop
Jennifer Bishop, Vice Chair

Robert Fizzell
Robert Fizzell

Kathy Kelm
Kathy Kelm

Absent
Minnie Murray

Absent
Phillip Owens

Terry Thomas
Terry Thomas

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers

Absent
Marvin Wopat

**Modifying the 2010 Rock County Human Services Department Budget to Accept Additional
Community Relocation Initiative (CRI) Funding**

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

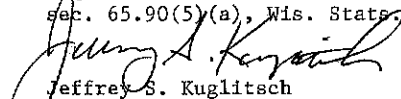
FISCAL NOTE:

This resolution amends Human Services Department's 2010 budget by \$239,309 for the Community Relocation Initiative Program. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Community Relocation Initiative (CRI) Funding

This resolution amends the 2010 Human Services Department budget to accept \$239,309 in additional Community Relocation Initiative (CRI) funds. These funds are utilized to transition Rock County clients from the institutional setting of a nursing home into the more home-like setting of Adult Family Homes and small Community Based Residential Facilities. In 2010, Long Term Support Division staff were able to relocate more eligible clients than originally anticipated and claim these additional funds.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 26, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Nursing Home Diversion (NHD) Funding**

1 **WHEREAS**, the Human Services Department annually receives funding from the Wisconsin Department
2 of Health Services to administer the Nursing Home Diversion (NHD) Program; and,
3
4 **WHEREAS**, the NHD program provides funding for Rock County residents at imminent risk of moving
5 from their current community living arrangement and into a nursing home due to lack of funding for
6 current placement, lack of caregivers, and/or services to meet their needs; and,
7
8 **WHEREAS**, the Human Services Department was allocated an additional \$27,948 for the NHD program
9 due to the increased number of NHD slots assigned by the state.
10
11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2011, does hereby accept \$27,948 in additional NHD funds and
13 amends the 2010 Rock County Human Services Department budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>12/31/10</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3681-0000-42100 Federal Aid	\$177,273	\$27,948	\$205,221
<u>Use of Funds</u>			
36-3681-0000-64604 Program Expense	\$130,522	\$33,001	\$163,523
36-3681-0000-68206 Allocated LTS	\$46,751	(\$5,053)	\$41,698

Human Services Board

Brian Kaudson
Brian Kaudson, Chair

Jennifer Bishop
Jennifer Bishop, Vice Chair

Robert Fizzell
Robert Fizzell

Kathy Kelm
Kathy Kelm

Absent
Minnie Murray

Absent
Phillip Owens

Terry Thomas
Terry Thomas

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers

Absent
Marvin Wopat

**Modifying the 2010 Rock County Human Services Department Budget to Accept Additional
Nursing Home Diversion (NHD) Funding**
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

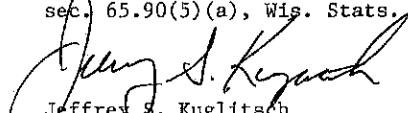
FISCAL NOTE:

This resolution amends Human Services Department's 2010 budget by \$27,948 for the Nursing Home Diversion Program. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Nursing Home Diversion (NHD) Funding

This resolution amends the 2010 Human Services Department budget to accept \$27,948 in additional Nursing Home Diversion (NHD) funds. The NHD program provides funding for Rock County residents at imminent risk of moving from their current community living arrangement and into a nursing home due to lack of funding for current placement, lack of caregivers, and/or services to meet their needs. In 2010 the Human Services Department was allocated an additional \$27,948 from the Wisconsin Department of Health Services for the NHD program due to the increased number of NHD slots assigned by the state.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Ben Coopman, Public Works Director
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

January 27, 2011
DATE DRAFTED _____

Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

1 WHEREAS, the Wisconsin Department of Commerce requires accurate monitoring of fuel storage tanks;
 2 and,
 3
 4 WHEREAS, the current fuel tank monitoring system at the Southern Wisconsin Regional Airport is
 5 currently nonfunctioning and cannot be repaired; and,
 6
 7 WHEREAS, the Public Works Department prepared the specifications and Rock County Purchasing
 8 Division solicited bids from various companies (results attached); and,
 9
 10 WHEREAS, the Rock County Department of Public Works administrative staff did review the bids
 11 and is recommending the lowest qualified bidder.
 12
 13 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
 14 assembled this _____ day of _____, 2011, that a contract be awarded to
 15 METCO of Hillsboro, Wisconsin, in the total amount of \$13,408.24; and,
 16
 17 BE IT FURTHER RESOLVED, that the Department of Public Works Budget be amended as shown
 18 below:
 19

<u>Account No.</u>	<u>Budget</u>	<u>Increase/</u>	<u>Amended</u>
<u>Description</u>	<u>2011</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds:</u>			
41-4350-4280-68109	(1,100,000)	(13,409)	(1,113,409)
Capitalization of Equipment Purchased			
<u>Use of Funds:</u>			
41-4350-4280-67110	1,410,000	13,409	1,423,409
Capital Equipment			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva M. Arnold

David Diestler

Brent Fox

PURCHASING PROCEDURAL
ENDORSEMENT

Phillip Owens, Jr., Chair

Vote: _____ Date: _____

FINANCE COMMITTEE
ENDORSEMENT

Mary Mawhinney, Chair

Vote _____ Date _____

Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

Page 2

FISCAL NOTE:

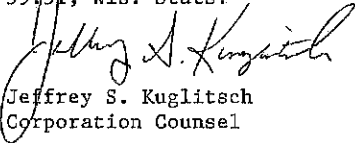
This resolution amends Department of Public Works Highway's Acquisition of Capital Assets cost pool for upgrading the Airport's fuel tank monitoring system. The cost is offset with an allocation account, which means the asset will be depreciated and the cost recovered through depreciation expense charges in future budget years.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

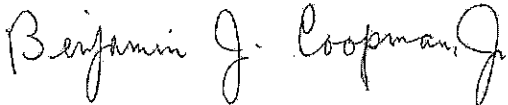
Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

In 1998, new fuel storage tank construction and monitoring standards were created in Wisconsin. At that time, fuel tank monitoring equipment was installed on a fuel tank at Southern Wisconsin Regional Airport (SWRA). That equipment has been in service continually since that time, but has become inoperable. It cannot be repaired.

The City of Janesville Fire Department, the agency that inspects and monitors tank compliance in the City, has put the County on notice to get the SWRA tank back into compliance. Failure to do so may result in fines or an order to remove the tank.

Public Works Department staff in consort with Purchasing Division staff compiled a specification and solicited bids. This resolution authorizes award of a purchase order for replacement of the tank monitoring equipment. Staff is recommending award to the low bidder, METCO of Hillsboro, Wisconsin in the amount of \$13,408.24. Payment approval will be through the normal County encumbrance process.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Director of Public Works

BJC/dal



PROJECT: FUEL TANK MONITORING SYSTEM
 PROJECT #: 2011-43
 BID DUE DATE: JANUARY 20, 2011 – 1:30 P.M.
 DEPARTMENT: PUBLIC WORKS DEPARTMENT

	METCO HILLSBORO WI		INTERSTATE PUMP & TANK WAUKESHA WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	OPW		INCON	OPW FMS
MODEL NUMBER	EECO 1500	AFC	EECO 1500	TS750P/SCALD
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 13,808.24		\$ 13,880.00	
EQUIPMENT TRADE IN	- \$ 400.00		- \$ 200.00	
TOTAL COST	\$ 13,408.24		\$ 13,680.00	

	STILES INC ROCKFORD IL		OIL EQUIPMENT CO MADISON WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	FSC	OPW	VEEDER ROOT	OPW FMS
MODEL NUMBER	3000ITOUCH	FUEL MGMT	TLS300	K800 HYBRID
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 16,972.00		\$ 19,754.00	
EQUIPMENT TRADE IN	- \$ 50.00		- \$ 300.00	
TOTAL COST	\$ 16,922.00		\$ 19,454.00	

	WOODWARD PETROLEUM JANESVILLE WI		WALT'S PETROLEUM WEST ALLIS WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	INCON	OPW FMS	INCON	PETROVEND
MODEL NUMBER	T750 P/IS	K800	TS750 P/2	K-800HIT2
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 20,750.00		\$ 21,653.35	
EQUIPMENT TRADE IN	- \$ 500.00		- \$ 500.00	
TOTAL COST	\$ 20,250.00		\$ 20,653.35	

This project was advertised in the Beloit Daily News and on the Internet.
All six vendors solicited submitted Bids.

PREPARED BY: Alan Dranfiele
(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: Low Bid - Metco

Benjamin J. Cooperman, Jr. 1-28-11
(SIGNATURE) (DATE)

GOVERNING COMMITTEE APPROVAL: Metco of Hillsboro
Kurtis L. Justice 5-0 2-10-2011
(CHAIR) (VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____

(CHAIR) (VOTE) (DATE)

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee _____
INITIATED BY



Ben Coopman, Public Works Director _____
DRAFTED BY

Public Works Committee _____
SUBMITTED BY

February 2, 2011 _____
DATE DRAFTED

AWARDING A CONTRACT TO PURCHASE AUTOMATED VEHICLE LOCATING EQUIPMENT, ENTERING A COST-SHARING CONTRACT WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION AND AMENDING THE PUBLIC WORKS DEPARTMENT BUDGET

1 WHEREAS, the Wisconsin Department of Transportation has solicited bids for Automated
2 Vehicle Locating (AVL) and has offered Counties the ability to buy this equipment from their bid;
3 and,
4

5 WHEREAS, the Rock County Purchasing Ordinance permits buying goods and services
6 cooperatively when publicly bid by other government agencies; and,
7

8 WHEREAS, the Rock County Board of Supervisors has approved a resolution in October of 2010
9 that authorized the concept of buying this AVL equipment and amended the Public Works
10 Department budget; and,
11

12 WHEREAS, the Wisconsin Department of Transportation through a one-time federal grant will
13 reimburse Rock County for one-hundred percent (100%) of the purchase and installation costs and
14 the first year's operating costs for equipment assigned to state routes and has offered Rock County a
15 cost-sharing agreement to formalize the commitment.
16

17 NOW, THEREFORE, BE IT RESOLVED, that the Public Works Department is hereby
18 authorized by the Rock County Board of Supervisors convened this _____ day of _____,
19 2011, to purchase from and have installed by Force America of Waukesha the AVL units on its
20 "State" snowplow trucks and equipment at an estimated capital cost of \$134,100 and an estimated
21 contract operational cost of \$9,000 and a one-time reimbursement from the Wisconsin Department
22 of Transportation of \$143,100; and,
23

24 BE IT FURTHER RESOLVED, that the Department of Public Works is hereby authorized to
25 purchase from and have installed by Force America of Waukesha the AVL units on its "County"
26 snowplow trucks and equipment at an estimated initial cost of \$15,000 and an estimated annual
27 operational cost of \$37,500; and,
28

29 BE IT FURTHER RESOLVED, that the Director of Public Works may enter the AVL
30 Agreement with the Wisconsin Department of Transportation on behalf of Rock County; and,
31

32 BE IT FURTHER RESOLVED, that the Department of Public Works Budget be amended as
33 shown below:
34

Account No.	Budget	Increase/	Amended
Description	2011	(Decrease)	Budget
Source of Funds:			
41-4300-4192-42200	5,000	4,000	9,000
State Aid			
41-4350-4280-42200	54,600	79,500	134,100
State Aid			
41-4350-4280-68109	-1,137,400	37,400	-1,100,100
Capitalization of Equipment Purchased			

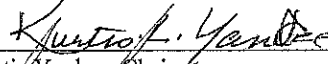
AWARDING A CONTRACT TO PURCHASE AUTOMATED VEHICLE LOCATING EQUIPMENT, ENTERING A COST-SHARING CONTRACT WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION AND AMENDING THE PUBLIC WORKS DEPARTMENT BUDGET

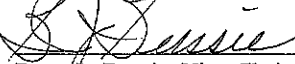
Page 2

44	41-4300-4192-46400	15,000	37,500	52,500
45	Funds Forwarded			
46	Use of Funds:			
47	41-4350-4280-67110	1,502,000	42,100	1,544,100
48	Capital Equipment			
49	41-4300-4192-62210	8,000	28,000	36,000
50	Telephone			
51	41-4300-4192-62422	27,800	(1,500)	26,300
52	Radio Repair & Maintenance			
53	41-4300-4192-63503	800	15,000	15,800
54	Machinery & Equipment			

Respectfully submitted,

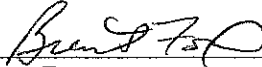
PUBLIC WORKS COMMITTEE


 Kurtis Yankee, Chair


 Betty Jo Bussie, Vice-Chair


 Eva M. Arnold


 David Diestler


 Brent Fox

FISCAL NOTE:

This resolution amends the DPW-Highway's 2011 budget to provide additional funding for the purchase and installation of up to 80 Automated Vehicle Locating equipment units originally authorized by Resolution 10-10B-167. The budget amendment includes additional state aid, use of Highway's Net Assets and the capitalization of the equipment purchased. The audited Net Assets for DPW-Highway at January 1, 2010 was \$7,767,598.


 Jeffrey A. Smith
 Finance Director


FINANCE COMMITTEE ENDORSEMENT

 Mary Mawhinney, Chair

 Vote Date

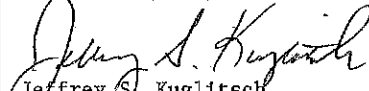
ADMINISTRATIVE NOTE:

Recommended.


 Craig Knutson
 County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


 Jeffrey S. Kuglitsch
 Corporation Counsel

EXECUTIVE SUMMARY
FOR
AWARDING A CONTRACT TO PURCHASE AUTOMATED VEHICLE LOCATING
EQUIPMENT, ENTERING A COST-SHARING CONTRACT WITH THE WISCONSIN
DEPARTMENT OF TRANSPORTATION
AND AMENDING THE PUBLIC WORKS DEPARTMENT BUDGET

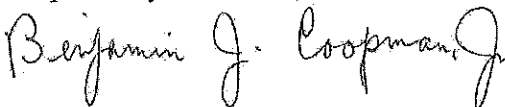
In October 2010 the Rock County Board of Supervisors approved a resolution authorizing purchase of Automated Vehicle Locating (AVL) systems for Department of Public Works (DPW) snowplow trucks and other equipment. The resolution also amended the Department's budget. The Wisconsin Department of Transportation (DOT) is also partnering with the County to reimburse the County for snow plowing units used on State Highways. Dollar amounts in the resolution were based upon estimates developed at that time.

This resolution builds on the authorization of the first resolution and awards a bid to a supplier (Force America of Waukesha), authorizes the Director of Public Works to enter a reimbursement contract with the State DOT and amends the DPW budget to reflect actual bid prices and installation costs.

The AVL equipment will monitor vehicle location, speed of travel, and snow removal and salt application operations. There are three components to this project: capital costs to purchase and install the equipment and operational costs for annual cell phone fees and monthly cell phone charges. The DOT will reimburse \$134,100 of the \$149,100 equipment costs and \$9,000 of the \$46,500 operational costs. It is anticipated that operational costs in subsequent years will be recovered through equipment rental rates.

A portion of these costs was included in the October 2010 amendment to the 2010 Public Works budget. Those budget authorizations are being carried over to the 2011 budget and are included in the adjusted budget amounts in the first column.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Director of Public Works

BJC/dal