

FINANCE COMMITTEE
February 3, 2011

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:33 A.M. on Thursday, February 3, 2011, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver and Podzilni.

Committee Members Excused: Supervisor Diestler.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Mickey Crittenden, Information Technology Director; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Lori Stottler, County Clerk; Karen Cain, Public Health Director; Dave Sudmeier, Controller, Rock Haven; Matt Fosmoen, Accountant, Rock Haven.

Others Present: None.

Approval of Agenda. Mr. Smith said there were bills from Public Health, Health Services, and Land Conservation. Supervisor Podzilni moved approval of the agenda with these additions, second by Supervisor Beaver. ADOPTED as amended.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of Per Meeting Allowances in the amount of \$12,041.11, second by Supervisor Beaver. ADOPTED.

Approval of Minutes. Supervisor Podzilni moved approval of the minutes of January 6, 2011 and January 20, 2011, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None

Transfers and Appropriations.

General Services

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1810-0000-62203	\$22,600	18-1810-0000-62200	\$22,600
Natural Gas		Utilities	
18-1810-0000-62119	411	18-1810-0000-62113	411
Other Contracted Services		Snow Removal	
18-1810-0000-62160	760	18-1810-0000-62205	760
Cleaning Contracts		Fuel Oil	
18-1810-0000-62461	6,750	18-1810-0000-63500	6,750
Elevator R&M		R&M Supplies	
18-1810-0000-63104	3,300	18-1810-0000-63500	6,000
Printing & Duplication		R&M Supplies	
18-1810-0000-64200	2,700	18-1810-0000-65321	1,201
Training		Building Office Lease	

18-1810-0000-67172	1,201		
Capital Assets			
18-1811-0000-62203	6,160	18-1811-0000-62200	1,037
Natural Gas		Utilities	
18-1811-0000-62400	2,840	18-1811-0000-63500	8,713
R&M Services		R&M Supplies	
18-1811-0000-62113	750		
Snow Removal			

Supervisor Kraft moved approval of the above Transfers for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills/Encumbrances - 2010

Finance Director	\$	272.86
Additional Expense – Prior Years		519.78
Information Technology		30,802.46
IT Capital Project		99,778.00

Bills/Encumbrances - 2011

Finance Director	\$	25.00
County Clerk		150.00
County Treasurer		190.00
Register of Deeds		200.00
Information Technology		61,718.23
IT Capital Project		50,670.87
Finance Director		150.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000.

Aercor Wireless, Inc.	\$	10,300.00
CoreBTS, Inc.		96,388.00
Wisconsin Counties Association		18,958.00
Wisconsin Department of Transportation		20,000.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Encumbrances Over \$10,000.

Otis Elevator Company	\$	31,519.80
TriCor Insurance		17,200.00

Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

Health Services Committee

2010

HCC	\$	6,274.42
HCC Improvement Project		23,427.00

2011

HCC		4,694.35
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Board of Health

2010

Health Department	\$	7,938.72
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2011

Health Department		3,714.24
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Land Conservation

2010

Land Conservation	\$	591.33
Wildlife Damage		1,783.96

2011

Land Conservation		198.00
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Supervisor Kraft moved approval of the above Bills/Encumbrances for Other Departments – Health Services, Board of Health and Land Conservation for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Resolutions

Carryover of 2010 Budget Appropriations to 2011

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that the 2011 Budget be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Review of Resolutions

Accepting Alliant Energy Foundation Community Grant and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept this \$1,000 Community Grant from the Alliant Energy Foundation and amend the 2011 Rock County Health Department Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution contingent on Board of Health approval, second by Supervisor Podzilni. ADOPTED.

Accepting Prescription Drug Collection Grant and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept the Prescription Drug Collection Grant in the amount of \$6,225 from the Wisconsin Department of Agriculture, Trade and Consumer Protection, and amend the 2011 Rock County Health Department Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution contingent on Board of Health approval, second by Supervisor Podzilni. ADOPTED.

Write-Off Delinquent Accounts Receivables.

Rock Haven Mr. Sudmeier and Mr. Fosmoen explained the write-off for Rock Haven and their efforts to collect these funds are still in process.

Supervisor Beaver moved Finance Committee approval to write-off \$48,656.98 for Rock Haven, second by Supervisor Kraft. ADOPTED.

Department of Public Works - Airport Mr. Smith explained the write-off for Public Works – Airport Division.

Supervisor Kraft moved Finance Committee approval to write-off \$60.01 for Department of Public Works – Airport Division, second by Supervisor Beaver. ADOPTED.

Semi-Annual Departmental Out of State Training and Conference Report The Committee accepted the report from Information Technology.

Adjournment. Supervisor Podzilni moved adjournment at 8:00 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.