

FINANCE COMMITTEE
Minutes – September 6, 2012

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 6, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None

Staff Members Present. Sherry Oja, Finance Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Diana Arneson, Assistant to Information Technology Director; Vicki Brown, Treasurer; Dara Mosley, IT Public Safety Systems Manager; Jodi Millis, Purchasing Manager; Captain Gary Groelle.

Others Present: None.

Approval of Agenda. Chair Mawhinney said they have a bill for the Public Safety and Justice Committee under item 6.E. Supervisor Kraft moved approval of the agenda with this addition, second by Supervisor Podzilni. ADOPTED as amended.

Citizen Participation, Communications and Announcements. Ms. Brown updated the Committee on the tax delinquent properties going to court later this day.

Ms. Oja handed out the 2012 equalized value report for 2012.

Supervisor Podzilni reminded the Committee that they will have a short meeting prior to County Board on September 13, 2012.

Chair Mawhinney and the Committee extended their sympathy to Mr. Crittenden on the loss of his father.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$14,957.83, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – August 2, 2012, August 16, 2012, August 9, 2012 with General Services Committee, and August 17, 2012 with County Board Staff Committee. Ms. Brown said on the August 16, 2012 minutes on page 3 properties 241 0127400027 and 241 0128200032 should not have a price as the Committee wished to have these properties held, and the second property numbered 241-0412400268 should be 241 0412400269. Supervisor Fox moved approval of the minutes of August 2, 2012 as presented, August 16, 2012 with the mentioned changes, August 9, 2012 joint with General Services Committee as presented, and August 17, 2012 joint with County Board Staff Committee as presented, second by Supervisor Kraft. ADOPTED with these changes.

Transfers and Appropriations.

Council on Aging

FROM

<u>Account #</u>	<u>Amount</u>
30-3908-0000-62614	\$ 1,943
Purchased Services	

TO

<u>Account #</u>	<u>Amount</u>
30-3908-0000-62625	\$ 1,943
Outreach Services	

Public Health

FROM

<u>Account #</u>	<u>Amount</u>
31-3000-0000-62119	\$ 2,000
Other Contracted Services	
31-3000-0000-62503	9,000
Interpreter Fees	
31-3000-0000-65321	6,900
Building/Office Lease	
31-3000-0000-62119	929
Other Contracted Services	

TO

<u>Account #</u>	<u>Amount</u>
31-3000-0000-64010	\$ 2,000
Lab Supplies	
31-3000-0000-67130	11,700
Terminals/PCs	
31-3000-0000-67171	5,129
Capital Assets \$1,000+	

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1817-0000-62203	\$ 700
Natural Gas	
18-1817-0000-62160	1,000
Cleaning Contracts	
18-1817-0000-67200	5,000
Capital Improvements	

TO

<u>Account #</u>	<u>Amount</u>
18-1817-0000-64701	\$ 700
Software Purchase	
18-1817-0000-63500	6,000
R&M Supplies	

Supervisor Kraft moved approval of the above Transfer for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances

Finance Director	\$	321.23
Elections		13,536.63
Register of Deeds		545.75
Employee Related		484.84
Information Technology		26,140.23
Stray Dog		50.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000.

Illinois Office Supply	\$	10,506.74
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R H Batterman and Company 42,350.50

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000.

Halverson Carpet Center Ltd.	\$	30,000.00
Medco Equipment Inc.		10,995.00
Nieman Central Wisconsin Roofing Company		39,700.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

Public Safety & Justice Committee

Correctional Facility	\$	1,130.00
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Supervisor Kraft moved approval of the above Bills and Encumbrances for the Public Safety and Justice Committee, second by Supervisor Podzilni. ADOPTED.

Review of Resolutions.

Amending the 2012 Council on Aging Budget to Adjust for New Freedom Grant Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, does hereby amend the Adopted 2012 Rock County Council on Aging budget as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting Books for Babies Grant from Target Stores and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the Rock County Health Department to accept the \$2,000 Books for Babies grant from Target Stores, and amend the 2012 Rock County Health Department Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Accepting Back-To-Sleep Mini-Grant and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, does hereby authorize the Rock County Health Department to accept the \$2,500 Dean Health System/SSM Health Care of Wisconsin mini-grant, and amend the 2012 Rock County Health Department budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Accepting Additional HUD Lead Hazard Reduction Demonstration Grant Funds and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the Rock County Health Department to accept the additional HUD Lead Hazard Reduction Demonstration Grant funding in the amount of \$15,187 and amend the 2012 Rock County Health Department budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting M&I Bank/BMO Financial Group Contribution and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the Rock County Health Department to accept this \$2,000 contribution from M&I Bank/BMO Financial Group, and amend the 2012 Rock County Health Department Budget as follows:

...”

Supervisor Fox moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2012 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2012 be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

Amending the Sheriff’s Office Budget to Use Equitably Share Funds for VeriPic Digital Media Evidence Storage System

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, that the 2012 budget be amended as follows:

...

BE IT FURTHER RESOLVED that a purchase order be issued to VeriPic, Inc. in the amount of \$29,398.95.

BE IT FURTHER RESOLVED that the payment be made to VeriPic, Inc. upon receipt and acceptance of the software system by the Public Safety and Justice Committee”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

Purchasing Procedural Endorsements.

Authorizing Purchase of Wheelchair/Equipment Washer for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Medco Equipment, Inc. for the purchase of one Medco Equipment Washer Model 64X in the amount of \$10,995.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Mr. Terronez said there is a ten week delay of the project as the carpet has not been ordered yet, and the closets need to be sprinkled. He said they are now looking at March 1, 2013 to move in.

Authorizing Purchase of Hardware for the CAD System Upgrade for 911 Communications Center

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 that a Purchase Order be issued to CDW-G of Vernon Hills, IL in an amount not to exceed \$41,580 for the purpose of purchasing computer hardware necessary for the CAD System Upgrade.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of Hardware for the Spillman Records Management System

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 that a Purchase Order be issued to Dell in an amount not to exceed \$27,779 for the purpose of purchasing server hardware necessary for the new RMS System.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Kraft. ADOPTED.

Awarding Contract for Replacement of Roofs on the Pinehurst Building at the Sheriff's Office/Jail, and the Lobby at Hyatt Smith Hall on the UW-Rock Campus

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, that a contract for replacement of roofs at the Pinehurst Building and Hyatt Smith Hall lobby be awarded to the low bidder, Nieman Roofing of Lyndon Station, WI, in the base bid amount of \$39,770.00.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Purchase of Outdoor Chairs with Arms for Rock Haven Supervisor Fox moved Purchasing Procedural Endorsement to purchase outdoor chairs for Rock Haven, second by Supervisor Beaver. ADOPTED.

Authorize Contract with W.N. Yoss Construction for Asphalt Drive at 911 Communications Center Supervisor Fox moved Purchasing Endorsement for contract with W.N. Yoss Construction for asphalt drive at 911 Communications Center, second by Supervisor Kraft. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 8:15 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.
