



**FINANCE COMMITTEE  
THURSDAY, FEBRUARY 2, 2012 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – January 19, 2012
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
  - A. Developmental Disabilities
  - B. Human Services
  - C. Public Health
6.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
    - 1) Planning & Development
  - E. Approval of Bills for Other Departments
7. Review of Resolutions
  - A. Accepting Prescription Drug Collection Grant and Amending the 2012 Rock County Health Department Budget
  - B. Authorizing 2012 Southern Income Maintenance Consortium Contract and Addenda to the Southern Consortium Contract and Amending the 2012 Human Services Department Budget
  - C. Amending the 2011 Human Services Department Budget to Accept Additional Funding for the Wisconsin Works (W-2) Program
  - D. 2011 Budget Amendment – Federal Aid Bridge Construction
  - E. Accepting the Enbridge Safe Community Program Grant and Amending the Sheriff's Office 2012 Budget
8. Purchasing Procedural Endorsement
  - A. Authorizing Award of Contract for Beckman Mill Park Northwoods Trail Improvement
  - B. 911 Communications Center Back-Up Site Microwave Link Replacement
9. Adjournment

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

11-100  
Transfer No.

Requested by Developmental Disabilities  
Department

John Hanewall  
Department Head

1/19/12  
Date

FROM TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62620	CIP 1A	12,881
33-3310-0000-62604	CIP 1B	397

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62604	CIP 1B	12,881
33-3310-0000-62627	Brain Trauma	397

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended. *RT 1/20/12*

**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE COMMITTEE CHAIR

1-25-12 Chief Dwyer

File

# ROCK COUNTY TRANSFER REQUESTS


2011  
FINANCE DIRECTOR  
RECEIVED

11-100  
JAN 20 2012

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board  
Department

DATE: 1/19/2012

  
Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 33-3310-0000-62620 DESCRIPTION: Community Integration Prog. (CIP 1A) CURRENT BALANCE: \$ 397,633 <i>1/20/12</i> PROVIDED BY THE FINANCE DIRECTOR	\$12,881
2) ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) CURRENT BALANCE: \$ 712,977 <i>1/20/12</i> PROVIDED BY THE FINANCE DIRECTOR	\$397
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B)	\$12,881
ACCOUNT #: 33-3310-0000-62627 DESCRIPTION: Brain Trauma	\$397
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

**REASON FOR TRANSFER - BE SPECIFIC:**

- 1) Additional funds are needed in Nursing Home Relocation (CIP 1B) due to an increase of care costs for 1 CIP 1B client in residential services, an increase in clothing and personal for 1 CIP 1B client, and an increase in Supported Employment Services in CIP 1B.
- 2) Additional funds are needed in Brain Trauma due to 1 current Brain Trauma client starting long-term support employment services.
- 3) Funds are available in the Community Integration Program (CIP 1A) because funds were budgeted to cover residential services for a now deceased CIP 1A client. The 2 CIP 1B clients mentioned above receive services in the same residential program as the former CIP 1A client.

TRANSFER.DOC  
4) Funds are available in Nursing Home Relocation (CIP 1B) because funds were budgeted for long-term support employment services in CIP 1B that are needed for the above mentioned Brain Trauma client.

Revised: May 16, 1997

**ROCK COUNTY**

12-01

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

Transfer No.

1/16/12

Requested by Human Services

Charmian Klyve

Department

Department Head

Date

**FROM**

**TO**

ACCOUNT #	DESCRIPTION	AMOUNT
36-3602-0000-63100	Office Supplies	1,623
36-3689-0000-61100	Wages - Crisis	44,460
36-3690-0000-61100	Wages - Outpatient	23,940

ACCOUNT #	DESCRIPTION	AMOUNT
36-3602-0000-67160	Equipment under \$5,000	1,623
36-3689-0000-62170	Physician & Other Svc	44,460
36-3690-0000-62170	Physician & Other Svc	23,940

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

*1/18/12*  
*[Signature]*

Recommended.

**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

*1-25-12*

*Brian Knudson*

File

# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED  
12-01

2012

JAN 18 2012

TO: FINANCE DIRECTOR

REQUESTED BY: Human Services

Department

*Charvian Spivey*  
Department Head Signature

DATE: 1/16/12

FROM:	AMOUNT
1) ACCOUNT #: 36-3602-0000-63100 DESCRIPTION: Office Supplies	\$ 1,623.00
CURRENT BALANCE: \$ 78,559 1-18-12 PROVIDED BY THE FINANCE DIRECTOR	
2) ACCOUNT #: 36-3689-0000-61100 DESCRIPTION: Regular Wages - Crisis	\$ 44,460.00
CURRENT BALANCE: \$ 1,033,395 1-18-12 PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: 36-3690-0000-61100 DESCRIPTION: Regular Wages - Outpatient	\$ 23,940.00
CURRENT BALANCE: \$ 2,463,778 1-18-12 PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 36-3602-0000-67160 DESCRIPTION: HSD Equipment < \$5,000	\$ 1,623.00
ACCOUNT #: 36-3689-0000-62170 DESCRIPTION: Physician and Other Services (Crisis)	\$ 44,460.00
ACCOUNT #: 36-3690-0000-62170 DESCRIPTION: Physician and Other Services (Outpatient)	\$ 23,940.00
ACCOUNT #: DESCRIPTION:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:**

Office Supplies - Funds are needed to purchase a desk for an employee requesting an accommodation for a medical condition (see below)

Regular Wages - Crisis & Outpatient - HSD is requesting to transfer funds from these two accounts to Physician and Other Services. The Psychiatrist that had operating as the Crisis Medical Director, Crisis Stabilization Psychiatrist and Outpatient Psychiatrist at the Beloit Counseling Center chose not to renew his contract for 2012. This position is critical to our mental health delivery system. HSD has identified another Psychiatrist who is willing to contract on a temporary basis. We are estimating four months of expenses for this temporary contracted Psychiatrist using funds that were included in the HSD budget for Dr. Singer.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC:**

HSD Equipment - HSD has a staff member with a request for an accommodation for a medical condition which involves purchasing a new desk that is ergonomically appropriate. For the type of desk requested (and signed off on by her doctor) the cost would be \$1,623 (delivered and assembled).

Physician and Other - Funds are needed to cover the cost of the contracted Psychiatrist who will be filling the vacancy left by Dr. Singer on a temporary basis. We are estimating four months of expenses while we work on filling the position with a permanent replacement.

ROCK COUNTY

11-98

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

Transfer No.

Requested by Public Health

Karen Cain

Department

Department Head

Date

1/12/12

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62119	Other Services	800
31-3000-0000-64200	Training	500

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	Medical Supplies	1,300

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE: 1/16/12

*OK*

Recommended.

REQUIRED APPROVAL:

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

File

JAN 13 2012

# 11-98

2011

**ROCK COUNTY  
TRANSFER REQUESTS**

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health  
Department

Karen Cam  
Department Head Signature

DATE: 1/12/12

FROM:	AMOUNT
ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Health Dept. Other Services CURRENT BALANCE: \$ 2,891 1-13-12 PROVIDED BY THE FINANCE DIRECTOR	\$800
ACCOUNT #: 31-3000-0000-64200 DESCRIPTION: Health Dept. Training CURRENT BALANCE: \$ 428 1-13-12 PROVIDED BY THE FINANCE DIRECTOR	\$500
ACCOUNT #: _____ DESCRIPTION: _____	
CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies	\$800
ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies	\$500
ACCOUNT #: _____ DESCRIPTION: _____	
ACCOUNT #: _____ DESCRIPTION: _____	

**REASON FOR TRANSFER - BE SPECIFIC:**

The cost for purchased adult vaccines such as hepatitis-A, hepatitis-B, and other travel vaccines such as yellow fever has increased in the past few months, along with necessary medical supplies such as epi-pens. The department needed to replace epi-pens in December, 2011 that were going to expire that month. This transfer request will cover the cost for the purchased vaccines and medical supplies that were needed before the end of 2011.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	224.82	-26,697.26	26,472.44		
	P1101734-PO# 12/31/11 -VN#040481			RHYME BUSINESS PRODUCTS		142.92	
			CLOSING BALANCE		26,329.52		142.92
	FINANCE DIRECTOR		PROG-TOTAL-PO			142.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$142.92 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

FEB 02 2012

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	55,720.00	55.0%	30,654.84	0.00	25,065.16		
	P1102624-PO# 12/31/11 -VN#033867			DIGGERS HOTLINE INC			64.38	
				CLOSING BALANCE		25,000.78		64.38
0714300000-62400	R & M SERV	211,417.00	82.3%	173,729.19	469.51	37,218.30		
	P1100376-PO# 12/31/11 -VN#019713			GENERAL HEATING AND AIR CONDIT			747.00	
	P1103850-PO# 12/31/11 -VN#033353			CDW GOVERNMENT INC			76.01	
				CLOSING BALANCE		36,395.29		823.01
0714300000-62421	COMPUTER EQUIP	9,000.00	68.6%	6,633.62	-455.00	2,821.38		
	P1104060-PO# 12/31/11 -VN#033353			CDW GOVERNMENT INC			910.00	
				CLOSING BALANCE		1,911.38		910.00
0714300000-62491	SOFTWARE MAINT	630,312.00	76.0%	473,577.50	5,971.88	150,762.62		
	P1102698-PO# 12/31/11 -VN#043416			FIDLAR COMPANIES			15,272.00	
				CLOSING BALANCE		135,490.62		15,272.00
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00	145.2%	99,870.38	12,911.00	-35,135.38		
	P1103828-PO# 12/31/11 -VN#047151			AVI SYSTEMS INC			46,499.00	
	P1103884-PO# 12/31/11 -VN#033353			CDW GOVERNMENT INC			469.14	
	P1104094-PO# 12/31/11 -VN#047151			AVI SYSTEMS INC			182.00	
*** OVERDRAFT ***				CLOSING BALANCE		-82,285.52		47,150.14
	INFORMATION TECH			PROG-TOTAL-PO			64,219.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$64,219.53 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
 FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012**

DATE \_\_\_\_\_

CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-63200	PUBL/SUBCR/DUES	100.00 0.0%	0.00	0.00	100.00		
	P1200789-PO# 02/01/12 -VN#043687		WISCONSIN COUNTY TREASURERS AS			100.00	
			CLOSING BALANCE		0.00		100.00
1515400000-64200	TRAINING EXP	975.00 0.0%	0.00	0.00	975.00		
	P1200751-PO# 02/01/12 -VN#047790		WCCO			75.00	
			CLOSING BALANCE		900.00		75.00
	COUNTY TREASURER		PRQG-TOTAL-PO			175.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$175.00 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63103	LEGAL FORMS P1200864-PO# 02/01/12 -VN#027121	2,000.00 0.0%	0.00	0.00	2,000.00	655.00	
							DEPARTMENT OF HEALTH SERVICES
							CLOSING BALANCE 1,345.00 655.00
1717100000-63200	PUBL/SUBCR/DUES P1200802-PO# 02/01/12 -VN#043096	150.00 0.0%	0.00	0.00	150.00	100.00	
							WISCONSIN REGISTER OF DEEDS AS
							CLOSING BALANCE 50.00 100.00
1717100000-64200	TRAINING EXP P1200801-PO# 02/01/12 -VN#047790	800.00 0.0%	0.00	0.00	800.00	100.00	
							WCCO
							CLOSING BALANCE 700.00 100.00
							REGISTER OF DEED PROG-TOTAL-PO 855.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$855.00 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	5,000.00	0.0%	0.00	0.00	5,000.00	
	P1200742-PO# 02/01/12 -VN#041569					SENTRY FOOD STORE	132.68
				CLOSING BALANCE	4,867.32		132.68
	EMPL,RELATED			PROG-TOTAL-PO			132.68

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$132.68 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-63200	PUBL/SUBCR/DUES	200.00	0.0%	0.00	0.00	200.00	
	P1200868-PO# 02/01/12 -VN#025900			WLIA		150.00	
				CLOSING BALANCE	50.00		150.00
1017210000-64200	TRAINING EXP	13,000.00	0.0%	0.00	0.00	13,000.00	
	P1200868-PO# 02/01/12 -VN#025900			WLIA		470.00	
				CLOSING BALANCE	12,530.00		470.00
	LAND RECORDS			PROG-TOTAL-PO		620.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$620.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62421	COMPUTER EQUIP	9,000.00 1.2%	0.00	114.81	8,885.19		
	P1200144-PO# 02/01/12 -VN#036454		PARTS NOW			102.00	
			CLOSING BALANCE		8,783.19		102.00
0714300000-62491	SOFTWARE MAINT	607,189.00 39.6%	218,941.17	21,934.45	366,313.38		
	P1200656-PO# 02/01/12 -VN#048995		CITRIX INC			8,325.00	
	P1200697-PO# 02/01/12 -VN#046356		ADVANCED PUBLIC SAFETY			1,578.00	
	P1200699-PO# 02/01/12 -VN#046794		INNOVATIVE DATA SOLUTIONS			1,295.63	
	P1200715-PO# 02/01/12 -VN#030383		PRODUCTIVE CORPORATION			7,378.54	
			CLOSING BALANCE		347,736.21		18,577.17
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 8.7%	0.00	4,382.72	45,617.28		
	P1200697-PO# 02/01/12 -VN#046356		ADVANCED PUBLIC SAFETY			4,036.02	
			CLOSING BALANCE		41,581.26		4,036.02
	INFORMATION TECH		PROG-TOTAL-PO			22,715.19	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,715.19 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 02 2012** DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER PO903124 PEID 011824

**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning  
COMMITTEE Planning & Development  
VENDOR NAME City of Janesville  
ACCOUNT NUMBER 64-6467-0000-64913  
FUNDS DESCRIPTION 2009-2012 Healthy Homes LHC Grant - Home Rehab Activity  
AMOUNT OF INCREASE \$ 49,678.00  
INCREASE FROM \$ 313,879.00 TO \$ 363,557.00  
ACCOUNT BALANCE AVAILABLE \$ 123,074 1-19-12  
REASON FOR AMENDMENT Reallocation of Grant Funds

**APPROVALS**

GOVERNING COMMITTEE [Signature] 1/26/12  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

- WHITE - COMMITTEE
- YELLOW - PURCHASING
- PINK - DEPARTMENT



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health \_\_\_\_\_  
INITIATED BY



Geri Waugh, Account Clerk II \_\_\_\_\_  
DRAFTED BY

Board of Health \_\_\_\_\_  
SUBMITTED BY

January 11, 2012 \_\_\_\_\_  
DATE DRAFTED

### Accepting Prescription Drug Collection Grant and Amending the 2012 Rock County Health Department Budget

1 WHEREAS, the Rock County Health Department recognizes the benefits of a program to dispose of  
2 unwanted and unneeded potentially hazardous household pharmaceuticals; and  
3

4 WHEREAS, the Rock County Health Department had estimated the amount of the Prescription Drug  
5 Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the  
6 amount of \$6,500 as part of the 2012 budget preparation process; and  
7

8 WHEREAS, the actual amount of the grant award for 2012 to the Rock County Health Department  
9 is \$6,800.  
10

11 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly  
12 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby amend the 2012 Rock  
13 County Health Department Budget as follows:  
14

15		Budget	Increase	Amended
18	<u>Account/Description</u>	<u>1/11/12</u>	<u>(Decrease)</u>	<u>Budget</u>
19	<u>Source of Funds</u>			
20	31-3002-0000-42200			
21	State Aid	\$6,500	\$300	\$6,800
22				
23	<u>Use of Funds</u>			
24	31-3002-0000-64900			
25	Other Supplies and Expense	\$7,000	\$300	\$7,300

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Jane Thompson

\_\_\_\_\_  
Dr. Aaron Best, M.D.

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
James Rooney

ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND  
AMENDING THE 2012 ROCK COUNTY HEALTH DEPARTMENT BUDGET

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhirney, Chair

FISCAL NOTE:

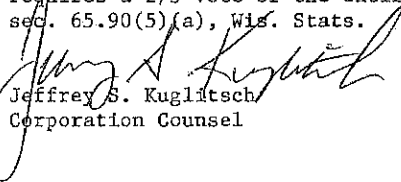
This resolution authorizes the acceptance and expenditure of an additional \$300 in State Aid for the Health Department's Prescription Drug Collection Grant. No County matching funds are required to accept this grant.



Sherry Oja  
Finance Director

LEGAL NOTE:

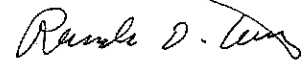
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

**ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND  
AMENDING THE 2012 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

**EXECUTIVE SUMMARY**

The Prescription Drug Roundup Planning Committee is composed of representatives from throughout Rock County, including the Rock County Health Department, Janesville and Beloit Police Departments, Janesville Water Utility, and Beloit Department of Public Works. The committee's main focus has been to coordinate countywide collection of unwanted and unused prescription drugs that can be found in most homes. If these drugs are disposed of improperly, they pose a safety risk to both children and adults and can also pose an environmental risk to drinking water, surface water, and ground water. Community drug collection events provide a safe, environmentally friendly option for the disposal of these drugs.

The Rock County Health Department applied for and was awarded a Prescription Drug Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the amount of \$6,800. These funds will be utilized for the disposal costs associated with the collection of these unwanted and unused prescription drugs.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Phil Boutwell, HSD Deputy Director  
DRAFTED BY

Human Services Board  
SUBMITTED BY

January 18, 2012  
DATE DRAFTED

**Authorizing 2012 Southern Income Maintenance Consortium Contract and  
Addenda to the Southern Consortium Contract and Amending the 2012 Human  
Services Department Budget**

1 **WHEREAS**, 2011 Wisconsin Act 32 modifies current law relating to the authorization for DHS to enter  
2 into contracts with individual counties for Income Maintenance (IM) program administration services and  
3 instead authorizes the formation of ten county-based regional consortia and further authorizes the  
4 consortia to enter into a contract with DHS related to the provision of services on a multi-county  
5 consortium basis; and,  
6

7 **WHEREAS**, on September 14, 2011 the Rock County Human Services Board approved submission of  
8 an Application and Letter of Intent to DHS to create and authorize the seven-county Southern Consortium  
9 composed of human and/or social services agencies representing Crawford, Grant, Green, Iowa, Jefferson,  
10 Lafayette, and Rock Counties, and that the Rock County Human Services Department would act as the  
11 lead agency of the said Southern County Consortium; and,  
12

13 **WHEREAS**, on October 28, 2011 DHS certified the Southern Consortium's application to administer IM  
14 programs for the participating counties and explained that the organizational and operational details  
15 would be defined in the upcoming IM contract, and further in contracts by and between Rock as the lead  
16 county agency and the other Southern counties; and,  
17

18 **WHEREAS**, on December 15, 2011 the Rock County Board of Supervisors passed Resolution 11-12A-  
19 536 that authorized the Agreement between the State of Wisconsin and the Southern Consortium; and,  
20

21 **WHEREAS**, this Resolution authorizes the master contract between Rock County and the Southern  
22 Consortium member counties for the provision of Income Maintenance services as described in the  
23 addenda to the contract between the counties; and,  
24

25 **WHEREAS**, Auditors from the contracted accounting firm for Rock County recommend that budgetary  
26 authority be created with a budget line for both revenues received and payments made to other counties.  
27

28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Human Services Board duly  
29 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012, does hereby authorize the Rock County Human  
30 Services Director to sign the Southern Consortium Contract and the Addenda to the Southern Consortium  
31 Contract.  
32

33 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2012 be amended  
34 as follows:  
35

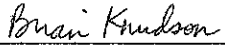
Account/Description	Budget 1/01/12	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3605-0000-42100 IM Consortium - Federal Aid	\$0	\$2,400,000	\$2,400,000
<u>Use of Funds</u>			
36-3605-0000-62119 IM Consortium - Other Contracted Services	\$0	\$2,400,000	\$2,400,000

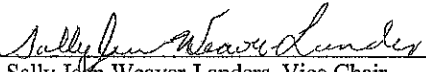
**Authorizing 2012 Southern Income Maintenance Consortium Contract and Addenda to the Southern Consortium Contract and Amending the 2012 Human Services Department Budget**

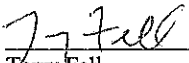
Page 2

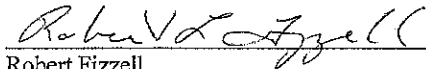
Respectfully submitted,

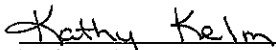
**Human Services Board**

  
\_\_\_\_\_  
Brian Knudson, Chair

  
\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

  
\_\_\_\_\_  
Terry Fell

  
\_\_\_\_\_  
Robert Fizzell

  
\_\_\_\_\_  
Kathy Kelm

Absent  
\_\_\_\_\_  
Phillip Owens

  
\_\_\_\_\_  
Terry Thomas

Absent  
\_\_\_\_\_  
Shirley Williams

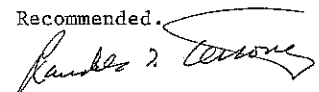
Absent  
\_\_\_\_\_  
Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.   
\_\_\_\_\_  
Randolph D. Terronez  
Acting County Administrator

FISCAL NOTE:

This resolution provides budgetary authority for Rock County, as lead fiscal agent for the Southern Consortium, to accept and pass-through Federal Aid to the other six (6) consortium members. No additional County funds are required.

  
\_\_\_\_\_  
Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel

## Executive Summary

Under current law, DHS has delegated certain duties and responsibilities related to the administration of the Income Maintenance Program to ten county consortia. As part of the Governor's budget proposal, responsibility for administration of the IM program would have transferred to DHS effective January 1, 2012, however, counties offered the Legislature an alternative to state takeover of the Income Maintenance duties. The alternative adopted called for counties to work cooperatively in creating ten regional consortia to operate the Income Maintenance Program beginning January 1, 2012.

There are 10-consortia statewide, one of which is the Southern Consortium composed of Crawford, Grant, Green, Iowa, Lafayette, Jefferson and Rock Counties with Rock County as the consortium lead agency. On December 15, 2011, the County Board passed Resolution 11-12A-536 that authorized Rock County to act as the lead agency for the Southern Consortium. In addition, that Resolution authorized Rock County to sign the **Income Maintenance Contract between DHS and the Southern Consortium.**

The attached Resolution authorizes an additional agreement that includes the **Income Maintenance Consortium Contract and Addendum to Consortium Contract.** The Income Maintenance Consortium Contract is a 7-party agreement that spells-out the relationship between Rock County acting as the lead agency, and the six member counties outlining issues such as a governance structure and conflict resolution procedures. The Addenda include detail on each member county's resource commitment and specialized services it offers to the Consortium. This Resolution provides that the Director is authorized to sign the Southern Consortium Contract and Addenda.

The Resolution also amends the 2012 Human Services Department Budget to accept revenue on behalf of the six other consortium member counties and to make payments. Although this is simply a pass-through of funds, auditors at the contracted accounting firm for Rock County, Baker Tilly, have recommended that a new special revenue fund and cost center be set up with a budget line for the revenue and one for the payments made to other counties. No additional county funds are required.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

January 18, 2012  
DATE DRAFTED

**Amending the 2011 Human Services Department Budget to Accept Additional  
Funding for the Wisconsin Works (W-2) Program**

1 **WHEREAS**, the Human Services Department administers the Wisconsin Works (W-2) program in Rock  
 2 County through a contract with the Wisconsin Department of Children and Families; and,  
 3  
 4 **WHEREAS**, the W-2 program provides support services designed to facilitate access to and sustain  
 5 employment for eligible low-income parents with minor children; and,  
 6  
 7 **WHEREAS**, the Human Services Department will receive an additional \$293,886 from the Wisconsin  
 8 Department of Children and Families for program administration, services, and participant benefits in  
 9 2011.

10  
 11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
 12 assembled this \_\_\_\_ day of \_\_\_\_\_, 2012, does accept \$293,886 in additional funds and  
 13 amends the 2011 Human Services Department budget as follows:


Account/Description	Budget <u>12/31/11</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds</u>			
36-3720-0000-42100 W-2 - Federal Aid	\$1,056,624	(\$351,024)	\$705,600
36-3721-0000-42100 W-2 Benefits - Federal Aid	\$672,690	\$644,910	\$1,317,600
<u>Use of Funds</u>			
36-3720-0000-64604 W-2 - Program Expense	\$423,317	(\$394,617)	\$28,700
36-3720-0000-68201 W-2 - Allocated ESS	\$633,307	(\$76,807)	\$556,500
36-3720-0000-68202 W-2 - Allocated AMS - ESS	\$0	\$79,000	\$79,000
36-3720-0000-68203 W-2 - Allocated Overhead -ESS	\$0	\$39,700	\$39,700
36-3720-0000-68211 W-2 - Allocated Family Crisis	\$0	\$1,700	\$1,700
36-3721-0000-64604 W-2 Benefits - Program Expense	\$672,690	644,910	\$1,317,600

**Amending the 2011 Human Services Department Budget to Accept Additional Funding for the Wisconsin Works (W-2) Program**

Page 2

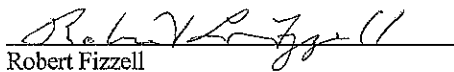
Respectfully submitted,

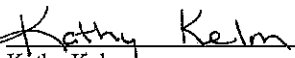
**Human Services Board**

  
\_\_\_\_\_  
Brian Knudson, Chair

  
\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

  
\_\_\_\_\_  
Terry Fell

  
\_\_\_\_\_  
Robert Fizzell

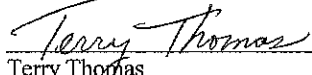
  
\_\_\_\_\_  
Kathy Kelm

Absent

\_\_\_\_\_  
Shirley Williams

Absent

\_\_\_\_\_  
Phillip Owens

  
\_\_\_\_\_  
Terry Thomas

Absent

\_\_\_\_\_  
Marvin Wopat

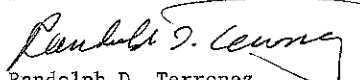
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

  
\_\_\_\_\_  
Randolph D. Terronez  
Acting County Administrator


FISCAL NOTE:

This resolution authorizes the acceptance of an additional \$293,886 in Federal Aid for Human Services' 2011 W-2 Program. No additional County matching funds are required.

  
\_\_\_\_\_  
Sherry Oja  
Finance Director

BUDGET:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel



## **Executive Summary**

### **Amending the 2011 Human Services Department Budget to Accept Additional Funding for the Wisconsin Works (W-2) Program**

This resolution amends the 2011 Human Services Department budget to accept \$293,886 in additional funds for the Wisconsin Works (W-2) program. The Human Services Department administers the W-2 program in Rock County through a contract with the Wisconsin Department of Children and Families.

The W-2 program provides support services designed to facilitate access to and sustain employment for eligible low-income parents with minor children. The Department will receive an additional \$293,866 from the Wisconsin Department of Children and Families for program administration, services and participant benefits in 2011.

**No additional County dollars are required to accept these funds.**

Thank you for your consideration.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_



Ben Coopman, Director of Public Works  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

January 17, 2012  
DATE DRAFTED \_\_\_\_\_

### 2011 BUDGET AMENDMENT - FEDERAL AID BRIDGE CONSTRUCTION

1 **WHEREAS**, the County had budgeted \$15,000 in the 2010 federal aid projects budget for design  
2 of the Inman Parkway extension, of which \$13,201 was billed in 2011, and those funds are now  
3 in the fund balance; and,  
4

5 **WHEREAS**, the 2012 Budget authorized \$50,000 for the County share of replacing the Leedle  
6 Mill Road bridge and the County received \$14,225 of progress billings in 2011 for the County  
7 share of work on that project, and it is desired to use unexpended existing fund balance to  
8 facilitate those payments with the fund balance being replenished by the 2012 authorization; and,  
9

10 **WHEREAS**, the Federal Aid account for construction needs \$18,223 to fund the above needs in  
11 2011.  
12

13 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly  
14 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 that the 2011 Department of Public Works  
15 budget is hereby amended to increase Department funding for federally aided construction as  
16 shown below.  
17

18 Account No.	Budget at	Increase	Amended
19 Description	12/31/11	(Decrease)	Budget
20 <b>Source of Funds:</b>			
21 41-4330-4340-46400	96,189	18,223	114,412
22 Funds Forwarded			
23 <b>Use of Funds:</b>			
24 41-4330-4340-62119	135,889	18,223	154,112
25 Other Contracted Services			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

David Diestler

Betty Jo Bussie, Vice-Chair

Brent Fox

Absent  
Eva M. Arnold

Finance Committee Endorsement:  
Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair Date

FISCAL NOTE:

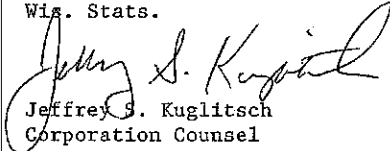
This resolution authorizes the use of \$18,223 in Federal Aid Construction Fund Balance to make payments on a 2010 budgeted project not completed until 2011 and a 2012 budgeted project for which the County began receiving progress billings in 2011.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

**- Executive Summary -**

The County budgeted \$15,000 in the 2010 budget for the design of the Inman Parkway extension. Of that authorization only \$556 was expended in 2010 and the remaining \$14,444 of budget authority has previously been moved to the Highway fund balance/net assets. The County share of billings received on this project in 2011 is \$13,201.

The County has authorized \$50,000 in the 2012 budget for the County share of the costs to replace the Leedle Mill Road bridge. The County share of progress billings received in 2011 for this project total \$14,225. There are sufficient unexpended funds in the Federal Aid account fund balance/net assets that are unexpended on other projects to fund this with the budget authority/fund balance being replenished by the 2012 authorization.

The Federal Aid account needs \$18,223 of additional authority for 2011 to fund the above two projects after utilizing other unexpended authority and suggests that those funds come from existing fund balance/net assets.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Diane Michaelis**  
DRAFTED BY

**Public Safety and Justice**  
**Committee**  
SUBMITTED BY

**January 25, 2012**  
DATE DRAFTED

**Accepting the Enbridge Safe Community Program Grant and**  
**Amending the Sheriff's Office 2012 Budget**

1 **WHEREAS**, the Rock County Sheriff's Office was awarded a \$1,000 grant from the Enbridge Safe  
2 Community Program; and,

3  
4 **WHEREAS**, the grant will be used to purchase seven flashlights for the patrol squads.  
5

6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
7 this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does approve and authorize the acceptance of the Enbridge  
8 Safe Community Program grant; and,

9  
10 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2012 be amended as follows:

Account/ Description	Budget 01/01/12	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
21-2100-0000-46002	\$0	\$1,000	\$1,000
Other Grants and Contracts			
<u>Use of Funds</u>			
21-2100-0000-63904	\$15,565	\$1,000	\$16,565
Policing & First Aid Supplies			

Respectfully submitted,

**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Larry Wiedenfeld, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

**Accepting the Enbridge Safe Community Program Grant and Amending the Sheriff's Office 2012 Budget**  
Page 2

FISCAL NOTE:

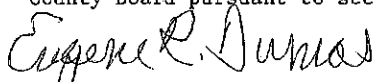
This resolution authorizes the acceptance and expenditure of a \$1,000 grant from Enbridge Energy Company to the Sheriff's Office. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.51(2) and 59.52(19). As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kutson  
County Administrator

### **Executive Summary**

The Enbridge Safe Community Program (Enbridge Energy Company, Inc) awarded a \$1,000 grant to the Rock County Sheriff's Office. The Safe Community Program is dedicated to providing small grants to first-responder organizations located in the U.S. communities that host Enbridge operations. The grants support equipment acquisitions and training that help organizations respond to emergency situations.

The grant funds will be used to purchase seven flashlights which will be mounted in our patrol cars. The flashlights are buoyant and water resistant. The LED flashlights fully charge in ninety seconds and run for forty-five minutes. The LED bulbs have an estimated life of one hundred thirty-five years.

The Sheriff's Office's budget will be amended to accept and spend the funds.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams  
INITIATED BY

Public Works & Parks  
Advisory Committee  
SUBMITTED BY



Lori Williams, Parks Director  
DRAFTED BY

January 9, 2012  
DATE DRAFTED

### AUTHORIZING AWARD OF CONTRACT FOR BECKMAN MILL PARK NORTHWOODS TRAIL IMPROVEMENT

- 1 WHEREAS, the 2001 adopted budget contained matching funds for a boardwalk and trail
- 2 system at Beckman Mill Park, and;
- 3
- 4 WHEREAS, the project is funded in part by an Acquisition and Development of Local Parks
- 5 Program (ADLP) grant and Urban Rivers Grant Program (URGP) both of which have been
- 6 carried forward with concurrence of the Wisconsin Department of Natural Resources, and;
- 7
- 8 WHEREAS, funds still remain from the 2001 DNR ADLP and URGP grants, and;
- 9
- 10 WHEREAS, the new Northwoods Trail at Beckman Mill Park is in need of some detailed finish
- 11 work to maintain a level of sustainability and minimize maintenance, and;
- 12
- 13 WHEREAS, Rock County Parks staff prepared specifications and the County Purchasing
- 14 Division solicited proposals for the trail improvements; and,
- 15
- 16 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 17 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012, does hereby authorize that a
- 18 contract be awarded to the lowest responsible bidder, Trail Design Specialists of Madison, WI in
- 19 the amount of \$12,275 for trail improvements, including labor and materials, at Beckman Mill
- 20 County Park.

Respectfully submitted,

Public Works Committee

Kurtis L. Yankee  
Kurtis Yankee, Chair

Betty Jo Bussie  
Betty Jo Bussie, Vice-Chair

Absent  
Eva Arnold

David Diestler  
David Diestler

Brent Fox  
Brent Fox

Parks Advisory Committee

Absent  
Thomas Presny

Absent  
Floyd Finney

Absent  
Mike Guisleman

Purchasing Procedural Endorsement

\_\_\_\_\_  
(Chair) (Vote) (Date)



AUTHORIZING AWARD OF CONTRACT FOR BECKMAN MILL PARK NORTHWOODS TRAIL  
IMPROVEMENT

Page 2

FISCAL NOTE:

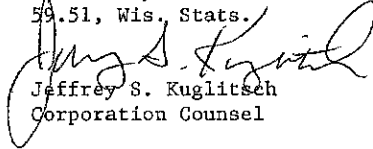
This project is for the Park's ADLP and URGP programs, A/C 41-4592-4650-67200, which has a current unexpended balance of \$15,980. These programs are funded by a combination of State Aid and county match.



Sherry Oja  
Finance Director

LEGAL NOTE:

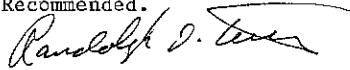
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

**- EXECUTIVE SUMMARY -**  
**AUTHORIZING AWARD OF CONTRACT FOR**  
**BECKMAN MILL PARK NORTHWOODS TRAIL IMPROVEMENT**

Rock County is the owner of the Beckman Mill County Park and has been awarded matching grant money for several projects through the Acquisition and Development of Local Parks Program (ADLP) and Urban Rivers Grant Program (URGP) by the DNR. This project includes the boardwalk and trail system that was built last year.

Last spring, the original construction of the Northwoods Trail cleared the path but is in need of some detailed finish work to maintain a level of sustainability and minimize maintenance. Additionally, the lack of sloping and the construction (to mineral soil) has left a trail that has the potential to hold water after periods of rain. This situation, if left unresolved, will lead to large muddy sections of trail leaving it unusable for long periods of time. Award and execution of this contract will build up the trail tread and create water infiltration areas (mini rain gardens) to collect trail run off, thus resulting in a more sustainable trail over time.

The project is funded in part by an Acquisition and Development of Local Parks Program (ADLP) grant and Urban Rivers Grant Program (URGP) both of which have been carried forward with concurrence of the Wisconsin Department of Natural Resources. Funds still remain from the 2001 DNR ADLP and URGPs grants and this proposed project would not only make the trail more user friendly and sustainable, it would also expend the remaining grant funds available.

Matching local funds for the trail improvement project are included in the 2012 Parks budget.

**ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR**

**PURCHASING DIVISION**



**PROJECT NUMBER** 2012-14  
**PROJECT NAME** BECKMAN MILL TRAIL IMPROVEMENTS  
**PROJECT DUE DATE** JANUARY 3, 2012 - 12:00 NOON  
**DEPARTMENT** PUBLIC WORKS - PARKS

	TRAIL DESIGN MADISON WI	GILBANK CLINTON WI	GRADE-TECH IXONIA WI	GMS EDGERTON WI	POBLOCKI WEST ALLIS WI	ANGLIN MONROE WI	ROCK ROAD JANESVILLE WI	MADDRELL MONROE WI
<b>TOTAL COST</b>	\$ 12,275.00	\$ 30,300.00	\$ 36,495.00	\$ 16,800.00	\$ 13,218.00	\$ 82,500.00	\$ 39,163.13	\$ 36,480.00
<b>RATER 1</b>	94	76	68	68	58	63	52	44
<b>RATER 2</b>	96	83	70	57	65	45	43	40
<b>TOTAL SCORE</b>	190	159	138	125	123	108	95	84

**PROPOSALS WERE EVALUATED BASED ON THE FOLLOWING CRITERIA:**

- General Quality of Response      Maximum 10 Points
- Technical Approach                Maximum 40 Points
- Organization & Personnel        Maximum 20 Points
- Cost                                        Maximum 20 Points
- Project Completion                Maximum 10 Points

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI L. MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Trail Design Specialists; \$12,275.00  
Benjamin J. Coopman, Jr. 1-18-12  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:  
Kurtis L. Yantlee 4-0 1-24-12  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:  
CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice  
INITIATED BY



David Sleeter  
DRAFTED BY

Public Safety & Justice  
SUBMITTED BY

January 25, 2012  
DATE DRAFTED

**911 COMMUNICATIONS CENTER BACK-UP SITE MICROWAVE LINK  
REPLACEMENT**

- 1 **WHEREAS**, in the event of a facility failure or evacuation of the main 911 Communications Center a
- 2 fully functional back-up 911 communications center is located at the Town of Beloit Fire Department;
- 3 and,
- 4
- 5 **WHEREAS**, to be fully functional the back-up 911 Communications Center must have continuous
- 6 access to the public safety radio system and the Computer-aided Dispatch (CAD) system; and,
- 7
- 8 **WHEREAS**, continuous access to the public safety voice radio and CAD systems is provided by a
- 9 microwave link to the Rock County Information Technology network; and,
- 10
- 11 **WHEREAS**, the current microwave link does not have the bandwidth and speed to carry the current
- 12 public safety voice radio traffic and the upgraded CAD system at the same time; and,
- 13
- 14 **WHEREAS**, the specifications for a microwave link with the capacity to carry the public safety voice
- 15 radio traffic and the upgraded CAD system were prepared and released for bid; and,
- 16
- 17 **WHEREAS**, the bid received from General Communications, Inc. of Madison, Wisconsin, in the amount
- 18 of \$20,429.07 for microwave link equipment and installation best met the needs of Rock County; and,
- 19
- 20 **WHEREAS**, the funding necessary to purchase the microwave link equipment for the back-up 911
- 21 Communications Center site is currently available in the 2012 budget; and,
- 22
- 23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 24 this \_\_\_\_\_ day of \_\_\_\_\_, 2012 that a contract in the amount of \$20,429.07 be awarded to
- 25 General Communications, Inc., of Madison, Wisconsin for the purchase of the necessary microwave link
- 26 equipment to efficiently communicate Computer-aided Dispatch and voice radio communications
- 27 between the 911 Communication Center primary and back-up facilities.
- 28

Respectfully submitted,

**Public Safety and Justice**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Larry Wiednefeld

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Mary Beaver, Vice Chair

**911 COMMUNICATIONS CENTER BACK-UP SITE MICROWAVE LINK REPLACEMENT**

Page 2

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:


Sufficient funding is available in 911 Communications Center Capital Projects, A/C 23-2400-0000-67171, for this purchase. This capital project account is funded by Sales Tax Proceeds.



Sherry Oja  
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51 and 59.52(29) and by the Rock County Purchasing Ordinance.



Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Rock County 911 Communications Center was designed to provide efficient communications services for public safety responses to Rock County citizens' needs 24 hours a day/365 days of the year. To accomplish this mission, it is essential that the 911 Communications Center services be operational under any type of conditions.

In the event of a condition requiring the 911 Communications Center personnel to evacuate the primary site in Janesville, a fully functional back-up site was established at the Town of Beloit Fire Department. The back-up site is equipped with the same voice radio communications and Computer-aided Dispatch (CAD) capabilities as the primary Communications Center facility by virtue of microwave connectivity to the main site in Janesville.

The 911 Communications Center is in the process of upgrading its CAD system to meet anticipated future service levels (faster speed and bandwidth). The current microwave link between the primary 911 Communications Center site and the back-up site is not capable of reliably connecting the two 911 Centers for CAD and voice radio communications. Specifications were prepared for a replacement microwave link system and the Purchasing Department released an invitation to bid.

The bid received from General Communications, Inc., of Madison, Wisconsin, in the amount of \$20,429.07 for microwave link equipment (to include installation) best meets the needs of Rock County.

Funding to purchase the microwave link equipment is included in the 2012 Budget.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER 2012-18  
PROJECT NAME MICROWAVE LINK  
BID DUE DATE JANUARY 24, 2012 - 1:30 P.M.  
DEPARTMENT 911 COMMUNICATIONS CENTER

	GENERAL COMMUNICATIONS MADISON WI	TELECO SYSTEMS MEQUON WI	TELECO SYSTEMS MEQUON WI
FIRM BID PRICE	\$ 19,329.07	\$ 23,000.00	\$24,000.00
BRAND	EXALT	CIELO	EXHALT
START DATE	2/10/12	2/13/12	2/13/12
COMPLETION DATE	4/13/12	2/17/12	2/17/12
NOTES	UPGRADE FROM 100 MB TO 200 MB ADD \$1,100.00		

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: Jodi A. Miller PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: General Communications

David Sletten 1-25-2012  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE