

FINANCE COMMITTEE
Minutes – February 14, 2013

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 5:15 P.M. on Thursday, February 14, 2013, in the Committee Chairs' Conference Room, Rock County Courthouse East.

Committee Members Present. Supervisors Kraft, Fox and Podzilni.

Committee Members Excused: Supervisors Beaver and Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator.

Others Present: None.

Approval of Agenda. Vice Chair Kraft said items 2. and 7. should be deleted. Supervisor Fox moved approval of the agenda, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja handed out the 2012 County Sales Tax Receipts report.

Approval of Minutes – February 7, 2013. Supervisor Podzilni moved approval of the minutes of February 7, 2013 as presented, second by Supervisor Fox. ADOPTED.

Transfers and Appropriations.

UW Extension

FROM

<u>Account #</u>	<u>Amount</u>
56-5610-0000-63500	\$1,814
R&M Supply	
56-5600-0000-62119	8,315
Other Contracted Services	

TO

<u>Account #</u>	<u>Amount</u>
56-5610-0000-62400	\$1,814
R&M Service	
56-5600-0000-61108	8,315
Seasonal – Regular Wages	

Rock Haven

FROM

<u>Account #</u>	<u>Amount</u>
32-8000-9700-61101	105,988
Medical Staff Prod Wages	
32-9000-9940-61400	7,823
Employee Benefits FICA	
32-9000-9940-61510	10,415
Employee Benefits Retirement	
32-9000-9940-61610	14,520
Employee Benefits Health Ins	

TO

<u>Account #</u>	<u>Amount</u>
32-8000-9700-62174	138,746
Medical Staff Internist	

Supervisor Podzilni moved approval of the above Transfers for UW Extension and Rock Haven, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances None.

Bills Over \$10,000. None.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments.

UW Extension

Manpower \$ 1,814.00

Supervisor Fox moved approval of the above Pre-Approved Encumbrance Amendments contingent on General Services Committee approval, second by Vice Chair Kraft. ADOPTED.

Approval of Bills for Other Departments. None.

Purchasing Procedural Endorsement.

Awarding Contract for Collection Services

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013, that a contract for Collection services commencing January 1, 2013, be awarded to Professional Placement Services, LLC of Milwaukee, Wisconsin in the amount of estimated cost of \$16,000 based on the terms and conditions set forth in the contract; and,

BE IT FURTHER RESOLVED, that it will be a two-year contract with an option for a one-year annual extensions upon the approval of the Human Services Board.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 5:21 P.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.