



**FINANCE COMMITTEE
THURSDAY, DECEMBER 19, 2013 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – December 5, 2013
4. Transfers and Appropriations
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
 - 1) General Services
 - 2) Public Safety & Justice
6. Update on Receipting System
7. Review of Resolutions
 - A. Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget
 - B. Amending the 2013 UW-Extension Budget to use Transform Wisconsin Grant Funds
8. Discussion on Domestic Partner Benefits
9. Report on Cash Balances and Investments
10. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
05-1500-0000-63100	OFC SUPP & EXP	P1303651	11/20/2013	STAPLES ADVANTAGE	145.64	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	6,120.00	4,459.32	0.00	145.64	1,515.04	
				FINANCE DIRECTOR PROG TOTAL	145.64	

I have examined the preceding bills and encumbrances in the total amount of **\$145.64**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 19 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

12/11/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1300648	11/13/2013	CINTAS FIRE PROTECTION	852.50
		P1303474	11/14/2013	HEARTLAND LABEL PRINTERS INC	407.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	211,793.00	136,254.24	5,407.36	1,259.50	68,871.90
07-1430-0000-62491	SOFTWARE MAINT	P1303474	11/14/2013	HEARTLAND LABEL PRINTERS INC	635.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	595,762.00	447,278.38	27,849.27	635.00	119,999.35
07-1430-0000-63407	COMPUTER SUPPL	P1303582	11/14/2013	CDW GOVERNMENT INC	26.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,940.00	12,941.77	478.74	26.10	4,493.39
07-1430-0000-64701	SOFTWARE PURCH	P1303472	11/19/2013	EDCI	4,259.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	79,622.00	27,498.99	1,051.80	4,259.25	46,811.96
07-1430-0000-67131	OTHER COMP HARDW	P1303608	11/18/2013	CDW GOVERNMENT INC	602.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	109,579.00	80,338.92	907.78	602.57	27,729.73
07-1430-0000-67143	IT CROSS CHARGES	P1303314	10/31/2013	SPECIALIZED ELECTRIC OF WISCON	4,810.00
		P1303319	10/31/2013	SPECIALIZED ELECTRIC OF WISCON	550.00
		P1303617	11/19/2013	CDW GOVERNMENT INC	1,094.94
		P1303618	11/19/2013	CDW GOVERNMENT INC	1,364.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	190,130.08	10,829.49	7,819.49	(158,779.06)
INFORMATION TECHNOLOGY PROG TOTAL				14,601.91	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$14,601.91**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
14-1411-0000-63107	PUBL & LEGAL	P1300774	11/30/2013	BELOIT DAILY NEWS	56.18	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	2,750.00	1,220.46	56.18	56.18	1,417.18	
				ELECTIONS PROG TOTAL	56.18	

I have examined the preceding bills and encumbrances in the total amount of **\$56.18**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
17-1710-0000-63100	OFC SUPP & EXP	P1303760	12/04/2013	UNDERGROUND VAULTS & STORAGE	96.78	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	3,060.00	1,429.97	24.96	96.78	1,508.29	
				REGISTER OF DEEDS PROG TOTAL	96.78	

I have examined the preceding bills and encumbrances in the total amount of **\$96.78**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Committee Chair _____

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400 ENC	R & M SERV	R1400442	01/01/2014	ENTERPRISE SYSTEMS GROUP	3,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,505.00	0.00	44,766.86	3,215.00	92,523.14
07-1430-0000-62491 ENC	SOFTWARE MAINT	R1400158	01/01/2014	CBORD GROUP INC	926.42
ENC		R1400159	01/01/2014	VESOFT	770.00
ENC		R1400161	01/01/2014	ROBELLE SOLUTIONS TECHNOLOGY I	2,835.00
ENC		R1400188	01/01/2014	CORPORATE COMPUTER SYSTEMS IN	450.00
ENC		R1400189	01/01/2014	ORBIS PARTNERS INC	8,840.00
ENC		R1400441	01/01/2014	MOTOROLA SOLUTIONS INC	47,558.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	244,687.00	0.00	200,415.02	61,379.42	(17,107.44)
INFORMATION TECHNOLOGY PROG TOTAL				64,594.42	
07-1435-0000-62400 ENC	R & M SERV	R1400442	01/01/2014	ENTERPRISE SYSTEMS GROUP	66,765.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	79,700.00	0.00	0.00	66,765.00	12,935.00
TELEPHONE OPERATIONS PROG TOTAL				66,765.00	
07-1438-0000-62491 ENC	SOFTWARE MAINT	R1400441	01/01/2014	MOTOROLA SOLUTIONS INC	120,716.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	208,113.00	0.00	0.00	120,716.00	87,397.00
LAW RECORDS PROG TOTAL				120,716.00	

I have examined the preceding bills and encumbrances in the total amount of **\$252,075.42**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 19 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

12/11/2013

Pre-Approved Encumbrances

2014 . . .

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
17-1710-0000-63103 ENC	LEGAL FORMS	R1400493	01/01/2014	WISCONSIN DEPARTMENT OF ADMINI	149.76	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	2,000.00	0.00	0.00	149.76	1,850.24	
17-1710-0000-63106 ENC	PLAT BOOKS	R1400498	01/01/2014	MAPPING SOLUTIONS	3,900.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	3,900.00	0.00	0.00	3,900.00	0.00	
REGISTER OF DEEDS PROG TOTAL				4,049.76		

I have examined the preceding bills and encumbrances in the total amount of **\$4,049.76**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

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C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-9200-62460	BLDG SERV R&M	P1300225	11/22/2013	JOHNSON CONTROLS INC	224.60
		P1303799	12/05/2013	NORTHLAND EQUIPMENT CO INC	142.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	36,500.00	28,101.54	1,324.95	367.03	6,706.48
18-1815-9200-62461	ELEVATOR	P1300948	11/06/2013	NATIONAL ELEVATOR INSPECTION S	498.00
		P1303740	11/19/2013	STATE OF WISCONSIN	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	59,000.00	56,293.88	0.00	548.00	2,158.12
18-1815-9200-62463	FIRE ALARM	P1303384	11/30/2013	TAS COMMUNICATIONS INC	124.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,250.00	10,286.77	124.02	124.02	4,715.19
18-1815-9200-62470	BLDG R & M	P1300213	11/27/2013	DEGARMO PLUMBING INC	728.00
		P1300221	12/05/2013	HOME DEPOT/GEFCF	62.45
		P1300238	11/22/2013	WERNER ELECTRIC SUPPLY COMPAN	12.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,800.00	11,888.40	802.62	802.62	16,306.36
18-1815-9200-63109	OTHER SUPP/EXP	P1300203	11/22/2013	AARONS LOCK AND SAFE INC	36.05
		P1300220	11/22/2013	HARRIS ACE HARDWARE	30.48
		P1300222	11/01/2013	HD SUPPLY	97.67
		P1300227	11/22/2013	MC MASTER-CARR SUPPLY COMPANY	286.78
		P1300228	12/03/2013	NAPA AUTO PARTS	124.43
		P1302269	11/19/2013	HAMPTON INN	442.68
		P1302698	11/30/2013	SHERMAN SANITATION SERVICES LL	117.00
		P1303580	11/18/2013	SHAMROCK SCIENTIFIC SPECIALITY	54.33
		P1303748	11/22/2013	MENARDS	43.17
		P1303814	12/05/2013	MENARDS	139.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,834.00	23,312.20	15,691.85	1,371.90	(11,541.95)
HCC COMPLEX-MAINTENANCE PROG TOTAL				3,213.57	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$3,213.57**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 17 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010	PURCHASING INVEN				
		P1303213	10/18/2013	OFFICE PRO	6,750.91
		P1303725	11/19/2013	BEAR GRAPHICS INC	754.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	9,898.46	76,379.99	7,505.29	(93,783.74)
00-0000-0001-17000	PREPAID BUDGET I				
		P1303688	11/25/2013	DEPARTMENT OF HEALTH SERVICES	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	131,302.79	28,300.00	150.00	(159,752.79)
GENERAL FUND PROG TOTAL				7,655.29	

I have examined the preceding bills and encumbrances in the total amount of **\$7,655.29**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 17 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

12/12/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1303747	12/01/2013	PETERSON CLEANING INC	1,003.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	183,000.00	180,694.46	0.00	1,003.20	1,302.34
18-1810-0000-62400	R & M SERV	P1300640	11/26/2013	ARAMARK UNIFORM SERVICES INC	306.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	119,800.00	97,665.64	3,618.66	306.60	18,209.10
18-1810-0000-62461	ELEVATOR	P1300784	11/26/2013	NATIONAL ELEVATOR INSPECTION S	267.00
		P1301293	11/07/2013	STATE OF WISCONSIN	400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	42,500.00	47,984.90	14,719.52	667.00	(20,871.42)
18-1810-0000-63500	R&M SUPPLIES	P1300379	11/11/2013	MENARDS	13.47
		P1300637	11/18/2013	AARONS LOCK AND SAFE INC	96.20
		P1300641	11/08/2013	BADGER STATE INDUSTRIES	3,126.20
		P1300660	11/21/2013	DE VERE COMPANY INC	171.39
		P1300665	11/25/2013	BELOIT FIRE PROTECTION COMPANY	154.70
		P1300672	11/11/2013	DEGARMO PLUMBING INC	305.66
		P1300674	11/27/2013	ENERGETICS INC	8.60
		P1300676	11/14/2013	FERGUSON ENTERPRISES INC	260.51
		P1300677	11/20/2013	FIRST SUPPLY LLC	532.78
		P1300680	11/20/2013	HARRIS ACE HARDWARE	76.25
		P1300684	10/15/2013	HOME DEPOT/GECF	47.74
		P1300685	11/05/2013	JANESVILLE ELECTRIC MOTOR CORP	366.00
		P1300740	11/19/2013	JACK AND DICKS FEED AND GARDEN	1,086.65
		P1300743	11/01/2013	JOHNSTONE SUPPLY	603.59
		P1300745	11/15/2013	MC MASTER-CARR SUPPLY COMPAN)	41.95
		P1300750	11/07/2013	SULLIVAN SIGNS INC	22.00
		P1300751	11/20/2013	STAPLES ADVANTAGE	424.00
		P1300763	11/06/2013	QUALITY DOOR LLC	173.74
		P1301895	11/26/2013	ILLINGWORTH KILGUST MECHANICAL	281.00
		P1303439	11/26/2013	NEWARK ELECTRONICS	347.81
		P1303452	11/08/2013	JMB & ASSOCIATES	607.00
		P1303642	11/06/2013	GORDIE BOUCHER FORD LINCOLN ME	128.50
		P1303670	11/22/2013	NEWARK ELECTRONICS	55.04
		P1303720	11/27/2013	GORDIE BOUCHER FORD LINCOLN ME	32.07
		P1303733	11/22/2013	AMERICAN TIME AND SIGNAL COMPA	481.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	210,000.00	278,365.64	16,242.82	9,444.02	(94,052.48)
GENERAL SERVICES PROG TOTAL					11,420.82

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1811-0000-63500	R&M SUPPLIES	P1300379	11/26/2013	MENARDS	50.79
		P1300637	11/19/2013	AARONS LOCK AND SAFE INC	26.25
		P1300677	11/11/2013	FIRST SUPPLY LLC	78.50
		P1300679	11/14/2013	GRAINGER PARTS	142.74
		P1300680	11/20/2013	HARRIS ACE HARDWARE	3.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	15,043.09	429.18	301.58	4,226.15
GLEN OAKS FACILITY OPERATION PROG TOTAL				301.58	
18-1812-0000-63500	R&M SUPPLIES	P1300379	11/27/2013	MENARDS	13.45
		P1300637	11/14/2013	AARONS LOCK AND SAFE INC	100.00
		P1300665	11/25/2013	BELOIT FIRE PROTECTION COMPANY	82.95
		P1303401	11/27/2013	SEVERIN PAINTING AND DRYWALL	1,130.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	13,708.58	221.84	1,326.40	8,743.18
YOUTH SERVICES CENTER PROG TOTAL				1,326.40	
18-1816-0000-62400	R & M SERV	P1300640	11/12/2013	ARAMARK UNIFORM SERVICES INC	28.72
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	22,662.91	54.72	28.72	2,253.65
18-1816-0000-63500	R&M SUPPLIES	P1300666	11/12/2013	BJ ELECTRIC SUPPLY INC	117.60
		P1300674	11/27/2013	ENERGETICS INC	72.80
		P1300679	11/05/2013	GRAINGER PARTS	245.70
		P1300751	11/15/2013	STAPLES ADVANTAGE	185.86
		P1300779	11/20/2013	UNIVERSAL RECYCLING TECHNOLOG	72.06
		P1303513	11/05/2013	MASTERS BUILDINGS SOLUTIONS	354.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	10,323.23	7,704.27	1,048.95	1,923.55
COMMUNICATIONS CTR. OPERATION PROG TOTAL				1,077.67	
18-1817-0000-62400	R & M SERV	P1300640	11/19/2013	ARAMARK UNIFORM SERVICES INC	54.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,260.00	36,786.05	99.60	54.60	(7,680.25)
18-1817-0000-63500	R&M SUPPLIES	P1300379	11/11/2013	MENARDS	12.56
		P1300641	11/08/2013	BADGER STATE INDUSTRIES	312.62

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1300750	11/01/2013	SULLIVAN SIGNS INC	177.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	16,646.40	16,615.29	502.18	(18,263.87)
DIVERSION PROG/ASC PROG TOTAL				556.78	
18-1837-0000-63500	R&M SUPPLIES				
		P1300379	12/04/2013	MENARDS	92.51
		P1300666	11/08/2013	BJ ELECTRIC SUPPLY INC	108.46
		P1300676	11/14/2013	FERGUSON ENTERPRISES INC	793.92
		P1300677	11/25/2013	FIRST SUPPLY LLC	54.00
		P1300679	11/06/2013	GRAINGER PARTS	510.08
		P1300680	10/31/2013	HARRIS ACE HARDWARE	7.99
		P1300682	11/15/2013	HOBART SALES AND SERVICE	232.00
		P1300741	11/05/2013	JOHNSON CONTROLS INC	357.05
		P1300745	10/24/2013	MC MASTER-CARR SUPPLY COMPANY	69.69
		P1302819	11/27/2013	CUMMINS NPOWER LLC	1,090.10
		P1303217	11/12/2013	CORNER STONE CONSTRUCTION INC	3,447.00
		P1303459	11/22/2013	TRIEBOLD IMPLEMENT INC	1,114.81
		P1303460	11/12/2013	SENTRY SECURITY FASTENERS INC	295.78
		P1303507	11/25/2013	SIMMONS FENCE AND SPECIALTY PR	480.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	51,637.78	29,820.93	8,653.39	9,887.90
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				8,653.39	
18-1842-0000-67200	CAPITAL IMPROV				
		P1201343	11/25/2013	ARNOLD AND O SHERIDAN INC	605.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	468,643.00	7,656.34	168,913.66	605.00	291,468.00
COURTHOUSE FACILITY PROJECT PROG TOTAL				605.00	
18-1849-0000-67200	CAPITAL IMPROV				
		P1303719	11/22/2013	MOBILE MINI INC	220.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,619,289.78	9,063,818.09	21,607.86	220.00	533,643.83
JAIL/HCC COMPLEX PROJECT PROG TOTAL				220.00	
18-1853-0000-67200	CAPITAL IMPROV				
		P1303718	10/23/2013	RH BATTERMAN AND COMPANY INC	1,240.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	906,350.00	878,263.28	25,000.10	1,240.00	1,846.62

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
HCC/GLEN OAKS PARKING LOTS PROG TOTAL					1,240.00

I have examined the preceding bills and encumbrances in the total amount of **\$25,401.64**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 17 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I				
		P1303566	12/01/2013	ADVANCED CORRECTIONAL HEALTHC	67,114.27
		P1303702	11/12/2013	PAT MCCARTHY PRODUCTIONS INC	399.00
		P1303703	11/14/2013	WISCONSIN SHERIFFS AND DEPUTY	70.00
		P1303704	12/04/2013	WLEEDA	195.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	63,674.52	28,300.00	67,778.27	(159,752.79)
GENERAL FUND PROG TOTAL				67,778.27	

I have examined the preceding bills and encumbrances in the total amount of **\$67,778.27**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to FE 12/19/13

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62420	MACH & EQUIP RM	P1303699	11/06/2013	STATE OF WISCONSIN	618.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,696.00	5,741.73	(0.01)	618.10	(663.82)
21-2100-0000-63100	OFC SUPP & EXP	P1303516	11/22/2013	JANESVILLE PRINTING COMPANY	110.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,260.00	8,625.60	50.00	110.00	(525.60)
21-2100-0000-63406	CLOTHING/UNIFORM				
		07/29/2013	TILLMAN,BARBARA		458.40
		11/14/2013	KNUTSON,DARRELL		526.69
		11/30/2013	PYNE,MATT		301.62
		11/22/2013	COULTER,DOUG		214.82
		11/29/2013	KNUDSON,TROY		272.93
		11/25/2013	LUND,JOSH		145.65
		02/22/2013	FISCHER,SARAH		178.55
		11/18/2013	DOUGLAS,BEAU		81.73
		11/20/2013	BURDICK,AARON		458.32
		11/26/2013	MOLTER,JOSHUA		457.91
		11/28/2013	GAJDOSIK,JANICE		34.80
		11/25/2013	BILHORN,CORENE		263.92
		11/09/2013	JOSEPH,GREGORY		136.06
		09/19/2013	PETERS,DANIEL		74.44
		06/29/2013	ADAMS,JEFFREY		196.86
		11/08/2013	KLIPSTEIN,SHIRLEY A		174.35
		11/13/2013	EAU CLAIRE,BRADLEY		99.99
	P1300270	11/14/2013	GALLS INC		592.05
	P1300282	11/19/2013	LARK UNIFORMS		1,321.35
	P1300391	11/23/2013	MMPR		35.50
	P1300406	11/17/2013	SHOE BOX LTD,THE		43.20
	P1300414	11/20/2013	UNIFORM DEN EAST		1,020.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,375.00	47,824.09	3,012.22	7,089.26	(550.57)
21-2100-0000-63409	CRIME SCENE SUPP				
	P1300285	11/26/2013	MENARDS		35.15
	P1300408	11/26/2013	SIRCHIE FINGER PRINT LABORATOR		54.40
	P1300413	11/26/2013	ULINE		164.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	6,856.73	403.70	253.70	(1,014.13)
21-2100-0000-63900	AMMO/RANGE SUPPL				
	P1303565	11/18/2013	ULTRAMAX AMMUNITION		1,063.49

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,391.00	21,567.31	9,925.38	1,063.49	(4,165.18)
21-2100-0000-63904	POLICING/1ST AID				
		P1303092	11/29/2013	KENLYN KENNELS INC	27.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,065.00	16,431.82	796.22	27.00	(190.04)
SHERIFF PROG TOTAL				9,161.55	
21-2160-2013-69501	AID TO LOCALITIE				
		P1303721	06/18/2013	BELOIT POLICE DEPARTMENT	16,000.00
		P1303722	06/18/2013	JANESVILLE POLICE DEPARTMENT	16,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,500.00	0.00	0.00	32,500.00	0.00
2013 JAG GRANT PROG TOTAL				32,500.00	
21-2190-0000-67105	MOTOR VEHICLES				
		P1303723	11/20/2013	GENERAL FIRE EQUIPMENT COMPAN'	1,220.88
		P1303724	11/21/2013	GORDIE BOUCHER FORD LINCOLN ME	660.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	371,293.00	352,620.86	22,223.24	1,880.88	(5,431.98)
SHERIFF'S VEHICLES PROG TOTAL				1,880.88	
21-2200-0000-62119	OTHER SERVICES				
		P1300279	11/15/2013	JUSTICE BENEFIT LLC	3,737.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	346,621.00	210,805.51	128,391.63	3,737.14	3,686.72
21-2200-0000-62420	MACH & EQUIP RM				
		P1300254	11/11/2013	BANDT COMMUNICATIONS INC	404.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,650.27	2,822.17	404.12	(1,876.56)
21-2200-0000-63406	CLOTHING/UNIFORM				
		11/26/2013	RUBLE,RORY	18.55	
		11/22/2013	ENGEMAN,DONISIA	92.80	
		11/29/2013	FALK,PETER	106.95	
		11/20/2013	JACOBSON,MATT	106.47	
		10/05/2013	HOLMBERG,REGINA	234.84	
		11/26/2013	SAXE,CHRIS	121.36	
		11/01/2013	BORTH,ALICIA	49.29	
		11/08/2013	MILLER,CHRISSY	74.99	
		03/28/2013	FIRKUS, CRIS	148.00	

COMMITTEE APPROVAL REPORT

12/12/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
			11/27/2013	SCHUMACHER, JENNIFER	144.60
			11/29/2013	ENLOE, SUE	182.00
			11/24/2013	BANKS, ABRIANNA	99.11
			11/26/2013	MCELROY, AMANDA	15.83
		P1300270	11/15/2013	GALLS INC	1,377.61
		P1300282	11/21/2013	LARK UNIFORMS	3,820.62
		P1300402	11/20/2013	RED WING SHOE STORE	127.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	51,915.00	41,394.41	5,325.43	6,720.22	(1,525.06)
21-2200-0000-64904	SUNDRY EXPENSE				
		P1300259	11/21/2013	BOB BARKER COMPANY INC	776.23
		P1300277	11/22/2013	JAYS BIG ROLLS INC	483.00
		P1300280	11/21/2013	KMART CORP #4255	189.99
		P1300285	11/19/2013	MENARDS	61.99
		P1300410	11/14/2013	STAPLES ADVANTAGE	308.48
		P1303700	11/13/2013	AMERCARE PRODUCTS INC	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	76,988.42	2,790.88	2,169.69	53,051.01
CORRECTIONAL FACILITY PROG TOTAL				13,031.17	
21-2500-0000-63100	OFC SUPP & EXP				
		P1303734	11/27/2013	KMART CORP #4255	419.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,440.00	674.70	0.00	419.98	345.32
EMERGENCY MANAGEMENT PROG TOTAL				419.98	
21-2549-2013-67200	CAPITAL IMPROV				
		P1303735	11/25/2013	CITY OF JANESVILLE	12,772.73
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	537.95	0.00	12,772.73	(810.68)
CPTR AND HAZMAT EQUIP GRANT PROG TOTAL				12,772.73	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$69,766.31**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to FE 12/19/13

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

12/12/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62125	INDIGENT FEES	P1300333	11/26/2013	JOHNSON,ATTY THOMAS E	2,656.30
		P1300338	11/20/2013	WAGNER,ATTY JANE P	314.44
		P1300993	11/20/2013	HOWARD III,ATTY ROBERT C	966.00
		P1301091	11/21/2013	LAW OFFICE OF MICHAEL SHANNON	679.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	125,000.00	99,467.61	4,615.74	4,615.74	16,300.91
22-1200-0000-62170	PHYSICIAN/OTHER	P1300341	11/01/2013	FELGUS MD,MATTHEW	1,598.00
		P1300342	10/27/2013	KAYE PHD,DR MICHAEL	1,950.00
		P1302000	11/05/2013	PATEL MD,SANGITA	595.00
		P1302907	11/21/2013	TAYLOR MD,LESLIE	3,187.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,000.00	112,618.04	7,330.50	7,330.50	12,720.96
22-1200-0000-62176	LABORATORY	P1300320	11/26/2013	DNA DIAGNOSTICS CENTER	102.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	1,234.87	102.00	102.00	61.13
22-1200-0000-62501	REPORTER FEES	P1300347	11/22/2013	BARKLEY,MICAL	48.00
		P1300353	11/26/2013	MUELLER CPR-CM,TAMMIE D	218.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	8,334.40	266.00	266.00	6,133.60
22-1200-0000-62503	INTERPRETER FEES	P1300358	09/24/2013	GONZALEZ,VICTOR M	1,175.00
		P1300359	11/19/2013	BILINGUAL TRAINING CONSULTANTS	175.00
		P1300360	12/02/2013	BOYCE,MALA K	3,412.50
		P1300361	11/20/2013	SWITS LTD	2,096.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	49,822.45	54,571.90	6,858.75	(46,253.10)
22-1200-0000-63200	PUBL/SUBCR/DUES	P1300322	10/15/2013	STATE BAR OF WISCONSIN	319.08
		P1301983	12/04/2013	STATE BAR OF WISCONSIN	25.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	4,797.47	344.08	344.08	3,514.37
CIRCUIT COURTS PROG TOTAL				19,517.07	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$19,517.07**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to FE 12/19/13

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62218	DATA COMMUNICTN.		11/23/2013	SUKUS,KATHY	49.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,680.00	1,618.53	0.00	49.99	11.48
23-2400-0000-62420	MACH & EQUIP RM				
	P1300769	11/25/2013	GENERAL COMMUNICATIONS INC	479.33	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,391.25	35,746.17	479.33	479.33	1,686.42
23-2400-0000-64200	TRAINING EXP		09/18/2013	SCHMIDT,SHELLEY	947.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	20,001.60	615.92	947.28	2,435.20
23-2400-0000-67171	C.A.-\$1000/MORE		12/03/2013	MOSLEY,DARA	63.29
	P1303649	11/11/2013	AT AND T GLOBAL SERVICES INC	210.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	770,578.00	255,092.81	447,025.22	273.29	68,186.68
911 PROJECT OPERATIONS PROG TOTAL				1,749.89	

I have examined the preceding bills and encumbrances in the total amount of **\$1,749.89**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to FE 12/19/13

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62501	REPORTER FEES				
		P1300291	11/20/2013	NELSON,DEBRA A	9.00
		P1300294	11/26/2013	KANE,KRISTINE	226.00
		P1300297	11/21/2013	MUELLER CPR-CM,TAMMIE D	26.00
		P1300299	12/04/2013	PINS,JENNIFER LYNN	11.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	5,434.42	287.00	272.50	2,006.08
24-1610-0000-63202	LAW BOOKS				
		P1300300	10/15/2013	STATE BAR OF WISCONSIN	159.54
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,785.00	534.32	(72.34)	159.54	2,163.48
24-1610-0000-63300	TRAVEL				
			12/04/2013	SULLIVAN,RICHARD J	36.16
			12/04/2013	TJOA,GWANNY	176.28
			12/04/2013	HEALLESS,LINDSAY	88.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,750.00	8,337.34	0.00	300.58	112.08
DISTRICT ATTORNEY PROG TOTAL				732.62	
24-1611-0000-62503	INTERPRETER FEES				
		P1300368	11/13/2013	GONZALEZ,VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	600.00	40.00	40.00	820.00
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL				40.00	

I have examined the preceding bills and encumbrances in the total amount of **\$772.62**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
TO FE 12/19/13

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES	P1300385	11/19/2013	GREGG INVESTIGATIONS INC	85.00
		P1303761	11/14/2013	VEENSTRA PROCESS SERVICES LLC	66.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	13,302.56	265.00	151.75	8,880.69
34-3850-0000-62503	INTERPRETER FEES	P1300380	12/04/2013	GONZALEZ,VICTOR M	120.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,550.00	120.00	120.00	210.00
CHILD SUPPORT PROG TOTAL				271.75	

I have examined the preceding bills and encumbrances in the total amount of **\$271.75**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to FB 12/19/13

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2013

12/03/2013

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I				
ENC		R1304084	11/27/2013	INTERNATIONAL ACADEMY OF PUBLI	25,000.00
ENC		R1304084	11/27/2013	INTERNATIONAL ACADEMY OF PUBLI	0.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	41,273.18	73,134.00	25,000.00	(139,407.18)
				GENERAL FUND PROG TOTAL	25,000.00

I have examined the preceding bills and encumbrances in the total amount of **\$25,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

DEC 19 2013

to FE

Dept Head

Committee Chair

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
21-2100-0000-63300 ENC	TRAVEL	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	500.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	1,200.00	0.00	0.00	500.00	700.00	
21-2100-0000-63501 ENC	GAS & FUELS	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	500.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	315,000.00	0.00	0.00	500.00	314,500.00	
21-2100-0000-64200 ENC	TRAINING EXP	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	9,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	37,000.00	0.00	0.00	9,000.00	28,000.00	
				SHERIFF PROG TOTAL	10,000.00	
21-2200-0000-63300 ENC	TRAVEL	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	7,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	15,000.00	0.00	0.00	7,000.00	8,000.00	
21-2200-0000-64200 ENC	TRAINING EXP	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	7,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	32,274.00	0.00	0.00	7,000.00	25,274.00	
21-2200-0000-64904 ENC	SUNDRY EXPENSE	R1400151	01/01/2014	JP MORGAN CHASE BANK NA	50.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	135,000.00	0.00	0.00	50.00	134,950.00	
				CORRECTIONAL FACILITY PROG TOTAL	14,050.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$24,050.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 19 2013**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-63100 ENC	OFC SUPP & EXP	R1400075	01/01/2014	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,409.00	0.00	0.00	200.00	10,209.00
23-2400-0000-63108 ENC	PUBLIC INFO	R1400075	01/01/2014	JP MORGAN CHASE BANK NA	5,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	0.00	0.00	5,000.00	1,000.00
23-2400-0000-63200 ENC	PUBL/SUBCR/DUES	R1400075	01/01/2014	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,258.00	0.00	0.00	500.00	758.00
23-2400-0000-63500 ENC	R&M SUPPLIES	R1400075	01/01/2014	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	400.00	0.00	0.00	200.00	200.00
23-2400-0000-64200 ENC	TRAINING EXP	R1400075	01/01/2014	JP MORGAN CHASE BANK NA	15,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	0.00	0.00	15,000.00	9,000.00
911 PROJECT OPERATIONS PROG TOTAL				20,900.00	

I have examined the preceding bills and encumbrances in the total amount of **\$20,900.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 19 2013**
to FE

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2014

12/11/2013

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
21-2100-0000-63101 ENC	POSTAGE	R1400463	01/01/2014	UPS STORE,THE	400.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	13,260.00	0.00	10,000.00	400.00	2,860.00	
21-2100-0000-63501 ENC	GAS & FUELS	R1400464	01/01/2014	WRIGHT EXPRESS FSC	313,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	315,000.00	0.00	500.00	313,000.00	1,500.00	
SHERIFF PROG TOTAL				313,400.00		

I have examined the preceding bills and encumbrances in the total amount of **\$313,400.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: DEC 16 2013

to FE 12/19/13

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2014

12/11/2013

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62400	R & M SERV				
ENC		R1400457	01/01/2014	OFFICE PRO	900.00
ENC		R1400458	01/01/2014	PACER SERVICE CENTER	80.00
ENC		R1400459	01/01/2014	PITNEY BOWES INC	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,727.00	0.00	0.00	1,580.00	21,147.00
21-2100-0000-62410	R & M-VEHICLES				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	300.00
ENC		R1400461	01/01/2014	POMPS TIRE SERVICE INC	50,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	64,000.00	50,300.00	20,700.00
21-2100-0000-63100	OFC SUPP & EXP				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,980.00	0.00	0.00	50.00	9,930.00
21-2100-0000-63101	POSTAGE				
ENC		R1400460	01/01/2014	PITNEY BOWES	10,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,260.00	0.00	400.00	10,000.00	2,860.00
21-2100-0000-63409	CRIME SCENE SUPP				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,950.00	0.00	0.00	100.00	6,850.00
21-2100-0000-63904	POLICING/1ST AID				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	100.00
ENC		R1400456	01/01/2014	JOHN WICKHEM AGENCY	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,613.00	0.00	0.00	400.00	17,213.00
				SHERIFF PROG TOTAL	62,430.00
21-2167-0000-64904	SUNDRY EXPENSE				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	100.00	4,900.00
				RECAP OPERATIONS PROG TOTAL	100.00
21-2200-0000-62161	HOUSEHOLD SERV				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	50.00
ENC		R1400455	01/01/2014	JAYS BIG ROLLS INC	13,000.00

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

2014

12/11/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
ENC		R1400462	01/01/2014	STAPLES	6,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	0.00	2,000.00	19,050.00	26,855.00
21-2200-0000-63100	OFC SUPP & EXP				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	0.00	0.00	50.00	6,450.00
21-2200-0000-63300	TRAVEL				
ENC		R1400454	01/01/2014	ILLINOIS STATE TOLL HIGHWAY AU	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	0.00	7,000.00	50.00	7,950.00
21-2200-0000-64904	SUNDRY EXPENSE				
ENC		R1400453	01/01/2014	HARRIS ACE HARDWARE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	3,410.00	50.00	131,540.00
CORRECTIONAL FACILITY PROG TOTAL					19,200.00

I have examined the preceding bills and encumbrances in the total amount of **\$81,730.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2013**
to **FE 12/19/13**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

12/11/2013

Pre-Approved Encumbrances

2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62210 ENC	TELEPHONE	R1400450	01/01/2014	CHARTER COMMUNICATIONS	2,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	0.00	0.00	2,500.00	47,500.00
21-2100-0000-62410 ENC	R & M-VEHICLES	R1400451	01/01/2014	DAVIS CITGO SERVICE INC	4,000.00
ENC		R1400452	01/01/2014	GORDIE BOUCHER FORD LINCOLN ME	60,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	50,300.00	64,000.00	20,700.00
SHERIFF PROG TOTAL				66,500.00	
21-2167-0000-62119 ENC	OTHER SERVICES	R1400449	01/01/2014	CESA 2	133,400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	212,145.00	0.00	0.00	133,400.00	78,745.00
RECAP OPERATIONS PROG TOTAL				133,400.00	
21-2171-0000-62100 ENC	CONTRACTED SERV	R1400446	01/01/2014	ATTIC CORRECTIONAL SERVICES IN	304,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	304,000.00	0.00	0.00	304,000.00	0.00
COMMUNITY RECAP/TAD PROG TOTAL				304,000.00	
21-2200-0000-62119 ENC	OTHER SERVICES	R1400448	01/01/2014	BI INC	299,100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	275,000.00	0.00	0.00	299,100.00	(24,100.00)
21-2200-0000-62161 ENC	HOUSEHOLD SERV	R1400445	01/01/2014	ARAMARK UNIFORM SERVICES INC	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	0.00	19,050.00	2,000.00	26,855.00
21-2200-0000-62163 ENC	LAUNDRY	R1400445	01/01/2014	ARAMARK UNIFORM SERVICES INC	109,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	109,967.00	0.00	0.00	109,500.00	467.00
21-2200-0000-62170 ENC	PHYSICIAN/OTHER	R1400443	01/01/2014	ADVANCED CORRECTIONAL HEALTHC	797,500.00

COMMITTEE APPROVAL REPORT

12/11/2013

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	802,214.00	0.00	0.00	797,500.00	4,714.00
21-2200-0000-64125 ENC	BD OF PRISONERS	R1400444	01/01/2014	ARAMARK CORRECTIONAL SERVICES	536,600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	537,137.00	0.00	0.00	536,600.00	537.00
21-2200-0000-64904 ENC	SUNDRY EXPENSE	R1400450	01/01/2014	CHARTER COMMUNICATIONS	3,360.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	100.00	3,360.00	131,540.00
CORRECTIONAL FACILITY PROG TOTAL				1,748,060.00	
21-2500-0000-63500 ENC	R&M SUPPLIES	R1400447	01/01/2014	BANDT COMMUNICATIONS INC	3,780.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,400.00	0.00	0.00	3,780.00	6,620.00
EMERGENCY MANAGEMENT PROG TOTAL				3,780.00	

COMMITTEE APPROVAL REPORT

12/11/2013

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$2,255,740.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

DEC 16 2013**to FE 12/19/13**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by _____

Public Works Committee
& Parks Advisory Committee
Submitted by _____



Lori Williams, Parks Director
Drafted by _____

December 2, 2013
Date Drafted _____

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET

1. **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2. to the respective counties in that state on an acreage basis for the county fish and game projects,
3. including conservation of resources and habitat, on the condition that the counties match the state
4. allocation; and,
- 5.
6. **WHEREAS**, Rock County made application to participate in unallocated county fish and game
7. projects pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by
8. County Board Resolution 13-9A-402; and,
- 9.
10. **WHEREAS**, \$3,000 is the current budget for this grant in 2014; and,
- 11.
12. **WHEREAS**, unallocated matching grant funds totaling \$2,000 are available from the Wisconsin
13. DNR and a resolution accepting the same is require.
- 14.
15. **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
16. assembled this ____ day of _____, 2013 does hereby approve the acceptance of these funds.
- 17.
18. **BE IT FURTHER RESOLVED**, that the Parks Director be authorized to file all necessary
19. documents for administration and reimbursement of this program
- 20.
21. **BE IT FURTHER RESOLVED** that the County Board Chair be hereby authorized and directed
22. to sign the grant agreements and that these documents be submitted to the Wisconsin Department
23. of Natural Resources.
- 24.
25. **BE IT FURTHER RESOLVED** that the Department of Public Works Parks Division 2014
26. Budget be amended as follows:

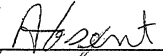
	Budget	Increase/(Decrease)	Amended Budget
28.			
29. Sources of Funds Parks:			
30. 41-4592-4788-42200	\$3,000	\$2,000	\$5,000
31. DNR Conservation Grant			
32. Use of Funds Parks:			
33. 41-4592-4788-69999	\$3,000	\$2,000	\$5,000
34. Non-Converted Expense			

RESOLUTION ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL
RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING
PARKS BUDGET

Page Two

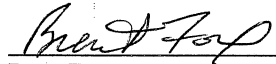
Respectfully submitted,

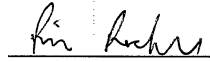
PUBLIC WORKS COMMITTEE


Kurtis Yankee, Chair


Betty Jo Bussie, Vice Chair


Eva M. Arnold


Brent Fox


Rick Richard

Finance Committee Endorsement
Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$2,000 in State Aid for county fish and game projects. The 50% required County match will be met using time, materials and in-kind sources. No additional County funds are needed.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Jim Stute
INITIATED BY



Jim Stute
DRAFTED BY

Agriculture and Extension Education
SUBMITTED BY

December 5, 2013
DATE DRAFTED

Amending the 2013 UW-Extension Budget to use Transform Wisconsin Grant Funds

- 1 **WHEREAS**, The Rock County Health Department was awarded a 2012 Transform Wisconsin grant with
2 the goal of creating healthier places to live, work and play; and,
3
4 **WHEREAS**, UW-Extension is a project partner working on project components including "Farm to
5 School": getting students to eat fresh, local produce at school; and "Get Active": using local schools to
6 provide physical activity opportunities for community members; and,
7
8 **WHEREAS**, \$9,000 were transferred to UW-Extension for project supplies; and,
9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
11 this _____ day of _____, 2013 to amend the 2013 UW-Extension as follows:
12
13

Account/ Description	Budget 12/1/13	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
56-5600-0000-44100	\$30,000	\$9,000	\$39,000
Fees			
<u>Use of Funds</u>			
56-5600-0000-64904	\$25,000	\$9,000	\$34,000
Sundry Expense			

Respectfully submitted,

Agriculture & Education

Richard Bostwick
Richard Bostwick, Chair

Absent
Eva Arnold, Vice Chair

Norvain Pleasant Jr.
Norvain Pleasant Jr.

Alan Sweeney
Alan Sweeney

Larry Wiedenfeld
Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote
of _____.

Mary Mawhinney, Chair

13-12A-468

Amending the 2013 UW-Extension Budget to use Transform Wisconsin Grant Funds

Page 2

FISCAL NOTE:

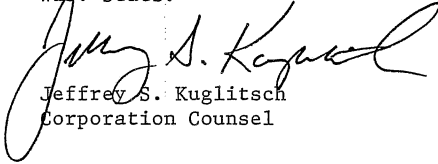
This resolution authorizes the expenditure by UW-Extension of Transform Wisconsin Grant funds. These funds will be used for the 'Farm to School' program. No additional County funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Memo



Rock County Human Resources Department

DATE: November 27, 2013

TO: Craig Knutson

FROM: Dave O'Connell

CC: Finance Committee

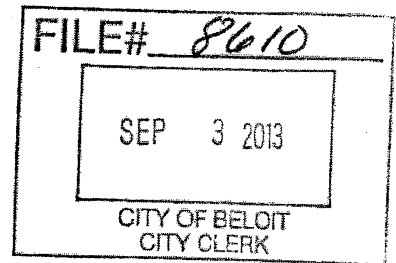
RE: health care for domestic partners

Here is the material on domestic partners that we have researched. There seems to be momentum towards moving forward on this issue. Several jurisdictions in Rock County seem to be leading the way. See below:

Jurisdiction	Don't offer	Offer – for same sex only	Offer – same sex and opposite sex
Dane County			X
City of Beloit		X	
City of Evansville			X
City of Janesville			X
Janesville School District			X
City of Madison			X
Beloit School District	X		X
Walworth County	X		
Black Hawk Tech			X

Those jurisdictions that use the state health plan through the Employee Trust Fund (ETF) provide the benefit to domestic partners of either same or opposite sex.

I've provided a copy of the City of Beloit Resolution (for same sex couples only), the City of Janesville Resolution (for both same sex and opposite sex couples) and the Dane County form for both same sex and opposite sex partners.



**RESOLUTION
APPROVING BENEFITS FOR EMPLOYEES
IN SAME-SEX RELATIONSHIPS WHO MEET ELIGIBILITY REQUIREMENTS**

WHEREAS, the City of Beloit is an organization committed to non-discrimination, as expressed in applicable City ordinances and the City's non-discrimination policies regarding provision of services and employment; and

WHEREAS, those non-discrimination ordinances and policies include a commitment not to discriminate on the basis of sexual orientation or family status; and

WHEREAS, many current employers including the State of Wisconsin, several other Wisconsin municipalities, institutions of higher education, and private sector employers have extended employee benefits to same gender domestic partners and their dependents; and

WHEREAS, the City of Beloit compensates employees through more than just wages and salary by providing a range of benefits to the employees, including health care, prescription drug coverage, dental insurance, and other employee benefits offered consistent with the traditional plan structure including opposite gender spouses and dependents of the City's employees; and

WHEREAS, extension of benefits including health care, prescription drug coverage, dental insurance, and other employee benefits not currently required by law to be extended to same gender domestic partners and their dependents would increase the attractiveness of the City's employment benefit package, thus facilitating successful employee recruitment and retention; and

WHEREAS, Wis. Stats. Sec. 40.02(21d) provides a definition of "domestic partners" for Wisconsin Retirement System and certain State health insurance benefit purposes and Wis. Stats. Sec. 770.01(1) also defines that term for the purposes of the Wisconsin Domestic Partnership Registry; and

WHEREAS, the Beloit City Council finds that it is in the best interest of the City to extend employment benefits to domestic partners as that term is defined in Wis. Stats. 770.01(1).

NOW, THEREFORE, BE IT RESOLVED that the City of Beloit shall allow access to and offer health care, prescription drug coverage, dental insurance, and other employee benefits to domestic partners of City employees in the same fashion such benefits are extended to spouses of married City employees. Such benefits shall be provided to the extent allowed by the IRS and otherwise allowed by law, specifically including any amendments or new enactments of Wisconsin laws relating to domestic partners, civil unions or same sex marriages; and should such amendments or enactments occur, such benefits shall be extended as allowed therein; and

BE IT FURTHER RESOLVED that the City will extend health care, prescription drug coverage, dental insurance, and other employee benefits to all qualifying domestic partners of City employees according to the following guidelines:

1. The definition of domestic partnership of same gender couples used by the City of Beloit will be that used by Wis. Stats. Sec. 40.02(21d) and 770.01(1).

2. The City of Beloit shall require verification of current valid domestic partner registration pursuant to Wis. Stats. Chapter 770, the Domestic Partnership Act, or the documentation required by any subsequent change in state law.
3. The provision of these benefits will be extended to the dependents of those same gender domestic partners as they would be to the dependents of legally married employees under the then current provision for dependent coverage in the relevant benefit program.
4. The benefits provided to domestic partners and their dependents shall be as nearly equal as possible to those offered to legally married partners, including non-insurance benefits such as funeral leave for the death of a domestic partner and use of sick leave to care for a domestic partner.

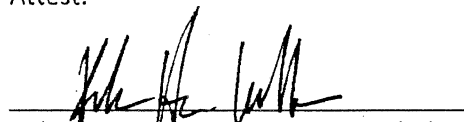
BE IT FURTHER RESOLVED that this resolution shall become effective on January 1, 2014.

Adopted this 3rd day of September, 2013.

City Council of the City of Beloit


Charles M. Haynes, President

Attest:


Rebecca Houseman LeMire, City Clerk



CITY OF JANESVILLE

Wisconsin's Park Place



CITY OF JANESVILLE
18 NORTH JACKSON STREET • P.O. BOX 5005
JANESVILLE, WI 53547-5005

From: Wald Klimczyk, City Attorney

TO:

Jeffrey Kuglitsch
Rock County Corporation Council
Rock County Courthouse
51 South Main Street
Janesville, WI 53545

VIA FACSIMILE
(608) 757-5511

Jeff, accompanying this facsimile cover sheet please find photocopies of the agenda materials that were provided to the Janesville Common Council. They adopted the Resolution at their regularly scheduled meeting on Monday, November 12, 2012. My understanding is that there was a window that closed last Friday (in person, or postmarked by that date) for the open enrollment. I don't know how many employees signed up for domestic partner benefits, same gender or opposite gender -- both are covered under the Resolution.

Glad to help.

Yours sincerely,

Wald Klimczyk
Janesville City Attorney

attachments

CITY ATTORNEY'S OFFICE

MUNICIPAL BUILDING • 18 N. JACKSON ST., P.O. BOX 5005 • JANESVILLE, WI 53547-5005 • (608) 755-3155 • FAX (608) 755-3207
WEBSITE: <http://www.ci.janesville.wi.us> • E-MAIL: attorney@ci.janesville.wi.us



HUMAN RESOURCES DIVISION MEMORANDUM
November 12, 2012

TO: City Council

FROM: Susan A. Musick, Human Resources Director *SM*

SUBJECT: Action on a Proposed Resolution Extending Health Care Benefits to Domestic Partners of Qualifying City & Library Employees (File Resolution No. 2012-910)

*11/12/12
passed 6-1
sevenson*

Library BOARD?

Executive Summary

Earlier this year, Council Members Liebert and Rashkin requested that the City consider granting health plan benefits to the domestic partners of eligible City employees, and funeral leave to employees with domestic partners. At the February 13, 2012 meeting, the City Council approved funeral leave for eligible employees with domestic partners, and deferred domestic partner health plan coverage for the new Council. Subsequently, Council Members Liebert and Steeber requested that this matter be brought forward at the Council's November 12, 2012 meeting.

As a result of the domestic partner inquiry, the Human Resources Division:

1. Conducted a survey of Wisconsin Public Employers Labor Relations Association (WPELRA) to see if member cities, counties, or technical colleges provide benefits to domestic partners, and if so, what are the benefits, and eligibility criteria.
2. Reviewed the matter with our health plan third party administrator to obtain their thoughts and advice.

It is difficult to estimate the number of City and Library employees who have a domestic partner. Currently, there are 78 unmarried employees with single medical plan coverage. However, we don't track the number of single parents with family medical plan coverage, and who live with a domestic partner. There are unknowns in adding this benefit, making the City's cost impact difficult to predict. Based on the experience of other public employers with this coverage, the estimated cost impact to the City's Insurance Fund would most likely be less than 1% of medical claims per year. The annual cost impact to the General Fund is estimated at \$9,915.00 for an employee changing from single to family medical coverage, plus \$633.00 for dental coverage per employee¹. So, for example, if three General Fund employees enrolled their domestic partner, then the City's added cost would be \$31,644.00.

Recommendation

There is no staff recommendation on extending health plan benefits to the domestic partners of employees.

¹ Totaling \$10,548 per employee, and based upon 2012 premium rates.

City Manager Recommendation

The City Manager views this more as a policy decision than a fiscal decision. An employee with a domestic partner would be treated in the same manner as an employee who had a spouse or a family. Thus, the fiscal impact would be no different than if an employee had family coverage.

Suggested Motion

If Council decides to approve this benefit eligibility, then the proposed motion would be "I move to approve File Resolution Number 2012-910."

Key Points to Consider

1. The experience of other public sector employers indicates that the additional cost for domestic partner benefits is less than 1% of their health plan costs.
2. At the same time, there is an unknown and potential risk in extending health care benefits to the domestic partners of employees based on possible adverse utilization. We believe the criteria to determine eligibility will control any adverse selection.
3. The cost to the General Fund depends upon the number of employees enrolling their domestic partner and the medical plan they select.
4. Although this is currently changing (see Survey Results #5), most Wisconsin counties and municipalities do not offer domestic partner benefits unless they are part of the State Health Plan.
5. Adding domestic partner benefits would result in added administrative work since a special enrollment process would need to be offered.
6. If the decision is to provide domestic partner benefits, then should they be provided to same gender domestic partners, opposite gender, or both? The draft Resolution provides for both same gender and opposite gender domestic partners.
7. Implementing benefit changes varies by employee group:
 - A. Benefit changes may be implemented for Administrative and Library (non-represented) employees.
 - B. We are advised that under the new collective bargaining law, benefit changes may be implemented for General Municipal Union employees (DPW), as long as the effective date is January 1, 2013, after the expiration of the current labor agreement.
 - C. The City would have a duty to bargain this health plan eligibility change with Teamsters Union employees.
 - D. Police and Fire Unions' ability to collectively bargain health plan matters other than premium contributions is in flux, with Circuit Court judge decisions on both sides of the issue. Cases are on appeal, and may ultimately be decided by the Wisconsin Supreme Court. Until such time as a final decision is made, we are advised to follow the WERC's decision that public safety unions' rights are limited to bargaining the premium contributions.

Current Benefits for the Domestic Partners of City Employees

Under the Wisconsin Family and Medical Leave, employees may take State FMLA for the serious health condition of their domestic partner and for the domestic partner's parent.

Under the Wisconsin Retirement System (WRS), employees may purchase life insurance coverage for his or her domestic partner, the same as an employee would make this purchase for a spouse.

Survey Results

On 8 September 2011, a survey was distributed by email to approximately 107 WPELRA members with a requested return date of September 16th. In response, 38 completed surveys were returned.

1. Four responded that they follow the Wisconsin Statute definition (40.02.(21d)) of domestic partner, which is copied and pasted below:
"Domestic partnership" means a relationship between 2 individuals that satisfies all of the following:
 - (a) *Each individual is at least 18 years old and otherwise competent to enter into a contract.*
 - (b) *Neither individual is married to, or in a domestic partnership with, another individual.*
 - (c) *The 2 individuals are not related by blood in any way that would prohibit marriage under s. 765.03.*
 - (d) *The 2 individuals consider themselves to be members of each other's immediate family.*
 - (e) *The 2 individuals agree to be responsible for each other's basic living expenses.*
 - (f) *The 2 individuals share a common residence. Two individuals may share a common residence even if any of the following applies:*
 1. *Only one of the individuals has legal ownership of the residence.*
 2. *One or both of the individuals have one or more additional residences not shared with the other individual.*
 3. *One of the individuals leaves the common residence with the intent to return.*
2. The City of Appleton and Rock County allow employees to have paid time off for bereavement or funeral leave for the domestic partner.
3. The City of Appleton and Price County allow employees to use sick leave for the illness of a domestic partner.
4. The City of Fitchburg and Western Wisconsin Cares, with the State Health Plan², offer health insurance to employees' domestic partners.
5. The City of Appleton has its own Health Plan offers health coverage to employees' same gender domestic partners. (Since the Council's February 13, 2012 meeting, the cities of Racine, Eau Claire, and Manitowoc approved health coverage for same gender domestic partners.)
6. Most employers do not require County registration of a same gender relationship.
7. The WRS requires employees and their domestic partners to complete an affidavit so that the employee's domestic partner may receive WRS related benefits, e.g., life insurance, health insurance.

A review of the City of Madison's website indicates that it participates in the State Health Plan and WRS, and, therefore offers health and life insurance to the domestic partners of their employees.

A review of the County and City of Milwaukee's website indicates that it offers health and dental benefits to the domestic partners of their employees in 18 of their 25 Unions. The children of domestic partners are not covered by the City's health and dental plans.

² The State Health Plan provides domestic partners coverage.

Third Party Claims Administrator

For health plan purposes, our claims administrator can implement any decision the City should make in this matter, and brought up the following points that would need to be addressed if domestic partner benefits are offered:

1. Our stop loss insurer needs to be notified of, and approve, an eligibility change.
2. Domestic partner must be clearly defined.
3. An open enrollment must be scheduled to allow employees to enroll their domestic partner.
4. An effective date must be identified for domestic partner coverage.
5. Dean's insured business offers health plan benefits to domestic partners. Dean requires that the employee and his or her domestic partner complete an affidavit, and provide proof of their common residence.

Cost Impact To The General Fund

In the General Fund, premium rates are set prospectively, and will not vary during the fiscal year, regardless of health claims experience. Departments are charged amounts based upon single or family coverage and employee plan selection. Based upon claims experience in one year, the General Fund rates would be adjusted accordingly for the following year.

The annual cost impact to the General Fund is estimated at \$9,915.00 for an employee changing from single to family medical coverage, plus \$633.00 for dental coverage per employee¹. So, for example, if five General Fund employees enrolled their domestic partner, then the General Fund's added cost would be \$52,740.00.

Cost Impact To The Insurance Fund

Since the City self-funds its health plan, it takes on an unknown risk whenever it enrolls an employee and/or dependent. The experience of other public employers indicates that adding domestic partners costs less than 1% per year. In the City's case, an additional cost of ½% to 1% would equal approximately \$35,000 to \$70,000 per year, based upon estimated 2012 medical claims. Other studies urge caution that adverse selection could result in cost increases of 3% even if only a small number of employees choose domestic partner benefits. For the City, if this were to happen, a 3% increase to the Insurance Fund equates to \$210,000 per year. The difficulty of adverse selection is that the City won't know the cost impact until it occurs.

Attached please find two handouts from Council Member Liebert. The first is from the Fair Wisconsin Education Fund, and the second is a listing of Wisconsin companies offering domestic partner benefits.

C: Eric J. Levitt, City Manager
Jacob J. Winzenz, Director of Administrative Services & Assistant City Manager

RESOLUTION NO. 2012-910***A RESOLUTION TO EXTEND HEALTH CARE BENEFITS TO ALL OTHERWISE QUALIFYING CITY AND LIBRARY DOMESTIC PARTNER EMPLOYEES AND THEIR FAMILIES***

WHEREAS the City and Library have a non-discrimination policy which states all persons are given equal consideration without regard to race, creed (religion), color, sex, national origin, handicap as defined in the Americans with Disability Act, ancestry, arrest or conviction record, marital status, membership in Military Reserve, sexual orientation, or age..."; and

WHEREAS the City and Library are committed to being a leader within the community with regard to diversity..."; and

WHEREAS, the City and Library are committed to equal treatment of all employee families and couples; an inequity currently exists concerning certain employee benefits for same gender and opposite gender employees that is contrary to a fundamental sense of human fairness; and

WHEREAS, employers compensate employees through more than just wages and salary by providing benefits such as health plan coverage, with the traditional benefits structure including an employee's opposite-sex spouse and children;

WHEREAS, extension of all benefits not currently required by law to be extended to same gender and opposite gender employees and their families would satisfy this fundamental fairness inequity and be in the best interest of and benefit to the City and the Library, its employees, taxpayers, and community; and

WHEREAS, such extension of benefits including, but not limited to, health care, prescription drug, dental, and vision care benefit packages to same gender and opposite gender domestic partners who otherwise would qualify (e.g. vesting requirements, hours per week, etc.) would increase the attractiveness of the City and the Library's employment benefit package, thus, significantly facilitating successful employee recruitment and retention; and

WHEREAS, current societal standards as annunciated by the State of Wisconsin, Milwaukee County, the Cities of Madison, Milwaukee, Fitchburg, Appleton, other Wisconsin communities, many institutions of higher education, and private sector employers is to extend health care to all qualifying same gender and opposite gender domestic partners and their families; and

WHEREAS, Wis. Stats. Sec. 40.02(21d) provides some limited guidance as to the definition of "domestic partners" for Wisconsin Retirement System and certain State health insurance benefit purposes; and

WHEREAS, the General Fund cost is based upon health plan rates that are set prospectively, and will not vary during the fiscal year, regardless of health claims experience. The annual cost impact to the General Fund is estimated at \$9,915.00 for an employee changing from single to family medical coverage, plus \$633.00 for dental coverage per employee (based on 2012 premium rates).

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Janesville that this Council stands for the proposition that same gender and opposite gender domestic partners be allowed access to and provided all of the same health care, prescription drug, dental, vision care, which are extended to opposite gender spouse relationships to which the latter are currently and, from time to time, may be entitled, and as are allowed by the IRS, commencing January 1, 2013, to the extent allowed by law; and

BE IT FURTHER RESOLVED that this Council requests and directs that the City Administration:

- (a) Study and consult with the City's health care advisors and others to determine appropriate definitions, standards, and related administrative procedures and processes for such extension; and
- (b) Extend health care, prescription drug, dental, and vision care to all qualifying opposite gender and same gender domestic partners of Administrative, General Municipal, and Library employees, and their children commencing January 1, 2013, to the extent allowed by law; and
- (c) Negotiate as appropriate, the extension of health care, prescription drug, dental, and vision care to all qualifying opposite gender and same gender domestic partners of Union employees and their children during collective bargaining negotiations for 2013, to the extent allowed by law; and

BE IT FURTHER RESOLVED, that the City Administration include the costs arising from such extension in the proposed budget for fiscal/calendar year 2013.

ADOPTED: _____

APPROVED:

Eric J. Levitt, City Manager

ATTEST:

Jean Ann Wulf, City Clerk-Treasurer

APPROVED AS TO FORM:



City Attorney Wald Klimczyk

Proposed by: Council Member Liebert and Steeber
Prepared by: City Attorney and Human Resources Director

Motion by:				
Second by:				
Councilmember	Aye	Nay	Pass	Absent
Dongarra-Adams				
Farrell				
Kealy				
Liebert				
Severson				
Steeber				
Voskuil				

6 Jan 2012
sam

Proposed Domestic Partner Health Plan Eligibility

Definition of Domestic Partner

Domestic Partners are two individuals who both meet all of the following criteria (*combination of State Statute and Dean's definition*):

1. Are 18 years of age or older;
2. Are competent to enter into a contract;
3. Are not married or part of an existing domestic partnership with any third person;
4. Are not related to one another by marriage, or blood closer than permitted under the marriage laws of the State of Wisconsin;
5. Have entered into the Domestic Partnership voluntarily, willingly, and without reservation;
6. Have not entered into the domestic partner relationship for the purpose of obtaining health plan coverage;
7. Have been engaged in a committed relationship with each other for more than 12 - 18 months (*to be determined*) immediately prior to date of application of coverage;
8. Intend to continue the Domestic Partnership indefinitely, with the understanding that the relationship is terminable at the will of either partner;
9. Consider themselves to be members of each other's immediate family;
10. Are in a mutually exclusive relationship and share responsibility for each other's common welfare, financial obligations, and basic living expenses (proof of such will be required, e.g., ownership of residence, copy of lease, joint checking or savings account);
11. Share a common residence;

Enrollment Requirements

To enroll a Domestic Partner, the Subscriber and Domestic Partner must submit either proof of a Declaration of Domestic Partnership with the Rock County Clerk of the State of Wisconsin, or an Affidavit of Domestic Partnership with the Employer; and an enrollment form. The subscriber's Employer will complete an Enrollment of a Domestic Partner Checklist. The Employer, or its third party administrator reserve the right to verify the information provided at any time.

Domestic Partners shall become effective on the same basis as other Qualified Dependents, as described in the Plan Document. The establishment of a Domestic Partner relationship does not have the same legal meaning as marriage. Therefore, the special enrollment provisions applicable as a result of marriage do not apply to Domestic Partners or their children.

Termination of Domestic Partnership Coverage

Coverage of a Domestic Partner and his/her dependent children may be terminated at any time upon the completion of a Statement of Termination of Domestic Partnership Coverage signed by the Subscriber. Neither terminated Domestic Partners nor their dependent children have a right to continuation coverage under Federal or State law.

DANE COUNTY
AFFIDAVIT OF DOMESTIC PARTNERSHIP

This form is for the sole purpose of registering as Domestic Partners for health and dental insurance.
Attach documents and return to Employee Relations, Room 418, City-County Building

Employee Information

NAME:	SOCIAL SECURITY NUMBER:
DATE OF BIRTH:	DEPARTMENT:

Domestic Partner Information

NAME:	SOCIAL SECURITY NUMBER:	DATE OF BIRTH:
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Certification

I, _____ and _____ certify that we live in a committed relationship and are each other's Domestic Partner in accordance with the following criteria and, as such are eligible for benefits offered to Domestic Partners.			
WE SHALL MAINTAIN FOR THE DURATION OF THIS AFFIDAVIT THE FOLLOWING ELIGIBILITY REQUIREMENTS:			
• Are each other's sole Domestic Partner and intend to remain so indefinitely • Are of the <u>same sex/opposite sex</u> (circle one) • Are not legally married to anyone • Are both age 18 or older and mentally competent to consent • Are not related by blood to a degree of closeness which would prohibit marriage in the state in which we legally reside • Are jointly responsible for each other's common welfare and share financial obligations which is demonstrated by <u>attached proof</u> of the existence of at least two of the following (#1-7). (Please check boxes) If #8 is checked that is all that needs to be provided. ☐ 1. Joint mortgage or lease or other appropriate written evidence of common residence such as joint utility bills ☐ 2. Designation of Partner as primary beneficiary in each others: will, or life insurance, or retirement plan ☐ 3. Durable powers of attorney naming each other. Attach both powers. ☐ 4. Durable health care powers of attorney naming each other. Attach both powers. ☐ 5. Joint ownership of motor vehicle or other registered property ☐ 6. Joint credit account or joint account in a financial institution ☐ 7. Other proof of joint financial interdependency or common welfare between the employee and his/her Domestic Partner ☐ 8. Registered as Domestic Partners in Wisconsin			
SIGNATURE OF EMPLOYEE:	DATE:	SIGNATURE OF DOMESTIC PARTNER:	DATE:

Change in Domestic Partnership

I agree to notify Dane County within 31 days if any attachment is no longer in effect.
I understand if the Domestic Partner relationship terminates that a subsequent Declaration of Domestic Partnership can be filed after 6 months after a Termination of Domestic Partnership form of the previous partnership has been submitted to Dane County Risk Management.

Acknowledgement

• I understand that I have the opportunity to cover my Domestic Partner under Dane County's health plan. I also understand that the continuation of coverage under COBRA will not apply to my Domestic Partner and his/her children. • I understand that benefits I elect for my Domestic Partner using this Declaration will remain in effect as long as I meet the eligibility requirements. • I understand that Dane County is required by the Internal Revenue Service (IRS) to report to me as taxable income the premium value related to covering my Domestic Partner under the employee health plan and/or dental plan.	
SIGNATURE OF EMPLOYEE:	DATE:

KATIE MAXWELL - Domestic Partners Information from Janesville School District

From: Mary Ann Kahl
To:
Date: 9/10/2013 2:05 PM
Subject: Domestic Partners Information from Janesville School District

I was forwarded your email from Brett Berg. My name is Mary Ann Kahl and I am the Assistant Director of Administrative and Human Services for the School District of Janesville. In late spring, the Board of Education voted to expand our health benefits to domestic partners.

We require our eligible employees (eligible for health benefits with the District) to file a notarized Affidavit of Domestic Partnership. They must certify that they:

- are at least 18 years old and legally competent,
- are not married to another person,
- are not in a Chapter 40 domestic partnership with another person,
- are not related by blood in a way that would prohibit marriage in Wisconsin,
- consider themselves to be members of each other's immediate family,
- agree to be responsible for each other's basic living expenses, and
- share a common residence.

Domestic partners, for the purpose of our benefits, refers to either same sex or opposite sex partners.

I hope this information has been helpful.

Mary Ann Kahl

KATIE MAXWELL - RE: Domestic Partner Insurance

From: "Johnson, Kathleen A."
To: 'KATIE MAXWELL'
Date: 9/9/2013 9:11 AM
Subject: RE: Domestic Partner Insurance

Hi Katie,

Yes, we do provide domestic partner coverage for our health insurance; and yes, for same sex and opposite sex couples.

We are on the State of Wisconsin Health Plan and this is a provision that they have mandated. Employees are required to complete an affidavit with Employee Trust Funds in order to be eligible for the domestic partner coverage.

Please let me know if you have further questions.

Thank you

*Katy Johnson, PHR
Employee Benefits & Compensation Specialist
Blackhawk Technical College
(608) 757-7765*

*Empowering Students ~ Enriching Communities
Interested in BTC? Check our website at www.blackhawk.edu*

From: KATIE MAXWELL [mailto:MAXWELLK@co.rock.wi.us]
Sent: Monday, September 09, 2013 8:36 AM
To: Johnson, Kathleen A.
Subject: Domestic Partner Insurance

Katy-

Does Blackhawk Tech offer domestic partner insurance? If so, is it offered to same sex couples only, or same sex and different sex couples as well?

Thank you-

Katie Maxwell
Rock County
HR Office Coordinator

SHRM® HEALTH CARE CUSTOMIZED BENCHMARKING REPORT

SHRM®
SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

www.shrm.org/benchmarks

SHRM CUSTOMIZED HEALTH CARE BENCHMARKING REPORT

HEALTH CARE COVERAGE AND STOP LOSS COVERAGE PREVALENCE

	n	Percentage
Percentage of organizations providing employee health care coverage	2,220	98%
Percentage of organizations providing spouse health care coverage	2,102	96%
Percentage of organizations providing same-sex domestic partner health care coverage	866	39%
Percentage of organizations providing opposite-sex domestic partner health care coverage	726	33%
Percentage of organizations with self-funded health care	785	37%
Percentage of organizations with stop loss coverage	433	78%

				YES	NO
Marcia	Kaye	Personnel Director	Adams County		
Rachael	Richie	Human Resources Director	Barron County		X
Debbie	Klarkowski	Human Resources	Brown County		X
Candace	Fitzgerald	County Administrator/HR director	Burnett County		
Patrick	Glynn	Human Resources Director	Calumet County		
Malayna	Halvorson Ma	Human Resources	Chippewa County		X
Amy	Lynch	Human Resources Specialist	City of Antigo	only as law requires for State FMLA and State life insurance	
Sandra	Neisen	Director of Human Resources	City of Appleton	X - per City of Kenosha survey, same sex couples only	
Edward A.	Geick	City Administrator	City of Baraboo		X
Florence	Haley	Director of Human Resources	City of Beloit	Likely to adopt next month and become effective 1/1/2014	
James	Zwerlein	Human Resources Director	City of Brookfield		
Christy	Mertes	City	City of Cedarburg		
Lynne	Bauer	Finance Mgr./Treasurer	City of Chippewa Falls		X
Philip	Risseuw	Clerk-Treasurer	City of Darlington		
Shannon	Metzler	Human Resources Director	City of De Pere		X
Denise	Pieroni	City Administrator	City of Delavan	Only to the extent as required by law under State health plan and State FMLA	
Joe	Laux	City Administrator	City of Eagle River		
Dale	Peters	Director of Human	City of Eau Claire		
Sam	Tapson	City Administrator	City of Elkhorn		
Dan	Wietecha	City Administrator	City of Evansville	X - health and dental	
Lisa	Sigurslid	HR Manager	City of Fitchburg	X	
Deb	Hoffman	City Attorney	City of Fond du Lac		X
Dana	Zahn	HR Coordinator	City of Franklin		
Rachel	Reiss	Human Resource Director	City of Glendale		
Lynn	Boland	Human Resources Director	City of Green Bay		X
Julie	Hanrahan	Personnel Analyst	City of Hartford		
Susan A.	Musick	Human Resources Director	City of Janesville		
Denise	Vanderloop	Human Resources Director	City of Kaukauna		
Steve	Stanczak	Director of Human	City of Kenosha	X	
Wendy	Oestreich	Director of Human Resources	City of La Crosse		X - no but considering for 2014
Dennis E.	Jordan	Administrator	City of Lake Geneva		
Vickie	Schmidt	City Attorney / HR Director	City of Lake Mills		
Annetta	Smith	Exec. Assistant	City of Lancaster		
Brad	Wirtz	Human Resources Director	City of Madison	X - State health plan, bereavement and sick leave	
Debra	Geiger	Human Resources & Safety Coordinator	city of Manitowoc	X	

Lara	Baehr	HR Manager	City of Marshfield		X
Pamela	Captain	City Attorney/Personnel Director	City of Menasha		X
Melissa	Bohse	Assistant City Administrator	City of Mequon		
Kathy	Unertl	Finance Director	City of Merrill		
Nicole	Fleck	Labor Relations Officer	City of Milwaukee	X	
Kathy	Chiaverotti	Mayor	City of Muskego		
Heather	Barber	Deputy Director of HR	City of Neenah		X
Tamara	Potkay	Director of Human	City of New Berlin		X
Tony	Posnik	Human Resources	City of Oconomowoc		
Sue	Brinkman	Human Resources Generalist	City of Oshkosh		X - except for ETF Life Insurance
Lisa	Bergersen	Human Resources Director	City of Pewaukee		X
Michael	Robertson	City Administrator	City of Prescott		
Timothy	Thompkins	Human Resources/Affirmative	City of Racine	X	
Karen	Bergstrom	HR Director	City of River Falls		X
Sandy	Rohrick	Human Resources	City of Sheboygan		X
Tamara	Mayzik	City Administrator	City of South Milwaukee		
Lisa	Jakusz	Personnel Specialist	City of Stevens Point	X	
Mary Lou	Allen	Assistant City Administrator	City of Sturgeon Bay		
Brenda	Sukenik	Human Resources Director	City of Sun Prairie		X
Cammi	Koneczny	Human Resources Administrator	City of Superior		
William	Burns	City Administrator	City of Verona		
Donna	Whalen	Assistant City Attorney	City of Waukesha		
Michael	Loy	Human Resources Director	City of Wausau		
Beth	Aldana	Assistant City Attorney	City of Wauwatosa		
Audrey	Key	Human Resources	City of West Allis		X
Beth	Bakunowicz	HR Director	City of Wisconsin Rapids		
Kathryn	Roellich	Personnel Manager	Clark County		
Joseph	Ruf	Human Resources Director/Corp Counsel	Columbia County		X
Joann	Olson	Human Resource Manager	County of Dunn		
David	O'Connell	HR Director	County of Rock		
Joe	Rains	Human Resources Director	Dodge County		
Kelly	Hendee	Human Resources Director	Door County		
Linda	Corbin	Human Resource Manager	Douglas County		X
Heather	Baker	Human Resources Director	Eau Claire County		X - but looking to add
Michael J.	Marx	Personnel Director	Fond du Lac County		X
William	Whyte	Vice President - HR	Gateway Technical College		
Joyce	Roling	Director of Personnel	Grant County		X
Bud	Trader	Personnel Director	Iowa County		
Terri	Palm-Kostros	H.R. Director	Jefferson County		
Robert	Riedl	Personnel Director	Kenosha County		X - considering on 9/12/13
Robert	Taunt	Personnel Director	La Crosse County	X	

Randy	Scholz	Administrative Coordinator	Lincoln County		
Kristin	Gebhardt	Human Resources Administrator	Madison Area Technical College		
Duane	McCrary	Director of Labor Relations	Madison Metropolitan School District		
Sharon	Cornils	Personnel Director	Manitowoc County		X
Frank	Matel	Employee Resources Director	Marathon County		X
Brenda	Jahns-Grams	Administrative Coordinator	Marquette County	X - health ins for registered same sex couples	
Ronald	Corn Sr.	Administrative Coordinator	Menominee County		X
Frederick	Bau	Labor Relations Specialist	Milwaukee County	X	
Ray	Weitz	Health Personnel Officer	Milwaukee Health Department		
Therese	Freiberg	Administrative Law Specialist/EEO Compliance Officer	Milwaukee Public Schools	X	
Ken	Kittleson	Personnel Director	Monroe County		
Beth	Mendoza	Associate Director, Human Resources	Moraine Park Technical College		
Lynn	Burton	Finance Director	North Shore Fire Department		
Troy	Hamblin	HR Director	Oak Creek-Franklin Jt School Dist		
Kevin	Hamann	Administrative Coordinator	Oconto County		X
Jim	Underhill	Bureau Director	Office of State Employment Relations		
Lisa	Charbarneau	HR Director	Oneida County		X
Robert R.	Sunstrom	Director of Human	Outagamie County		
Jason	Dzwinel	Assistant County Administrator/HR Director	Ozaukee County		
Andrea	Jerrick	Employee Relations Director	Polk County Government Center		
Laura	Belanger Tes	Human Resources Director	Portage County		
Lori	Blair-Hill	HR Coordinator	Price County		
Karen	Galbraith	Human Resources Director	Racine County		
Scott	Reimer	General Manager	Rice Lake Municipal Utilities		
Denise	Wetzel	County Clerk / Administrative Coordinator	Rusk County		X
Michelle	Posewitz	Human Resources Director	Sauk County		
Michelle	Jepson	Human Resources	Sawyer County		X
Judy	Rank	Human Resources Coordinator	Shawano County		
Michael	Collard	Human Resources Director	Sheboygan County		
Tammy	Funk	HR Director	St. Croix County		
Jeffrey	Brudos	Administrator	Town of Shelby		
Jami	Kabus	Dir. of Human Resources	Trempealeau County		
Linda	Kica	HR Director	Vernon County		X
Janna	Kahl	HR Manager	Vilas County		

Andrew	Pederson	Village Manager	Village of Bayside		
Randy	Kerkman	Administrator	Village of Bristol		
Matt	Schuenke	Village Administrator/Clerk-Treasurer	Village of Cross Plains		
Judy	Weter	Administrator	Village of East Troy		X
Paul	Evert	Village Administrator	Village of Howard		X
Richard	Downey	Village Administrator	Village of Kronenwetter		
Donna	Jackson	Deputy Treasurer	Village of Richfield		
Dawn	Wagner	Village Administrator	Village of Saukville		
Tammy	Tennie	Interim Village	Village of Slinger		
Robert	Gunther	Public Works Supervisor	Village of Somerset		
Melissa	Weiss	Assistant Village Administrator	Village of Sussex		X
Patrick	DeGrave	Village Manager	Village of Whitefish Bay		
Suzi	Hagstrom	Labor/Employee Relations Director	Walworth County		
Kim	Frankenberg	Personnel Director	Washburn County		X
Michelle	Hoey	Employee Benefits	Washington County		X
James	Richter	Human Resources	Waukesha County		X
Dee	Warzyn	Labor Relations & Certification Officer	Waukesha County Technical College		
Lynn	Nelson	Human Resources Assistant	Waukesha Water Utility		
Amanda	Welch	Human Resource Coordinator	Waupaca County Human Resource Dept.		X
Debra	Behringer	Administrative Coordinator	Waushara County		X
Bev	Monahan	Human Resources Manager	Western Wisconsin Cares		
Jessica	LaRocque	Employee Relations Specialist	WI Department of Transportation		
Karon	Kraft	Director of Human	Winnebago County		
Cher	Vink	Associate VP, HR & Employee Relations	Wisconsin Indianhead Technical College		
Edward A.	Reed	Human Resources Director	Wood County		X
Chris	Swartz	Village Manager			