

FINANCE COMMITTEE
Minutes – December 19, 2013

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 19, 2013, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Beaver, Kraft, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Mickey Crittenden, Information Technology Director; Sheriff Spoden, Chief Deputy Tillman, Diane Michaelis, Sheriff's Office; Dave O'Connell, Human Resources Director; Amy Spoden, Human Resources Manager; Jeff Kuglitsch, Corporation Counsel; Todd Henry, Information Technology - Computer Programmer / Analyst; Michelle Schultz, Real Property Lister; Vicki Brown, County Treasurer; Lori Williams, Parks Director, Carla Quirk, General Services Department.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – December 5, 2013. Supervisor Podzilni moved approval of the minutes of December 5, 2013 as presented, second by Supervisor Kraft. ADOPTED.

Transfers and Appropriations. None.

Bills and Encumbrances - 2013

Finance Director	\$ 145.64
Information Technology	14,601.91
Elections	56.18
Register of Deeds	96.78
County Clerk	250.80

Bills and Encumbrances - 2014

Information Technology	64,594.42
Telephone Operations	66,765.00
Law Records	120,716.00
Register of Deeds	4,049.76

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills Over \$10,000

Advanced Correctional Healthcare	\$ 67,114.27
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Beloit Police Department	16,000.00
City of Janesville	12,772.73
Janesville Police Department	16,500.00

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000

JP Morgan Chase Bank NA	\$ 5,000.00
JP Morgan Chase Bank NA	10,000.00
MPI Janesville Inc	325,937.00
Sara Investment Real Estate LLC	118,637.00
Abilities Inc.	365,380.00
Alpha Homes of WI Inc.	910,475.00
Brotoloc South Inc.	133,753.00
Catholic Charities Inc.	1,950,007.00
CESA 2	711,348.00
CESA 2 VOA	418,730.00
Creative Community Living Services Inc	2,496,581.00
Dungarvin Wisconsin LLC	956,750.00
Encompass Healthcare and Assisted Living	68,711.00
Epilepsy Foundation of Southern Wisconsin	132,300.00
Good Hope Manor Milwaukee LLC	110,940.00
Group Living Home Inc.	153,000.00
Homes for Independent Living of Wisconsin	417,083.00
Independent Disability Service	878,603.00
Independent Journeys Inc.	130,985.00
Infinite Ability Inc.	108,635.00
Kandu Industries Inc.	2,281,403.00
Lutheran Social Services	576,400.00
Productive Living Systems Inc.	1,281,095.00
Rehab Resources Inc.	169,531.00
REM Wisconsin II Inc.	4,767,724.00
REM Wisconsin III Inc.	460,219.00
REM Wisconsin Inc.	373,141.00
Riverfront Inc.	2,863,480.00
Secured Living	663,889.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

General Services

HCC Complex - Maintenance	\$ 3,213.57
General Fund	7,655.29
General Services	11,420.82
Glen Oaks Facility Operations	301.58

Youth Services Center	1,326.40
Communications Center Operation	1,077.67
Diversion Program / ASC	556.78
Jail Capital Improvements	8,653.39
Courthouse Facilities	605.00
Jail / HCC Complex	220.00
HCC / Glen Oaks Parking Lots	1,240.00

Public Safety & Justice

General Fund	\$ 67,778.27
Sheriff	9,161.55
2013 JAG Grant	32,500.00
Sheriff's Vehicles	1,880.88
Correctional Facility	13,031.17
Emergency Management	419.98
CPTR and HAZMAT Equipment	12,772.73
Circuit Courts	19,517.07
911 Project Operations	1,749.89
District Attorney	732.82
Deferred Prosecution / Domestic Violence	40.00
Child Support	271.75
General Fund	25,000.00
Sheriff	10,000.00
Correctional Facility	14,050.00
911 Project Operations	20,900.00
Sheriff	313,400.00
Sheriff	62,430.00
RECAP Operations	100.00
Correctional Facility	19,200.00
Sheriff	66,500.00
RECAP Operations	133,400.00
Community RECAP / TAD	304,000.00
Correctional Facility	1,748,060.00
Emergency Management	3,780.00

Agricultural & Extension

LWC Plan Implementation Grant	\$ 15,963.77
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Supervisor Beaver moved approval of the above Bills for Other Departments for General Services, Public Safety and Justice and Agricultural & Extension Committees, second by Supervisor Kraft. ADOPTED.

Update on Receipting System. Mr. Crittenden said the website is updated and the receipting system is up and ready for the tax bills. There was a problem with the tax bills that went out to 20 municipalities; they did not have the prior year's lottery credit and first dollar credit. He said this does not affect this year's bill. Ms. Schultz said she has a call in to the Department of Revenue to see if the tax bills need to be reprinted and sent or not, and is waiting for their response.

Ms. Brown said the daily reports balanced one time, the timeline was not adhered to, and they cannot do negative adjustments (NSF checks, etc.), and they are supposed to be going to GovTech today. She thanks Mr. Henry for his work on the program and all the extra hours he has put in.

Ms. Schultz said she is pleased with the new look and has not heard any complaints to date. She added that they used the County's print shop to run some of the bills and that this has worked very well.

Ms. Brown said the old bills contained a warning printed on them if there were unpaid taxes and this is not on the new tax bills.

Review of Resolutions.

Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 does hereby approve the acceptance of these funds.

BE IT FURTHER RESOLVED, that the Parks Director be authorized to file all necessary documents for administration and reimbursement of this program.

BE IT FURTHER RESOLVED, that the County Board Chair be hereby authorized and directed to sign the grant agreements and that these documents be submitted to the Wisconsin Department of Natural Resources.

BE IT FURTHER RESOLVED that the Department of Public Works Parks Division 2014 Budget be amended as follows:

...”

Supervisor Fox moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Amending the 2013 UW-Extension Budget to use Transform Wisconsin Grant Funds

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 to amend the 2013 UW-Extension as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Discussion on Domestic Partner Benefits. Mr. O’Connell went over what other jurisdictions in the area have done; the City of Beloit resolution from September 3, 2013; and the

City of Janesville memo, key points to consider and survey results. Mr. O'Connell said that anyone who uses the state health plan must offer the benefits. Mr. O'Connell said he also included the SHRM Customized Health Care Benchmarking Report on Health Care Coverage and Stop Loss Coverage Prevalence.

Sheriff Spoden said offering domestic partner benefits is becoming common, this is not a large group, he feels it would not have a negative impact, and that he recommends it and feels it is the right thing to do.

Mr. O'Connell said he can draft a resolution, which would come back to this Committee as well as go to the County Board Staff Committee before going to County Board.

Chief Deputy Tillman pointed out that the County talks about diversity in all ways except we do not offer health insurance to domestic partners.

Supervisor Kraft said this Committee needs to give direction to Mr. O'Connell for a resolution and said she prefers the City of Beloit's approach. Supervisor Beaver agreed. Mr. O'Connell said he will draft a resolution with this suggested approach.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments for November 30, 2013.

Adjournment. Supervisor Beaver moved adjournment at 8:15 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE