



**FINANCE COMMITTEE  
THURSDAY, MAY 3, 2012 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Election of Vice Chair
3. Set Meeting Day and Time
4. Committee Review and Approval of Per Meeting Allowances
5. Approval of Minutes – April 5, 2012, April 12, 2012 and April 19, 2012
6. Citizen Participation, Communications and Announcements
7. Transfers and Appropriations
8.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
9. Purchasing Procedural Endorsement
  - A. Authorizing Purchase of Draperies for Rock Haven
  - B. Authorizing Purchase of Bedspreads and Bulletin Boards for Resident Rooms at Rock Haven
  - C. Authorizing Purchase of Two Power High-Low Exam Tables for Rock Haven
  - D. Authorizing Purchase of Interior Signage and Installation for Rock Haven
  - E. Authorizing Purchase of Six ARJO Shower Trolleys for Rock Haven
  - F. Authorizing Purchase of Two Welch Allyn Electrocardiographs for Rock Haven
10. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,800.00	9.1%	164.50	0.00	1,635.50	
	P1201091-PO# 05/01/12 -VN#014389			MATHEWS, STEPHANIE		50.00	
	P1201093-PO# 05/01/12 -VN#038067			GACKSTATTER, JACKI		50.00	
	P1201094-PO# 05/01/12 -VN#044915			DYKE, DONALD		57.25	
	P1201095-PO# 05/01/12 -VN#026104			BREIDENSTEIN, BILL		57.25	
	P1201590-PO# 05/01/12 -VN#051918			STOTTLER, BRANDON		50.00	
				CLOSING BALANCE		1,371.00	264.50
1414110000-63103	LEGAL FORMS	70,515.00	14.7%	10,420.29	0.00	60,094.71	
	P1201293-PO# 05/01/12 -VN#041689			ILLINOIS OFFICE SUPPLY		17,249.19	
				CLOSING BALANCE		42,845.52	17,249.19
	ELECTIONS			PROG-TOTAL-PO		17,513.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,513.69 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 03 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-64904	SUNDRY EXPENSE	650.00	0.0%	0.00	0.00	650.00	
	P1201471-PO# 05/01/12 -VN#027012		MMPR			600.00	
	CLOSING BALANCE				50.00		600.00
	COUNTY TREASURER		PROG-TOTAL-PO			600.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$600.00 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
 FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

**MAY 03 2012**

DATE \_\_\_\_\_

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-44120	MISC. FEES	30,000.00 25.4%	7,621.56	0.00	22,378.44		
	P1201624-PO# 05/01/12 -VN#050412					13.60	
					CLOSING BALANCE	22,364.84	13.60
	REGISTER OF DEED		PROG-TOTAL-PO			13.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13.60 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 DATE \_\_\_\_\_ CHAIR

**MAY 03 2012**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	210,888.00 42.3%	70,852.58	18,399.15	121,636.27		
		P1201649-PO# 05/01/12 -VN#010752		ADDIE WATER SYSTEMS INC		94.90	
			CLOSING BALANCE		121,541.37		94.90
0714300000-62491	SOFTWARE MAINT	607,189.00 49.4%	253,213.41	47,061.88	306,913.71		
		P1201640-PO# 05/01/12 -VN#010744		ADAGER		1,820.00	
ENC		R1201887-PO# 04/17/12 -VN#043416		FIDLAR COMPANIES		60,000.00	
			CLOSING BALANCE		245,093.71		61,820.00
0714300000-64200	TRAINING EXP	47,500.00 61.4%	13,267.66	15,932.34	18,300.00		
		P1201758-PO# 05/01/12 -VN#027181		GIPAW		250.00	
			CLOSING BALANCE		18,050.00		250.00
0714300000-64701	SOFTWARE PURCH	103,186.00 21.7%	6,586.45	15,880.01	80,719.54		
		P1201622-PO# 05/01/12 -VN#048557		WINMAGIC DATA SECURITY		241.00	
			CLOSING BALANCE		80,478.54		241.00
0714300000-67130	TERMINALS/PC'S	127,049.00 15.0%	16,749.65	2,411.31	107,888.04		
		P1201486-PO# 05/01/12 -VN#050382		DELL		799.00	
		P1201578-PO# 05/01/12 -VN#033353		CDW GOVERNMENT INC		398.99	
			CLOSING BALANCE		106,690.05		1,197.99
0714300000-67131	OTHER COMP HARDW	94,896.00 11.5%	826.63	10,153.20	83,916.17		
		P1201579-PO# 05/01/12 -VN#033353		CDW GOVERNMENT INC		1,439.20	
			CLOSING BALANCE		82,476.97		1,439.20
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 54.4%	16,167.10	11,072.57	22,760.33		
		P1201479-PO# 05/01/12 -VN#033353		CDW GOVERNMENT INC		288.87	
		P1201485-PO# 05/01/12 -VN#050382		DELL		2,973.92	
			CLOSING BALANCE		19,497.54		3,262.79
			INFORMATION TECH	PROG-TOTAL-PO		68,305.88	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$68,305.88 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

MAY 03 2012 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714380000-67131	OTHER COMP HARDW	60,000.00	0.0%	0.00	0.00	60,000.00	
	P1201462-PO# 05/01/12 -VN#010763						
						AE BUSINESS SOLUTIONS	16,987.93
						CLOSING BALANCE	43,012.07
							16,987.93
						LAW RECORDS	PROG-TOTAL-PO
							16,987.93

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$16,987.93 INCURRED BY LAW RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 03 2012** DATE \_\_\_\_\_ CHAIR



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 23, 2012  
DATE DRAFTED

### AUTHORIZING PURCHASE OF DRAPERIES FOR ROCK HAVEN

- 1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
- 2
- 3 WHEREAS, the facility design creates 128 private resident rooms with a bay of 3 windows; and,
- 4
- 5 WHEREAS, draperies add warmth, privacy and a more homelike atmosphere; and,
- 6
- 7 WHEREAS, nursing home regulations require compliance with Life Safety Code and safety regulations;
- 8 and,
- 9
- 10 WHEREAS, draperies manufactured for Phoenix Textile Corporation meet both requirements; and,
- 11
- 12 WHEREAS, Phoenix Textile Corporation is the sole source provider of draperies created with Phoenix
- 13 Textile exclusive fabrics and snap carrier system with wand drapery rods.
- 14
- 15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
- 16 this \_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Orders be issued to Phoenix
- 17 Textile Corporation for \$50,201.80 for draperies, rods and freight.
- 18
- 19

Respectfully submitted,

**GENERAL SERVICES COMMITTEE:**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney



**AUTHORIZING PURCHASE OF DRAPERIES FOR ROCK HAVEN**

Page 2

FISCAL NOTE:

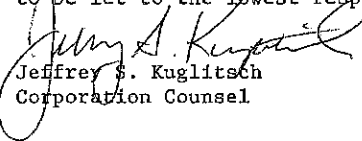
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

The design of our new nursing home includes 128 private resident rooms, each with a 3-window bay. In order to provide privacy, warmth and a homelike atmosphere for our residents, we explored sources of draperies that met both Life Safety Code and safety issues such as strangulation potential.

Phoenix Textile Corporation is the sole source distributor of draperies created for Phoenix by CDI (Custom Creations). CDI uses Phoenix Textiles' exclusive fabrics. The Phoenix Textile fabrics retain flame retardant properties even after machine washing. In addition, Phoenix Textiles designed drapery rod system with snaps and a wand type of draw so that no cords are used. For these reasons, they are the only provider of draperies for our State facilities (Mendota and Central Center).



RM CO CO  
P.O. Box 1270, Cape Girardeau, Missouri 63702-1270 • 573.334.0517 • fax: 573.334.7483 • www.rmccoco.com

RM CO CO P.O. Box 1270, Cape Girardeau, Missouri 63702-1270 • 573.334.0517 • fax: 573.334.7483 • www.rmccoco.com

April 23, 2012

To Whom It May Concern:

We, CDI (Custom Creations) – are the primary supplier for draperies for Phoenix Textile Corporation. In our manufacturing process we use a specialized snap carrier system that utilizes a wand type of draw that is very functional and visible on the front leading edges of the drapery. Taking this a step further I am aware that Phoenix Textile has enhanced this treatment utilizing the adjustable swing arm return plate and snap attachment for additional privacy and light control.

This excellent hardware system combined with the Phoenix Textile exclusive fabrics, which are designed, printed, and owned by Phoenix Textile – together complete a creation exclusive to Phoenix Textile and manufactured by our experienced seamstresses at CDI (Custom Creations). The fabrics on this order consist of:

Metropol Fern  
Zia Blush  
Zia Patine  
Nehara Amethyst

As a drapery manufacturer I would like to thank you in advance for your interest in these Phoenix Textile creations designed for the Long Term Health Care Market.

Sincerely,

Anita Flanagan  
CDI, Manager

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 23, 2012  
DATE DRAFTED

**AUTHORIZING PURCHASE OF BEDSPREADS AND BULLETIN BOARDS FOR  
RESIDENT ROOMS AT ROCK HAVEN**

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,  
 2  
 3 WHEREAS, plans for decorating the facility include the purchase of items that meet nursing home  
 4 regulations, Life Safety Code requirements and create a homelike atmosphere for our residents; and,  
 5  
 6 WHEREAS, resident rooms will have draperies, bedspreads and bulletin boards of complementary  
 7 colors; and, these products must meet NFPA standards for flame resistant textiles for use in nursing  
 8 homes; and Federal nursing home regulations related to accident prevention; and,  
 9  
 10 WHEREAS, Medical Textiles creates the Phoenix Textile Corporation bedspread, Donyae featuring the  
 11 safety short end foot drop to keep the bedspread in place to prevent resident falls; and,  
 12  
 13 WHEREAS, Artline LTD manufactures Artline Bulletin boards exclusively for Phoenix Textiles using  
 14 Phoenix Textile fabrics that meet NFPA 701 testing requirements for use in resident rooms; and,  
 15  
 16 WHEREAS, Donyae bedspreads can only be purchased from Phoenix Textile, Medical Textiles' sole  
 17 distributor of this specific safety short end foot drop style bedspread; and,  
 18  
 19 WHEREAS, Phoenix Textile Corporation is the sole distributor of the Artline Bulletin Boards that use  
 20 the Phoenix Textile fabrics.  
 21  
 22 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled  
 23 this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Orders be issued to Phoenix  
 24 Textile Corporation for \$23,870 for bedspreads and bulletin boards for the resident rooms.  
 25

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

**AUTHORIZING PURCHASE OF BEDSPREADS AND BULLETIN BOARDS FOR  
RESIDENT ROOMS AT ROCK HAVEN**

Page 2

FISCAL NOTE:

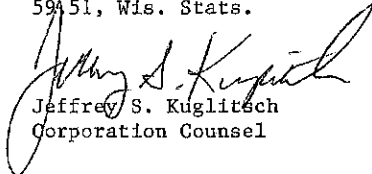
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**


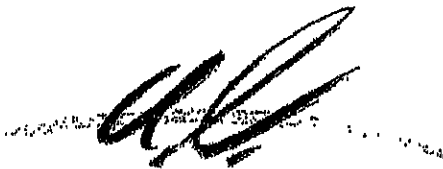
As we plan for our move into the new Rock Haven facility this fall, we are making final product selections to create a homelike, safe environment for our residents. Each resident will have a private carpeted room. Draperies and bedspreads have been selected to enhance the homelike atmosphere of their rooms. In addition, we have planned for bulletin boards to be mounted on the barn door leading to the resident bathroom. This will allow residents to post cards and pictures at eye level.

The Donyae bedspread, created by Medical Textiles exclusively Phoenix Textile has a fitted cap at the foot of the spread to keep the bedspread in place and prevent trip hazards. The bedspreads complement the draperies that are planned for the rooms.

Since we use both regular hospital beds and bariatric beds, we will be purchasing 200 regular and 30 bariatric bedspreads from Phoenix Textile, a sole distributor of this product.

The Artline bulletin board are created for Phoenix Textile Corporation using Phoenix Textile fabrics that meet NFPA 701 standards for use in resident rooms in nursing homes. Commercial bulletin boards are not held to the same flame resistant standards and cannot be used in the resident rooms.

Phoenix Textile Corporation is the sole source distributor of both of these products.

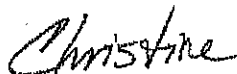
A R T L I N E , L T D

April 12, 2012

Dear Colleen,

Thank you for your interest in our ArtLine Bulletin Boards. We manufacture this product for Phoenix Textile with CF Stinson panel fabrics. Please see the attached documentation from CF Stinson.


Please let us know if you have any additional questions.



Christine Fenner  
Art Consultant  
ArtLine, Ltd.

---

2209 Badger Court • Waukesha, Wisconsin 53188  
(262) 547-6965 • 1.800.795.9596 • Fax: (262) 547.8940  
[www.artlineltd.com](http://www.artlineltd.com)



### **CERTIFICATE OF TESTING**

For The Account Of: **CF Stinson**  
2849 Product Drive  
Rochester Hills, MI 48309  
Contact: Glenn Stinson

DATE: May 27, 2005      CERTIFICATE (ORDER) NO.: 13330

CLIENT'S IDENTIFICATION: **Mira**

Test Performed: **NFPA 701 - Standard Methods of Fire Tests for  
Flame Resistant Textiles and Films - 1999 Edition - Test #1**

**CERTIFICATION:** The textile sample named above was tested and  
**PASSED** the NFPA 701 Test #1 - 1999.

A.C.T. Standard: *Drapery - Must Pass*

This laboratory test is not intended to reflect fabric performance under actual fire conditions. The certification procedure merely measures the performance of samples under the predetermined and specific test conditions prescribed by the standard specified. This certificate applies only to the standards or processing identified and to the random sample(s) tested. The test results are representative of the quality of the piece or lot only to the extent the sample tested is representative of the piece or lot. Our reports and letters are for the exclusive use of the customer to whom they are addressed, and they and the corporation names above or its seals or insignia are not to be used under any circumstances without our prior written approval. Samples will not be retained, unless specified by the customer. Retained samples will be kept a maximum time of one year unless a specific retention period is necessary.

**CERTIFICATION:** I certify that the above results were obtained after testing specimens in accordance with the procedures and equipment specified by NFPA 701 1999 Edition Test # 1 Procedure.

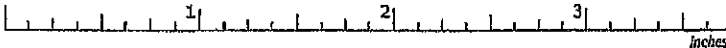
Sally Cotey - Laboratory Manager  
Applied Textiles Lab Services

Jennifer Friend  
Lab Technician



**mira**

mir8815 spring



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notes:

**specifications**



**content**  
100% polyester

**width**  
66 inches

**weight**  
11.0 oz. +/- 1 oz. per lin. yard

**repeat**  
horizontal: 13.5 inches  
vertical: 6.75 inches

**characteristics**  
• directional

**colorfastness**  
light: (aatcc-18a) 60 hours, class 4.0  
crocking: (aatcc-8) dry: class 4.0 wet: class 4.0

**break strength**  
(astm d-434) warp: 200.0 lbs. min. fill: 150.0 lbs. min.

**moisture regain**  
(aatcc-20a) 1.0% maximum

**cleaning**  
(w-s) water-based cleaning agents and foam may be used for cleaning. this fabric may also be cleaned with mild, water-free solvents. cleaning by a professional service is recommended.

**flame resistance\***  
ufac class 1  
nfpa 701 (small scale)  
astm e-84 (unadhered) class a  
astm e-84 (unadhered) class 1

\* this term and any corresponding data refer to typical performance in the tests indicated and should not be construed to imply the behavior of this or any other material under actual fire conditions.



vertical surface fabric

**cfstinson**

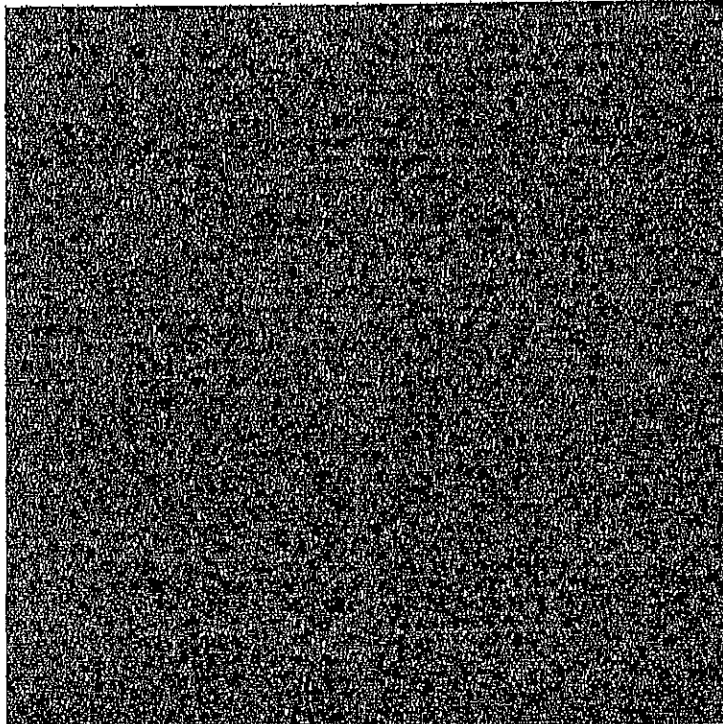
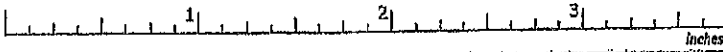


mira is an underwriters laboratory recognized component. additional testing is not required on approved panel systems from participating manufacturers or remanufacturers.

2849 product drive rochester hills, mi 48309  
p 248.299.3600 p 800.841.6279 f 248.299.3884  
www.cfstinson.com

**mira**

mir7619 cinnamon



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notes:

**specifications**



**content**

100% polyester

**width**

66 inches

**weight**

11.0 oz. +/- 1 oz. per lin. yard

**repeat**

horizontal: 13.6 inches

vertical: 6.75 inches

**characteristics**

- directional

**colorfastness**

light: (aatcc-16a) 60 hours, class 4.0

crocking: (aatcc-8) dry: class 4.0 wet: class 4.0

**break strength**

(estm d-434) warp: 200.0 lbs. min. fill: 160.0 lbs. min.

**moisture regain**

(aatcc-20a) 1.0% maximum

**cleaning**

(w-s) water-based cleaning agents and foam may be used for cleaning. this fabric may also be cleaned with mild, water-free solvents. cleaning by a professional service is recommended.

**flame resistance\***

ufac class 1

nfpa 701 (small scale)

astm e-84 (unadhered) class a

astm e-84 (unadhered) class 1

\* this term and any corresponding data refer to typical performance in the tests indicated and should not be construed to imply the behavior of this or any other material under actual fire conditions.

mira  
vertical surface fabric

**cfstinson**



mira is an underwriters laboratory recognized component. additional testing is not required on approved panel systems from participating manufacturers or remanufacturers.

2849 product drive rochester hills, mi 48309

p 248.299.3800 p 800.841.6279 f 248.299.3884

www.cfstinson.com

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 24, 2012  
DATE DRAFTED

### AUTHORIZING PURCHASE OF TWO POWER HIGH-LOW EXAM TABLES FOR ROCK HAVEN

- 1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
- 2
- 3 WHEREAS, the facility design includes a physician clinic area that includes two exam rooms; and,
- 4
- 5 WHEREAS, many residents at Rock Haven must be assisted to transfer onto an exam table; and,
- 6
- 7 WHEREAS, in order to the physician to complete a thorough exam and the podiatrist to comfortably
- 8 provide foot care to our residents; and,
- 9
- 10 WHEREAS, it is much easier and safer for staff to assist a resident onto an adjustable exam table; and,
- 11
- 12 WHEREAS, bids were solicited for the exam tables with five vendors submitted bids that met all
- 13 specifications (results attached).
- 14
- 15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
- 16 this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Order be issued to Products
- 17 Unlimited to provide two power high-low exam tables for a total cost of \$11,654.00.

Respectfully submitted,

**GENERAL SERVICES COMMITTEE:**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

**AUTHORIZING PURCHASE OF TWO POWER HIGH-LOW EXAM TABLES FOR ROCK HAVEN**

Page 2

FISCAL NOTE:

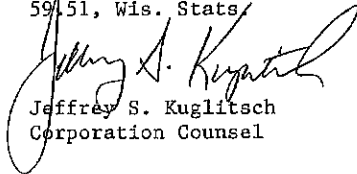
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

As we planned for our new building, we met with various groups of staff to discuss equipment needs. The physician group requested power high-low exam tables in the physician clinic area. These tables can be lowered to floor level with the back elevated, resembling a recliner. Once the resident is transferred into the chair, the back can be lowered and the exam table adjusted to a level comfortable for the staff person.

The podiatrist will also use the high-low exam table while providing foot care for our residents. In this case, the exam table will be left in the chair position and adjusted to a comfortable height for the podiatrist to work.

Bids were solicited from qualified vendors with five companies submitting bids that met all specifications. Products Unlimited of Justin, Texas provided the low bid at \$5,827.00 per table. The cost includes inside delivery to Rock Haven. The total cost for two exam tables delivered is \$11,654.00.



PROJECT NUMBER #2012-33  
 PROJECT NAME (2) POWER HIGH-LOW EXAM TABLES  
 PROPOSAL DUE DATE APRIL 23, 2012 - 12:00 NOON  
 DEPARTMENT ROCK HAVEN

VENDOR	FIRM QUOTED COST 2 UNITS DELIVERED	BRAND/MODEL	WARRANTY	DELIVERY
PRODUCTS UNLIMITED	11,654.00	BREWER 6500 W/OPTIONS	3 YEARS	2 WEEKS
CORPORATE DESIGN INTERIORS	11,722.22	BREWER 6500	3 YEARS	2 WEEKS
GULF SOUTH MEDICAL	11,962.68	BREWER 6500 W/OPTIONS	3 YEARS	3 WEEKS
DIAMEDICAL USA	12,900.00	BREWER 6501 W/OPTIONS	3 YEARS	2 WEEKS
REHABMART.COM	14,394.52	BREWER 6500	3 YEARS	2 WEEKS
DIAMEDICAL USA	14,770.00	MIDMARK 233-016 W/OPTIONS	3 YEARS	2 WEEKS

Request for Quote was advertised in the Janesville Gazette and on the Internet. Eight additional vendors were solicited that did not respond.

Five vendors submitted bids that did not meet the specifications.

- Two vendors submitted bids for exam tables with only a one year warranty. Our specifications called for a minimum of a 3-year warranty.
- Two vendors submitted bids for exam tables with pneumatic back adjustments. Our specifications call for power adjustments.
- One vendor submitted a bid that did not include the required knee crutches.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 12, 2012  
DATE DRAFTED

### AUTHORIZING PURCHASE INTERIOR SIGNAGE AND INSTALLATION FOR ROCK HAVEN

- 1 **WHEREAS**, construction is underway for Rock County's new 128-bed skilled nursing facility; and,  
 2  
 3 **WHEREAS**, interior signage will be needed in order to identify rooms and locations in the facility; and,  
 4  
 5 **WHEREAS**, Badger State Industries has State Bid #15-80176-501 for interior signage and installation.  
 6  
 7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
 8 this \_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Contract be issued with Badger State  
 9 Industries not to exceed \$25,000 for interior signage for our new facility.

Respectfully submitted,

**GENERAL SERVICES COMMITTEE:**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

**AUTHORIZING PURCHASE INTERIOR SIGNAGE AND INSTALLATION FOR ROCK HAVEN**

Page 2

FISCAL NOTE:

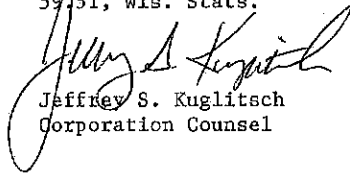
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator



## **Executive Summary**

Our new nursing home will require interior signage to identify room locations and to give directions for travel throughout the facility. Badger State Industries has the State bid #15-80176-501 for interior signage and installation.

We have been working with Poblacki Sign Company to plan for the exact number and location of signs. The contract estimate for signage and installation is \$21,379.00. Once the signs are installed, we may decide that additional signage is needed and are requesting that a contract be awarded to Badger State Industries not to exceed \$25,000 for interior signage for our new facility.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

March 16, 2012  
DATE DRAFTED

**AUTHORIZING PURCHASE OF SIX ARJO SHOWER TROLLEYS  
FOR ROCK HAVEN**

1 **WHEREAS**, construction is underway for Rock County's new 128-bed skilled nursing facility; and,  
 2  
 3 **WHEREAS**, the facility design creates eight distinct households; and,  
 4  
 5 **WHEREAS**, it is essential that necessary medical equipment be readily available for all households;  
 6 and,  
 7  
 8 **WHEREAS**, residents residing on each household would benefit from use of a shower trolley; and,  
 9  
 10 **WHEREAS**, the ARJO Concerto Shower Trolley, model BAB1000-01 has been the preferred shower  
 11 trolley at Rock Haven for many years; and,  
 12  
 13 **WHEREAS**, the six additional Concerto Shower Trolleys will be purchased from ARJO Huntleigh, a  
 14 sole source provider of this product at a cost of \$4,720.05 per trolley and \$355.10 for freight cost for a  
 15 total cost of \$28,675.40.  
 16  
 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
 18 this \_\_\_\_\_ of \_\_\_\_\_, 2012 does hereby authorize that a Purchase Order be issued ARJO Huntleigh of  
 19 Roselle, Illinois, in the amount of \$28,675.40 for the purchase six Concerto Shower Trolleys.

Respectfully submitted,

**GENERAL SERVICES COMMITTEE:**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

AUTHORIZING PURCHASE OF SIX ARJO SHOWER TROLLEYS FOR ROCK HAVEN

Page 2

FISCAL NOTE:

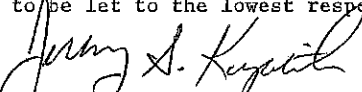
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**Executive Summary**  
**Authorizing Purchase of Six ARJO Shower Trolleys for Rock Haven**

As we plan for our move into the new Rock Haven facility this fall, it is important to recognize that the design of the building creates eight distinct resident households of sixteen resident rooms. These rooms are further divided into two groups of eight rooms. In order to be staff efficient, it is necessary to provide needed medical equipment to both areas.

Staff at Rock Haven has used the ARJO Huntleigh Concerto Shower Trolley for years to bath residents who are unable to sit on a shower chair for bathing. The trolley allows the staff to move the resident from bed to trolley for transport to the shower and then the resident can lie down during their shower.

We currently have ten ARJO shower trolleys. The purchase of six additional trolleys will allow one trolley to be stored and used for each grouping of eight resident rooms.

The six ARJO Huntleigh Concerto Shower Trolleys will be purchased from directly from ARJO Huntleigh for a total cost of \$28,675.40. ARJO is the sole source vendor for their product.

# ARJOHUNTLEIGH

GETINGE GROUP

February 16, 2012

Ms. Colleen Martelle  
Materials Department  
Rock Haven Nursing Home

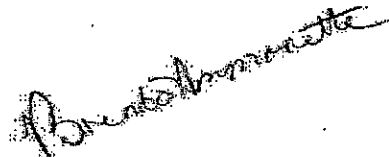
Subject: Single Source Inquiry

Dear Ms. Martelle:

This letter will serve as confirmation that ArjoHuntleigh is the authorized single source supplier of ArjoHuntleigh Products, including the Concerto Shower Trolley.

Please do not hesitate to contact me should you require further assistance.

Sincerely,



Brenda Ammonette  
Senior Director of Regulatory Affairs  
ArjoHuntleigh, Inc.  
[Brenda.ammonette@arjohuntleigh.com](mailto:Brenda.ammonette@arjohuntleigh.com)



PROJECT NUMBER #2012-30  
 PROJECT NAME (2) WELCH ALLYN CP 100 ELECTROCARDIOGRAPHS  
 PROPOSAL DUE DATE APRIL 18, 2012 – 12:00 NOON  
 DEPARTMENT ROCK HAVEN

VENDOR	FIRM QUOTED COST 2 UNITS DELIVERED
MC KESSON MEDICAL	5,121.96
PRODUCTS UNLIMITED	5,296.00
DIA MEDICAL USA	5,390.00
ALIMED	5,787.60
MOORE MEDICAL	5,834.26
MEDICAL SUPPLY DEPOT	5,900.00
GULF SOUTH MEDICAL	6,002.43
DIRECT SUPPLY	6,105.62
BUY INDIAN MEDICAL	6,117.40
AOSS MEDICAL	6,242.00
ALCO SALES	6,353.52
HOME AID HEALTHCARE	7,800.00
WARRANTY – 3 YEARS LIMITED PARTS & LABOR 90-DAYS ON ALL ACCESSORIES	

Request for Quote was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: McKesson Medical

Shirley Sunderson 4/19/12  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
 SIGNATURE VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

\_\_\_\_\_  
 CHAIR VOTE DATE